

CITY OF RICHMOND
Reimagining Public Safety Community Task Force

Wednesday, April 26, 2023 5:30 PM

Bermuda Room, Richmond Memorial Auditorium, 403 Civic Center Plaza, Richmond, CA 94804

All Task Force members, staff, and visitors must enter the building from Nevin Avenue.

Maps are attached to the agenda packet.

This meeting is accessible to people with disabilities*



Members:

Bischoff, Steve
Burks, Helene
Cantú, Marisol
Chacon, Eddy
Chacon, Luis
Gosney, Don
Joseph, Randy
Kilian-Lobos, Kristin
Lee, Armond
Murray, Lea
Njissang, Marcus
Pursell, Jamin
Schlemmer, Joey
Small, Deborah
Therriault, Ben
Walker, Tamisha
Whitmore, Linda
Williams, B.K.
Vacant (3)

This meeting is scheduled to adjourn at 7:30 P.M. The meeting may be extended by a majority vote of the Task Force members.

- A. Call to Order - 5:30 PM**
- B. Roll Call - 5:35 PM**
- C. Agenda Review and Adoption - 5:40 PM**
- D. Meeting Procedures - 5:43 PM**
- E. Minutes Approval - 5:45 PM**
 - 1. APPROVE the minutes of the March 22, 2023 regular meeting of the Reimagining Public Safety Community Task Force
- F. City Staff Reports (Verbal) (Public comment allowed under Public Comments) - 5:50 PM**
- G. Public Comments - 5:55 PM**
- H. Presentations, Discussions, & Action Items - 6:00 PM**

Following discussion of each item, the Task Force may vote to make recommendations to staff or to the City Council.

 - 1. RECEIVE Fiscal Year 2022-2023 program and budget reports on the four Task Force intervention areas: Unhoused Interventions, Community Crisis Response Program, YouthWorks, and Office of Neighborhood Safety - **6:00 PM**
 - 2. RECEIVE updates from the Community Summit Planning Subgroup and DISCUSS and APPROVE any recommended changes to the Community Summit - **6:40 PM**
 - 3. DISCUSS a general outreach plan to increase public awareness of and participation in Task Force meetings and APPROVE recommendations - **7:10 PM**
- I. Action Item Recap - 7:25 PM**
- J. Adjournment - 7:30 PM**

Scheduled Meetings:

- Report to City Council - Tuesday, May 16, 2023
- General Meeting - Wednesday, May 24, 2023

CITY OF RICHMOND
Reimagining Public Safety Community Task Force

Wednesday, April 26, 2023 5:30 PM

Bermuda Room, Richmond Memorial Auditorium, 403 Civic Center Plaza, Richmond, CA 94804

All Task Force members, staff, and visitors must enter the building from Nevin Avenue.

Maps are attached to the agenda packet.

This meeting is accessible to people with disabilities*

Staff:

LaShonda White (510) 620-6828 lashonda_white@ci.richmond.ca.us

Stephanie Ny (510) 620-6563 stephanie_ny@ci.richmond.ca.us

Guadalupe Morales (510) 620-6553 guadalupe_morales@ci.richmond.ca.us

Message from the City Clerk

In response to the COVID-19 pandemic, the California Legislature enacted Assembly Bill 361 (AB 361) which bypassed certain Brown Act requirements to allow teleconference/virtual meetings during the period in which the California Governor's declaration of a statewide emergency remained in effect. This emergency declaration is set to expire on February 28, 2023. Once this statewide emergency is lifted, cities can no longer rely on AB 361 to bypass the regular Brown Act teleconferencing rules. The California legislature also enacted AB 2449, which provides for very complex and restrictive alternative teleconference procedures:

1. At least a quorum of the members of the legislative body must participate in person from a singular physical location identified on the agenda, which location will be open to the public and within the boundaries of the local agency;
2. A member may only teleconference for publicly disclosed "just cause" or in "emergency circumstances" approved by the legislative body; and
3. A member may only teleconference for a limited number of meetings.

Since AB 361 will no longer allow for members of boards and commissions to remotely participate in meetings and AB 2449's requirements will rarely allow for members to participate remotely, please plan on attending all meetings in person beginning on March 1, 2023.

The City of Richmond will allow for members of the public to participate in person and remotely when attending the Richmond City Council, Richmond Housing Authority, Successor Agency to the Richmond Community Redevelopment Agency, and Planning Commission meetings. Given technology constraints and staffing issues, all other boards, commissions, and committees will not have a remote public participation option at this time. Members of the public are welcome to attend meetings in person to listen and to provide public comment. We are still sorting through significant staffing and technology issues to accommodate remote public participation for all meetings.

An option the City Manager is including in the Mid-Year Budget for the City Council's consideration, contains an additional budget allocation to support expanded training, equipment, and hiring in IT, City Clerk, and City Attorney's Departments for enhanced hybrid capacity.

We will keep you updated as we progress, and we thank you for your patience.

Reimagining Public Safety Community Task Force Meetings
Bermuda Room
Richmond Memorial Auditorium
403 Civic Center Plaza, Richmond, CA 94804

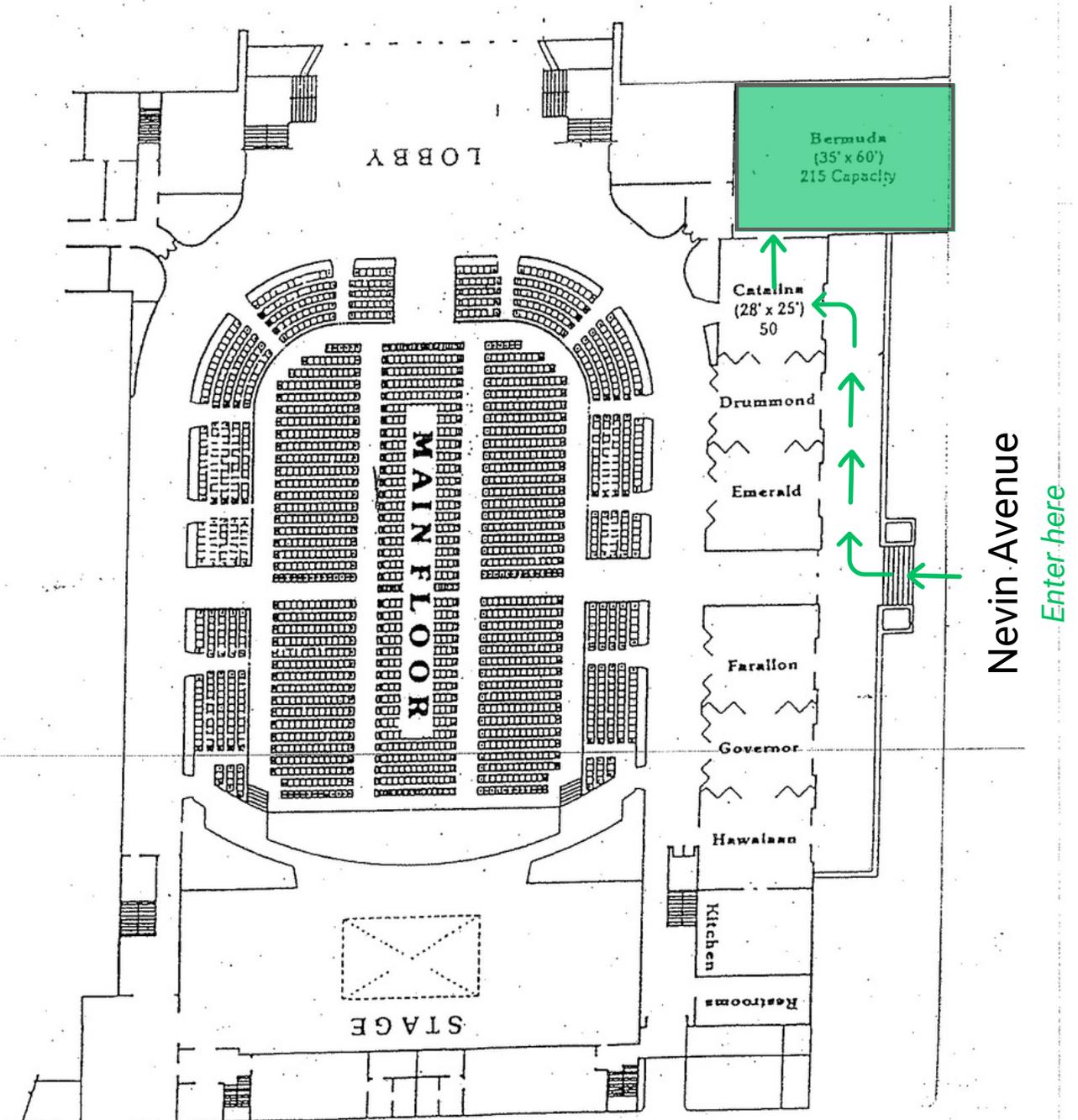


- Enter the building into the Catalina room from Nevin Avenue.
- Entry to the building through Civic Center Plaza **will not** be available for Reimagining Public Safety Community Task Force meetings.
- There are major parking lots on Nevin Ave between 24th St and 25th St, as well as Nevin Ave between 26th St and 27th St.
- There is street parking available on surrounding streets.

Reimagining Public Safety Community Task Force Meetings
Bermuda Room
Richmond Memorial Auditorium
403 Civic Center Plaza, Richmond, CA 94804

Civic Center Plaza

*No entry available for Reimagining Public Safety Community Task Force meetings
Use Nevin Avenue entrance through Catalina Room*





MEETING PROCEDURES & INFORMATION

How to participate in Public Comment and/or to speak on an agenda item in the meeting:

By Email

Written comments will only be accepted via email to recreation@ci.richmond.ca.us by no later than 3 p.m. on the day of the scheduled meeting. The comments will be read at the top of the Public Comment portion of the agenda. Emails MUST contain in the subject line:

1. Public Comments
2. Public Comments agenda item #__ [include the agenda item number].

Emails that do not contain the correct identifying information in the subject line may be overlooked and may not become part of the record. Emails received after 3 p.m. will not be read into the record. Emails received after 3 p.m. will, however, be posted on-line following the meeting as part of the supplemental materials attached to the meeting minutes.

In Person

Anyone may make an oral comment, even if a written comment was submitted. However, each speaker may only raise their hand once to make one (1) oral public comment per agenda item.

Anyone who desires to address the Task Force on items appearing on the agenda, including Public Comments, may raise their hand upon the Chair's announcement of the public comment period. The Chair will recognize each speaker. Each speaker will be allowed up to two (2) minutes to speak.

Conduct at Meetings:

Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

[Click here for City Harassment Policy](#)

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to recreation@ci.richmond.ca.us or submitted by phone at (510) 620-6563. Requests will be granted whenever possible and resolved in favor of accessibility.

Record of public comments:

Public comments will be considered a public record, put into the official meeting record. Public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted:

<https://www.ci.richmond.ca.us/Archive.aspx?AMID=183>.

City of Richmond – Reimagining Public Safety Community Task Force
Meeting held in Person: F & G Rooms, Richmond Memorial Auditorium
403 Civic Center Plaza, Richmond, CA 94804

Minutes*
Wednesday, March 22, 2023, 5:30 P.M.

