

Richmond-Shimada Friendship Commission

Wednesday, December 7th, 2022

---(Via Zoom Call)---

MINUTES

1. Call to Order and Roll Call

(Highlighted Yellow or checked Names Attended, Green highlighted indicates the commissioner is on hiatus until return to in-person meetings)

- Evan Sirchuk, Chair
- Valerie Snider, Secretary
- Maryann Maslan, Commissioner
- Jamie Brown, Commissioner
- Trina Jackson-Lincoln, Staff Liaison
- Robyn Rickansrud, Commissioner
- Arianna Rodriguez, Commissioner
- Esther Takeuchi, Commissioner
- Zelda Holland, Commissioner

2. Reading and approval of minute

3. Commissioner Reports

- o *No additional reports*

4. Input on Agenda

5. Important Business

- o Updates from Takashi about incoming students.

Evan read a report from Shimada about the youth ambassadors that plan to visit Richmond in March. Shimada held an orientation attended by 7 or the 8 students.

- o Next Steps for Online Exchange

i. Plan joint movie night with Japanese commission

Outcome of test run - Jamie commented on the technical difficulties one hour into the movie. The movies should be screened prior to showing. Family friendly or PG-13 movies with subtitles are appropriate. 30-45 minute films and a discussion portion.

Evan suggested upgrading Discord to Nitro account at \$10 per month or \$100 per year. The Commission could reimburse the upgrade. Ariana agreed to upgrade at the monthly rate.

Ariana mentioned a tutorial was decided to send to Shimada. Target date to compile information to share – 12/30/22. Refer to link in Section ii. below (Structure – New Virtual Student Exchange)

Once the structure is determined, Shimada officials should be invited to an orientation of the platform. Commission will iterate that it is an invitation-only private channel; not social media. Only students, parents, teachers and commissioners approved by Shimada and Richmond commissions will be permitted to join.

ii. Past Notes: [Structure - New Virtual Student Exchange](#)

o Future In-Person Student Visit

o Fiscal Sponsor Update

i. Update from Trina about donation page

Development of the page is pending; however, RCF is able to accept donations on behalf of the commission.

ii. 1st draft of donation page text: [Text For Giving Page \(Donations\) v001](#)

iii. Getting Money from mayor for camera

Ruben Hernandez in Mayor Butt's Office indicated that Chief of Staff Vernon Whitmore would work with Jim Becker, RCF to provide the donation of \$200.

6. Good of the Order/Adjournment

The meeting adjourned at 6:50pm.

Important Dates

March 21st - 29th - Tentative dates for Shimada student ambassador visit to Richmond