

CITY OF RICHMOND
Reimagining Public Safety Community Task Force

Wednesday, May 25, 2022 5:30 PM

<https://zoom.us/j/99598896210?pwd=MEdpUWRjMG02bnI5MXlnb2xrQTloQT09>

This meeting is accessible to people with disabilities*



Members:

Burks, Helene
Cantú, Marisol
Chacon, Eddy
Chacon, Luis
Gosney, Don
Joseph, Randy
Kilian-Lobos, Kristin
Lee, Armond
Mangels, Laura
Njissang, Marcus
Schlemmer, Joey
Small, Deborah
Soto, Andres
Therriault, Ben
Walker, Tamisha
Whitmore, Linda
Williams, B.K.

ALL TASK FORCE MEMBERS WILL PARTICIPATE VIA VIDEO OR TELECONFERENCE

This meeting is scheduled to adjourn at 7:30 P.M. The meeting may be extended by a majority vote of the Task Force members.

- A. Call to Order**
- B. Roll Call**
- C. Agenda Review and Adoption**
- D. Meeting Procedures**
- E. City Staff Reports (Verbal) (Public comment allowed under Public Comments)**
- F. Public Comments**
- G. Presentations, Discussions, & Action Items**
Following discussion of each item, the Task Force may vote to make recommendations to staff or to the City Council.
 - 1. RECEIVE presentation from Safe Organized Spaces (SOS) updating Task Force on implementation of Unhoused Interventions proposal
 - 2. RECEIVE update from the Community Crisis Response Program (CCRP) Working Group
 - 3. REVIEW, DISCUSS, and APPROVE Task Force meeting schedule for June and July 2022
 - 4. REVIEW and DISCUSS Task Force presentation schedule to City Council
 - 5. REVIEW, DISCUSS, and APPROVE the Task Force working group structure and membership for the next six months
 - 6. REVIEW and DISCUSS City of Richmond FY 2021-22 budget report and Task Force program expenditures to-date
 - 7. REVIEW feedback on proposed Task Force bylaws and DISCUSS next steps
- H. Action Item Recap**
- I. Adjournment**

Scheduled Meetings:

- Report to City Council - Tuesday, June 21, 2022
- General Meeting - Wednesday, June 22, 2022

Staff:

LaShonda White (510) 620-6828 lashonda_white@ci.richmond.ca.us
Stephanie Ny (510) 620-6563 stephanie_ny@ci.richmond.ca.us
Guadalupe Morales (510) 620-6553 guadalupe_morales@ci.richmond.ca.us



MEETING PROCEDURES & INFORMATION

ALL TASK FORCE MEMBERS WILL PARTICIPATE VIA VIDEO OR TELECONFERENCE

CORONAVIRUS DISEASE (COVID-19) ADVISORY

Due to the coronavirus (COVID-19) pandemic, Contra Costa County and Governor Gavin Newsom have issued multiple orders requiring sheltering in place, social distancing, and reduction of person-to-person contact. (See, for example, March 31, 2020 County Order extending the shelter-in-place order until May 3, 2020 and March 19, 2020 statewide shelter-in-place order.) Accordingly, Governor Gavin Newsom has issued executive orders that allow cities to hold public meetings via teleconferencing (Executive Order N-29-20).

Both <https://www.coronavirus.cchealth.org/> and <http://www.ci.richmond.ca.us/3914/Richmond-Coronavirus-Info> provide updated coronavirus information. On April 29, 2020, the Health Officer of Contra Costa County issued a press release to inform the public that regional shelter-in-place orders will be extended through May 31, 2020, as some restrictions are eased.

DUE TO THE SHELTER IN PLACE ORDERS, and consistent with Executive Order N29-20, this meeting will utilize video/teleconferencing only.

How to participate in Public Comment and/or to speak on an agenda item in the meeting:

Written comments will only be accepted via email to recreation@ci.richmond.ca.us by no later than 3 p.m. on the day of the scheduled meeting. The comments will be read at the top of the Public Comment portion of the agenda. Emails MUST contain in the subject line:

1. Public Comments
2. Public Comments agenda item #__ [include the agenda item number].

Emails that do not contain the correct identifying information in the subject line may be overlooked and may not become part of the record. Email received after 3 p.m. will not be read into the record. Email received after 3 p.m. will, however, be posted on-line following the meeting as part of the supplemental materials attached to the meeting minutes.

By Computer, Tablet, or Mobile Device:

Step 1: Tune in to the videoconference at the following link:

<https://zoom.us/j/99598896210?pwd=MEdpUWRjMG02bnI5MXlnb2xrQTloQT09>

Webinar ID: 995 9889 6210

Passcode: TASKFORCE

Step 2: To comment by video conference, click on the Participants button at the bottom of your screen and select the "Raise Your Hand" button to request to speak when Public Comment is

being announced or as speakers are called upon at the start of each agenda item. Attendees will then have two (2) minutes to click the “**Raise Your Hand**” button at that time. Speakers will be called upon in the order they select the “Raise Your Hand” feature. When called upon, you will be unmuted. Speakers are allowed up to two (2) minutes on public comment and agenda items. After the allotted time, you will then be re-muted.

By Telephone:

Step 1:

Or iPhone one-tap :

US: +16699009128,,99598896210# or +12532158782,,99598896210#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656

Webinar ID: 995 9889 6210

Passcode: TASKFORCE

International numbers available: <https://zoom.us/j/99598896210>

Step 2: To comment by phone, you will be prompted to “Raise Your Hand” by pressing “*(star)9” to request to speak when Public Comment is being announced or as speakers are called upon at the start of each agenda item. Attendees will then have two (2) minutes to click the “**Raise Your Hand**” button at that time. Speakers will be called upon in the order they select the “Raise Your Hand” feature. When called upon, you will be unmuted. Speakers are allowed up to two (2) minute on public comment and agenda items. After the allotted time, you will then be re-muted.
<https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to bruce_soublet@ci.richmond.ca.us or submitted by phone at (510) 620-6507. Requests will be granted whenever possible and resolved in favor of accessibility.

Record of public comments:

Public comments will be considered a public record, put into the official meeting record. Public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted:

<https://www.ci.richmond.ca.us/Archive.aspx?AMID=183>.



REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

DATE: May 25, 2022

TO: Members of the Reimagining Public Safety Community Task Force

FROM: LaShonda White, Interim Library and Community Services Director, Task Force Staff Liaison

SUBJECT: Implementation Updates for Unhoused Interventions

STATEMENT OF THE ISSUE:

The Task Force will receive updates on the status of implementation of the Unhoused Interventions proposal.

RECOMMENDED ACTION:

RECEIVE presentation from Safe Organized Spaces (SOS) updating the Task Force on implementation of the Unhoused Interventions proposal

DISCUSSION:

City staff, consultants, and/or Task Force members that currently support the development and implementation of the Unhoused Interventions proposal will provide verbal updates. A high-level overview of the program is included below:

The City Council approved a contract with Rebuilding Together East Bay-North (RTEBN) on July 27, 2021, in an amount not to exceed \$983,975, for a term ending on June 30, 2022, for Safe Organized Spaces Richmond (SOS!) to provide outreach and support services to unsheltered people who reside in encampments and safe parking sites in the City. SOS serve all Richmond neighborhoods and SOS teams provide support surrounding Mobile Engagement (trash and outreach), Mobile Showers, Local Stewards, and RV Repair.