**video recording and meeting transcript available*

A. CALL TO ORDER

Chair Small called the meeting to order at 5:30 P.M.

B. ROLL CALL

PRESENT: S. Bischoff, H. Burks, M. Cantú, L. Chacon, D. Gosney, R. Joseph, K. Kilian-Lobos, A. Lee, L. Murray, M. Njissang, J. Pursell, B. Therriault*, L. Whitmore, B.K. Williams, and Chair D. Small

*Arrived after Roll Call

EXCUSED

ABSENCE: E. Chacon, J. Schlemmer, and T. Walker

ABSENT: None

STAFF PRESENT: Deputy City Manager-Community Services LaShonda White, Assistant Administrative Analyst Guadalupe Morales, Associate Administrative Analyst Stephanie Ny, and City Attorney Alison Flowers.

C. AGENDA REVIEW AND ADOPTION

There were no recommended changes to the agenda and the agenda was adopted as presented.

D. MEETING PROCEDURES

Guadalupe Morales, staff to the Taskforce, identified the meeting procedures and the public's ability to speak during the meeting.

E. MINUTES APPROVAL

1. APPROVE the minutes of the February 22, 2023 regular meeting of the Reimagining Public Safety Community Task Force

Motion by Taskforce Member Bischoff, seconded by Taskforce Member Joseph to adopt the minutes of the February 22, 2023 meeting, as submitted, carried by the following Roll Call vote:

AYES: S. Bischoff, H. Burks, M. Cantú, L. Chacon, D. Gosney, R. Joseph, K. Kilian-Lobos, A. Lee, L. Murray, M. Njissang, J. Pursell, L. Whitmore, B.K. Williams, and Chair D. Small

NOES: None

ABSENT: E. Chacon, J. Schlemmer, B. Therriault, and T. Walker

City of Richmond – Reimagining Public Safety Community Task Force
Meeting held in Person: F & G Rooms, Richmond Memorial Auditorium
403 Civic Center Plaza, Richmond, CA 94804

F. CITY STAFF REPORTS

Deputy City Manager-Community Services Director LaShonda White welcomed everyone to the first in-person meeting and had no announcements at this time.

Given some difficulty accessing the meeting agenda through Gmail, Ms. White advised that extra copies of the agenda would be available at future meetings. It was also clarified that the agenda and packet were also available on the City website.

G. PUBLIC COMMENTS

Marisol Cantú, Richmond, spoke to the untimely death of Jose Luis Lopez and the fact that the Community Police Review Commission (CPRC) had sustained an extensive use of force on Mr. Lopez three years ago. She explained that the video footage of that incident had been secured by the *San Francisco Chronicle* through a Public Records Request in October 2021, and Mr. Lopez's family was still seeking justice in that the CPRC's action had essentially gone nowhere and it called for the City to reimagine the community response, and the need for those working on the Community Crises Response Program (CCRP) to reimagine public safety in that the death in this case could have been avoided with a different response.

Randy Joseph, an employee of the RYSE Center, announced that the RYSE Be A Kid Fundraiser would be held on April 28, 2023 to allow adults to participate in young people activities. Tickets started at \$30. He also advised that he was a member of the CPRC, which held its monthly meetings on the first Wednesday of the month at 7:00 P.M., in-person in the Basement of City Hall, with direct contact with the Police Chief, the Richmond Police Officers' Association (RPOA) and the Richmond Police Management Association (RMPA), and he encouraged those interested to attend CPRC meetings.

H. PRESENTATIONS, DISCUSSIONS, AND ACTION ITEMS

1. DISCUSS and APPROVE Task Force Regular Meeting Schedule

Associate Administrative Analyst Stephanie Ny reported that there had been 17 responses to the survey; seven responses had voted to maintain the current meeting time on the fourth Wednesday of the month from 5:30 to 7:30 P.M., four responses had supported the fourth Wednesday of the month from 6:00 to 7:30 P.M., three responses had supported the fourth Thursday of the month from 6:00 to 7:30 P.M., and there was one vote for the remainder of the options. The majority had been cast to maintain the current meeting time and schedule.

On the discussion, Task Force Member Njissang suggested that the majority wanted to move the time to 6:00 P.M. regardless of the day.

Task Force Member Burks recommended leaving the meetings as is and suggested that by shortening the meeting time by 25 percent would be detrimental and the vote was not high enough to merit that change.

City of Richmond – Reimagining Public Safety Community Task Force

Meeting held in Person: F & G Rooms, Richmond Memorial Auditorium

403 Civic Center Plaza, Richmond, CA 94804

Chair Small noted that her review of the data was that the majority wanted to keep the day and time as is. Since there was only one meeting a month, she did not support a half-hour reduction in the duration of the meetings. Barring any strong objections, she preferred that the meeting schedule remain as is.

No written comments were submitted, or oral comments made, by any member of the public.

Task Force Member Joseph commented for those members attending the meeting immediately after work it was difficult to arrive in time for a 5:30 P.M. meeting start. He recommended a 6:00 P.M. meeting start with a cutoff of 8:00 P.M.

Motion by Taskforce Member Bischoff, seconded by Taskforce Member Burks to leave the meeting schedule as is, meeting on the fourth Wednesday of each month from 5:30 to 7:30 P.M.

Task Force Member Joseph made a Substitute Motion for Task Force meetings to be held on the fourth Wednesday of each month from 6:00 to 8:00 P.M. The motion was seconded by Task Force Member Njissang.

Chair Small noted that was not an option previously considered and she asked whether the survey needed to be conducted again.

City Attorney Allison Flowers advised that there would have to be a vote on the Substitute Motion first.

On the Substitute Motion by Task Force Member Joseph, seconded by Task Force Member Njissang that Task Force meetings be held on the fourth Wednesday of each month from 6:00 to 8:00 P.M., the motion FAILED to carry by the following Roll Call vote:

AYES: H. Burks, M. Cantú, R. Joseph, L. Murray, and M. Njissang

NOES: S. Bischoff, D. Gosney, K. Kilian-Lobos, J. Pursell, L. Whitmore, B.K. Williams, and Chair D. Small

ABSTAIN: L. Chacon, and A. Lee

ABSENT: E. Chacon, J. Schlemmer, B. Therriault, and T. Walker

On the Original Motion to maintain the current meeting schedule on the fourth Wednesday of each month from 5:30 to 7:30 P.M., the motion CARRIED by the following Roll Call vote:

AYES: S. Bischoff, H. Burks, M. Cantú, L. Chacon, R. Joseph, K. Kilian-Lobos, A. Lee, L. Murray, J. Pursell, L. Whitmore, B.K. Williams, and Chair D. Small

NOES: D. Gosney

ABSTAIN: M. Njissang

ABSENT: E. Chacon, J. Schlemmer, B. Therriault, and T. Walker

Chair Small wanted to make sure that the public was aware that the Task Force was meeting in-person. She recommended a more intentional outreach plan that could later be discussed by the Task Force.

City of Richmond – Reimagining Public Safety Community Task Force

Meeting held in Person: F & G Rooms, Richmond Memorial Auditorium

403 Civic Center Plaza, Richmond, CA 94804

Deputy City Manager-Community Services White advised that agendas were posted at 440 Civic Center Plaza, at the Council Chambers, on-line, on the website, could be further announced through social media, and KCRT could be asked to include it on its announcements.

2. DISCUSS and APPROVE the Schedule for Upcoming Community Forums on Traffic Safety; Harm Reduction and Overdose Prevention; Police Policies & Practices; Youth Employment, Training & Safety; and Poverty Reduction Strategies

Chair Small referenced the expectation that the five forums would take place over the next five to six months. In response to questions from the Task Force, she understood that the forums would be conducted through Zoom, be in the same format that had previously been used, and that an objective for the Police Policies & Practices forum would allow a follow-up to things that had previously been started with the Richmond Police Department (RPD) along with additional things the Task Force might want to be addressed. She added that there was no agenda for any of the forums other than to create opportunities for community discussion, input, and what the public wanted to see the Task Force do. The Task Force would have to identify what it wanted to do with each of the forums and the schedule, after which members of the City Council would be asked to participate. As to whether there would be co-sponsors of the forums, the Chair stated the more involved the better.

Each member of the Task Force offered ideas on when and how to proceed, what to include, and who to involve, with comments and recommendations as follows:

- Anticipate the most participation from the public in a hybrid model in a Saturday format that did not precede a City Council meeting on the following Tuesday to encourage as much participation from the public and the Council as possible; or consider monthly sessions and meet in different communities to appeal to more people and build on prior conversations, although the level of commitment required of the public to attend multiple forums during a short period of time was recognized as a concern.
- Consider one large event to discuss all the topics at one time with breakout sessions to discuss the individual topics and then report out and share information that the Task Force could then evaluate and involve City Councilmember(s) to be involved in the breakout sessions.
- In line with poverty reduction strategies, consider a paid opportunity for focus groups and encourage sponsorships to fund that paid opportunity.
- Given its importance, pursue the Police Policies & Practices topic at a separate forum with the Police Chief to be involved.
- Concern that a Saturday forum(s) could exclude many people from participating given the spring/summer season and the family activities involved during that time, and acknowledged that available Saturdays were limited given that Cinco de Mayo would be celebrated on a Friday and Juneteenth would be on a Monday this year.

City of Richmond – Reimagining Public Safety Community Task Force

Meeting held in Person: F & G Rooms, Richmond Memorial Auditorium

403 Civic Center Plaza, Richmond, CA 94804

- Encourage the involvement of young people.
- Recognize the need to pursue COVID precautions.
- Honor the input from the public and protect the time in groups to work on what had been shared while continuing to have the streams of input remain open.
- Partner with West Contra Costa Unified School District (WCCUSD) and Contra Costa Community College District to bring students into the process, and afterward engage with a resource table for such pursuits as a job fair, offer Narcan kits and provide training on how to use them, or offer first aid training as examples for a community event where the public could participate and be part of the public safety plan and put the ideas into practice.
- Create a space where people could talk to the Task Force about traffic safety, every day issues about driving around the City, the problems, the specific hot spots and use that information to think about interventions to propose to the City to address it; and similarly with harm reduction and overdose prevention to allow people to know about getting access to Narcan, and a broader conversation about harm reduction around having test strips for fentanyl, about having safe consumption spaces, heroin maintenance programs, with stakeholders as a way of educating the public and expanding the potential intervention to engage in as a city; similarly around youth employment and safety, about lowering the age to include more young people, how to help young people develop their own entrepreneurial skills and advances in addition to getting a job; with poverty reduction and basic income an issue since it was clear that poverty was one of the root causes of all of the other issues the Task Force wanted to address.
- Concern that attempting to do everything in one day would leave little time for meaningful engagement and sharing of people's actual experiences and concerns.

Deputy City Manager-Community Services Director White clarified on the discussion of the staff involvement that if the forum was truly a Task Force/community forum, City staff could participate and provide support but attending five forums would be very difficult given that staff had multiple night meetings and staff was overworked. She verified that if there was a community meeting not led by the City, staff would not have to be present but could be present. If there was a co-sponsored event, there would have to be a different conversation. As to having Zoom meetings, she did not believe that City staff was required to provide those meetings but she would confirm that circumstance.

Motion by Task Force Member Burks, seconded by Task Force Member Cantú to host a Community Summit that would include the five topics scheduled for a Saturday.

