



# Regular Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, October 3, 2022 | 6:00 PM

- A.** Call to Order and Roll Call
- B.** Agenda Review and Modifications
- C.** Report from the Director
- D.** Public Forum
- E.** Consent Calendar:
  - E-1.** APPROVE the minutes of the April 4, 2022, meeting of the Richmond Fund for Children and Youth Oversight Board
  - E-2:** APPROVE the minutes of the May 18, 2022, special meeting of the Richmond Fund for Children and Youth Oversight Board
  - E-3:** APPROVE the minutes of the July 18, 2022, special meeting of the Richmond Fund for Children and Youth Oversight Board
- F.** Oversight Board as a Whole
  - F-1.** Receive an update on the completed projects of the Richmond Department of Children and Youth 2022 Summer Interns and the first 2022 Richmond Resource Guide.
  - F-2.** RECEIVE an update on the Request for Proposal(s) to be released by December 2022, soliciting for (1) program evaluations, (2) organizational capacity building, (3) client relations management software for grants management, (4) community needs assessment and strategic investment plan for Fiscal Years 2024-2027 and (5) annual Richmond Fund for Children and Youth grant for Fiscal Year 2023-2024.
  - F-3.** RECEIVE a presentation on the Fiscal Year 2021-2022 Richmond Fund for Children and Youth (RFCY) Grantees and provide a status update on the Fiscal Year 2022-2023 RFCY Grant Awardees.

**G.** Adjournment

# MEETING INFORMATION

**ALL BOARD MEMBERS WILL PARTICIPATE VIA VIDEO OR TELECONFERENCE**

## **Oversight Board members**

Geselle Alvarado  
Diego Castro Curry  
Khalioghya Dandie-Evans  
Devin Dinh  
Guadalupe Enllana  
Teyona Galloway  
Carol Hegstrom  
Zeonta Johnson  
Katherine Lee  
Madiha Qader  
Stephanie Sequeira

## **Staff Liaisons**

Patrick Seals  
Guadalupe Morales

## **Director**

LaShonda White

## **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

Due to the coronavirus (COVID-19) pandemic, Contra Costa County and Governor Gavin Newsom have issued multiple orders requiring sheltering in place, social distancing, and reduction of person-to-person contact. (See, for example, March 31, 2020 County Order extending the shelter-in-place order until May 3, 2020 & March 19, 2020 statewide shelter-in-place order.) Accordingly, Governor Gavin Newsom has issued executive orders that allow cities to hold public meetings via teleconferencing (Executive Order N-29-20).

Both <https://www.coronavirus.cchealth.org/> and <http://www.ci.richmond.ca.us/3914/Richmond-Coronavirus-Info> provide updated coronavirus information. On April 29, 2020, the Health Officer of Contra Costa County issued a press release to inform the public that regional shelter-in-place orders will be extended through May 31, 2020, as some restrictions are eased.

DUE TO THE SHELTER IN PLACE ORDERS, and consistent with Executive Order N29-20, this meeting will utilize video/teleconferencing only.

## **Zoom Information**

### **By Computer, Tablet, or Mobile Device:**

Step 1: Tune in to the videoconference at the following link:  
<https://us06web.zoom.us/j/87897640423>

### **By Telephone:**

Step 1: Dial (for higher quality, dial a number based on your current location): +1 669 444 9171 or +1 346 248 7799 or +1 720 707 2699 or +1 253 215 8782 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 312 626 6799

Step 2: Webinar ID: **878 9764 0423**

# MEETING INFORMATION

## Oversight Board members

Geselle Alvarado  
Diego Castro Curry  
Khalieghya Dandie-Evans  
Devin Dinh  
Guadalupe Enllana  
Teyona Galloway  
Carol Hegstrom  
Zeonta Johnson  
Katherine Lee  
Madiha Qader  
Stephanie Sequeira

## Staff Liaisons

Patrick Seals  
Guadalupe Morales

## Director

LaShonda White

## **How to participate in Public Forum and/or speak on an agenda item in the meeting:**

### **Public Comment via Email:**

Comments can be submitted via email to [youth@ci.richmond.ca.us](mailto:youth@ci.richmond.ca.us). All comments received by 3:30 p.m. on the day of the scheduled meeting, will be provided to the Oversight Board during Public Forum or their respective agenda item, be considered a public record, and be considered before Oversight Board action. Email must contain in the subject line: **public comments – not on the agenda** or **public comments – agenda item #**. All public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted.

### **Public Comment via Zoom:**

Speakers will be called to address the Oversight Board when Public Comment is announced. Each speaker will be allowed two (2) minutes to address the Oversight Board on the item(s) for which the speaker is registered.

To comment by video conference, click on the Participants button at the bottom of your screen and select the **"Raise Your Hand"** button to request to speak when Public Comment is being asked for. Speakers will be called upon in the order they select the "Raise Your Hand" feature. When called upon, you will be unmuted. After the allotted time, you will then be re-muted.