SOS
RICHMOND

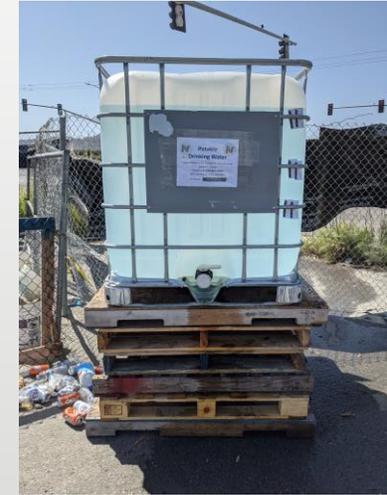
**SAFE
ORGANIZED
SPACES**

MAY 2022

*Stewardship and
Purpose as
Remedies for
Curbside Living*

Remedies vs. Status Quo





SOS STORY Who We Are – What We Do

31 employees (8 currently inactive) – 29 straight out of encampments and curbsides

Latinx 11, Caucasian 10, African American 7, Asian 2, Native American 1

All are engaged in their unique transformational processes

Each has a role for improving safety of unsafe conditions

Workforce = Opportunities to obtain employment, improve wellness, afford housing, earn full-time incomes, and gain self-sufficiency

Housed and unhoused neighbors working together, one neighborhood at a time, to bring remedies for homelessness

Six activities funded by City of Richmond

1. Trash and dumping **CLEANUP**
2. Deliver mobile **SHOWERS** to locations near unhoused neighbors
3. Deploy additional **MOBILE AMENITIES**: trash storage, toilets, drinking water, wastewater disposal, solar power, food storage
4. Develop **WORKFORCE** and leaders
5. Engage locally for safety, **PROBLEM SOLVING**, personal welfare
6. Steward sanctioned **SAFE SPACES** with mobile infrastructure

Will result in

- **Increased requests** for support by unhoused residents, housed neighbors, businesses, public agencies, neighborhoods, cities
- Reporting problems online using **SOS INFORM**

Safe
Organized
Spaces
Mission
&
Activities



Encampment residents -
Build trust, interrelationship



Housed neighbors -
Report conditions, allies for change



Faith communities -
Neighborhood anchors



Neighborhoods -
Evolve acceptance and new strategies for intervention



Public agencies & departments -
Cooperation and teamwork on responses



Community-based organizations -
Hands-on in mutual mission



Business sector -
Align mutual interests

Neighborhood-based Change Model



Outcomes

Team leaders & their teams



Streets Team

Consistently **showing up** initiates:
 Trash reduction
 Improves **safety, security, stability** for encampment dwellers and neighborhoods



Shower Power

Deploying mobile **showers** leads to:
 Improved **dignity** and health for participants
 Deepened **outreach**
 Initiates delivery of other mobile **amenities**



Mobile Infrastructure

Fulfills **basic needs** for toilets, trash, drinking water, safe food storage, wastewater disposal, solar electrical power, fire safety, community gathering, gardening
 Deepens engagement



Outreach / Engagement

Connections and **trusted relationships** establishes "friends of SOS" across public & private sectors
 "Planning partners" support **goal setting** and access to resources

Field Partners

Cooperation builds a Community of Care



NeighborAid



Rising Sun Center
for Opportunity



REPUBLIC
SERVICES



July-Sep '21

423 Showers
52 Trash Tons
\$1,033,000 Funds raised

11 Average Employees
20.5 Average Hours per week

Oct-Dec '21

440 Showers
51 Trash Tons
\$43,000 Funds raised

19 Average Employees
17 Average Hours per week
10 Scattered Sites Assessed

Jan-Mar '22

404 Showers
103 Trash Tons
\$124,000 Funds raised

19 Average Employees
22.7 Average Hours per week
4 Scattered Sites Assessed
4 Sites reaching Permit Process
1 Micro Village Pending

Key Performance Indicators

Prior Two Weeks

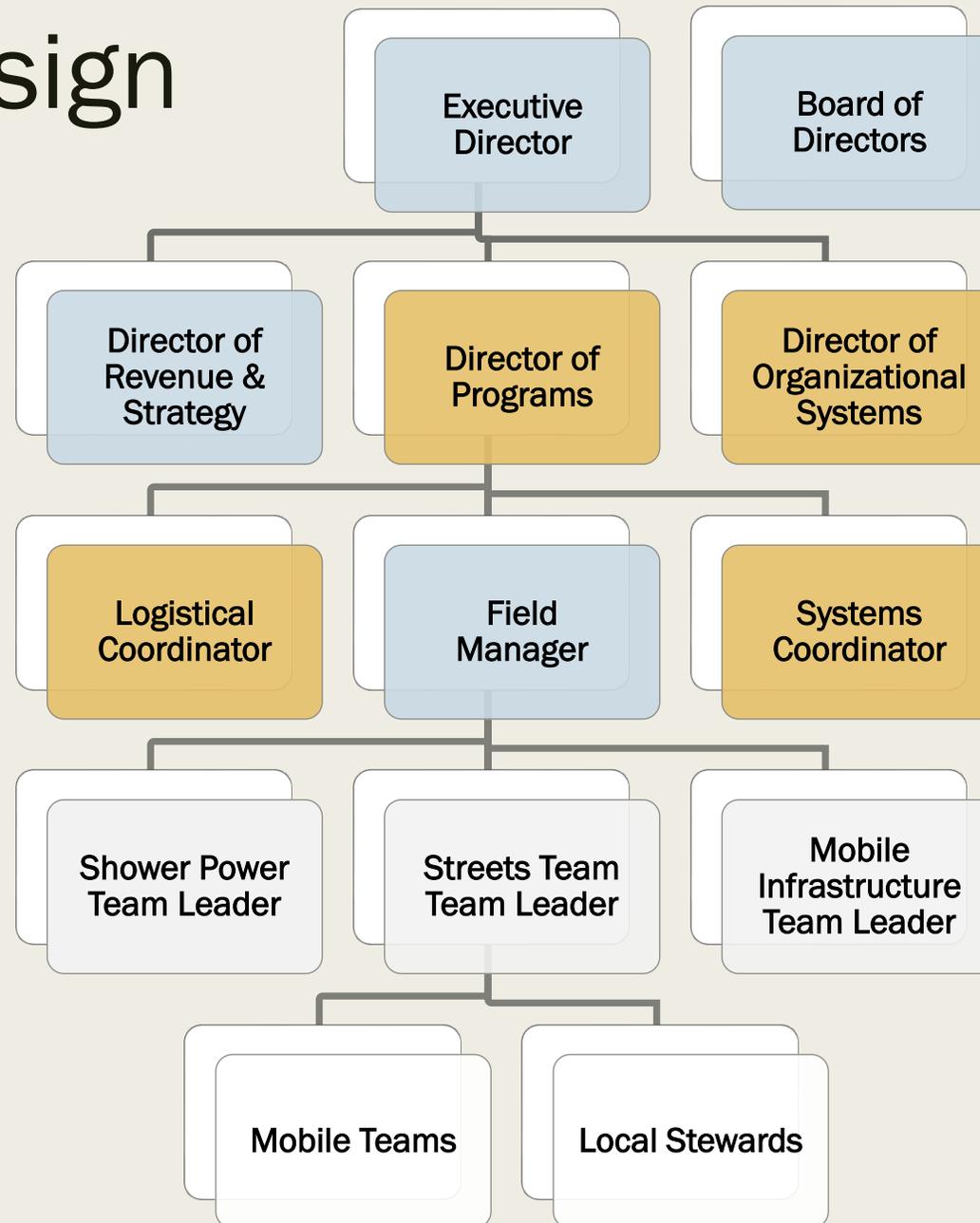
5/6 to 5/12:

53 showers taken
8.6 tons trash disposed

5/13 to 5/19:

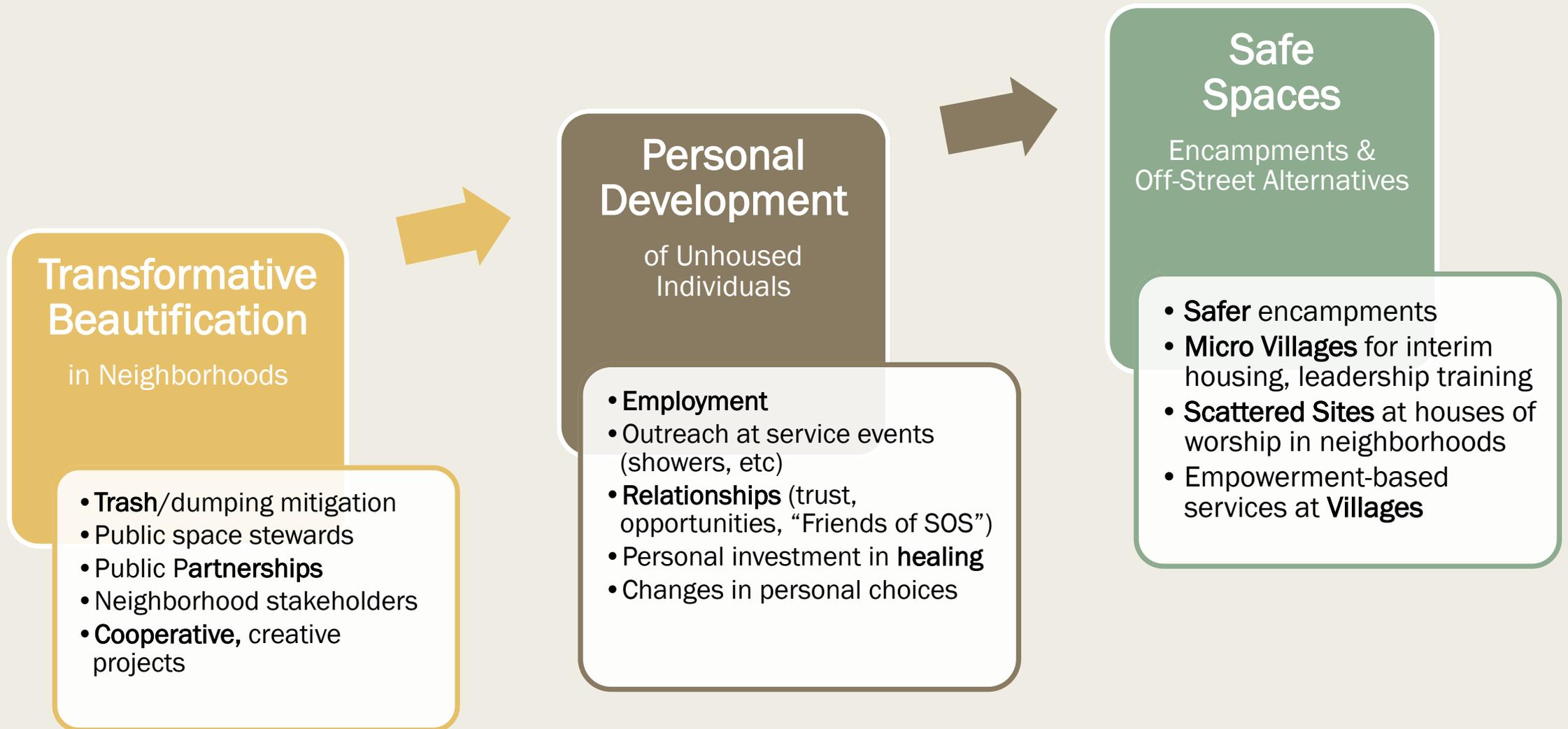
55 showers taken
6.9 tons trash disposed

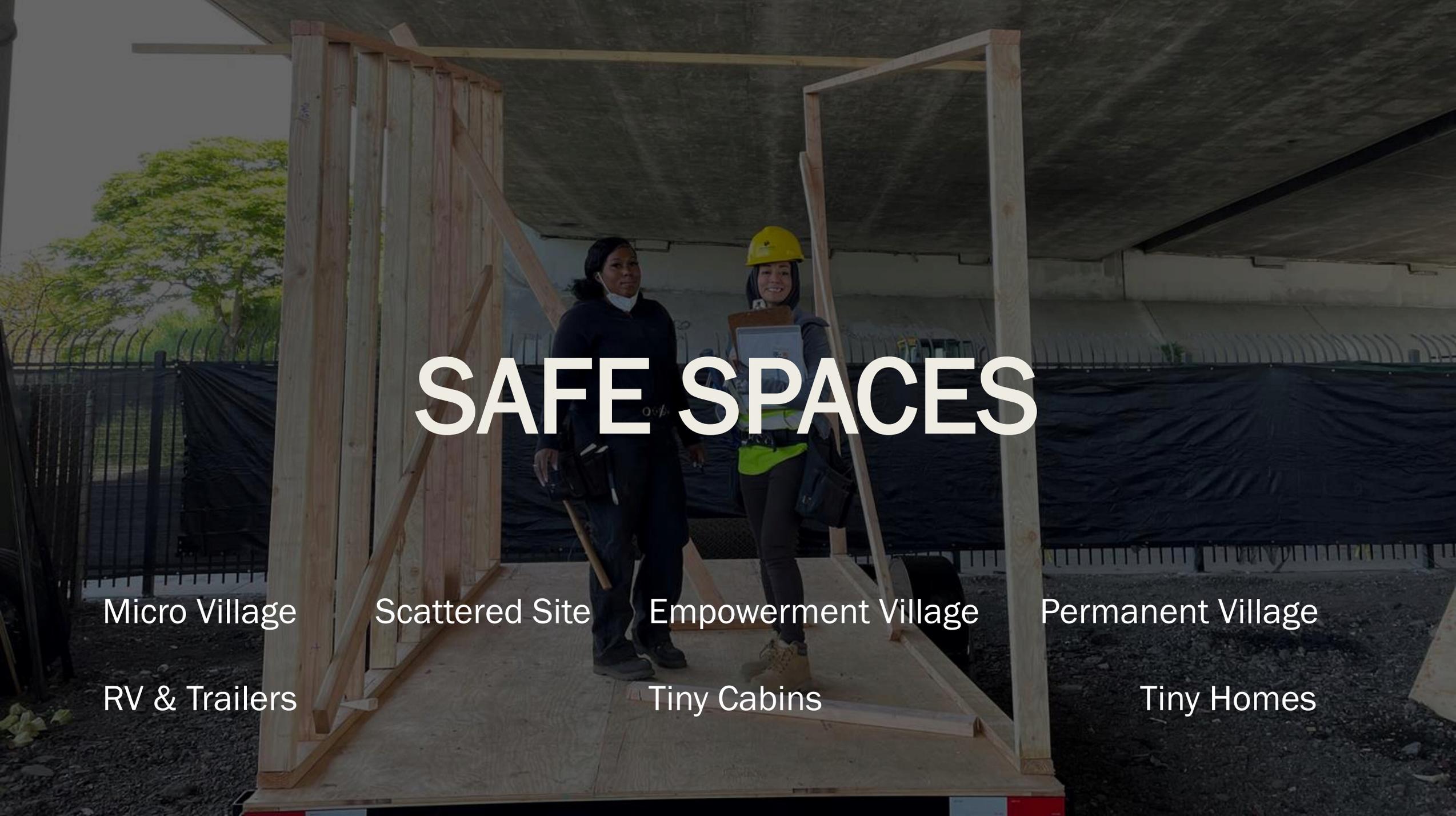
Organization Design



Evolve SOS Programs

October 2022



A photograph of two women standing on a wooden platform under construction. The woman on the left is wearing a dark jacket and a face mask, holding a tool bag. The woman on the right is wearing a yellow hard hat, a blue jacket, and a neon green safety vest, holding a clipboard. They are surrounded by wooden framing. In the background, there is a black tarp and a fence. The overall scene is dimly lit, suggesting an overcast day or a shaded area.