Task Force Member Pursell offered a Friendly Amendment to conduct a Community Summit in-person with a separate Zoom session afterward for those unable to attend the in-person event, if needed, which would be shorter and which would be scheduled on a different day.

City of Richmond – Reimagining Public Safety Community Task Force

Meeting held in Person: F & G Rooms, Richmond Memorial Auditorium

403 Civic Center Plaza, Richmond, CA 94804

Task Force Member Burks accepted the Friendly Amendment to her motion and by consensus of the Task Force recommended the date of the summit as June 3, 2023 as part of the motion.

Task Force Member Burks restated her motion to move to have a Community Summit on Reimagining Public Safety that would cover all of the topics previously selected by the Task Force, the summit to take place on Saturday, June 3, 2023 with a virtual make-up version available after that date for those who missed the initial opportunity to engage. The motion was seconded by Task Force Member Cantú.

On the discussion, the Task Force emphasized the need to pursue all five topics in the communities that suffered poverty and stressed that poverty reduction and youth employment and safety were very important, and the experiences and expertise in the five topics was expected to come from the community itself.

Motion by Task Force Member Burks, seconded by Task Force Member Cantú, to have a Community Summit on Reimagining Public Safety that would cover all of the topics previously selected by the Task Force, the summit to take place on Saturday, June 3, 2023 with a virtual make-up version available after that date for those who missed the initial opportunity to engage, carried by the following vote:

AYES: H. Burks, M. Cantú, L. Chacon, R. Joseph, K. Kilian-Lobos, A. Lee, M. Njissang, J. Pursell, B. Therriault, L. Whitmore, B.K. Williams, and Chair D. Small
NOES: S. Bischoff, and D. Gosney
ABSTAIN: L. Murray
ABSENT: E. Chacon, J. Schlemmer, and T. Walker

Chair Small recommended the creation of a planning group for the summit and asked if there were any volunteers, although it was noted that item had not been included on the agenda and it would have to be agendaized to allow a planning group to be set up.

An email from staff was recommended to solicit volunteers although the number of volunteers would have to be consistent with the Brown Act.

3. DISCUSS and APPROVE Monthly Reports to City Council for April, May and June

Chair Small advised that the item was on the City Council agenda for the third Tuesday in April and she wanted to identify what Task Force Member would present the Monthly Reports to the City Council for April, May and June.

No written comments were submitted, or oral comments made, by any member of the public.

Motion by Taskforce Member Joseph, seconded by Taskforce Member Chacon that Task Force Member Cantú would present the Monthly Report in April, Task Force Member Joseph would do it for May and Task Force Member Pursell would do it for June, carried by the following Roll Call vote:

City of Richmond – Reimagining Public Safety Community Task Force

Meeting held in Person: F & G Rooms, Richmond Memorial Auditorium

403 Civic Center Plaza, Richmond, CA 94804

AYES: S. Bischoff, H. Burks, M. Cantú, L. Chacon, D. Gosney, R. Joseph, K. Kilian-Lobos, A. Lee, L. Murray, M. Njissang, J. Pursell, B. Therriault, L. Whitmore, B.K. Williams, and Chair D. Small

NOES: None

ABSENT: E. Chacon, J. Schlemmer, and T. Walker

4. RECEIVE a FY 2022-23 First and Second Quarter Report Regarding Allocations for Unhoused Interventions, YouthWorks, Office of Neighborhood Safety, and the Community Crises Response Program

Deputy City Manager-Community Services Director White stated as part of the packet there was a spreadsheet and a matrix, which included each of the Council approved intervention areas, and which identified the department that was working on those areas along with the approved budget for FY 2022-23. She advised that the City of Richmond's fiscal year started on July 1 and ended on June 30. Over \$7.1 million had been set aside from the General Fund to support the projects. The spreadsheet identified the budgeted amount and the actual dollars along with the remaining funds for YouthWorks at \$752,246; the Office of Neighborhood Safety had a remaining balance of \$2,157,477; Unhoused Intervention had a remaining balance of \$1,204,914; and for the Community Crises Response Program there was a remaining balance of \$1,000,000 for a total Reimagining FY 2021-22 remaining amount of \$5,114,637. She also updated the status of each project.

In response to comments from the Task Force, Ms. White advised that she would have to provide the details at the next meeting for what Unhoused Intervention included; reported that staff had been working with the Human Resources (HR) Department to recruit more Case Managers for YouthWorks and she would agendaize an item for the next meeting to provide more detailed information in that regard. She also confirmed that she would present project updates and a line-item budget for each project for 2022-23 on the next agenda to the extent feasible given that the budget had not been allocated to that level in the City's system.

Chair Small verified with Task Force Member Cantú her desire to have staff representatives for each project attend the next Task Force meeting to report on how the money had been spent for the 2022-23 fiscal year recognizing that the level of detail available might not be the level of detail desired.

Task Force Member Therriault asked how many of the programs had received funds from Kids First, whether those were the only funds provided to the programs, and whether that had been documented in the individual budgets.

Deputy City Manager-Community Services Director White stated that Community Crises Response was the only item that received its full budget as shown. Every other intervention area received funds from various sources with a combination of General Funds, grants, local state/federal grants or in-lieu housing fees. As to Kids First, she would have to provide that information at the next meeting.

Motion by Task Force Member Therriault, second by Task Force Member Njissang to extend the meeting for five minutes, carried by the following vote:

City of Richmond – Reimagining Public Safety Community Task Force

Meeting held in Person: F & G Rooms, Richmond Memorial Auditorium

403 Civic Center Plaza, Richmond, CA 94804

AYES: S. Bischoff, H. Burks, M. Cantú, L. Chacon, D. Gosney, R. Joseph, K. Kilian-Lobos, A. Lee, L. Murray, M. Njissang, J. Pursell, B. Therriault, L. Whitmore, B.K. Williams, and Chair D. Small

NOES: None

ABSENT: E. Chacon, J. Schlemmer, and T. Walker

PUBLIC COMMENT:

Anne Janks referred to a survey out digitally about the Community Crises Response Program (CCRP) and emergency responses and crises, and paper versions in English, Spanish, Portuguese and Mandarin. She reported there had been 250 responses, with a goal of 500 responses, and one request was that the Task Force encourage that survey digitally. She would provide paper copies if desired. If there were any events or meetings coming up where it would be appropriate to put on the agenda, she would be happy to come in-person and wanted to pursue conversations with different communities in Richmond about their needs and what resources they relied on.

Chair Small reported there would be a CAHOOTS session on March 23, 2023 from 9:00 to 11:00 A.M. to talk about their day-to-day activities. It would be an on-line meeting with a link on the CAHOOTS website.

I. ACTION ITEM RECAP: None

J. ADJOURNMENT

The meeting was adjourned at 7:35 P.M. to the next meeting on Wednesday, April 26, 2023, in the F & G Rooms, Richmond Memorial Auditorium, 403 Civic Center Plaza, Richmond, CA 94804.



REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

DATE: April 26, 2023

TO: Members of the Reimagining Public Safety Community Task Force

FROM: LaShonda White, Deputy City Manager – Community Services, Task Force Staff Liaison

SUBJECT: FY 2022-23 Program and Budget Reports

STATEMENT OF THE ISSUE:

City staff will present FY 2022-23 program and budget reports on the Reimagining Public Safety program allocations for July 1, 2022 to March 30, 2023.

RECOMMENDED ACTION:

RECEIVE Fiscal Year 2022-2023 program and budget reports on the four Task Force intervention areas: Unhoused Interventions, Community Crisis Response Program, YouthWorks, and Office of Neighborhood Safety.

DISCUSSION:

As part of the FY 2022-23 annual budget process, the City Council allocated approximately \$7.1 million in funding from various sources to fund four (4) Task Force recommended proposals/programs: Unhoused Interventions, YouthWorks, Office of Neighborhood Safety, and the Community Crisis Response Program.

Below is a high-level summary of expenditures connected with the four (4) proposals/programs recommended for funding through the Task Force. The information included in the budget report is from July 1, 2022 through March 30, 2023, through MUNIS, the City's financial system.

Brief updates are included in the budget table to provide a high-level explanation of the lower-than-expected actual expenditures.

City and/or program staff will present more detailed updates and budget information at the meeting and will be available to answer specific questions regarding programs and service delivery.

REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

FY 2022-23 BUDGET (July 1, 2022 – Present)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBRANCES</u>	<u>REMAINING</u>	<u>UPDATE</u>
YouthWORKS	\$1,980,000	\$ 1,392,745	\$ -	\$587,255	
Department: Community Services Department, Employment & Training Division					YouthWORKS is operating and providing services to hundreds of youth in the year-round Work Experience (WEX) Program. Since July 2022, over 715 work experience applications have been received and over 300 youth have been placed. There are over 100 work sites.
OFFICE OF NEIGHBORHOOD SAFETY	\$2,333,475	\$ 263,862	\$ -	\$2,069,613	
Department: Community Services Department, ONS					ONS recently hired the last staff member to bring the total staff amount to 17, which includes: 1 Deputy Director, 1 Program Manager, 1 Management Analyst II, 1 Administrative Aide, 2 Field Coordinators, and 11 Neighborhood Change Agents. Seven of those staff have started within the last 10 weeks and many are still being oriented to the department. Staff continue to work on a contract with the school district and will be recruiting participants for Latin and female specific strategies. Staff have also begun outreach at the homeless encampments.
UNHOUSED INTERVENTIONS	\$1,800,000	\$ 494,883	\$239,845	\$1,065,272	
Department: Community Development Department					Work is ongoing. An encumbrance of \$359,519 was transferred from the FY 2021-22 budget to the FY 2022-23 budget. That amount is not reflected in the \$1.8 million. This encumbrance was connected to an existing contract. Rebuilding Together East Bay-North (RTEBN) has been paid \$503,738.20, through February 28, 2022, for the unhoused services program administered by SOS Richmond in FY 22-23. The contract with RTEBN expires on June 20, 2023. The original contract for \$983,975 was approved by the city council on July 20, 2021, for the term from July 20, 2021, to July 20, 2022. The first contract amendment extended the term to November 30, 2022. On November 15, 2022, the city council approved the second amendment to increase the contract by \$166,504.72 to a total not to exceed \$1,150,479.72 and extended the term to January 31, 2023. The third contract amendment extended the term to June 30, 2023.