To comment by phone, you will be prompted to **"Raise Your Hand"** by pressing **"\*9"** to request to speak when Public Comment is asked for. When called upon, you will be unmuted. After the allotted time, you will then be re-muted. Instructions on how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>.

The amount of time allotted to individual speakers shall be a maximum of two (2) minutes. If there are several speakers, the amount of time allowed may be modified at the Co-Chairs' discretion.

## **Accessibility for Individuals with Disabilities**

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to [youth@ci.richmond.ca.us](mailto:youth@ci.richmond.ca.us) or submitted by phone at (510) 620-6553. Requests will be granted whenever possible and resolved in favor of accessibility.

# MEETING INFORMATION

## Oversight Board members

Geselle Alvarado  
Diego Castro Curry  
Khaliaghya Dandie-Evans  
Devin Dinh  
Guadalupe Enllana  
Teyona Galloway  
Carol Hegstrom  
Zeonta Johnson  
Katherine Lee  
Madiha Qader  
Stephanie Sequeira

## Staff Liaisons

Patrick Seals  
Guadalupe Morales

### **Effect of Advisory on In-Person Public Participation**

During the pendency of the Executive Order N-29-20, the language in the Advisory portion of the agenda supersedes any language below in the meeting procedures regarding in-person public comment.

**Communication Access Information:** This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Bruce Soublet, ADA Coordinator, at (510) 620-6509 at least three business days before the meeting date.

**Speaker Registration – Public Comment on Agenda Items:** Persons wishing to comment on an item on the agenda shall file a Speaker’s Request form with Department staff PRIOR to the Oversight Board’s consideration of the item. Once the agenda item is announced and discussion of the agenda item begins, only those persons who have previously submitted Speaker Request Forms shall be permitted to comment on the item. Speakers will be called to address the Oversight Board when the item is announced for discussion. Each speaker will be allowed two (2) minutes to address the Oversight Board on the item(s) for which the speaker is registered.

**Speaker Registration – Public Forum:** Anyone who wishes to address the Oversight Board on a topic that is not on the agenda and is relevant to the Oversight Board’s purpose may file a Speaker’s Request Form with Department staff PRIOR to commencement of the Public Forum portion of the meeting and will be called to address the Oversight Board during the Public Forum. The amount of time allotted to individual speakers shall be a maximum of two (2) minutes. If there are several speakers, the amount of time allowed may be modified at the Co-Chairs’ discretion.

**Conduct at Meetings:** Oversight Board meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City’s laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time in order to provide public comment, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the Oversight Board or the agenda item at hand, and may not cause immediate threats to public safety.



# Regular Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, April 4, 2022  
Zoom Webinar Meeting

## MINUTES

### A. Call to Order and Roll Call

The meeting was called to order at 6:07 P.M. by Co-Chair Guadalupe Enllana.

**Present:** Diego Castro Curry, Devin Dinh, Guadalupe Enllana, Teyona Galloway, Carol Hegstrom, Kapris James, Katherine Lee, Madiha Qader, Stephanie Sequeira

**Absent:** Geselle Alvarado, Khaliaghya Dandie-Evans, Zeonta Johnson

**Vacancies:** 2 Vacancies

#### **Staff**

**Liaison:** Patrick Seals and Guadalupe Morales – Present

### B. Agenda Review and Modifications

None.

### C. Report from the Director

Department Direction LaShonda White provided a report to the Board Members. She reminded Board Members about their terms and provided detailed about the renewal process to retain their seats on the Oversight Board. She highlighted her involvement with the Children's Funding Project and the RFCY Service Provider Working Group. She also informed the Board about Oakland and San Francisco Departments of Children and Youth staff serving as reviewers for RDCY's grant process. She also encouraged the Board to contribute input to the department's American Rescue Plan Act (ARPA) Community Needs Assessment.

Director White added later in the meeting that she would like to have the Richmond Youth Council present updates during the Board meeting and had Board Member Castro Curry present a brief update on recruiting.

#### **D. Public Forum**

1. Cordell Hindler sent in a written comment that was subsequently read by Staff Liaison Patrick Seals (attached).
2. Eli Moore added to Director White's report in detailing that some of the ARPA funds went to the Youth Jobs program through RichmondWORKS for about 300 participants.

#### **E. Consent Calendar**

##### **E-1. APPROVE the minutes of the July 15, 2021, meeting of the Richmond Fund for Children and Youth Oversight Board**

##### **E-2. APPROVE the minutes of the August 23, 2021, meeting of the Richmond Fund for Children and Youth Oversight Board**

A motion was made by Board member Castro Curry, seconded by Board member Hegstrom, to approve all the Consent Calendar items; the motion passed unanimously.