SAFE SPACES

Micro Village

Scattered Site

Empowerment Village

Permanent Village

RV & Trailers

Tiny Cabins

Tiny Homes

Empowerment-based Safe Spaces

Fundamental inputs

Relationships

- Encampment residents recruited as SOS employees
- Staff relocate to micro village, train as stewards
- Utilized at scattered sites and villages

Amenities

- SOS workforce deploys mobile infrastructure
- Community of Care delivers convergent resources

Opportunities

- Partners provide housing/resource navigation
- Support access to resources and acting on personal goals
- Generate incomes needed to secure permanent housing

Stewardship

- Contribute to safety and security
- Stable program community
- Improve adjacent neighborhood conditions

\$88,000	Program Administration
\$217,000	Operational Management (currently/recently unhoused)
\$229,000	Program Expenses (non-staff)
\$270,000	Streets Team Staff (unhoused)
\$100,000	Program Partners
\$904,000	Subtotal
\$90,000	10% Indirect (organizational administration)
\$994,000	Total

Draft RPS Budget

9 months
Oct '22 to June '23



REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

DATE: May 25, 2022

TO: Members of the Reimagining Public Safety Community Task Force

FROM: LaShonda White, Interim Library and Community Services Director, Task Force Staff Liaison

SUBJECT: Community Crisis Response Program Implementation Updates

STATEMENT OF THE ISSUE:

The Task Force will receive a presentation from the Community Crisis Response Program (CCRP) Working Group.

RECOMMENDED ACTION:

RECEIVE update from the Community Crisis Response Program (CCRP) Working Group

DISCUSSION:

City staff, consultants, and/or Task Force members that currently support the development and implementation of the Community Crisis Response Program will provide updates.

Community Crisis Response Program (CCRP)

The proposed Community Crisis Response Program (CCRP) intends to provide a community response that is non-law enforcement to address non-violent/non-felony mental health crises in Richmond. The CCRP provides an opportunity to improve access to mental health and other community services in Richmond and seeks to provide a community-based crisis response that is efficient and effective for medically vulnerable and socially marginalized people in Richmond, most especially for people with mental illness, substance use disorders, or people in crisis who are experiencing homelessness and requiring community-based services.

The CCRP team developed a Request for Proposals (RFP) to hire a consulting group to assist with CCRP development and implementation. The RFP was released on April 15, 2022, and was due on May 20, 2022. The City received two (2) proposals in response to the RFP. The consultant will support the team to determine the best path forward to ensure successful implementation of the program. In addition, the CCRP team partnered with councilmembers Claudia Jimenez and Gayle McLaughlin to host the first in a series of three (3) community

roundtable discussions about the CCRP program on April 7, 2022. The second community roundtable is scheduled for Thursday, May 26, 2022 at 6:00pm.

 Co-sponsored by Richmond City Council Members
Claudia Jimenez and Gayle McLaughlin

Richmond's **Community Crisis Response Program (CCRP)** is a city-based alternative response that will provide trauma-informed, compassionate care for our neighbors experiencing a mental health crisis.

Community Roundtable

What will the Community Crisis Response Program look like in Richmond?	Thursday 05. 26. 22 6:00–7:30 PM Open to all bit.ly/MayCCRP
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Contact: LaShonda White ~ lashonda_white@ci.richmond.ca.us ~ 510.620.6512

ATTACHMENT:

1 – CCRP PowerPoint Presentation

Community Crisis Response Program (CCRP)

LaShonda White, Interim Director of
Community Services

Agenda

1. Background
2. CCRP RFP Purpose
3. RFP Overview
 - Scope of Services
 - Evaluation Criteria
 - Schedule
4. Questions & Answers

Background

- Reimagining Public Safety Task Force (Task Force) created **June 2020**
- Program design and proposed by Task Force subcommittee based on **existing programs** (CAHOOTs, MACRO, MH First)
- Program approved and funded **May 2021**
- Program development meeting since **July 2021**
- **Goal:** Create a crisis response program that meet the needs of the Richmond community

Background

- **1 in 5 US adults** experience **mental illness** each year
- **37%** of adults **incarcerated** in the state and federal prison system have a diagnosed mental illness
- **70%** of youth in the **juvenile justice system** have a diagnosed mental health condition
- In 2020, **32.1%** of mentally ill adults experienced a **substance use disorder**
- Substance use disorders and mental health conditions can be treated
- Identification and linkage to equitable services are an essential piece

CCRP: Purpose

- Provide a **non-law enforcement community response** to address non-violent/non-felony mental health crises in Richmond
- Supporting **community safety and addressing community trauma** through community-based alternatives
- Provide a **community-based crisis response** that is efficient and effective for medically vulnerable and socially marginalized people
- Navigate people to the **right services at the right time** by utilizing community responders with strong ties and connections to Richmond
- Development of a program that **incorporates research, data analysis, existing assessments, and community input**

RFP Overview

- Introduction
- City of Richmond Background
- Scope of Services
- Qualifications of Applicants
- Consultant Responsiveness
- RFP Schedule
- Proposal Format Guidelines
- Proposal Elements and Format Requirements
- Submittal Instructions, Questions and Correspondence
- Evaluation
- Pre-Award Negotiations
- Award
- General City Requirements

CCRP: RFP Scope of Services

1. Comprehensive and Responsive Community Engagement
2. Analysis of Program Options with Data Analysis
3. Develop and Recommend Proposed Program Plan
4. Design an Implementation Plan

Section 1: Engagement

- Managing, facilitating, and collaborating with diverse groups of stakeholders
- Utilizing various modern engagement practices and tools
- Conducting a minimum of three (3) city-wide engagement sessions
- Conduct interviews with key community stakeholders
- Survey community residents focusing on most impacted residents
- Communicating back to the public and disseminating learnings
- Transcribing all data and taking detailed notes
- Designing and conducting robust methodologies for providing notice of engagement sessions
- Providing project information for a project website
- Providing multilingual outreach material

Section 2: Analysis of Program Options

- Analysis of previously conducted research and program design planning
- Identification of resources
- Analysis of data (City and other)
- Analysis of Program Options
 - City of Richmond In-House Program
 - Collaboration with Community-Based Organization
 - Collaboration with Contra Costa County A3 Program

Section 3: Proposed Program Plan

- Incorporation of research, data analysis, community and stakeholder feedback, and option analysis
- Development of a comprehensive budget and expense projections
- Development of a comprehensive and timeline of the program
- If hiring is needed, creation of job classifications
- Community engagement

Section 4: Implementation Plan

- Community response field teams responding to calls for people in crisis
- Creation of staffing plan
- Development of protocol and communication with other governmental entities such as Richmond Police Department
- Creation of training plan (i.e. trauma informed care, CPR, de-escalation, harm reduction, etc.)
- Determine the best disposition option for the person in crisis
- Provide referrals for community services
- Provide monthly reports to the City on program development progress
- Participate in CCRP coordination and stakeholder meetings
- Data collection and evaluation
- Incorporate key data to the City's Transparent Richmond website

Evaluation Criteria

Criteria

Quality, Completeness & Attention to Detail	5 points
Scope/Approach to Work	40 points
Qualifications/References	30 points
Cost Proposal	25 points
TOTAL	100 POINTS



Proposals Received (May 20, 2022)

- RI International
- Urban Strategies Council



Tentative RFP Schedule

<u>ITEM</u>	<u>DATE</u>
Request for Proposals (RFP) Released	Friday, April 15, 2022
Pre-Bidder's Conference (not mandatory)	Thursday, April 28, 2022
All Questions Due via BidsOnline	Wednesday, May 4, 2022
Responses to Questions Submitted Posted via BidsOnline	Friday, May 6, 2022
Proposals Due	Friday, May 20, 2022
Interviews*	June 2-3, 2022
City Council Approval of Contract	June 2022
Project Term	June 2022 – June 30, 2024

Thank you!



Questions



REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

DATE: May 25, 2022

TO: Members of the Reimagining Public Safety Community Task Force

FROM: LaShonda White, Interim Director of Library and Community Services, Task Force Staff Liaison

SUBJECT: June and July 2022 Task Force Meeting Schedule

STATEMENT OF THE ISSUE:

Chair Small requested an agenda item to discuss the Task Force meeting schedule for June and July 2022.

