



Richmond-Zhoushan Friendship Commission Meeting

September 14, 2022

4pm via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/82082165869?pwd=ejVON055elpvZVBxVzFad3pLQUl2dz09>

Meeting ID: 820 8216 5869

Passcode: 020922

MINUTES

I. Welcome and Roll

- Present: Stanley Li, Margaret Lee, Joseph Kong, Ed Medina, Eric Peterson, staff Lucy Zhou and Trina Jackson and Vice Mayor Eduardo Martinez
- Absent: Alex Golovets and Leonard Berry

II. Review and approve minutes from the July meeting

III. Treasurer's Report

- Commission raised funds - \$2,288.71 (Per the August Statement)
- City allocated funds - \$1,000

IV. Discuss progress of planning a "Jim Matzorkis Maritime Skills Training" program that links to the NNOA which connects to Economic Development and Educational Program Development, potentially with Zhoushan's Zhejiang International Maritime College.

***Discussion:** Lucy has been in contact with Zhoushan officials who remain very interested in moving forward with the education programs: toast master, maritime skills training, and mentorship. These programs will tie into the economic component of the sister city relationship.*

Sal Vaca made an introduction. He worked 35 years with the city and retired in 2021 as the director of the Employment and Training Department. The proposed Waterfront career training program is ideal. Richmond has 32 miles of shoreline

and a port. It makes perfect sense to provide quality training and a pipeline for residents to participate in the maritime industry in Richmond and the region. Richmond has a track record for developing public private partnerships.

The participant focus should be on the reentry population or returning citizens. The workforce development labor force industry employers will be included to develop the curriculum. Approximately, 12-14 employers will be interviewed about their needs and skill sets required. The program will be a short-term intensive training system and a pipeline to direct employment with the partner employers. Per discussions with the Richmond Museum, there is an interest in using the Red Oak Victory as a training site to learn and practice skills. Including the ROV would create a mutually beneficial program. The Richmond Museum is in the process of developing an annual maintenance schedule for the ship. Use of the schedule would allow tailored training programs that would benefit the participants and the Richmond Museum.

- V. Review updates to the ZhoushanRichmond website and approve three \$500 stipends for interns XueFei, and Jean-Michael, and Alison for the website completion, for the total of \$1500. The completion of the website will be a subject of approval by the Commission with the final review and comment October.

Discussion: Chair Li walked through some of the revisions

Stanley made a motion to approve a \$500 stipend for interns working on the project. The motion was seconded by Margaret Lee. The motion passed with commissioners

Commissioners Stanley Li, Margaret Lee, Edwind Medina, Jason Tran, and Joseph Kong voted yes. Commissioners the Alex Golovets, Eric Peterson, and Leonard Berry were absent.

VI. Update on Memorial Signage

- No Response from Public Works Sign Shop
- Contact the Matzorkis Family about Memorial Signage Recommendations
- Review suggested methods for public input from the City Clerk
- In memory of James Matzorkis who was the Executive Director of the Port of Richmond ~~Marketing Manager from 1998 to 2001. He was promoted to and held the position of Port Executive Director from 2001 to 2020.~~ Jim's commitment and dedication were instrumental to the success of the Port of Richmond. Under

Jim's leadership **and dedicated stewardship**, the Richmond Port became Northern California's ~~most Richmond~~ ~~became ranked~~ #1 in liquid bulk and automobile tonnage ~~under Jim's dedicated stewardship~~. He was loved and respected by many and will be greatly missed. May his memory and legacy live on through the Jim Matzorkis Education and Training Programs creating available scholarships **and opportunities for dedicated individuals**.

- Hanging Sign –
 - In remembrance of James Matzorkis, Port Director from 2001 – 2020.

Discussion: Jason Tran will follow up with Jim's family on the proposal and verbiage

The next steps would be to get quotes for the plaque and raise funds

Hanging sign - Jason sent the specs to vendor TDS signage. TDS vendor has inspected the current sign, need to keep the integrity of the sign, need to know what the estimated budget and how much the project would cost. Next steps would be to determine the materials. The vendor would be expected to put together a proposal package. The potential cost of putting together a package would be 15%

VII. Other matters of interest

- October Agenda Item - Review the draft proposal for the Port of Richmond Feasibility Study completed by Professor Hu

VIII. The next meeting will be held on October 12, 2022 via zoom

IX. Adjourn