**Ayes:** Diego Castro Curry, Devin Dinh, Guadalupe Enllana, Teyona Galloway, Carol Hegstrom, Kapris James, Katherine Lee, Madiha Qader, Stephanie Sequeira

**Noes:**

**Abstentions:**

**Absences:** Geselle Alvarado, Khaliiegnya Dandie-Evans, Zeonta Johnson

Public Comment:

None.

#### **F. Oversight Board as a whole**

##### **F-1. LISTEN to a status update on the outcome of the Request for Proposals (RFP) process for the Fiscal Year 2022-2023 grant cycle, and DISCUSS the RFP Review Process**

Staff Liaison Patrick Seals presented this agenda item to the Oversight Board. He provided an overview and results of the RFP for the FY 2022-2023 grant cycle. He noted there were a total of 23 applications received by the February 7, 2022 deadline spread out in the six priority funding areas with the majority of applicants being single agencies, four being

Small & Emerging and 2 being Collaborative applicants. He noted most applicants applied for the Out of School Time, After-School, Sports, and Enrichment funding area (11), following by Employment/Training Support (4), then Mental Health and Wellness (3), Access to Basic Needs (2), Information Guidance and Case Management (2), and Youth Violence Prevention (1). He noted next steps in the RFP review process which are to review and score the applications to begin ranking within their priority areas and then bring the applicants before the Oversight Board and then City Council for approval. Reviewers in the RFCY Grant Review Committee will consist of some City of Richmond staff, Oversight Board Members, and staff from adjacent Children and Youth Departments such as in San Pablo, Oakland, San Francisco, Sacramento. Discussion ensued.

Public Comment:

1. Cordell Hindler thanked the Board and staff for the presentation. He noted that the RFP review process had a good timeline for the Board to make the recommendations for the grant because sometimes the item goes to the consent calendar for City Council or the regular agenda.

**G. Adjournment**

There being no further business, Co-Chair Guadalupe Enllana adjourned the meeting at 7:00 P.M.

\_\_\_\_\_  
Staff Liaison

Approved:

\_\_\_\_\_  
Zeonta Johnson, Co-Chair

\_\_\_\_\_  
Guadalupe Enllana, Co-Chair

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**From:** Cordell Hindler <cordellhindler@ymail.com>  
**Sent:** Friday, March 4, 2022 5:56 PM  
**To:** Department of Children and Youth  
**Subject:** Public Comments- Not on the Agenda

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

hello Patrick,

I have some comments for the Record

1. The Mayor has Mentioned the Oversight Board at the February 22nd City Council Meeting, I will be talking with the administrator at EL Cerrito High at a Later time to discuss filling the vacancies
2. for a Future Agenda, the Board should look into having an In person Retreat

Sincerely  
Cordell



# Special Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Wednesday, May 18, 2022  
Zoom Webinar Meeting

## MINUTES

### A. Call to Order and Roll Call

The meeting was called to order at 5:49 P.M. by Co-Chair Guadalupe Enllana.

**Present:** Diego Castro Curry, Khaliaghya Dandie-Evans, Devin Dinh, Guadalupe Enllana, Carol Hegstrom, Madiha Qader, Stephanie Sequeira

**Absent:** Geselle Alvarado, Teyona Galloway, Zeonta Johnson, Katherine Lee

**Vacancies:** 3 Vacancies

#### **Staff**

**Liaison:** Patrick Seals and Guadalupe Morales – Present

### B. Agenda Review and Modifications

None.

### C. Report from the Director

Department Director LaShonda White reported two announcements to the Board Members. She informed the Board that today was the grand re-opening of the MLK Turf Field after completing renovations and the community was already enjoying it. She also mentioned that the upcoming Saturday, May 21, from 11:00 A.M. to 2:00 P.M., is the Willie Mays Day event where two baseball fields at Nicholl Field will be renamed after Willie Mays. She encouraged the Board to partake in the celebration.

### D. Public Forum

1. Cordell Hindler sent in a written comment that was subsequently read by Staff Liaison Patrick Seals. Mr. Hindler invited the Oversight Board to the El Cerrito Chamber of Commerce Spring Celebration and Mixer from 5:30 P.M. to 7:30 P.M. at the Berkeley Country Club. He noted it is \$40 per person. He also noted that he will speak with the Youth Council to help fill the remaining vacancies.

#### **E. Consent Calendar**

None.

#### **F. Oversight Board as a whole**

##### **F-1. APPROVE a final recommendation to the Richmond City Council from the Richmond Fund for Children and Youth (RFCY) Oversight Board to award 19 RFCY grants to youth-serving public and nonprofit organizations in a total amount not to exceed \$1,434,317, from July 1, 2022, through June 30, 2023 (LaShonda White/Patrick Seals/Guadalupe Morales 620-6512).**

Staff Liaison Patrick Seals presented this agenda item to the Board. He provided a brief overview of how the Fund for Children and Youth works, how its funding percentages and increases are based on the General Fund formula and Charter and reminded the Board of the results of the Community Needs Assessment (CNA) and the Strategic Investment Plan (SIP) that created the six funding priority areas. He noted that there were twenty-three eligible applications totaling \$1.74 million in funding requests. He brought forth the proposed funding allocation recommendation that totals in \$1.43 million in grant awards to nineteen applicants. There is a balance of \$185,000 that staff will come back to the Board at a later date to decide how to best spend those remaining funds.