RECOMMENDED ACTION:

REVIEW, DISCUSS, and APPROVE Task Force meeting schedule for June and July 2022

DISCUSSION:

In an effort to allow the full Task Force to have additional time to discuss important items such as but not limited to budget, program implementation, etc., the Chair requested an item to discuss the possibility of adding additional meetings to the Task Force schedule in June and July 2022. These meetings would be in addition to the regular meetings scheduled on the 4th Wednesdays of the month in June and July 2022.



REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

DATE: May 25, 2022

TO: Members of the Reimagining Public Safety Community Task Force

FROM: LaShonda White, Interim Director of Library and Community Services, Task Force Staff Liaison

SUBJECT: City Council Presentation Schedule

STATEMENT OF THE ISSUE:

The Task Force will discuss the structure and presenters for future presentations to City Council.

RECOMMENDED ACTION:

REVIEW and DISCUSS the Task Force presentation schedule to City Council

DISCUSSION:

In the past, the Implementation Subcommittee of the Task Force has made 10-15 minute presentations to City Council during their 2nd regular meeting of the month. The last presentation to City Council was made by Chair Small on Tuesday, April 19, 2022. Based on staff's understanding, future presentations to City Council will be made on behalf of the full Task Force and therefore, the structure and presenters for future presentations need to be determined.



REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

DATE: May 25, 2022

TO: Members of the Reimagining Public Safety Community Task Force

FROM: LaShonda White, Interim Director of Library and Community Services, Task Force Staff Liaison

SUBJECT: Status of Task Force Working Groups

STATEMENT OF THE ISSUE:

The Reimagining Public Safety Community Task Force will discuss working group structure and membership.

RECOMMENDED ACTION:

REVIEW, DISCUSS, and APPROVE the Task Force working group structure and membership for the next six months

DISCUSSION:

During the April 13, 2022, special Task Force meeting, a discussion ensued regarding the future structure and membership of working groups; however, there was a desire to continue the discussion and make decisions at the next regular meeting. The results of the discussion, in addition to other factors (i.e. number of members, duration of subcommittee, tasks/focus, etc.), will help the City Attorney’s Office determine if any of the working groups are subject to the Brown Act.

The previous working groups were:

- Smart Budget and Resource Allocation - Focused on budgetary and other resource allocation
- Accountability as Safety - Focused on Richmond Police Department staffing, training, and basic processes for departmental accountability
- Health & Safety – Focused on mental and behavioral health, substance abuse, and homelessness with an emphasis on public health-oriented approaches that were alternatives to traditional law enforcement
- Community Based Solutions - Focused on alternatives to policing for common problems (e.g. mutual aid, housing counseling and assistance, immigration issues)

- Implementation – Focused on implementation of the four (4) intervention programs developed by the Task Force and approved by City Council
 - Unhoused Interventions
 - Community Crisis Response Program (CCRP)
 - YouthWORKS
 - Office of Neighborhood Safety (ONS)



REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

DATE: May 25, 2022

TO: Members of the Reimagining Public Safety Community Task Force

FROM: LaShonda White, Interim Library and Community Services Director, Task Force Staff Liaison

SUBJECT: FY 2021-22 Task Force Budget Update

STATEMENT OF THE ISSUE:

City staff will present a FY 2021-22 budget update on the Reimagining Public Safety Implementation Subcommittee projects. Budget numbers show costs through April 15, 2022.

RECOMMENDED ACTION:

REVIEW and DISCUSS City of Richmond FY 2021-22 budget report and Task Force program expenditures to-date

DISCUSSION:

As part of the FY 2021-22 annual budget process, the City Council allocated \$6.38 million in funding from various sources to fund four (4) Task Force recommended proposals/programs.

Reimagining Public Safety			
Funding Source	Amount	Proposal/Program	Expenditure
Police Department Reduction	3,000,000	YouthWORKS	1,980,000
FY21 Excess	1,300,000	ONS	1,600,000
Housing in Lieu/low-mod fees	480,000	Unhoused Intervention	1,800,000
Elimination - vehicle purchases	1,600,000	Community Crisis Response	1,000,000
Total Funding Sources	\$6,380,000	Total Expenditures	\$6,380,000

Below is a high-level summary of expenditures connected with the four (4) proposals/programs recommended for funding through the Task Force. The budget report was run through April 15, 2022, through MUNIS, the City's financial system.

REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE FY 21-22 BUDGET						
Update through April 15, 2022						
Project Code	ITEM	BUDGET	ACTUAL	ENCUMBRANCES	REMAINING	DEPARTMENT
RI220	YouthWORKS (through December 2021/January 2022)	\$ 1,980,000	\$ 510,672	\$ -	\$ 1,469,328	Employment & Training
	Admin Labor (July - January 2022)		\$ 7,408			
	Payroll Service Fees (July - December 2021)		\$ 8,912			
	Participant Allowance (July - December 2021)		\$ 8,284			
	Intern Wages (July - December 2021)		\$ 36,096			
	Direct Labor (July - December 2021)		\$ 83,659			
	Overhead Labor (July - January 2022)		\$ 26,824			
	Operating Cost (July - January 2022)		\$ 2,750			
	Participant Wages (July - December 2021)		\$ 336,739			
RI210	ONS	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000	ONS
RI160	UNHOUSED INTERVENTION	\$ 1,800,000	\$ 244,891	\$ 739,084	\$ 816,025	Planning
	Rebuilding Together (Providing Outreach and Support)					
	Richmond Sanitary Services (Clean-up)					
RI200	COMMUNITY CRISIS RESPONSE	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	Fire
	Total - Reimagining FY2021-22 Expenditures	\$ 6,380,000	\$ 755,564	\$ 739,084	\$ 4,885,353	

Important notes:

- The term "Encumbrances" reflects us "holding" funds for a contract
- Expenditures for the YouthWorks program are up-to-date through December 2021 and January 2022. Due to staffing issues, the actual expenditures have not yet hit MUNIS, but are in the process of being updated through April 2022.
- ONS and Community Crisis Response programs have no expenditures to-date; however, staff is working diligently to develop and implement the new programs and great progress is being made.

REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE FY 21-22 BUDGET

Update through April 15, 2022

Project Code	ITEM	BUDGET	ACTUAL	ENCUMBRANCES	REMAINING	DEPARTMENT
RI220	YouthWORKS (through December 2021/January 2022)	\$ 1,980,000	\$ 510,672	\$ -	\$ 1,469,328	Employment & Training
	Admin Labor (July - January 2022)		\$ 7,408			
	Payroll Service Fees (July - December 2021)		\$ 8,912			
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RI160	UNHOUSED INTERVENTION	\$ 1,800,000	\$ 244,891	\$ 739,084	\$ 816,025	Planning
	Rebuilding Together (Providing Outreach and Support)					
	Richmond Sanitary Services (Clean-up)					
RI200	COMMUNITY CRISIS RESPONSE	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000	Fire
	Total - Reimagining FY2021-22 Expenditures	\$ 6,380,000	\$ 755,564	\$ 739,084	\$ 4,885,353	



REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

DATE: May 25, 2022

TO: Members of the Reimagining Public Safety Community Task Force

FROM: LaShonda White, Interim Director of Library and Community Services, Task Force Staff Liaison

SUBJECT: Creation of Task Force Bylaws

STATEMENT OF THE ISSUE:

The Task Force will discuss and provide feedback on the draft Task Force bylaws.

RECOMMENDED ACTION:

REVIEW feedback on proposed Task Force bylaws and DISCUSS next steps

DISCUSSION:

The City of Richmond Boards and Commission Handbook ([Handbook](#)) was approved by City Council and contains guidelines and instructions for all City of Richmond Boards and Commission. Members will discuss the potential of creating specific bylaws for the Task Force, which will not be in conflict with information included in the Handbook, but will provide greater clarity where needed.