COMMUNITY CRISIS RESPONSE PROGRAM	\$1,000,000	\$ -	\$ -	\$1,000,000	
Department: Community Services Department & Fire Department					<p>On July 26, 2022, the City Council approved a contract with Urban Strategies Council (USC) to conduct research and analysis of various Community Crisis Response Program (CCRP) options and set forth recommendations. CCRP provides a diversion model to reduce reliance on police and criminal justice responses by offering a public health response.</p> <p>A proposed CCRP program would provide an opportunity to improve access to mental health and other community services in Richmond and would also navigate people to the right services at the right time by utilizing community responders with strong ties and connections to Richmond that can respond in a respectful and non-stigmatizing manner.</p> <p>A major component of this work is to determine how the City of Richmond can collaborate with, and not duplicate efforts being deployed by Contra Costa Health Services' (CCHS) Anyone, Anywhere, Anytime (A3) program. Currently, USC's work-to-date is aligned with the elements outlined in their contract. The initial task consisted of project initiation, scheduling regular check-in meetings, and data gathering.</p> <p>The next phase consists of community engagement. Two community meetings are scheduled for Thursday, April 27 (virtual) and Monday, May 1 (in-person) from 6:00pm – 7:30pm.</p> <p>City staff anticipates that USC will deliver and present a report to City Council with draft recommendations on how to develop and implement the CCRP program in Richmond in late May 2023.</p> <p>Additional information can be found at https://www.ci.richmond.ca.us/4451/Community-Crisis-Response-Program.</p>
Total - Reimagining FY2022-23	\$7,113,475	\$2,151,490	\$239,845	\$4,722,140	

ATTACHMENTS:

- Rebuilding Together East Bay-North Contract
- YouthWorks Presentation and Budget
- Office of Neighborhood Safety Budget and Projections
- Community Crisis Response Team

**CITY OF RICHMOND
STANDARD CONTRACT**

Department: Community Development	Project Manager: Lina Velasco
Project Manager E-mail: lina_velasco@ci.richmond.ca.us	Project Manager Phone No: (510) 620-6706
PR No: Vendor No: 15066	P.O./Contract No: 22200406 / 5763
Description of Services: Safe Organized Spaces (SOS!) Richmond, a program of Rebuilding Together East Bay-North (RTEBN) will provide outreach and support unsheltered people who reside in homeless encampments across the City of Richmond.	

The parties to this STANDARD CONTRACT do mutually agree and promise as follows:

1. Parties. The parties to this Contract are the City of Richmond (herein referred to as the "City") and the following named Contractor:

Company Name: Rebuilding Together East Bay-North

Street Address: 732 Gilman Street

City, State, Zip Code: Berkeley, CA 94710

Contact Person: J.W. Frye

Telephone: (510) 644-8979

Email: jw@rtebn.org

Business License No: 4006-0490 / Expiration Date: August 21, 2021

A California corporation, limited liability corporation general partnership, limited partnership, individual, non-profit corporation, individual dba as [specify:] _____, other [specify:] _____

2. Term. The effective date of this Contract is July 20, 2021 and it terminates July 20, 2022 unless terminated as provided herein.
3. Payment Limit. City's total payments to Contractor under this Contract shall not exceed \$ 983,975.00. City shall not pay for services that exceed the Contract Payment Limit unless a contract amendment has been approved by the City Council or City Manager.
4. Contractor's Obligations. Contractor shall provide those services and carry out that work described in the Service Plan (Exhibit A) which is attached hereto and is incorporated herein by reference, subject to all the terms and conditions contained or incorporated herein.
5. City's Obligations. City shall make to the Contractor those payments described in the Payment Provisions (Exhibit B) which are attached hereto and are incorporated herein by reference, subject to all the terms and conditions contained or incorporated herein.

- 6. Authorized Representatives and Notices. This Contract is subject to the Authorized Representatives and Notices Provisions (Exhibit C) which are attached hereto and are incorporated herein by reference.
- 7. General Conditions. This Contract is subject to the General Conditions (Exhibit D) which are attached hereto and are incorporated herein by reference, subject to all the terms and conditions contained or incorporated herein.
- 8. Special Conditions. This Contract is subject to the Special Conditions (Exhibit E) (if any) which are attached hereto and are incorporated herein by reference, subject to all the terms and conditions contained or incorporated herein. (Note: other than Public Works contracts, the City will agree to Special Conditions only in unusual circumstances.)
- 9. Insurance Provisions. This Contract is subject to the Insurance Provisions (Exhibit F) which are attached hereto and are incorporated herein by reference.
- 10. Signatures. These signatures attest the parties' Contract hereto:

CITY OF RICHMOND
a municipal corporation

DocuSigned by:
By: Thomas K. Butt
64A4FEAB53BE4C0...

Title: Mayor

I hereby certify that this Contract has been approved by City Council.

DocuSigned by:
By: Pamela Christian
C6843BFF4A43406...
CITY CLERK

Approved as to form:

DocuSigned by:
By: Teresa Stricker
7AE7F37F49BF413...
CITY ATTORNEY

CONTRACTOR:

Rebuilding Together East Bay-North

(* The Corporation Chairperson of the Board, President or Vice President should sign below)

DocuSigned by:
By: Bill Bauer
DA645DCBE4574C3...

Title: President

Date Signed: 9/17/2021

(* The Corporation Chief Financial Officer, Secretary or Assistant Secretary should sign below)

DocuSigned by:
By: John William Frye
9930FF79BD8B4E0...

Title: Executive Director

Date Signed: 9/17/2021

(NOTE: Pursuant to California Corporations Code Section 313, if Contractor is a corporation or nonprofit organization, this Contract (1) must be signed by (a) the Chairperson of the Board, President or Vice-President and (b) the Secretary any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer.

LIST OF ATTACHMENTS:

- Service Plan
- Payment Provisions
- Authorized Representatives and Notices
- General Conditions
- Special Conditions
- Insurance Provisions
- Standard Contract/EJ/TE 9-26-07

- Exhibit A
- Exhibit B
- Exhibit C
- Exhibit D
- Exhibit E
- Exhibit F

For the Contract between the City of
Richmond and
Rebuilding Together East Bay-North

**EXHIBIT A
SERVICE PLAN**

Contractor shall, to the satisfaction of the City of Richmond, CA, perform the following services and be compensated as outlined below:

See attached for program description and budget.

SCOPE OF SERVICES PLAN

Contractor shall, to the satisfaction of the City of Richmond, perform the following services and be compensated as outlined below:

Safe Organized Spaces (SOS!) Richmond, a program of Rebuilding Together East Bay-North (RTEBN), will collaborate with project partners/subcontractors, the City of Richmond departments, other public agencies, and private entities to provide outreach and support unsheltered people who reside in homeless encampments across the City of Richmond.

RTEBN is a local 501c3 nonprofit that has been serving the community since 1992 with a focus on community revitalization. RTEBN will host this effort by providing its management and administrative services and will charge a 10% administration fee as well as provide the services of its Executive Director to oversee all administrative aspects of the SOS programs. RTEBN will provide the organizational infrastructure and capacity needed to ensure the smooth and efficient functioning of the programs. It will also provide leadership for fund and programs development and facilitate SOS! Richmond's growth to become a fully functioning stand-alone organization.

SOS! Richmond has been operational since 2019 and uniquely focuses its mission on improving safety and providing essential care for homeless encampment dwellers in informal structures and unhoused vehicle-dwelling households on city streets and other unsupported locations. The Area Director will direct the development and operation of the Streets Team for daytime encampment and neighborhood engagement and provision of basic amenities, and for nighttime neighborhood responses related to public safety and quality of life issues. He will also coordinate activities to support forthcoming interim sheltering programs.

Program partners are other Richmond organizations that will be subcontracted to provide services such as: staff training for workforce readiness, professional skills and personal development; food and water distribution; community and leadership development; toilets, hand washing stations, and other amenities and infrastructure; and other essential encampment-based and interim sheltering supports.

The Streets Team is a workforce development program that employs homeless individuals to fill a critical gap for improvement of unsafe conditions for the health and security of unhoused populations and neighbors impacted by homelessness. Employees participate in life skills and employment-related sessions to promote mainstream behaviors for the purpose of enabling them to build on skills and develop a work history for eventual employment elsewhere.

The Streets Team responds to homelessness at parks, freeways, train tracks, creeks and on neighborhood streets at key locations throughout Richmond, as determined by the City of Richmond. SOS! anticipates that its current fifteen paid unhoused individuals currently serving

as neighborhood stewards and role models may be scaled up to as many as 60 paid employees and interns.

The Streets Team will provide outreach through the provision of trash cleanup, sanitation and hygiene interventions, empowerment processes, and community liaison services that lead to improved encampment and neighborhood conditions. Community-integrated efforts will engage public, nonprofit, community-based and business sectors to leverage basic amenities for encampment residents, address individual and community needs at encampments, and improve relationships between encampment communities and the neighborhoods where encampments are located.

The Streets Team will be supervised by two Field Supervisors. The daytime Field Supervisor will lead, model, oversee, and hold personal and team accountability with supervision of the Streets Team's staff and intern "Safety Guardians" to conduct mobile and localized encampment and neighborhood engagement services, with a focus on delivery of basic amenities according to a predictable daytime schedule.

The nighttime Field Supervisor will oversee the Streets Team's second shift as an assertive community liaison for improving neighborhood quality of life. The mobile team will support and lead a homeless engagement team of local safety guardians who respond to neighborhood complaints and steward street and encampment hotspots.

The program will utilize equipment, supplies and materials such as sanitation, hygiene and water supplies, trash bags, gloves, masks, vests, materials to maintain vehicles and equipment, safety PPE, fuel, food/beverages, office materials, printing, trash disposal trailer, etc. It will accommodate debris disposal costs for Republic Services tipping fees. The organizations will work at a Central Richmond office space and meeting space, and costs may also include storage of supplies and donated materials, and storage of heavy equipment and vehicles.

Streets Team service activities will include:

Cleanup of trash and dumping. SOS will expand and deepen its debris removal to locations throughout Richmond, including existing and abandoned encampments, public spaces such as parks, creeks, streets, and anywhere that trash accumulates. Since receiving its first city grant in 2019, SOS! Richmond has had a significant positive impact on encampments and their surrounding neighborhoods. The Streets Team currently removes five tons per week from dumped locations. It is anticipated that the team will remove and dispose of 8-10 tons of trash per week.

Encampment residents are encouraged and motivated to steward their surroundings and keep them clean and safe. SOS! Richmond's approach is to recruit and train encampment residents to self-manage their spaces and prepare trash for removal and disposal by the Streets Team's mobile engagement team. Encampment dwellers will benefit from improved living conditions, a healthier environment, and safer and more organized camp communities. This is made possible

by cultivating trusting relationships, and Streets Team members use their unique knowledge of localized cultures, dynamics, and nuanced encampment experiences to gain trust and model leadership. Team members can relate to their unsheltered peers on a level that is not possible with institutional service providers, enabling them to foster empowerment and positive behavior.

Improvements in collaboration and shared protocols among these unhoused leaders, and public agencies and neighborhood groups, will provide their eyes on the ground for the Streets Team to be responsive to new needs each day, thus benefitting the City and relieving the overwhelming problem of illegal dumping. Through this process, stakeholders improve the perception of public parks, streets, and other prominent places as safe spaces, inform perceptions about homelessness, and increase cross-sector cooperation.

The Streets Team models this cleanup activity for local encampment residents and neighbors alike and raises public awareness about neighborhood safety. As the Streets Team conducts its sanitation and outreach efforts, SOS! Richmond communicates with neighborhood partners and community leaders, public agency representatives, attends neighborhood council and civic group meetings, and shows up on neighborhood streets ready to engage in conversations with housed and unhoused neighbors and respond to their concerns and needs. It organizes for greater levels of communication and cooperation about the problems of homelessness. Such public awareness efforts will ultimately result in the introduction of interim sheltering, and eventually permanent housing, solutions in Richmond neighborhoods.