For Priority Area #1 (Mental Health), he recommends funding all three applicants for a total of \$309,588 in grant allocations with Mindful Life receiving \$60,000, New Life Movement receiving \$100,000, and Bay Area Community Resources receiving \$149,588 in grant funds. He briefly went over the organizations' program summaries and proposed target demographics.

For Priority Area #2 (Education Support and Employment Training/Support), he recommends funding all three applicants for a total of \$170,000 in grant allocations with the Richmond Art Center receiving \$40,000, The Watershed Project receiving \$100,000, and Things That Creep receiving \$30,000 in grant funds. He briefly went over the organizations' program summaries and proposed target demographics.

For Priority Area #3 (Out of School Time, Afterschool Sports, and Enrichment Programming), he recommends funding eight out of eleven applicants for a total of \$671,250 in grant allocations with The Watershed Project receiving \$50,000, Scientific Adventures for Girls receiving \$65,000, The Practice Space receiving \$100,000, Pogo Park receiving \$150,000, Aim High for High School receiving \$150,000, the Rosie the Riveter Trust receiving \$86,250, D.R.E.A.M. Financial Academy in collaboration with Just Imagine Kidz receiving \$40,000, and Oshiana Unique Thompkins Foundation (Small and Emerging) receiving \$30,000 in grant funds. He briefly went over the organizations' program summaries and proposed target demographics.

For Priority Area #4 (Violence Prevention), he recommends funding the sole applicant for a total of \$65,475 in grant allocations with Fresh Lifelines for Youth, Inc. receiving \$65,475. He briefly went over the organization's program summary and proposed target demographics.

For Priority Area #5 (Information, Guidance, and Case Management), he recommends funding all two applicants for a total of \$118,004 in grant allocations with Fresh Approach receiving \$68,004, and Greater Richmond Interfaith Program receiving \$50,000 in grant funds. He briefly went over the organizations' program summaries and proposed target demographics.

For Priority Area #6 (Basic Needs), he recommends funding all two applicants for a total of \$100,000 in grant allocations with the Contra Costa Youth Service Bureau receiving \$80,000, and Greater Richmond Interfaith Program receiving \$20,000 in grant funds. He briefly went over the organizations' program summaries and proposed target demographics.

He briefed the Board on next steps which are to get the Board's approval to bring the grantee recommendations before the City Council, commence executing contracts in June, and reopen the RFP process for the FY 2023-2024 grant cycle. He thanked Board Members Castro Curry, Dinh, Hegstrom, and Galloway for serving as reviewers for the RFP process. Discussion ensued.

Public Comment:

1. Cordell Hindler thanked Staff Liaison Seals for the presentation and stated all the organizations deserve some funding. He recommends someone makes a motion to take the recommendations to the City Council.

A motion was made by Board member Castro Curry, seconded by Board member Hegstrom, to approve the final recommendation to the Richmond City Council to award 19

RFCY grants to youth-serving public and nonprofit organizations in a total amount not to exceed \$1,434,317; the motion passed unanimously.

**Ayes:** Diego Castro Curry, Khaliaghya Dandie-Evans, Devin Dinh, Guadalupe Enllana, Carol Hegstrom, Madiha Qader, Stephanie Sequeira

**Noes:**

**Abstentions:**

**Absences:** Geselle Alvarado, Teyona Galloway, Zeonta Johnson, Katherine Lee

**G. Adjournment**

There being no further business, Co-Chair Guadalupe Enllana adjourned the meeting at 6:47 P.M.

\_\_\_\_\_  
Staff Liaison

Approved:

\_\_\_\_\_  
Zeonta Johnson, Co-Chair

\_\_\_\_\_  
Guadalupe Enllana, Co-Chair

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**From:** Cordell Hindler <cordellhindler@ymail.com>  
**Sent:** Tuesday, May 17, 2022 2:55 PM  
**To:** Department of Children and Youth  
**Subject:** Public Comments

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

hello Patrick, I have some Comments for the Record

1. the Oversight Board is Invited to the EL CERRITO chamber of Commerce Spring Celebration & Mixer, Thursday from 5:30 to 7:30 pm at the Berkeley Country Club

\$40.00 dollars per person

2. Also I will speak with the Youth Council Next Thursday to fill the remaining Vacancies

Sincerely  
Cordell



# Special Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, July 18, 2022  
Zoom Webinar Meeting

## MINUTES

### A. Call to Order and Roll Call

The meeting was called to order at 5:45 P.M. by Co-Chair Guadalupe Enllana.

