



## Richmond-Zhoushan Friendship Commission Meeting

November 9, 2022

4pm via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/82082165869?pwd=ejVON055elpvZVBxVzFad3pLQUl2dz09>

Meeting ID: 820 8216 5869

Passcode: 020922

### MINUTES

#### I. Welcome and Roll

- Present – Commissioners Margaret Lee, Bobby Winston, Ed Medina, Leonard Berry, Guest Sal Vaca, Staff members Trina Jackson-Lincoln and Lucy Zhou
- Absent – Commissioners Stanley Li, Alex Golovets, Joseph Kong and Jason Tran

*Vice Chair Margaret Lee chaired the meeting in the Chair's absence.*

#### II. Review and approve minutes from the September meeting and review the minutes from October.

***Discussion and Outcome:*** Motion by Commissioner Ed Medina, seconded by Commissioner Bobby Winston to approve the September minutes. The motion passed by a unanimous vote. A second motion to approve the October minutes was made by Commissioner Margaret Lee, seconded by Commissioner Leonard Berry and approved unanimously.

#### III. Treasurer's Report

- Commission raised funds - \$2,288.71 (Per the October Statement)
- City allocated funds - \$1,000

***Discussion and Outcome:*** Staff Liaison Jackson-Lincoln provided a report that there was no change to the funding. She further stated that she would initiate a transfer of

*the city allocated funds to the committee's account as the commission previously approved using the funds to update the ZhoushanRichmond website and the interns.*

IV. Discuss next steps regarding the “Jim Matzorkis Maritime Skills Training” program

**Discussion and Outcome:** Commissioner Bobby introduced Sal Vaca, former director of Employment and Training to provide an update. In the last two months, Sal has developed a concept paper and identified 12 potential funding sources. He has applied for a state accelerated workforce grant (\$500k). He and Bobby have contacted a number of industry partners that have the same vision to develop the training program: **Bay Ship and Yacht** – Bill Elliot with Marina Repair and Marine maintenance, **Contra Costa Workforce Development Board** agreed to be the lead applicant. **Machinist Institutes** out of Seattle is a maritime aerospace training center that is onboard.

**West Oakland Job Resource Center** has expanded their model to include maritime skills, **CA Labor Federation** has agreed to help with developing the model.

The grant award will be announced by the end of the year. The commission is in a strong position with great partners and is a competitive applicant. Features in the application include creating an industry advisory board comprised of the CEOs of the partnering and decision makers of the partner agencies. The plan is to bring them together to talk about the gaps in their programs and how the training program can fill those gaps.

Develop a curriculum to include women, immigrants, homeless – the most vulnerable populations to prepare for careers. Will create First Source hiring agreements to connect contractors with Richmond participants at the entry level and request that participants be given the first option to apply.

Partnership with **CSU Maritime Academy** – met with them to provide this opportunity to our students as well as maritime field trips. Partner with the **Richmond Museum** to have students apply their new skills on the Red Oak Victory by way of maintenance and repairs needed for the vessel.

Stipends will be provided to the students for the three months of the program.

The commission needs elected officials, city leaders to identify a training site w/in the next few months on the waterfront with an in-kind relationship. This program is aligned with the Blue-Green New Deal and the council's long-term goals for the port. Ed suggested using the Port Administration Office.

V. Update on the SFSU Feasibility Study of the Port of Richmond

- Request a meeting w/ Council Liaison and Port staff

**Discussion and Outcome:** *The item was continued to the next meeting. Staff liaison reported that the City Council directed staff to conduct an audit of the Port of Richmond at the 11/1/2022 City Council meeting (Item O.3.a). The audit should provide a Comprehensive Assessment and integrate the development of the Blue-Green New Deal into the ongoing planning and operations of the Port of Richmond and return to the City Council in January 2023*

VI. Review samples of Jim Matzorkis Memorial Plaque and vote on selection

- Next Steps

**Discussion and Outcome:** *Remove the “.” After the date. The commissioners present preferred Option 1.*

VII. Review samples of Port Portrero Entry sign and vote on selection

- Response from the Matzorkis Family
- Approval process and requirements
- Decide if a subcommittee is needed for funding raising and potential sources of funding

**Discussion and Outcome:** *The commissioners liked options 1 and 3, but would like to honor the choice of the family.*

VIII. Other matters of interest

IX. Pending and/or tabled items for future discussion

- a. Education Plan - tabled at the 10/12/22 meeting

**Comments:** *Eric and Sara on behalf of the WC Mandarin School are working on a program with the University of Taiwan to discuss a proposed teacher internship program. A visit will be planned in the summer to discuss the potential program for a group of middle school students – pilot*

*program. Currently have two interns from Taiwan at the West County Mandarin School. This information was shared because there were comments made about connecting with Mandarin speaking countries.*

b. In-person meetings - pending approval from the City Council

- c. Updates to the ZhoushanRichmond website - discussion at the 9/14/22

X. The next meeting will be held on December 14, 2022, via zoom

XI. Adjourn