Deliver mobile showers to locations near unhoused neighbors. The Streets Team will operate the Shower Power program, a collaborative, coordinated effort that includes a mobile shower trailer that travels to homeless encampments and locations where clusters of people reside in vehicles. SOS! Richmond partners with other community organizations to deliver a constellation of essential services for unsheltered residents of Richmond with the Shower Power program as its cornerstone. Services include hot showers, delivery of food, water and supplies, and other services as described below.

The mobile shower will visit at least five locations per week for 3-4 hours per day, serving 100 or more homeless people each week. Masking, social distancing and sanitation protocols are strictly enforced by trained workers. The team will continue to secure public and private hosts to provide water, electricity and greywater effluent drainage at locations near encampments. In addition to a hot shower, the unhoused individuals receive: food and drinking water; new socks and underwear, and access to clean clothing; personal protective equipment such as face masks, gloves, and sanitizer; hygiene supplies, sanitation supplies and trash bags; tents, tarps, sleeping bags and blankets for those without them; assistance navigating the Coordinated Entry System of homeless services, including health care and information about housing.

Shower Power serves as a draw to engage people with additional services, bringing in people who might not otherwise seek the help they need. The showers are a point of convergence of people and resources in partnership with community-based, nonprofit, and public agency

partners, including active relationships with the County's CORE mobile homeless outreach, Health Care for the Homeless, Free Meals on Wheels, and other collaborative partners. Brothers of International Faith will host food distribution alongside Shower Power at shower service locations.

A driver and at least two staff members are required to deliver and set up the mobile shower unit, welcome and survey shower program participants, distribute supplies, engage with participants to discuss their needs, and clean and disinfect the units after each use. The budget presented in this contract assumes an aligned delivery of Streets Team sanitation and Shower Power hygiene services.

Deploy additional activities that provide for trash storage, portable toilets/handwashing stations, drinking water, and wastewater at encampment and street locations, scattered sites for off-street parking, and future interim sheltering villages. Currently unsupported encampments will be gradually supported with the introduction of amenities. Managed encampments will be maintained with more robust service and leadership-building, and interim sheltering locations will be similarly supported with these basic amenities. Many of these resources will be provided by community-based efforts of in-kind supporters – people who live in Richmond and want to see the problems of homelessness addressed for an improved civil society with safety net supports.

The infrastructural improvements will be delivered and managed by the Streets Team in collaboration with public/private partners who invest in the safety of encampment residents and their impacted neighborhoods. These actions demonstrate to encampment residents that they have a responsibility to utilize and secure the infrastructure and steward their surroundings, in addition to addressing their most dire and basic needs. Program partners will work with SOS/RTEBN to lease, site, secure, manage and service any debris, toilet, water, and wastewater systems that are contracted for interim use to improve public health.

Leader-building and workforce development activities so that unhoused residents are more responsive to their peers' and neighborhood's needs. The Streets Team identifies, recruits and trains unhoused residents who demonstrate competencies, enthusiasm, and reliability to provide outreach and basic amenities to encampments, engage in trash removal, and support peers and adjacent housed neighbors. Outreach efforts identify volunteers who demonstrate their leadership and motivation to make changes in encampment and neighborhood quality of life. Interns receive a modest stipend while they train for potential employment. Employees receive a decent wage and the support needed to sustain their jobs and become productive members of society. Workforce training by program partners will support the efficacious employment of unhoused individuals so that they provide their services to Richmond's neighborhoods in response to public health and safety concerns and needs.

Each day in the field, unhoused individuals are encouraged to demonstrate their personal initiative and leadership qualities as volunteers and are invited to join the Streets Team in its

fulfillment of a predictable schedule of field activities. The volunteer is encouraged to regularly communicate with the Field Supervisor to begin and sustain the volunteer status.

Volunteers join staff to participate in staff meetings to brainstorm about problems and receive group in-field training to learn basic tasks and responsibilities. Program partners will be sub-contracted to increase the training that employees receive, who will be paid to attend in-class training sessions to learn basic soft skills, handling hazardous materials, conflict de-escalation and motivational interviewing, problem-solving skills and education about trauma-informed care, and peer engagement, leadership and empowerment.

Each employee applicant is required to complete volunteer and employment paperwork, obtain a CA ID, Social Security card, phone, and bank account for direct deposit, and demonstrate eligibility to work. They are assisted in this process by the Director, Field Supervisor, and SOS volunteers. Interns and employees are supported to secure transportation and conduct legal vehicle registration and operation. Each applicant will be assisted with developing a professional resume.

Streets Team members are expected to be the models for others, not only in their work performance but also in their personal living arrangements and relationships. Interns and employees are continually encouraged and supported to make personal improvements in their lives to obtain more stable dwellings and living conditions, and improve their personal health, emotional stability, and overall satisfaction and wellbeing. Employees are prioritized to participate in the interim sheltering opportunities as they are developed by SOS! Richmond and the City. Each employee is expected to benefit from obtaining permanent housing and the means to sustain it with employment and an active "personal program" that keeps people working on their personal health.

Workforce development focuses on practicing teamwork according to a daily communication system and clear performance standards that are modeled by the Field Supervisor. Employees demonstrate their accessibility and dependability. They learn to model a positive outlook and the motivation for improving neighborhood quality-of-life and encampment living conditions. They are supportive of their peers to help them be healthy and engaged in Safety Guardian activities. Each Streets Team member recommends new volunteers to become Streets Team members. As an employee begins to excel in job performance, the hours increase and become more regular, responsibilities are nuanced and shaped to that individual's aptitudes and strengths, and the employee advances in hourly and then salaried pay rates.

Local engagement focuses on problem-solving and personal welfare to improve public safety. One of the most pressing issues at unsupported and managed encampments is the need for improved security to support public safety. It has thus far been difficult to implement successful security measures, even at managed encampments. The Streets Team will engage local stewards, or Safety Guardians, to work during late afternoons and evening hours to target three activities: trash collection, problem-solving, and advocating for people's welfare. These activities together will bring more attention and care to situations that otherwise might result

in problems with safety. Such activities may increase self-management practices among encampment dwellers.

The Streets Team is composed of local stewards and a mobile team. A local Safety Guardian will be present at larger encampment locations to provide for “traditional” Streets Team activities such as trash cleanup. An additional task for select employees will involve talking with individuals to focus on welfare checks. By casually offering to support people’s needs, staff will seek to address what is not working and problem-solve in the moment or at the earliest next opportunity. With clipboard in-hand and by asking one or two simple questions, the Streets Team can respond to people’s expressed needs. In response, the Streets Team’s mobile team, Area Director, SOS volunteers, and program partners, including Housing Consortium of the Easy Bay (HCEB), will be responsive to these needs. The Safety Guardian will also lead in the empowerment of unsheltered residents to steward their locations to improve personal and public health, safety, and neighborhood order. Improving safety and security will thus involve proactive steps that can be taken by working with the residents who are receptive to support and are willing to participate.

Individually focused engagement will lead to community development at locations where people lack access to caring, trusted, and sustained relationships. The activity of securing and managing shared public spaces will lead to safer, more organized environments which will improve conditions and relationships in neighborhoods impacted by homelessness. The health and safety-focused engagement and empowerment activities will help to provide stewardship that supports the security of public spaces.

Mobile team to act as assertive community liaisons and problem solvers at problematic neighborhood locations. The mobile team will operate two shifts during the day and into the night to provide responses to neighborhood complaints or concerns related to homelessness and address these in a sustained and proactive manner. The team’s expansion of its capacity as assertive community liaison will improve neighborhood quality of life with its presence at problematic encampment and curbside locations and increase civility at public spaces. The mobile team will function as field supervision for the local stewards and Streets Team members as they work in the field. They will also provide observation and responses for the Secure Scattered Sites to ensure that host properties and the households residing on-site are safe and acting in accordance with contractual agreements.

The mobile team fulfills a basic function of picking up trash bags and debris that is dumped at specified locations. As the mobile team travels across Richmond and fulfills the Streets Team’s work at specific locations according to a predictable schedule, the team will also be responsive to requests for support from local guardians, concerned neighbors, public agencies, including CORE’s mobile outreach (CORE ceases its work at 4PM), and other public and private groups and institutions that express their neighborhood’s needs.

The team will answer these basic needs at encampments, streets, and other locations where unhoused individuals otherwise lack support, especially in the evenings when problems most

often arise. It will regularly check in on individuals, especially vulnerable ones, and will keep track of where they are, how their needs are being met, and assist them in obtaining support and access to services in collaboration with program partners and mainstream providers. The mobile team will pass out bags, collect filled bags, and use their clipboards to keep track of promises for support.

The mobile team will provide a presence to deter illegal dumping and provide prompt responses when these calls are dispatched. It will also practice a light touch to address those concerns of quality-of-life and civility that can be safety responded to and which may mitigate public agency responses.

When practicable and safe, the mobile team can respond to concerns related to homelessness during evenings and nights until 3AM. It is during these late hours when a presence might make the difference in preventing crime and disorderly behaviors, especially at locations where local stewards request support and supervision by the mobile team for problem-solving.

The mobile homeless engagement team will address neighborhood complaints. Collaboration with city and county agencies will expand for assertive public safety responses, improve communication lines with neighborhood housed residents, leaders, and groups, and potentially integrate with real-time dispatch call systems.

Manage and support Secure Scattered Site program locations for vehicle dwellers. Interim sheltering solutions will offer safety, stability, and a cleaner, healthier environment, as well as a pathway to permanent housing. As tent and vehicle-dwelling households are disbursed from encampment locations, SOS! Richmond will recruit the support of public and private property owners (churches, nonprofits and eventually businesses) to temporarily utilize vacant lots and parking lots to provide stable and secure transitions for select households. Secure sites are contracted for one to four households with private hosts. In its role as liaison and resource provider, SOS! Richmond facilitates a successful relationship between household, host and immediate neighbors. The Streets Team will support the host and the households residing at each scattered site, manage the provision of on-site amenities, and provide centralized services that bring households to convergent resources. The mobile team will support the security of these sites in the evenings and ensure that households adhere to contractual agreements.

The Secure Scattered Sites program will support the provision of basic needs such as safe and stable shelter, food, water, and hygiene, as well as a sense of community, purpose, dignity, and hope. For each resident, a personalized service plan will be developed by service partner Housing Consortium of the East Bay, based on individual need, and focused on procurement of housing, may include medical and dental care, housing assistance, help applying for benefits and health insurance, employment counseling, job training or job placement, financial literacy counseling. The scattered site program will be for those who are not in need of mental health and substance abuse services.

vehicle dwellers will be interviewed by the SOS Field Supervisor and the Case Manager to determine their needs in terms of resources, supportive services, and the functionality of their vehicles.

Once the host's permit is approved, the Area Director will draft a 3-party contractual agreement between the host, the guest, and SOS for an initial 30-60 day stay. This agreement will outline the responsibilities of all parties. The Streets Team will assist the hosts with preparing their sites for the arrival of the guests. Depending on the site, this may include arranging for installation of a portable toilet and handwashing station, procurement of a drinking water storage tank, and any other assistance deemed necessary by the host. They will assist the guests with meeting any compliance requirements related to the vehicle. The Field Supervisor will provide coaching for each household to prepare them for the responsibility and to promote accountability in their role as steward of the host's property. Once the guests have been settled at the site, a Streets Team member will visit on a regular basis to assist with any needs the guests may have, and to ensure that the arrangement is working out for both parties.