**Present:** Guadalupe Enllana, Carol Hegstrom, Zeonta Johnson, Katherine Lee, Madiha Qader, Stephanie Sequeira

**Absent:** Geselle Alvarado, Diego Castro Curry, Khalieghya Dandie-Evans, Devin Dinh, Teyona Galloway

**Vacancies:** 3 Vacancies

#### **Staff**

**Liaison:** Patrick Seals and Guadalupe Morales – Present

### B. Agenda Review and Modifications

None.

### C. Report from the Director

Department Direction LaShonda White provided some updates to the Board. She introduced two interns that have been working with Department staff over the summer on several projects. Dora Granera, Boston University, Class of 2024 introduced herself and Paul Ruma, UC Riverside, Class of 2023 also introduced himself.

### D. Public Forum

1. Cordell Hindler invited the Board to a Summer Mega Mixer on July 28 at the Old Homestead in Crockett and noted it was \$10 for entry. He also summarized his written

comment (attached) that the Mayor mentioned the Oversight Board at the June 28 Council meeting and that he will be talking to the Youth Council next Thursday at their meeting to discussing filling their vacancies. He is also trying to get this item onto the City Council's agenda in September or October. He is also reaching out to other high schools for a Zoom call at a later date.

#### **E. Consent Calendar**

None.

#### **F. Oversight Board as a whole**

**F-1. APPROVE the renewal of 20 Richmond Fund for Children and Youth (RFCY) grants to youth-serving public and nonprofit organizations in a total amount not to exceed \$1,620,000, from July 1, 2022, through June 30, 2023, with a one (1) one-year renewal option to extend through Fiscal Year 2023-2024, contingent upon performance and available RFCY funds; and AUTHORIZE the city manager or their designee to negotiate and execute grant service agreements, and any extensions, with approved grantees – Department of Children and Youth (LaShonda White/Patrick Seals 620-6512).**

Director LaShonda White presented this agenda item. She requested that the Board approve the recommended renewals of twenty grantees from the previous fiscal year (FY2021-2022) that will subsequently be brought before the City Council. She noted that the total renewal amount would be \$1.62 million in funds, with \$335,000 renewed for Priority Area #1 (Mental Health and Wellness), \$445,000 renewed for Priority Area #2 (Education Support and Employment Training/Support), \$429,750 renewed for Priority Area #3 (Out of School Time, Afterschool Sports, and Enrichment Programming), \$200,100 renewed for Priority Area #4 (Violence Prevention), \$335,000 renewed for Priority Area #4 (Mental Health and Wellness), \$110,000 renewed for Priority Area #5 (Information, Guidance, and Case Management), and \$100,000 renewed for Priority Area #6 (Basic Needs). She also reminded the Board of the formula the Fund uses, which increases the allocations by 1%, 2%, and finally 3% of the General Fund. She noted that this group of grantees would be eligible for one more renewal next year before transitioning the Fund's grant process to a three-year cycle with RFPs going out every three years instead of every year. She stated all grantees are nearly completing their evaluations and were doing a good job so far. Discussion ensued.

A motion was made by Board member Hegstrom, seconded by Board member Sequeira, to approve the final recommendation to the Richmond City Council

to approve the renewal of 20 Richmond Fund for Children and Youth grants as stated in the agenda item; the motion passed unanimously.

**Ayes:** Guadalupe Enllana, Carol Hegstrom, Zeonta Johnson, Katherine Lee, Madiha Qader, Stephanie Sequeira

**Noes:**

**Abstentions:**

**Absences:** Geselle Alvarado, Diego Castro Curry, Khalieghya Dandie-Evans, Devin Dinh, Teyona Galloway

**G. Adjournment**

There being no further business, Co-Chair Guadalupe Enllana adjourned the meeting at 6:09 P.M.

\_\_\_\_\_  
Staff Liaison

Approved:

\_\_\_\_\_  
Zeonta Johnson, Co-Chair

\_\_\_\_\_  
Guadalupe Enllana, Co-Chair

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**From:** Cordell Hindler <cordellhindler@ymail.com>  
**Sent:** Friday, July 15, 2022 6:40 PM  
**To:** Department of Children and Youth  
**Subject:** public comments- not on the Agenda

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

hello Patrick,

I have some comments for the Record

1. the oversight board is Invited to the Summer Mega Mixer on July 28th

5:30 to 7:30 pm

Old Homestead 995 Loring avenue Crockett, 10.00 for nonmembers

2. I will be talking with the Youth Council Also on the 28th to encourage them to apply to fill the remaining vacancies

Sincerely  
Cordell



# AGENDA REPORT

Department of  
Children and Youth

**DATE:** October 3, 2022

**TO:** Members of the Richmond Fund for Children and Youth Oversight Board

**FROM:** LaShonda White, Director  
Guadalupe Morales, Assistant Administrative Analyst

**SUBJECT:** SUMMER INTERN PROJECT RECAP AND 2022 RDCY RESOURCE GUIDE

**RECOMMENDED ACTION:**

RECEIVE an update on the completed projects of the Richmond Department of Children (RDCY) and Youth 2022 Summer Interns and the first 2022 RDCY Resource Guide.