Chair Small developed draft bylaws for review and consideration by the full Task Force during the March 23, 2022 regular meeting. Task Force members were subsequently provided an opportunity to review and recommend revisions to the draft bylaws prior to the April 27, 2022 regular meeting. The draft bylaws, as well as the feedback received, are being presented for further discussion before revisions are incorporated and submitted to the City Attorney's Office for final review and approval. Final bylaws will be brought back before the Task Force at a subsequent meeting for adoption.

ATTACHMENTS:

1. Draft Reimagining Public Safety Community Task Force Bylaws
2. Feedback on Draft Bylaws

**RICHMOND REIMAGINING PUBLIC SAFETY
COMMUNITY TASK FORCE
By-Laws**

ARTICLE I. NAME, PURPOSE, FUNCTION

- Section 1. *NAME:* The name of this committee shall be the Richmond Reimagining Public Safety Community Task Force (hereinafter “Task Force”).
- Section 2. *PURPOSE:* A joint, community-led task force charged with examining the public safety needs of Richmond residents and communities. Providing recommendations for alternatives to policing and enforcement to reduce conflict, harm, and institutionalization, introduce restorative and transformative justice models, and reduce or eliminate use of fines and incarceration. Develop options to reduce police contacts, stops, arrests, tickets, fines and incarceration and replace these, to the greatest extent possible, with educational, community serving, restorative and other positive programs, policies and systems.
- Section 3. *FUNCTIONS:* The duties of the task force are as follows:
- Conduct comprehensive reviews of existing institutional and community-based public safety and health resources. Identify community safety needs that are not currently being served and provide recommendations for how to add new resources to fill these gaps;
- Conduct listening sessions to ascertain community needs as well as public meetings to discuss community concerns about public safety; gather information and educate the public about existing resources;
- Provide regular reports on action steps and deliverables to all relevant governing bodies.

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Evaluate and make recommendations for the implementation of, or improvements to current and proposed programs that impact public safety to the Richmond City Council.

ARTICLE II. MEMBERSHIP

- Section 1. *MEMBERSHIP.* The Task Force is comprised of 21 members who represent the Richmond community. The Mayor and City Council members each nominated three individuals to be members of the Task Force for a total of twenty-one, which were subsequently approved by the City Council. Current members shall be listed in the written minutes of each meeting.
- Section 2. *VACANCIES.* It was determined that it is within the charter-appointed duties of the Mayor to nominate candidates for appointment to the task force, as is done for the city's boards and commissions. Mayor Butt has reasserted his right to fill vacancies that may occur with approval of the City Council.
- Section 3. *CHAIR & VICE-CHAIR.* The Task Force will elect a chair and vice-chair from the 21 members. The Chair will work with City Staff to develop Task Force agendas, review minutes and facilitate meetings. In the absence of the Chair, the Vice-Chair will assume these accountabilities. The Task Force will elect a Chair and Vice Chair annually until its termination.
- Section 4. *ATTENDANCE.* Members are required to attend all Task Force regular meetings unless excused by the Chair for good reason. Three unexcused absences are grounds for removal. The list of attendees will be recorded as part of the minutes of each meeting. Any member in violation of the attendance policy shall be sent a letter informing them of their automatic removal.

ARTICLE III. MEETINGS

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- Section 1. *Quorum.* A quorum of fifty (50) percent plus one of the Task Force twenty-one (21) members must be present at any regular or specially scheduled meeting in order for the Task Force to engage in formal decision-making. A quorum is defined as more than one-half of the total membership, including vacant seats.
- Section 2. *Proceedings.* Task Force meetings shall be open to the public, in full accordance of the Brown Act. Audio recordings will be kept for all meetings and will be posted on the Task Force website in accordance with the Brown Act and will be a public document.
- Section 3. *Parliamentary Procedure.* Rosenberg's Rules of Order, as published by the League of California Cities, shall be the parliamentary rules of order for Task Force meetings.
- Section 4. *Regular Meetings.* Task Force meetings will occur once a month at a time and place to be determined by the Task Force members. The Task Force may hold meetings more frequently if necessary. Any change in the regular meeting schedule shall be announced at least seventy-two (72) hours in advance.
- Section 5. *Order of Business.* Unless changed as determined by a majority vote of the Task Force, the order of business of any Regular meeting shall be as follows:
1. Roll call
 2. Approval of the Minutes
 3. Open Public Comment (for items relevant to the Task Force, but not on the agenda).
 4. Consideration of Task Force Business/Action Items.
(Public comment specific to each business/action item shall be requested prior to any action being taken on the item.)
 5. New Business (No action if not on agenda.)
 6. Adjournment
- Section 7. *Notice.* Written notice of the time and place of every full Task Force meeting shall be given to members of the Task Force and

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the public at least 72 hours before the time of such meeting, in accordance with the Brown Act.

- Section 8. *Special Meetings.* Special Meetings may be called and scheduled by the Chair or, by seven or more members. The agenda, place and time of such meetings shall be set forth in the meeting notice, at least twenty-four (24) hours before the time of such meeting in accordance with the Brown Act.

ARTICLE IV. VOTING

- Section 1. *Voting.* While the Task Force strives to achieve consensus, the affirmative vote of a majority of the members present shall be required for the approval of any matter. Votes will be taken by roll call vote, and detailed in the minutes.
- Section 2. *Absentee Votes.* Absentee votes shall not be permitted.

ARTICLE V. SUBCOMMITTEES

- Section 1. *Subcommittee Structure.* The Task Force may create working groups and sub-committees as deemed necessary, by a majority vote of the Task Force.
- Section 2. *Committee Membership.* Membership of working groups and subcommittees shall be made up of members of the Task Force.
- Section 3. *Advisory Committees.* Task Force members may create Advisory Committees to support specific working groups or subcommittees. Advisory committee members may include city staff, organizational stakeholders and such other experts as appropriate and/or necessary. No subcommittee, working group or advisory committee may make decisions or act on behalf of the Task Force, except as authorized.

ARTICLE VI. TERMINATION

Section 1. It is anticipated that the Task Force shall complete its mission by the close of FY2024. However, this work is critically important and should be completed with due care and all needed time and attention. In light of that, if at the end of that time, the Task Force has not fully completed its work, the Task Force may by two-thirds vote of the membership add six months to its period of work with approval by City Council.

ARTICLE VII. NON-PARTISAN/NON-DISCRIMINATORY

Section 1. The Task Force shall be non-partisan, shall not support any political party or candidate for public office, and shall not take positions on matters of governmental policy or legislation, except for those relevant to its purposes. The Task Force shall not directly or indirectly participate or intervene in any political campaign on behalf of, or in opposition to, any candidate for public office.

Section 2. The Task Force shall not discriminate on the basis of race, sex, color, national origin, religion, gender, sexual orientation, age, gender identity or disability.

ARTICLE VIII. AMENDMENTS

Section 1. These by-laws may be amended at any regular meeting of the Task Force by a two-thirds vote of those members present, providing that a notice of the proposed amendment shall be distributed to all members at least ten days prior to the meeting.

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DON GOSNEY COMMENTS

COMMENT:

Since most of these by-laws are already included in the Brown Act, Rosenberg’s Rules of Order and the City’s Handbook of Committees and Commissions, how necessary is it for the Task Force to establish their own by-laws?

When this draft is discussed, the individual items of concern should be addressed seriatim and not as a group. Each item has its own merits (and flaws).

ARTICLE I. NAME, PURPOSE, FUNCTION

Section 1. *NAME:* The name of this committee shall be the Richmond Reimagining Public Safety Community Task Force (hereinafter “Task Force”).