The SOS! Richmond Streets Team will emphasize and encourage encampments dwellers, as part of their outreach, to get entered the HMIS system to transition into more stable housing, such as shelters, supportive housing, or other permanent affordable housing. SOS! will document how many encampment dwellers they get entered into HMIS.

RPS-Approved Budget: SOS! Richmond Streets Team

Staff Positions	Wages	FTE	Cost
Executive Director	\$90,000	25.00%	\$22,500
Area Director	\$70,000	50.00%	\$35,000
Field Supervisor (Day)	\$41,600.00	100.00%	\$41,600
Field Supervisor (Night)	\$41,600.00	100.00%	\$41,600
Staff Subtotal			\$140,700
Benefits/Taxes (24.7%)			\$34,753
Staff Total			\$175,453

Program Expenses		
Streets Team Interns		\$17,000.00
Streets Team Staff		\$472,630.00
Program Partner Subcontracts (see budget narrative)		\$93,000.00
Equipment, Supplies and Materials (see budget narrative)		\$23,000.00
Equipment Rental		\$5,500.00
Debris Transfer Fees		\$60,000.00
Insurance (Vehicles)		\$11,740.00
Insurance (Liability)		\$22,000.00
Program Permits		\$6,500.00
Utilities, Phone, Internet		\$1,100.00
Rent and Storage		\$6,600.00
Direct Program Expense Subtotal		\$719,070
Total Expense Subtotal		\$894,523
Admin fee to Rebuilding Together for program management and organizational infrastructure (10% of total budget)		\$89,452

Total SOS! Richmond Streets Team Expenses		\$983,975
--	--	------------------

For the Contract between the City of
Richmond and
Rebuilding Together East Bay-North

**EXHIBIT B
PAYMENT PROVISIONS**

{PLEASE NOTE THAT THE CITY OF RICHMOND SHALL NOT PAY FOR SERVICES THAT EXCEED THE CONTRACT PAYMENT LIMIT UNLESS A CONTRACT AMENDMENT HAS BEEN APPROVED BY THE CITY COUNCIL OR THE CITY MANAGER}

1. Provided Contractor is not in default under this Contract, Contractor shall be compensated as provided below.
2. Any and all payments made pursuant to this Contract shall be subject to the Contract Payment Limit. The Payment Limit includes expenses (phones, photo copying, meals and travel etc). Invoices, shall be adequately detailed, based on accurate records, and be in a form reasonably satisfactory to the City. Contractor may be required to provide back-up material upon request.
3. Contractor shall submit timely invoices to the following address:

Attention: City of Richmond, Finance Department - Accounts Payable
Project Manager: Lina Velasco Department: Community Development
PO Box 4046
Richmond, CA 94804-0046
4. All invoices that are submitted by Contractor shall be subject to the approval of the City's Project Manager, Lina Velasco before payments shall be authorized.
5. The City will pay invoice(s) within 45 days after completion of services to the City's satisfaction. The City shall not pay late fees or interest.
6. A Richmond business license shall be obtained before any payment under this Contract shall be authorized and the business license must be kept current during the term of this Contract for payments to continue to be authorized.
7. All insurance coverage required by this Contract shall be provided by the Contractor before this Contract shall be executed by the City. The insurance coverage must be kept current during the term of this Contract for payments to continue to be authorized.

EXHIBIT C
AUTHORIZED REPRESENTATIVES AND NOTICES

1. Notices. All notices, demands, statements, or communications provided for by this Contract shall be in writing and may be delivered by deposit in the United States mail, postage prepaid. Notices to the City shall be addressed to the Department Head and (as delineated below in section 1.1) to the project manager responsible for the administration of or the supervision of the scope of work under this Contract. Notices to the Contractor shall be addressed to the party designated by Contractor (as delineated below in section 1.2). Notice shall be deemed delivered (a) upon personal delivery; (b) as of the fifth business day after mailing by United States certified mail, postage prepaid, addressed to the proper party; or (c) as of 12:00 p.m. on the second business day immediately after the day it is deposited with and accepted by Federal Express, or a similar overnight courier service, addressed to the proper party and marked for next business day morning delivery. For the purposes of this Contract, a "business day" means any day Monday through Friday that is not a holiday recognized by the federal government or the State of California.

1. 1 CITY hereby designates as its Authorized Representative the Project Manager whose name and address are as follows:

Lina Velasco

City of Richmond

450 Civic Center Plaza

Richmond, CA 94804-0046

1. 2 CONTRACTOR hereby designates as its Authorized Representative the Project Manager whose name and address are as follows:

J.W. Frye

Rebuilding Together East Bay-North

732 Gilman Street

Berkeley, CA 94710

EXHIBIT D GENERAL CONDITIONS

1. Independent Contractor. Contractor acknowledges, represents and warrants that Contractor is not a regular or temporary employee, joint venturer or partner of the City, but rather an independent Contractor. This Contract shall not be construed to create an agency, servant, employee, partnership, or joint venture relationship. As an independent Contractor, Contractor shall have no authority to bind City to any obligation or to act as City's agent except as expressly provided herein. Due to the independent Contractor relationship created by this Contract, City shall not withhold state or federal income taxes, the reporting of which shall be Contractor's sole responsibility.
2. Brokers. Contractor acknowledges, represents and warrants that Contractor has not hired, retained or agreed to pay any entity or person any fee, commission, percentage, gift, or any other consideration, contingent upon or resulting from the award or making of this Contract.
3. City Property. The rights to applicable plans, drawings, reports, calculations, data, specifications, videos, graphics or other materials prepared for or obtained pursuant to this Contract, which, upon request, are to be delivered to City within a reasonable time, shall be deemed assigned to City. If applicable, Contractor shall prepare check prints upon request. Notwithstanding the foregoing, Contractor shall not be obligated to provide to City proprietary software or data which Contractor has developed or had developed for Contractor's own use; provided, however, that Contractor shall, pursuant to Section 15 below, indemnify, defend and hold harmless City from and against any discovery or Public Records Act request seeking the disclosure of such proprietary software or data.
4. Patents, Trademarks, Copyrights and Rights in Data. Contractor shall not publish or transfer any materials, discoveries, developments, concepts, designs, ideas, know how, improvements, inventions and/or original works of authorship resulting from activities supported by this Contract without the express prior written consent of the City Manager. If anything resulting from activities supported by this Contract is patentable, trademarkable, copyrightable or otherwise legally protectable, City reserves the exclusive right to seek such intellectual property rights. Notwithstanding the foregoing, Contractor may, after receiving City's prior written consent, seek patent, trademark, copyright or other intellectual property rights on anything resulting from activities supported by this Contract. However, City reserves, and Contractor irrevocably grants, a nonexclusive, fully paid-up, royalty-free, assumable, perpetual, worldwide license, with the right to transfer, sublicense, practice and exploit said license and the right to make, have made, copy, modify, make derivative works of, use, sell,

import, and otherwise distribute under all applicable intellectual properties without restriction of any kind said license.

Contractor further agrees to assist City, at City's expense, in every proper way to secure the City's rights in any patents, trademarks, copyrights or other intellectual property rights relating thereto, including the disclosure to City of all pertinent information and data with respect thereto. Contractor shall also assist City in the execution of all applications, specifications, oaths, assignments, recordations, and all other instruments which City shall deem necessary in order to apply for, obtain, maintain and transfer such rights, or if not transferable, to waive such rights. Contractor shall further assist City in the execution of all applications, specifications, oaths, assignments, recordations and all other instruments which City shall deem necessary in order to assign and convey to City, and any assigns and nominees the sole and exclusive right, title and interest in and to any patents, trademarks, copyrights or other intellectual property rights relating thereto. Contractor further agrees that its obligation to execute or cause to be executed, when it is in Contractor's power to do so, any such instruments or papers shall continue during and at all times after the end of Contractor's services and until the expiration of the last such intellectual property right. Contractor hereby irrevocably designates and appoints City, and its duly authorized officers, agents and servants, as its agent and attorney-in-fact, to act for and in its behalf and stead to execute and file any such applications and to do all other lawfully permitted acts to further the application for, prosecution, issuance, maintenance or transfer of letters of patents, copyright and other registrations. This power of attorney is coupled with an interest and shall not be affected by Contractor's subsequent incapacity.

5. Inspection. Contractor's performance, place of business and records pertaining to this Contract are subject to monitoring, inspection, review and audit by authorized representatives of the CITY, the State of California, and the United States Government.

If the project or services set forth in Exhibit A shall be performed on City or other public property, City shall have the right to inspect such work without notice. If such project or services shall not be performed on City or other public property, City shall have the right to inspect such work upon reasonable notice.

6. Services. The project or services set forth in Exhibit A shall be performed to the full satisfaction and approval of City. In the event that the project or services set forth in Exhibit A are also itemized by price, City, in its sole discretion, may, upon notice to Contractor, delete certain items or services set forth in Exhibit A, in which case there shall be a corresponding reduction in the amount of compensation paid to Contractor.

Contractor shall, at its own cost and expense, furnish all facilities and equipment necessary for Contractor to complete the project or perform the services required herein, unless otherwise provided in Exhibit A.

7. Records. Contractor shall keep and make available for inspection and copying by authorized representatives of the City, the State of California, and the United States Government, the Contractor's regular business records and such additional records pertaining to this Contract as may be required by the City.

Contractor shall retain all documents pertaining to this Contract for a period of five (5) years after this Contract's termination (or for any further period that is required by law) and until all Federal or State audits are complete and exceptions resolved for this contract's funding period. Upon request, CONTRACTOR shall make these records available to authorized representatives of the CITY, the State of California, and the United States Government.

Contractor shall keep full and detailed accounts, maintain records, and exercise such controls as may be necessary for proper financial management under this Contract. The Contractor's accounting and control systems shall be satisfactory to City. Contractor's accounting systems shall conform to generally accepted accounting principles and all records shall provide a breakdown of total costs charged under this Contract, including properly executed payrolls, time records, utility bills, invoices and vouchers. The City shall be afforded prompt access to Contractor's records, books, and Contractor shall preserve such project records for a period of at least five (5) years after the termination of this Contract, or for such longer period as may be required by law.

Contractor shall permit City and its authorized representatives and accountants to inspect, examine and copy Contractor's books, records, accounts, correspondence, instructions, drawings, receipts, subcontracts, purchase orders, vouchers, memoranda and other data relating to the project or services set forth in Exhibit A, and any and all data relevant to this Contract at any reasonable time for the purpose of auditing and verifying statements, invoices, or bills submitted by Contractor pursuant to this Contract and shall provide such assistance as may be reasonably required in the course of such inspection. Contractor shall also allow City access to the record keeping and accounting personnel of Contractor. City further reserves the right to examine and re-examine said books, records, accounts, and data during the five (5) year period following the termination of this Contract; and Contractor shall in no event dispose of, destroy, alter, or mutilate said books, records, accounts, and data in any manner whatever for five (5) years after the termination of this Contract.

Pursuant to California Government Code § 10527, the parties to this Contract shall be subject to the examination and audit of representatives of the Auditor General of the State of California for a period of three (3) years after final payment under this Contract. The examination and audit shall be confined to those matters connected with the performance of this Contract including, but not limited to, the cost of administering this Contract.