**FINANCIAL IMPACT OF RECOMMENDATION:**

There is no financial impact to receiving this report.

**DISCUSSION:**

RDCY staff worked alongside interns this summer to complete a number of important projects in community outreach and engagement, social media, grant reporting, and resource-gathering. Dora Granera, Boston University, Class of '24 came to us from the Richmond Promise program and Paul Ruma, UC Riverside Class of '23 came to us from the Health Career Connection Program to work with RDCY staff this summer.

An important component of the RDCY is to be accessible and visible to the Richmond community. Ms. Granera and Mr. Ruma were tasked with creating a social media workplan for staff to use in future publications that was successfully created and implemented this summer. Notably, their work in community outreach and engagement culminated in the RDCY first edition of a resource guide and video highlights of local small businesses. This guide was carefully curated for users to learn about the organizations located in Richmond that provide service to the community's children, youth, and families. By providing the organizations' services, points of contact, and supplemental information, this resource guide aims to engage community partners with Richmond's young people in order to promote services that can be conducive to their development.

The resource guide can be found on the City of Richmond's [website](#).

October 3, 2022





# AGENDA REPORT

Department of  
Children and Youth

**DATE:** October 3, 2022

**TO:** Members of the Richmond Fund for Children and Youth Oversight Board

**FROM:** LaShonda White, Director  
Patrick Seals, Senior Management Analyst  
Alexis Grace, Administrative Student Intern

**SUBJECT:** Updates on Five (5) Request for Proposal (RFP) for Release by the end of 2022

## **RECOMMENDED ACTION:**

RECEIVE an update on the Request for Proposal(s) to be released by December 2022, soliciting for (1) program evaluations, (2) organizational capacity building, (3) client relations management software for grants management, (4) community needs assessment and strategic investment plan for Fiscal Years 2024-2027 and (5) annual Richmond for Children and Youth grant for Fiscal Year 2023-2024.

## **FINANCIAL IMPACT OF RECOMMENDATION:**

There is no financial impact for the release of the RFP(s). Department staff will return with a future meeting with detailed budget information when it is time to enter a contract with consultant(s).

## **DISCUSSION:**

The RDCY will release RFP's to support outreach and data collection for evaluation, client relations management system, pilot technical assistance and capacity building, community needs assessment and strategic investment plan, and assist with direct services grant for the Fiscal Year 2023-2024. Some of the important elements of these RFP(s) include the following:

**Data Evaluation:** Per Article 15 Section 7(d)(ii)(4) of the City of Richmond Charter a certain portion of the City's General Fund (GF) shall be set aside to facilitate an annual evaluation. The purpose of this RFP is to seek proposals from qualified firms who are willing to collect data from grantees and stakeholders and evaluate the effectiveness of RDCY-funded organizations. Evaluators will identify relevant evaluation measures based on the data collected from the Community Needs Assessment and Strategic Investment Plan in the first three-year grant cycle. The data evaluation will explicitly show how the important elements of the CNA and SIP are

being met and provide reports to the City Council and Mayor's Office.

**Client Relations Management System:** The purpose of this proposal is to seek experienced firms that will provide an online system to help support an open and fair application process for prospective grantees to utilize. The firm's solution will also support the migration of approved applicant data, agency and program information, budgets, participant projections, and service projections.

**Capacity Building:** The purpose of this RFP is to seek vendors qualified to pilot a technical assistance and capacity-building program for service providers. The vendor will be responsible for creating a cohort model, building and supporting programmatic development, and engaging organizations serving Richmond in systems improvements, professional development, infrastructure, and grant funding.

**Community Needs Assessment and Strategic Investment Plan:** The purpose of this RFP is to solicit proposals from firms that can evaluate existing infrastructure and services for youth 24 years and younger, identifying community assets, needs, and gaps in services. The community needs assessment (CNA) will be aligned to a community engagement plan and should identify trends across the priority populations. The strategic investment plan (SIP) will be explicit in its intended impact and aligned with the City's existing policies. The CNA and SIP will be made available for public comment prior to finalization and then presented to the Oversight Board and City Council for review, approval, and adoption by December 2023.

**Direct Services Grant for (FY 23-24):** The purpose of this RFP is to solicit program proposals from non-profit organizations and public agencies to provide services to children and youth from birth to 24 years old in Richmond and Unincorporated North Richmond focusing on the six (6) priority areas from 2021-2024 Strategic Investment Plan.

The proposed schedule for RFP(s) is as follows:

<b>Event</b>	<b>Date</b>
RFPs released	October 2022 – December
RFP Submittals	November 2023 – December 2022
Department and Committee review Proposals	December 2022 – January 2023

**NEXT STEPS:**

The RDCY Staff will provide more detailed updates on the progress and status of the RFPs at the December 2022 Oversight Board meeting. Oversight Board members may be asked to serve on review teams for selected proposals.