Section 2. *PURPOSE:* A **joint [I-2(a)]**, community-led task force charged with examining the public safety needs of Richmond residents and **communities [I-2(b)]**. Providing recommendations for alternatives to policing and enforcement to reduce conflict, harm, and institutionalization, introduce restorative and transformative justice models, and **reduce or eliminate use of fines and incarceration [I-2(c)] [I-2(e)]**. Develop options to reduce police contacts, stops, arrests, tickets, fines and incarceration and replace these, to the greatest extent possible, with educational, community serving, restorative and other positive programs, policies and systems **[I-2-(d)], [I-2(f)]**

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DON GOSNEY COMMENTS

COMMENTS:

I-2(a) “Joint”? Who is the Task Force partnered with? His reference needs clarification.

I-2(b) What “communities”? This reference needs definition and explanation.

I-2(c) The Task Force’s scope seems to have been expanded beyond what the Council approved when the Task Force was created. The Task Force needs to revisit the very specific language used when the Council created the Task Force. If the Council specifically created the scope of the Task Force, does the Task Force have the authority to expand that scope?

[The specific language of the motion to create the Task Force:

MOTION TO CREATE REIMAGINING TASK FORCE

06.30.20

TRANSCRIPT

COUNCILMEMBER JAEL MYRICK

It was to direct staff to prepare a plan to transition from Richmond’s current community policing model, to a plan conducive to reduce police force and return to Council with a preferred policing model, and a plan for implementation by the end of the fiscal year.

And to create a transition accountability task force of the public, to advise staff during that process. And that that task force would have access to legally allowable

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data, and to legal questions from the City Attorney's office. And that task force would have standing meetings with the City Manager.

And I was going to say the Police Chief, because originally ... or someone from the Police Department, I should say, and require that that task force ... I won't say it would be convening within two weeks, because it sounds like that's going to be a little more complicated, but they still will have to report back to the Council by September 15th, 2020, and then monthly.

COUNCILMEMBER EDUARDO MARTINEZ

Would you accept a friendly amendment of including community groups such as Safe Return Project RYSE Center?

COUNCILMEMBER JAEL MYRICK

Yeah. I was trying to avoid getting specific, but yeah, we could say it includes, but it's not limited to members of the Richmond police ... Community Police Review Commission, Office of Neighborhood Safety, Safe Return Project and the RYSE Center as well as the Police Department.

COUNCILMEMBER MELVIN WILLIS

And even the County?

COUNCILMEMBER JAEL MYRICK

Yeah, and even the County.

COUNCILMEMBER MELVIN WILLIS

And part of that motion was just allowing the task force to have access to legally available public data, and just general legal consultation. Sorry, I didn't capture that. It was a long one. You're doing good Councilmember Myrick, thank you.

COUNCILMEMBER JAEL MYRICK

It was a long one.

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COUNCILMEMBER MELVIN WILLIS

You're doing good.

COUNCILMEMBER JAELE MYRICK

Yeah, so we could accommodate that, that's fine.

MAYOR TOM BUTT

Okay. Now, let's call the roll vote please.

PAM CHRISTIAN

Vice Mayor Bates?

VICE MAYOR NAT BATES

No.

PAM CHRISTIAN

Councilmember Choi?

COUNCILMEMBER BEN CHOI

Yes.

PAM CHRISTIAN

Councilmember Johnson?

COUNCILMEMBER DEMNLUUS JOHNSON

Yes.

PAM CHRISTIAN

Councilmember Martinez?

COUNCILMEMBER EDUARDO MARTINEZ

Yes.

PAM CHRISTIAN

Councilmember Myrick?

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COUNCILMEMBER JAELE MYRICK

Yes.

PAM CHRISTIAN

Councilmember Willis?

COUNCILMEMBER MELVIN WILLIS

Yes.

PAM CHRISTIAN

And Mayor Butt?

MAYOR TOM BUTT

I'm going to vote, no. And I think the other thing is that I'm going to take up Vice Mayor Bates' advice that I don't think we need two bodies doing this. So, I'm going to disband the ad hoc committee, and let the task force redesign the police department.

PAM CHRISTIAN

And the motion passes with Vice Mayor Bates, and Mayor Butt voting no.

I-2(d) This task force is purely advisory and has no authority to take action on behalf of the City. The Task Force can make recommendations but the language here needs to be specific so there is no confusion or ambiguity as to the authority that the Task Force has.

I-2(e) Isn't it the State that determines what is against the law and what the punishment for breaking those laws will be? Is it the intent of this Task Force to direct the Richmond Police Department about which laws they should not enforce or which persons they should give a pass to? Since sworn police

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officers take an oath to uphold the laws of California, does the Task Force have the authority to reprioritize which laws should be enforced? Does the Task Force have the authority to direct the judicial system which cases should be heard and the punishments meted out by the courts?

I-2(f) This reads like a list but its written as if the items are sentences. His section should be redrafted so it's either a list of items or the sentences are complete sentences and make sense.

Section 3. *FUNCTIONS:* The duties of the task force are as follows:

Conduct comprehensive reviews of existing institutional and community-based public safety and health resources. Identify community safety needs that are not currently being served and provide recommendations for how to add new resources to fill these gaps; **[I-3(a)]**

COMMENT:

I-3(a) Is it the responsibility of the Task Force to find new resources to fund the solutions to the “community needs” or should it be the responsibility of the elected City Council?

Conduct listening sessions to ascertain community needs as well as public meetings to discuss community concerns about public safety; gather information and educate the public about existing resources; **[I-3(b)]**

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COMMENT:

I-3(b) Include language that would require the Task Force to actually listen to members of the community at these “listening sessions”.

Provide regular reports on action steps and deliverables to all relevant governing bodies. [I-3(c)]

COMMENT:

I-3(c) Specify what governing bodies other than the City Council that this Task Force reports to.

Evaluate and make recommendations for the implementation of [I-3(d)] public safety to the Richmond City Council.

COMMENT:

I-3(d) Remove comma.

ARTICLE II. MEMBERSHIP

Section 1. *MEMBERSHIP.* The Task Force is comprised of 21 members who represent the Richmond community. The Mayor [II-1(a)] and City Council members each nominated three individuals to be members of the Task Force for a total of twenty-one, which were subsequently approved by the City

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Council. [II-1(b)] Current members shall be listed in the written minutes of each meeting. [II-1(c)]

COMMENTS:

II-1(a) The Mayor is a member of the City Council so this reference should not make a distinction between the two elected offices.

II-1(b) Amend the second sentence to as follows so it reflects the policy of the Council: “Members of the Task Force are nominated by individual members of the City Council, appointed by the Mayor with the appointments approved by a majority of the Council.”

II-1(c) Maintain a current list of the Task Force members on the Task Force web site as well.

Section 2. *VACANCIES.* It was determined that it is within the charter-appointed duties [II-2(a)] of the Mayor to nominate candidates [II-2(b)] [II-2(c)] for appointment to the task force, as is done for the city’s [II-2(d)] boards and commissions. Mayor Butt has reasserted his right to fill vacancies that may occur with approval of the City Council.

COMMENTS:

II-2(a) This language suggests there was a question on who had the authority to appoint members to the Task Force, there

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was an investigation with a follow-up ruling—which was not the case. Remove this text.

II-2(b) The Mayor appoints people to the Task Force and these appointments must be approved by the Council.

II-2(c) These are not candidates—they are applicants.

II-2(d) In cases like this where the reference is to the City of Richmond as opposed to a generic city, “City” is capitalized.

Section 3. *CHAIR & VICE-CHAIR.* The Task Force will elect a chair and vice-chair from the 21 members. The Chair will work with City Staff to develop Task Force agendas, review minutes and facilitate meetings. In the absence of the Chair, the Vice-Chair will assume these accountabilities. The Task Force will elect a Chair and Vice Chair annually until its termination. **[II-3(a)]**

COMMENT:

II-3(a) When will the elections be held?