8. Changes and Extra Work. All changes and/or extra work under this Contract shall be performed and paid for in accordance with the following:

Only the City Council or the City Manager may authorize extra and/or changed work. Contractor expressly recognizes that other City personnel are without authorization to either order extra and/or changed work or waive contract requirements. Failure of Contractor to secure the authorization for such extra and/or changed work shall constitute a waiver of any and all right to adjustment in contract price due to such unauthorized work and Contractor thereafter shall be entitled to no compensation whatsoever for performance of such extra and/or changed work.

If Contractor is of the opinion that any work which Contractor has been directed to perform is beyond the scope of this Contract and constitutes extra work, Contractor shall promptly notify City of the fact. The City shall make a determination as to whether or not such work is, in fact, beyond the scope of this Contract and constitutes extra work. In the event that City determines that such work does constitute extra work, City shall provide extra compensation to Contractor on a fair and equitable basis. A change order or Contract Amendment providing for such compensation for extra work shall be negotiated between City and Contractor and executed by Contractor and the appropriate City official.

In the event City determines that such work does not constitute extra work, Contractor shall not be paid extra compensation above that provided herein and if such determination is made by City staff, said determination may be appealed to the City Council; provided, however, a written appeal must be submitted to the City Manager within five (5) days after the staff's determination is sent to Contractor. Said written appeal shall include a description of each and every ground upon which Contractor challenges the staff's determination.

9. Additional Assistance. If this Contract requires Contractor to prepare plans and specifications, Contractor shall provide assistance as necessary to resolve any questions regarding such plans and specifications that may arise during the period of advertising for bids, and Contractor shall issue

any necessary addenda to the plans and specifications as requested. In the event Contractor is of the opinion that City's requests for addenda and assistance is outside the scope of normal services, the parties shall proceed in accordance with the changes and extra work provisions of Section 8 of these General Conditions.

10. Professional Ability. Contractor acknowledges, represents and warrants that Contractor and its employees are skilled and able to competently provide the services hereunder, and possess all professional licenses, certifications, and approvals necessary to engage in their occupations. City has relied upon the professional ability and training of Contractor as a material inducement to enter into this Contract. Contractor shall perform in accordance with generally accepted professional practices and standards of Contractor's profession. In the event that City, in its sole discretion, desires the removal of any person employed or retained by Contractor to perform services hereunder, such person shall be removed immediately upon receiving notice from City.
11. Business License. Contractor shall obtain a Richmond Business License before performing any services required under this Contract. The failure to so obtain such license shall be a material breach of this Contract and grounds for immediate termination by City; provided, however, that City may waive the business license requirement in writing under unusual or extraordinary circumstances without necessitating any modification of this Contract to reflect such waiver.
12. Termination Without Default. Notwithstanding any provision herein to the contrary, City may, in its sole and absolute discretion and without cause, terminate this Contract at any time prior to completion by Contractor of the project or services hereunder, immediately upon written notice to Contractor. Contractor may terminate this Contract at any time in its sole and absolute discretion and without cause upon 30 days' written notice to City. In the event of termination by either party, Contractor shall be compensated for: (1) all authorized work satisfactorily performed prior to the effective date of termination; (2) necessary materials or services of others ordered by Contractor for this Contract, prior to receipt of notice of termination, irrespective of whether such materials or services of others have actually been delivered, provided that Contractor is not able to cancel such orders. Compensation for Contractor in such event shall be determined by City in accordance with the percentage of the project or services completed by Contractor; and all of Contractor's finished or unfinished work product through the time of the City's last payment shall be transferred and assigned to City. Additionally, in the event of such termination, the City may proceed with the work in any reasonable manner it chooses.

13. Termination in the Event of Default. Should Contractor fail to perform any of its obligations hereunder, within the time and in the manner provided or otherwise violate any of the terms of this Contract, City may immediately terminate this Contract by giving written notice of such termination, stating the reasons for such termination. Contractor shall be compensated as provided in Section 12 of these General Conditions; provided, however, there shall be deducted from such amount the amount of damage, including attorney's fees, expert witness fees and costs, if any, sustained by City by virtue of Contractor's breach of this Contract. Additionally, in the event of such termination, the City may proceed with the work in any reasonable manner it chooses.

14. Conflict of Interest. Contractor acknowledges, represents and warrants that Contractor shall avoid all conflicts of interest (as defined under any federal, state or local statute, rule or regulation, or at common law) with respect to this Contract. Contractor further acknowledges, represents and warrants that no City official or employee has any economic interest, as defined in Title 2, California Code of Regulations §§ 18703.1 through 18703.5, with Contractor that would invalidate this Contract. Contractor acknowledges that in the event that Contractor shall be found by any judicial or administrative body to have any conflict of interest (as defined above) with respect to this Contract, all consideration received under this Contract shall be forfeited and returned to City forthwith. This provision shall survive the termination of this Contract for one (1) year.

15. Indemnification.

(a) If this Contract is a contract for design professional services subject to California Civil Code Section 2782.8(a) and Contractor is a design professional, as defined in California Civil Code Section 2782.8(b)(2), Contractor shall hold harmless, defend and indemnify the City, its officers, agents, employees, and volunteers from and against any and all claims, damages, losses, and expenses including attorneys' fees arising out of, or pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Contractor, except where caused by the active negligence, sole negligence, or willful misconduct of the City. To the fullest extent permitted by law, Contractor shall immediately defend and indemnify the City and its officers, agents, employees, and volunteers from and against any and all liabilities, regardless of nature or type, that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor, or its employees, agents, or subcontractors. Liabilities subject to the duties to defend and indemnify include, without limitation, any and all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. Contractor's obligation to

indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party.

- (b) If this Contract is not a contract for design professional services subject to California Civil Code Section 2782.8(a) or Contractor is not a design professional as defined in California Civil Code Section 2782.8(b)(2), Contractor shall indemnify, defend, and hold harmless the City, its officers, agents, employees and volunteers from any and all claims, suits, or actions of every name, kind and description, brought forth on account of injuries to or death of any person or damage to property arising from or connected with the willful misconduct, negligent acts, errors or omissions, ultra-hazardous activities, activities giving rise to strict liability, or defects in design by Contractor or any person directly or indirectly employed by, or acting as, the agent for Contractor in the performance of this Contract, including the concurrent or successive passive negligence of the City, its officers, agents, employees or volunteers.
- (c) It is understood that the duty of Contractor to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Contractor shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the City, the City and its officers, agents, employees, and volunteers, immediately upon tender to Contractor of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination that persons other than Contractor are responsible for the claim does not relieve Contractor from its separate and distinct obligation to defend under this Section 15. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent counsel if Contractor asserts that liability is caused in whole, or in part, by the negligence or willful misconduct of an indemnified party.
- (d) The review, acceptance or approval of the Contractor's work or work product by any indemnified party shall not affect, relieve or reduce the Contractor's indemnification or defense obligations. This Section 15 survives completion of the services or the termination of this Contract. The provisions of this Section 15 are not limited by, and do not affect, the provisions of this Contract relating to insurance.
- (e) Acceptance of insurance certificates and endorsements required under this Contract does not relieve Contractor from liability under this Section 15. This Section 15 shall apply whether or not such insurance policies are determined to be applicable to any such damages or claims for damages.

16. Safety. Contractor acknowledges that the City is committed to the highest standards of workplace safety. Contractor shall perform all work hereunder in full compliance with applicable local, state and federal safety requirements including but not limited to Occupational Safety and Health Administration requirements, and shall assume sole and complete

responsibility for the safety of Contractor's employees and any subContractor's employees. If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Contract, Contractor shall immediately notify the City by telephone.

17. Insurance. Insurance requirements are set forth in Exhibit F to this Contract. Contractor shall abide by the insurance requirements set forth in said Exhibit F.
18. Non-Liability of Officials and Employees of the City. No official or employee of the City shall be personally liable for any default or liability under this Contract.
19. Compliance with Laws. Contractor shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals, with respect to this Contract, including without limitation environmental laws, employment discrimination laws and prevailing wage laws. Compliance under this provision includes compliance with all provisions of the Richmond Municipal Code ("Municipal Code"), including Chapters 2.50, 2.52, 2.56, and 2.60, if applicable.

Contractor acknowledges that under § 2.60.070 of the Municipal Code ("Living Wage Ordinance"), Contractor shall promptly provide to City documents and information verifying its compliance with the Living Wage Ordinance. Also as prescribed in § 2.60.070, Contractor shall notify each of its affected employees with regards to the wages that are required to be paid pursuant to the Living Wage Ordinance.

Contractor shall comply with § 2.28.030 of the Municipal Code, obligating every Contractor or subcontractor under a contract or subcontract with the City for public work or for goods or for services to refrain from discriminatory employment or subcontracting practices on the basis of race, color, sex, sexual orientation, religious creed, national origin or ancestry of any employee, any applicant for employment or any potential subcontractor.

Contractor acknowledges that the City's Drug Free Workplace Policy, Violence in the Workplace Policy and the Policy Against Workplace Harassment, are available on the City's website at <http://www.ci.richmond.ca.us/workplacepolicies> . Contractor agrees to abide by the terms and conditions of said policies.

20. Limitations upon Subcontracting and Assignment. This Contract binds the heirs, successors, assigns and representatives of Contractor. The Contractor shall not enter into subcontracts for any work contemplated

under this Contract and shall not assign this Contract, nor any portion hereof or monies due or to become due, without the prior written consent of the City Council or its designee.

Contractor acknowledges that the services which Contractor shall provide under this Contract are unique, personal services which, except as otherwise provided herein, Contractor shall not assign or sublet to any other party without the prior written approval of City, which approval may be withheld in City's sole and absolute discretion. In the event that City, in writing, approves any assignment or subletting of this Contract or the retention of subcontractors by Contractor, Contractor shall provide to City upon request copies of each and every subcontract contract prior to the execution thereof by Contractor and subcontractor. Any assignment by Contractor of any or all of its rights under this Contract without first obtaining City's prior written consent shall be a default under this Contract.

The sale, assignment, transfer or other disposition of any of the issued and outstanding capital stock of Contractor (if applicable), or of the interest of any general partner or joint venturer or syndicate member if Contractor is a partnership or joint-venture or syndicate, which shall result in a change of control of Contractor, shall be deemed an assignment. For this purpose, control shall mean fifty percent or more of the voting power or twenty-five percent or more of the assets of the corporation, partnership or joint-venture.

21. Integration. This Contract constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes any previous oral or written agreement; provided, however, that correspondence or documents exchanged between Contractor and City may be used to assist in the interpretation of the Exhibits to this Contract.
22. Modifications and Amendments. This Contract may be modified or amended only by a change order or Contract Amendment executed by both parties and approved as to form by the City Attorney.
23. Conflicting Provisions. In the event of a conflict between these General Conditions and those of any Exhibit or attachment hereto, these General Conditions shall prevail; provided, however, that any Special Conditions as set forth in Exhibit E shall prevail over these General Conditions. In the event of a conflict between the terms and conditions of any two or more Exhibits or attachments hereto, those prepared by City shall prevail over those prepared by the Contractor, and the terms and conditions preferred by the City shall prevail over those preferred by the Contractor.
24. Non-exclusivity. Notwithstanding any provision herein to the contrary, the services provided by Contractor hereunder shall be non-exclusive, and

City reserves the right to employ other Contractors in connection with the project.