# AGENDA REPORT

**Department of  
Children and Youth**

**DATE:** October 3, 2022

**TO:** Members of the Richmond Fund for Children and Youth Oversight Board

**FROM:** LaShonda White, Director  
Patrick Seals, Senior Management Analyst

**SUBJECT:** UPDATE THE RICHMOND FUND FOR CHILDREN AND YOUTH ON THE  
FISCAL YEAR 2021-2022 AND 2022-23 GRANTEES

**RECOMMENDED ACTION:**

RECEIVE a presentation on the Fiscal Year 2021-2022 Richmond Fund for Children and Youth (RFCY) Grantees and provide a status update on the Fiscal Year 2022-2023 RFCY Grant Awardees.

**FINANCIAL IMPACT OF RECOMMENDATION:**

There is no financial impact to receiving this report.

**DISCUSSION:**

The Board recommended and City Council approved the Richmond Department of Children and Youth (RDCY) entering into grant agreements with 20 non-profit and public agencies in the amount of \$1.62 million for programming in Fiscal Year (FY) 2021-2022 (grantee information listed in Attachments 1 and 2) and 17 non-profit and public agencies in the amount of \$1.43 million for programming in Fiscal Year (FY) 2022-2023.

Background

On June 5, 2018, Richmond voters approved Measures E and K, known as the Richmond Kids First Initiative, which approved a City of Richmond charter amendment (Article 15) and authorized the creation of the Richmond Department of Children and Youth and the Richmond Fund for Children and Youth to provide increased and dedicated funding for children, youth, and young adult services. The ballot initiative also authorized the establishment of a 15-member oversight board ("RFCY Oversight Board") and required that the Department conduct a Community Needs Assessment (CNA) that would guide the development of the Strategic Investment Plan (SIP).

A CNA is a comprehensive overview of the needs of children, youth, disconnected youth from birth to age 24, and their families, and is a way to collect information and report on the strengths, resources, and gaps in services for youth and their families in the community. The six priority areas that were lifted up through the CNA community engagement process are as follows (not listed in order of priority):

<b>Priority Area</b>	<b>FY 21-22</b>	<b>FY 22-23</b>
	<b>Total Grant Award (1% of GF<sup>1</sup>)</b>	<b>Total Grant Award (2% of GF)</b>
Behavioral Health: Mental Health and Wellness	\$335,000	\$309,588
Education Support and Employment Training/Support	\$445,150	\$170,000
Out of School Time, Afterschool Sports, and Enrichment Programming	\$429,750	\$671,250
Violence Prevention	\$200,100	\$65,475
Information, Guidance, and Case Management	\$110,000	\$118,004
Basic Needs	\$100,000	\$100,000
<b>TOTAL PROPOSED ALLOCATION</b>	<b>\$1,620,000</b>	<b>\$1,434,317</b>

The SIP, approved by City Council on December 15, 2020, is built on the priority areas identified through the CNA process and sets forth funding priorities for a three-year period between FYs 2021 and 2024.

The first round of grant funding for FY 2021-2022 was approximately \$1.62 million and approved at the meeting of the City Council on July 27, 2021. During the second round of grant funding for FY 2022-2023, approximately \$1.43 million was approved at the meeting of the City Council on June 28, 2022. The available funds for grants in years three increase based on the funding allocations outlined in the Charter. The CNA, SIP and other Department-related information can be found at [www.richmondyouth.org](http://www.richmondyouth.org).

Staff plans to provide a summary of the programmatic work, metrics, and activities of the grantees and including demographic information by organization for Fiscal Year 2021-22 and FY 2022-2023.

### Fiscal Year 2021-22 Grantees

The 20 organizations funded in FY 2021-22, were all renewed for funding for FY 2022-23, following the RFCY recommendation on July 18, 2022, and the City Council's approval at their meeting held on July 26, 2022. Of the 20 organizations, 17 submitted final reports and/or invoicing documentation.

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<sup>1</sup> Per Article 15 Section 2 of the Charter a certain portion of the City's General Fund (GF) shall be set aside to support the operations and administration of the Richmond Fund for Children and Youth.

