

Myrtle Braxton-Chair, Joyce Whitfield–Vice Chair, Regina Whitley-Secretary, Rose Brooks-Treasurer  
Bev Wallace, Naomi Williams, Kiran Agarwal, Frances Smith, Cate Burkhart, Rina Baker

# Richmond Commission on Aging

AGENDA – March 4, 2022

## Meeting via Zoom

This meeting is posted with information on how to participate in the meeting

### AGENDA

1. Call to order
2. Roll Call
3. Report from Councilmember McLaughlin, Liaison
4. Introduction of Guests and Open Forum
  
5. TECH Training by Steven Lipson (15 minutes)
6. Review and Approve the Minutes of January 4, 2022
7. Staff Report: A. Status of City Attorney presenting Brown Act training  
B Department Updates & Information  
C. Update on sending revised Operation Manual to  
Commissioners and Liaison, Councilmember McLaughlin
  
8. Committee Chairs Reports: 1. Education, Housing & Safety – Burkhart  
  
2. Health, Nutrition, Senior Centers – Dr. Whitfield  
  
3. Transportation – Hayes  
  
4. Activities – Williams  
  
5. Legislative = Smith
  
9. Chair Braxton Report: 1. Recommendations from Executive Committee February 18, 2022 meeting; A. Invite WCCUSD Superintendent, Dr. Hurst, and School Board members to the April 1, 2022 meeting for a presentation on the status of Older

**Adult Education B. Consider holding a Commissioner Regular Meeting once a year in the Macdonald Ave. Senior Center and the Annex Senior Center. C. Review the Revised Operation Manual at the Annual Retreat in October 2021. (Chair should hold a Special Meeting to review the Operation Manual with New Commission Members). 2. Chair will submit at the next meeting (1) a proposal to add to the Treasurer's duties**

**Procedure for reimbursement from the Trust Fund. (The Procedure for requesting reimbursement is not in the Operation Manual) (2) That a budget for activities, events, and workshops be submitted to the Commission. Budgets are accepted, not approved. Requests can be submitted to increase items in the budget. (3) Added suggestions in the attachment (4) Select a Committee to study Chair's proposals and bring back recommendations.**

**3. Report from City Attorney's Office regarding establishing a Benevolent Committee**

**4. Commissioners lobby the City Council to approve erecting a barrier/divider located on Macdonald Avenue. Senior Center as requested by Center Staff.**

## **10. Adjourn**

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