

# Easter Hill Housing Corporation

## Special Meeting

FRIDAY, December 16, 2022 @ 10:45 a.m.

450 Civic Center Plaza, Third Floor, City Manager's Conference Room  
Richmond, CA 94804

*This meeting is being held in a wheelchair accessible location. To request disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact Laura Marquez, ADA Coordinator, at (510) 620-6974 at least three business days before the meeting date.*

## Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 248 995 470 557

Passcode: FNCFsB

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**Or call in (audio only)**

+1 510-609-6105,41407428# United States, San Jose

Phone Conference ID: 414 074 28#

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## **CORONAVIRUS DISEASE (COVID-19) ADVISORY**

Due to the coronavirus (COVID-19) pandemic, Contra Costa County and Governor Gavin Newsom have issued multiple orders requiring sheltering in place, social distancing, and reduction of person-to-person contact (See, for example, Contra Costa County Health Order extending the shelter-in-place order and statewide shelter-in-place order). Accordingly, Governor Gavin Newsom has issued executive orders that allow cities to hold public meetings via teleconferencing (Executive Order N-29-20).

Both <https://www.coronavirus.cchealth.org/> and <http://www.ci.richmond.ca.us/3914/Richmond-Coronavirus-Info> provide updated coronavirus information.

DUE TO THE SHELTER IN PLACE ORDERS, attendance at the Housing Advisory Commission Meeting will be limited to Housing Advisory Commission members, essential Richmond Housing Authority (RHA) and City of Richmond staff, and members of the news media. Public comment will be confined to items appearing on the agenda and will be limited to the methods provided below. Consistent with Executive Order N-29-20, this meeting will utilize teleconferencing only. The following provides information on how the public can participate in this meeting.

### **Public comments may be submitted in multiple ways:**

1. Via email to [NBeacham@rhaca.org](mailto:NBeacham@rhaca.org) by 9:00 a.m. on December 16, 2022, or during the meeting as set forth below. Email must contain in the subject line public comments – not on the agenda or public comments – agenda item. Email must contain in the subject line **public comments – not on the agenda or public comments – agenda item #**.

Comments received via email or telephone during the meeting will be handled as follows:

Comments received via email during the meeting and up until the public comment period on the relevant agenda item is closed, will be read into the record and will be limited to a maximum of three minutes, depending on the number of commenters, as more fully described in the City Council meeting procedures below]. For public hearing items, the time will be limited to a maximum of three minutes. The staff will stop reading comments into the record after the allotted time of three minutes for such comments.

Comments received by telephone 510-621-1300, during the public comment period shall not to exceed the allotted time of three minutes – for such comments as provided above.

2. Via mail received by 9:00 a.m. on Friday, December 16, 2022, sent to Richmond Housing Authority 450 Civic Center Plaza, 2<sup>nd</sup> Floor, Richmond, CA 94804.

3. Via phone voice message received by 9:00 a.m. on Friday, December 16, 2022, phone: 510-621-1300. Please leave your comment on the voicemail or with staff member that answers the phone.

4. Via Telephone. If you would like to give your public comment via telephone, please email your telephone number with area code to [nbeacham@rhaca.org](mailto:nbeacham@rhaca.org) during the public comment period. You will be called during the public comment period and you will be given the opportunity to verbally submit public comment (not to exceed the allotted time – three minutes – for such comments as provided below).

The RHA cannot guarantee that its network will be uninterrupted. To ensure that the Board of Directors receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

**Comments received by 9:00 a.m. December 16, 2022, on the day of the meeting will be handled as follows:**

All email, phone, and mail comments received **by 9:00 a.m. on Friday, December 16, 2022**, will be provided to the Directors.

**Record of all public comments:**

All public comments will be considered a public record, put into the official meeting record, and considered before Commission action. All public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted.

### **Accessibility for Individuals with Disabilities**

Upon request, the RHA will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests should be emailed to [NBeacham@rhaca.org](mailto:NBeacham@rhaca.org) or submitted by phone at 510-620-1300. Requests can be made by mail to Nannette Beacham 450 Civic Center Plaza, 2<sup>nd</sup> Floor, Richmond, CA 94804 Requests will be granted whenever possible and resolved in favor of accessibility.

### **Effect of Advisory on In-person public participation**

During the pendency of the Executive Order N-29-20, the language in this Advisory portion of the agenda supersedes any language below in the meeting procedures contemplating in-person public comment.

<p><b><u>Board of Directors</u></b></p> <p><b>Shasa Curl, President</b> (City Manager)</p> <p><b>Delmy Cuellar, Chief Financial Officer</b> (City Finance Director)</p> <p><b>Nannette J. Beacham</b> (RHA Executive Director)</p>	<p style="text-align: center;"><b>AGENDA</b></p> <ol style="list-style-type: none"><li>1. Call to Order: (1 min.)</li><li>2. Roll Call: (1 min.)</li><li>3. Welcome and Meeting Procedures: (1 min.) – <u>Individuals who would like to address the Board of Directors on matters not listed on the Agenda may do so under Open Forum. Please file a speaker’s card with the note taker prior to the commencement of Open Forum. Individuals, who want to comment on an individual item, please file a speaker’s card before the item is called. The standard amount of time for each speaker will be three minutes.</u></li><li>4. Agenda Review and Adoption: (4 min.) <u>The order in which items will be heard may be adjusted at this time. Items may be removed from the Agenda at this time.</u></li><li>5. Financial Report</li><li>6. Board of Director(s) Comments:</li><li>7. Open Forum: (Limit to 3 minutes per person)</li><li>8. Next Scheduled Meeting: Friday, March 17, 2023</li><li>9. New Business<ul style="list-style-type: none"><li>• Designate annual meeting time (Shasa Curl)</li></ul></li><li>10. Adjournment</li></ol>
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