<b><u>Mental Health and Wellness Recommendations</u></b>		
<b><u>Organization Name</u></b>		<b><u>Grant Award</u></b>
Desarrollo Familiar, Inc. (Familias Unidas) (Single Agency)		\$135,000
Early Childhood Mental Health Program (Single Agency)		\$100,000
Seneca Family of Agencies (Single Agency)		\$100,000
<b>TOTAL</b>		<b>\$335,000</b>

<b><u>Education Support and Employment Training/Support Recommendations</u></b>		
<b><u>Organization Name</u></b>		<b><u>Grant Award</u></b>
College is Real (Single Agency)		\$85,000
Urban Tilth (Single Agency)		\$80,000
Employment & Training Richmond Build		\$125,000
Richmond Promise (Collaboration: Health Career Connections & City Of Richmond – Economic Development)		\$132,650
Black Firefighters Association (Small & Emerging)		\$22,500
<b>TOTAL</b>		<b>\$445,150</b>

<b><u>Out of School Time, Afterschool Sports, and Enrichment Programming Recommendations</u></b>		
<b><u>Organization Name</u></b>		<b><u>Grant Award</u></b>
Youth Code Now (Small & Emerging)		\$54,250
West County Digs (Small & Emerging)		\$45,500
East Bay Center for the Performing Arts (Single Agency)		\$100,000
RYSE (Single Agency)		\$75,000
Rosie the Riveter Trust (Collaboration: Boys & Girls Club, National Park Service)		\$65,000
Community Services Department - Recreation (Collaboration: EdFund)		\$90,000
<b>TOTAL</b>		<b>\$429,750</b>

<b><u>Violence Prevention Recommendations</u></b>		
<b><u>Organization Name</u></b>		<b><u>Grant Award</u></b>
Project Avary (Single Agency)		\$65,100

Community Violence Solutions (Single Agency)	\$100,000
Child Abuse Prevention Council of Contra Costa County (Single Agency)	\$35,000
<b>TOTAL</b>	<b>\$200,100</b>

<b><u>Information, Guidance, and Case Management Recommendations</u></b>	
<b><u>Organization Name</u></b>	<b><u>Grant Award</u></b>
Contra Costa Family Justice Alliance (Single Agency)	\$110,000
<b>TOTAL</b>	<b>\$110,000</b>

<b><u>Basic Needs Recommendations</u></b>	
<b><u>Organization Name</u></b>	<b><u>Grant Award</u></b>
Richmond Promise (Collaboration: Tech Exchange)	75000
18 Reasons (Single Agency)	\$25,000
<b>TOTAL</b>	<b>\$100,000</b>

Fiscal Year 2022-23 Grantees

Grant award recommendations listed below are based on the six priority areas.

<b><u>Mental Health and Wellness Recommendations</u></b>	
<b><u>Organization Name</u></b>	<b><u>Grant Award</u></b>
Mindful Life Project (Single Agency)	\$60,000
New Life Movement (Single Agency)	\$100,000
Bay Area Community Resources (Single Agency)	\$149,588
<b>TOTAL</b>	<b>\$309,588.00</b>

<b><u>Education Support and Employment Training/Support Recommendations</u></b>	
<b><u>Organization Name</u></b>	<b><u>Grant Award</u></b>
Richmond Art Center	\$40,000
The Watershed Project	\$10,000
Things That Creep	\$30,000
<b>TOTAL</b>	<b>\$170,000.00</b>

<b>Out of School Time, Afterschool Sports, and Enrichment Programming Recommendations</b>	
<b><u>Organization Name</u></b>	<b><u>Grant Award</u></b>
The Watershed Project	\$50,000
Scientific Adventures for Girls	\$65,000
The Practice Space	\$100,000
Pogo Park	\$150,000
Aim High for High School	\$150,000
Rosie the Riveter Trust (Collaboration: National Park Service)	\$86,250
D.R.E.A.M. Financial Academy (Collaboration: Just Imagine Kidz)	\$40,000
Oshiana Unique Thompkins Foundation (Small and Emerging)	\$30,000
<b>TOTAL</b>	<b>\$671,250.00</b>

<b>Violence Prevention Recommendations</b>	
<b><u>Organization Name</u></b>	<b><u>Grant Award</u></b>
Fresh Lifelines for Youth, Inc.	\$65,475
<b>TOTAL</b>	<b>\$65,475.00</b>

<b>Information, Guidance, and Case Management Recommendations</b>	
<b><u>Organization Name</u></b>	<b><u>Grant Award</u></b>
Fresh Approach	\$68,004.00
Greater Richmond Interfaith Program	\$50,000
<b>TOTAL</b>	<b>\$118,004.00</b>

<b>Basic Needs Recommendations</b>	
<b><u>Organization Name</u></b>	<b><u>Grant Award</u></b>
Contra Costa Youth Service Bureau	\$100,000
Greater Richmond Interfaith Program	\$20,000
<b>TOTAL</b>	<b>\$120,000.00</b>

City staff is currently in the process of entering into grant agreements with awardees. Staff will manage the contract processes which include, but are not limited to, entering into grant agreements, contract administration, serving as a point of contact for all grantees, conducting site visits, reviewing progress reports, and reviewing and approving invoices.

Organizations that received an RFCY grant will be awarded for an initial one-year period, July 1, 2022, to June 30, 2023, (FY 2022-2023), which can be renewed up to an additional one-year period between July 1, 2023 – June 30, 2024, contingent on past year's grant performance and availability of funds. The available funds for grants, from both renewing and new applicants, in year three will increase based on the funding allocations outlined in the Charter.