



Richmond-Zhoushan Friendship Commission Meeting

July 14, 2021

4pm via Zoom

AGENDA

- I. Welcome and Roll (list names of commissioners in attendance)
 - Present
 - Absent
- II. Review and approve minutes from previous meeting(s).
 - May
 - June
- III. Treasurer's Report
 - Commission raised funds - \$1,288.71
 - City allocated funds - \$0
- IV. Reports from subcommittees
 - Education
 - Economic
 - Tourism
- V. Nominations of new chair and vice chair
- VI. Update on Jim Matzorkis Scholarship to send Richmond Youth to Zhoushan, China
 - Review Application Sample
 - Use of donation link on <https://www.zhoushanrichmond.org/> - pending response from James Lee
 - Review and provide input on donation solicitation letter
 - i. The draft was sent to Martinez, Sara and Eric for input
 - ii. Compile list of potential donors and/or how to use the letter
- VII. Pending Old Business

- Per Jason Zhuang Haibo, he is agreeable to a virtual meeting and will speak to his colleagues about the commission's request.

VIII. New Business and upcoming agenda items

IX. Other matters of interest

- Councilmember Bates will sponsor an item to rename the entrance sign to the Port of Richmond on Canal as the "Jim Matzorkis Port" AWC has agreed to share the cost of the sign.

X. Schedule the next meeting

- Does the commission agree to an August recess?

XI. Adjourn