

CITY OF RICHMOND, CA
HUMAN RESOURCES MANAGEMENT DEPARTMENT

**PERSONNEL BOARD
REGULAR MEETING**

**TELECONFERENCE VIA ZOOM
450 CIVIC CENTER PLAZA
RICHMOND, CA 94804**

**May 26, 2022
MINUTES**

The regular meeting was called to order at 5:20 p.m. on May 26, 2022.

1. ROLL CALL

Present: Mindy Pines, Board Member
Larry Wirsig, Board Member
Kyra Worthy, Board Member

Absent: Vernetta Buckner, Board Member

All Personnel Board members, counsel, and Human Resources staff introduced themselves at the beginning of the meeting.

2. AGENDA REVIEW

3. STATEMENT OF CONFLICT OF INTEREST

- None

4. APPROVAL OF MINUTES

- Regular Meeting of April 28, 2022.

SPEAKERS:

- None

Board Member Pines made a motion to approve the minutes of April 28, 2022. Board Member Worthy seconded the motion. Minutes were approved by the following vote: YEA: M. Pines, L. Wirsig, K. Worthy. NAY: None. ABSENT: V. Buckner. ABSTAIN: None.

5. PUBLIC COMMENT

SPEAKERS:

Cordell Hindler: email received and read

6. CONSENT AGENDA

- None

7. NEW BUSINESS

- a. ELECT Personnel Board Chair and Vice Chair

Audio recordings of Personnel Board Meetings are available at:

<http://www.ci.richmond.ca.us/index.aspx?NID=1090>

Board Member Pines made a motion to nominate Board Member Larry Wirsig as Chair. Board Member Worthy seconded the motion. Board Member Larry Wirsig accepted and was elected Personnel Board Chair by the following vote: YEA: M. Pines, L. Wirsig, K. Worthy. NAY: None. ABSENT: V. Buckner. ABSTAIN: None.

Board Member Pines nominated Personnel Board Member Vernetta Buckner as Vice Chair.

Since Board Member V. Buckner was not present at the meeting, it was decided best to consider the election during the June meeting.

- b. CONSIDER AND SCHEDULE a Personnel Board Hearing on an appeal of a grievance alleging violation of a collective bargaining agreement (Employee P)

Employee P Representative Zach Lopes and City representative Lars Reed agreed to grievance hearing date of July 28th following the regularly scheduled meeting.

Personnel Board Members agreed to hear the grievance on Thursday, July 28th by the following vote: YEA: M. Pines, L. Wirsig, K. Worthy. NAY: None. ABSENT: V. Buckner. ABSTAIN: None.

SPEAKER:

Cordell Hindler: Agreed with the July 20th as a hearing date for the grievances hence giving all parties the time necessary to gather evidence.

Chair Wirsig inquired about the grievance process and materials for review for which Counsel Pam Lee responded.

- c. CONSIDER AND SCHEDULE a Personnel Board Hearing on an appeal of a grievance alleging violation of a collective bargaining agreement (Employee T)

Due to non-attendance of representatives for Employee T and for the City, item will be placed on the June 23 agenda.

8. UNFINISHED/OLD BUSINESS
9. REVIEW AND/OR ISSUANCE OF SUBPOENA(S)
 - None
10. CONSIDERATION OF PROBLEMS AND REPORTS
 - a. None
12. ADJOURNMENT

Meeting adjourned at approximately 5:44 p.m.

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<http://www.ci.richmond.ca.us/index.aspx?NID=1090>

Dorothy Mandujano

From: Cordell Hindler
Sent: Friday, May 20, 2022 5:20 PM
To: Personnel Board
Subject: Public Comments

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

Good Evening Chair Early, board members and Staff, I have some items to be placed on the June 23rd Agenda

1. Receive a Presentation from Segal Consulting on the Class and comp study
- 2.. Approval to Revise the Existing Classification of {Chief of Staff,} Office of the City Manager

Sincerely
Cordell