Section 4. *ATTENDANCE.* Members are required to attend all Task Force regular meetings unless excused by the Chair for good reason. **[II-4(a)]** Three unexcused absences **[II-4(b)]** are grounds for removal. The list of attendees will be recorded as part of the minutes of each meeting. Any member in violation of the attendance policy shall be sent a letter informing them of their automatic removal. **[II-4(c)] [II-4(d)]**

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COMMENTS:

II-4(a) What constitutes an excused/unexcused absence?

II-4(b) Three absences over what period?

II-4(c) A letter should be sent out well in advance of any removal as well as notifying the Task Force member of the removal. The Task Force should find way of keeping people on the Task Force instead of giving the appearance of finding ways to remove them from this Task Force.

II-4(d) Why are Task Force members NOT required to attend special called meetings of the Task Force? Are these special called meets of less importance?

ARTICLE III. MEETINGS

Section 1. *Quorum.* A quorum of fifty (50) percent plus one of the Task Force Force's [III-1(a)] twenty-one (21) members must be present at any regular or specially scheduled meeting in order for the Task Force to engage in formal decision-making. A quorum is defined as more than one-half of the total membership, including vacant seats.

COMMENT:

III-1(a) Pluralize the word "Force".

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Section 2. *Proceedings.* Task Force meetings shall be open to the public, in full accordance ~~of~~ with [III-2(a)] the Brown Act. **Audio and Video** [III-2(b)] recordings will be kept for all meetings and will be posted on the Task Force website in accordance with the Brown Act [III-2(c)] and will be a public document.

COMMENTS:

III-2(a) Replace “of” with “with:”.

III-2(b) Replace “Audio” with “Audio and video”.

III-2(c) Should the reference to The Brown Act be removed? Since the Brown Act was passed in 1953 it does not always keep up with the advancements of technology. Video recordings are the norm today but were not existent in 1953.

Section 3. *Parliamentary Procedure.* Rosenberg's Rules of Order, as published by the League of California Cities, shall be the parliamentary rules of order for Task Force meetings.

Section 4. *Regular Meetings.* Task Force meetings will occur once a month at a time and place to be determined by the Task Force members. **The Task Force may hold meetings more frequently if necessary. Any change in the regular meeting schedule shall be announced at least seventy-two (72) hours in advance. [III-4(a)]**

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COMMENT:

III-4(a) Who has the authority to change the date and time of the meetings?

Section 5. *Order of Business.* Unless changed as determined by a majority vote of the Task Force, the order of business of any Regular meeting shall be as follows:

1. Roll call
2. Approval of the Minutes
3. Open Public Comment (for items relevant to the Task Force, but not on the agenda).
4. Consideration of Task Force Business/Action Items. (Public comment specific to each business/action item shall be requested prior to any action being taken on the item.)
5. New Business (No action if not on agenda.)
6. Adjournment

Section 7. *Notice.* Written notice of the time and place of every full Task Force meeting shall be given to members of the Task Force and the public at least 72 hours before the time of such meeting, in accordance with the Brown Act. **[III-7(a)]**

COMMENT:

III-7(a) For more fluid flow, relocate the end of the paragraph to the beginning:

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“In accordance with the Brown Act, written notice of the time and place of every full Task Force meeting shall be given to members of the Task Force and the public at least 72 hours before the time of such meeting.”

Section 8. *Special Meetings*. **[III-8(a)]** Special Meetings may be called and scheduled by the Chair or, by seven or more members. The agenda, place and time of such meetings shall be set forth in the meeting notice, at least twenty-four (24) hours before the time of such meeting in accordance with the Brown Act. **[III-7(b)]**

COMMENT:

III-8(A) What would be the basis of a Special Meeting? Normally a Special meeting is called when there is an item with critical timing involved. What kind of item covered by this Task Force might fall under that category?

III-8(b) When such a small group has the authority to call a special meeting with only 24 hours notice, this is ripe for the small group to hijack the Task Force and act on items possibly without a full representation of the Task Force. This Task Force is far from unanimous on the issues and this item comes across as if it were designed to circumvent the democratic purposes. What kind of emergency would require a Special Meeting with only 24 hours notice?

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ARTICLE IV. VOTING

Section 1. *Voting.* While the Task Force strives to achieve consensus, the affirmative vote of a majority of the members present **[IV-1(a)]** shall be required for the approval of any matter. Votes will be taken by roll call vote, and detailed in the minutes.

COMMENT:

IV-1(a) Rosenberg's Rules call for a majority of possible members to approve any action—NOT just those present.

Section 2. *Absentee Votes.* Absentee votes shall not be permitted.

ARTICLE V. SUBCOMMITTEES

Section 1. *Subcommittee Structure.* The Task Force may create working groups and sub-committees as deemed necessary, by a majority vote of the Task Force. **[V-1(a)]**

COMMENT:

V-1(a) For more fluid flow, relocate the end of the paragraph to the beginning:

“By a majority vote of the Task Force the Task Force may create working groups and sub-committees as deemed necessary.”

Section 2. *Committee Membership.* Membership of working groups and subcommittees shall be made up of members of the Task Force.

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Advisory Committees. Task Force members [IV-2(a)] may create Advisory Committees to support specific working groups or subcommittees.

COMMENTS:

V-2(a) “Task Force members”? Is this ‘two or more’ Task Force members or a ‘majority’ of the Task Force members?

Section 3. Advisory committee members may include city staff, organizational stakeholders and such other experts as appropriate and/or necessary. No subcommittee, working group or advisory committee may make decisions or act on behalf of the Task Force, except as authorized. [V-3(a)]

COMMENT:

V-3(a) This sounds like individual Task Force members may be creating a Task Force within a Task Force—adding persons not appointed by the City Council.

ARTICLE VI. TERMINATION

Section 1. It is anticipated that the Task Force shall complete its mission by the close of FY2024. However, this work is critically important and should be completed with due care and all needed time and attention. In light of that, if at the end of that time, the Task Force has not fully completed its work, the Task Force may by two-thirds vote of the membership add six

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months to its period of work with approval by City Council.
[VI-1(a)]

COMMENT:

VI-1(a) **ONLY** the City Council can extend the life of the Task Force. Likewise, the Council may choose, at their convenience, to terminate the Task Force at any time deemed appropriate to their whims.

Suggest the replacement of this entire section with the following text:

“The City Council shall determine when the work of this Task Force has concluded and will have sole authority to either extend the duration of the Task Force or to terminate it’s work.”

ARTICLE VII. NON-PARTISAN/NON-DISCRIMINATORY

Section 1. The Task Force shall be non-partisan, shall not support any political party or candidate for public office, and shall not take positions on matters of governmental policy or legislation, except for those relevant to its purposes. The Task Force shall not directly or indirectly participate or intervene in any political campaign on behalf of, or in opposition to, any candidate for public office.

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Section 2. The Task Force shall not discriminate on the basis of race, sex, color, national origin, religion, gender, sexual orientation, age, gender identity or disability. **[VII-2(a)]**

COMMENT:

VII-2(a) This is meaningless as long as Task Force members feel and act contrary to these words. There have been numerous incidents of comments made that conflict with this section made towards Task Force members as well as staff. Task Force members have walked away from this Task Force because of the lack of civility and attitude towards persons who may have opposing opinions or the gender or color of their skin does not match what the preferences of other Task Force members. [See video of meeting of 02.23.22 where a Task Force member objected to the face of a White Man being seen on the screen.

ARTICLE VIII. AMENDMENTS

Section 1. These by-laws may be amended at any regular meeting of the Task Force by a **two-thirds [VIII-1(a)]** vote of those members present, providing that a notice of the proposed amendment shall be distributed to all members at least ten days prior to the meeting.

COMMENT:

VIII 1(a) Normal procedure requires only a simple majority. Rosenberg's Rules allows for a supermajority to be required under specific situations but amending the By-Laws is not one

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of them. Getting 14 Task Force members to agree on a By-Law amendment is overly burdensome. This Article should revert to the standard of a simple majority for passage and it should follow the same rules for what constitutes a majority as any other vote as covered by Rosenberg's Rules.