25. Exhibits. All Exhibits hereto are made a part hereof and incorporated herein by reference; provided, however, that any language in Exhibit A which does not pertain to the project description, proposal, scope of services, or method of compensation (as applicable) , or any corresponding responsibilities of City, shall be deemed extraneous to, and not a part of, this Contract.

26. Force Majeure. Neither party hereto shall be considered in default in the performance of its obligations hereunder to the extent that the performance of such an obligation is prevented or delayed by reason of acts of God, strikes, boycotts, lock-outs, inability to procure materials not related to the price thereof, failure of power, restrictive governmental laws and regulations enacted after the date of this Contract, riots, civil unrest, acts of terrorism, insurrection, war, declaration of a state or national emergency or other reasons of a like nature not within the reasonable control of such party.

27. Time of the Essence. Time is of the essence of this Contract. Contractor and City agree that any time period set forth in Exhibit A represents their best estimates with respect to completion dates and both Contractor and City acknowledge that departures from the schedule may occur. Therefore, both Contractor and City will use reasonable efforts to notify one another of changes to the schedule. Contractor shall not be responsible for performance delays caused by others, or delays beyond Contractor's control, and such delays shall extend the times for performance of Contractor's work.

28. Confidentiality. Contractor agrees to comply with, and to require its employees, agents and partners to comply with, all applicable State or Federal statutes or regulations respecting confidentiality, including but not limited to, the identity of persons served under this Contract, their records, or services provided them, and assures that:

All applications and records concerning any individual made or kept by Contractor or any public officer or agency in connection with the administration of or relating to services provided under this Contract will be confidential, and will not be open to examination for any purposes not directly connected with the administration of such service.

No person will publish or disclose or permit or cause to be published or disclosed, any list of persons receiving services, except as may be required in the administration of such service.

29. Third Parties. Nothing herein shall be interpreted as creating any rights or benefits in any third parties. For purposes hereof, transferees or assignees as permitted under this Contract shall not be considered "third parties."
30. Governing Law. This Contract shall be construed in accordance with the law of the State of California without regard to principles of conflicts of law. This Contract is made in Contra Costa County, California, and any action relating to this Contract shall be instituted and prosecuted in the courts of Contra Costa County, California.
31. Nonrenewal. Contractor understands and agrees that there is no representation, implication, or understanding that the services provided by Contractor under this Contract will be purchased or renewed by the City under a new contract following expiration or termination of this Contract, and waives all rights or claims to notice or hearing respecting any failure by City to continue the purchase of all or any failure to continue purchase of all or any such services from Contractor.
32. Claims. Any claim by Contractor against City hereunder shall be subject to Government Code §§ 800 et seq. The claims presentation provisions of said Act are hereby modified such that the presentation of all claims hereunder to the City shall be waived if not made within six months after accrual of the cause of action.
33. Interpretation. This Contract shall be interpreted as if drafted by both parties.
34. Warranty. In the event that any product shall be provided to the City as part of this Contract, Contractor warrants as follows: Contractor possesses good title to the product and the right to transfer the product to City; the product shall be delivered to the City free from any security interest or other lien; the product meets any specifications contained herein; the product shall be free from material defects in materials and workmanship under normal use for a period of one (1) year from the date of delivery; and the product shall be fit for its intended purpose(s). Notwithstanding the foregoing, consumable and maintenance items (such as light bulbs and batteries) shall be warranted for a period of one hundred and eighty (180) days from the date of delivery. All repairs during the warranty period shall be promptly performed by Contractor, at Contractor's expense, including shipping.
35. Severability. In the event that any of the provisions or portions or applications thereof of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, City and Contractor shall negotiate an equitable adjustment in the provisions of the Contract with a view

toward effecting the purpose of this Contract, and the validity and enforceability of the remaining provisions or portions or applications thereof, shall not be affected thereby.

36. Authority. City warrants and represents that the signatory hereto (the Mayor of the City of Richmond or the City Manager) is duly authorized to enter into and execute this Contract on behalf of City. The party signing on behalf of Contractor warrants and represents that he or she is duly authorized to enter into and execute this Contract on behalf of Contractor, and shall be personally liable to City if he or she is not duly authorized to enter into and execute this Contract on behalf of Contractor.
37. Waiver. The waiver by City of any breach of any term or provision of this Contract shall not be construed as a waiver of any subsequent breach. Inspections or approvals, or statements by any officer, agent or employee of the City relating to the Contractor's performance, or payments therefore, or any combination of these acts, shall not relieve the Contractor's obligation to fulfill this Contract as prescribed; nor shall the City be thereby stopped from bringing any action for damages or enforcement arising from any failure to comply with any of the terms and conditions of this Contract.
38. Possessory Interest. If this Contract results in the Contractor having possession of, claim to or right to the possession of land or improvements, but does not vest ownership of the land or improvements in the same person, or if this Contract results in the placement of taxable improvements on tax exempt land (Revenue and Taxation Code 107), such interest or improvements may represent a possessory interest subject to property tax, and Contractor may be subject to the payment of property taxes levied on such interest.
39. Performance and Final Acceptance.

Contractor represents that it is experienced, qualified, registered, licensed, equipped, organized and financed to perform the services under this Contract.

Contractor shall perform the services under this Contract with that degree of skill and judgment normally exercised by professional firms performing services of a similar nature in the State of California, and shall be responsible for the professional quality, technical accuracy and coordination of the services it performs under this Contract. In addition to the other rights and remedies which City may have, Contractor shall, at its own expense, correct any services which fail to meet the above standard.

City shall provide Contractor an opportunity to cure errors and omission which may be disclosed during the review of submittals, with no increase in the authorized Contract Payment Limit. Should Contractor fail to make necessary corrections in a timely manner, such corrections shall be made by the City and the cost thereof shall be charged to Contractor.

If warranted, City shall determine, and Contractor may request such determination, that Contractor has satisfactorily completed performance of this Contract. Upon such determination, City shall issue to Contractor a written Notice of Final Acceptance, after which Contractor shall not incur further costs under this Contract. Contractor shall respond to such Notice of Final Acceptance by executing and submitting to City a Release and Certificate of Final Payment.

40. Survival. The rights and obligations of the parties which by their nature survive termination or completion of the services covered by this Contract shall remain in full force and effect after termination or completion.

For the Contract between the City of
Richmond and
Rebuilding Together East Bay-North

EXHIBIT E
SPECIAL CONDITIONS

The General Conditions are hereby amended to include the following modifications and/or provisions (if applicable):

None.

For the Contract between the City of
Richmond and
Rebuilding Together East Bay-North

EXHIBIT F
INSURANCE PROVISIONS

During the entire term of this Contract and any extension or modification thereof, the CONTRACTOR shall keep in effect insurance policies meeting the insurance requirements specified in the insurance provisions which are attached hereto and incorporated herein by this reference.

City of Richmond Insurance Requirements – Type 5: Vendors, Suppliers, Small Grant Recipients & Nonprofit Organizations

In all instances where CONTRACTOR or its representatives will be conducting business and/or providing services to the City of Richmond (City), or will be awarded City of Richmond (City) funds to provide programs or services, the City requires the following MINIMUM insurance requirements and limits.

CONTRACTOR shall procure and maintain for the duration of the contract, agreement, or other order for work, services or supplies, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONTRACTOR, its agents, representatives, or subcontractors. **Maintenance of proper insurance coverage is a material element of the contract. Failure to maintain or renew coverage or to provide evidence of renewal may be treated by the City as a material breach of contract.**

CONTRACTOR agrees that in the event of loss due to any of the perils for which it has agreed to provide Commercial General Liability insurance, CONTRACTOR shall look solely to its insurance for recovery. CONTRACTOR hereby grants to CITY, on behalf of any insurer providing Commercial General Liability insurance to either CONTRACTOR or CITY with respect to the services of CONSULTANT herein, a waiver of any right to subrogation which any such insurer of said CONTRACTOR may acquire against the CITY by virtue of the payment of any loss under such insurance.

Original, signed certificates and original, separate policy endorsements, naming the City as an additional insured for general liability, as well as a waiver of subrogation for Workers' Compensation insurance, shall be received and approved by the City before any work may begin. However, failure to do so shall not operate as a waiver of these insurance requirements.

City reserves the right to modify or require additional coverages for specific risk exposures depending on scope of CONTRACTORS work.

Minimum coverage is detailed below. The policy limits of coverage shall be made available to the full limits of the policy. The minimum limits stated herein shall not serve to reduce the policy limits of coverage of CONTRACTOR.

Minimum Scope of Insurance – the following forms shall be provided and coverage shall be at least as broad as the following:

1. Insurance Services Office Commercial General Liability coverage (ISO Occurrence Form CG 0001)
2. Insurance Services Office Automobile Liability coverage (ISO Form CA 0001, Code 1, Any Auto)
3. Original and Separate Additional Insured Endorsements for General Liability (ISO Form CG 20 10 11/85 or its equivalent) with primary and non-contributory language.
4. Workers' Compensation insurance as required by the State of California including Employer's Liability (for CONTRACTOR's with employees);
5. Original and Separate Waiver of Subrogation for Workers' Compensation Insurance.
6. Fidelity Bond/Crime Coverage – in an amount stipulated by City depending upon scope of contract.

Required Coverage	Minimum Limits
Workers' Compensation and Employers' Liability	Statutory limits as required by the State of California including \$1 million Employers' Liability per accident, per employee for bodily injury or disease. If CONTRACTOR is self-insured, provide a certificate of Permission to Self-Insure, signed by the California Department of Industrial Relations and Self-Insurance. If contractor is a sole proprietor (has no employees) than contractor must sign "Contractor Release of Liability" located at: http://www.ci.richmond.ca.us/index.aspx?nid=61 .
General Liability <i>(primary and excess limits combined)</i>	\$1,000,000 per occurrence for bodily injury, personal injury and property damage. If the policy includes a general aggregate, either the general aggregate shall apply separately to this project, service or location or the minimum required aggregate limit shall be twice the per occurrence limit (\$4 million aggregate) . Policy shall also include coverage for liability arising out of the use and operation of any City-owned or City-furnished equipment used or operated by the CONTRACTOR, its personnel, agents or subcontractors. Policy shall be endorsed to name the City of Richmond as an additional insured per the conditions detailed below.

<p>City of Richmond Insurance Requirements – Type 5: Vendors, Suppliers, Small Grant Recipients & Nonprofit Organizations</p>
--

Automobile Liability (If auto is used.)	\$1,000,000 per occurrence for bodily injury and property damage.
Fidelity Bond/Crime Coverage <i>(Applies if receiving City funds.)</i>	In an amount stipulated by City depending upon the scope of Contract. <i>(Usually based upon the amount of money the Contractor is handling that could be embezzled over a period of time.)</i>

Required Policy Conditions

Additional Insured Endorsement	<p>Applicable to General Liability Coverage.</p> <p>The City of Richmond, its officers, officials, employees, agents and volunteers are to be named as additional insureds for all liability arising out of the operations by or on behalf of the named insured including bodily injury, deaths and property damage or destruction arising in any respect directly or indirectly in the performance of this contract.</p> <p>ISO form CG 20 10 (11/85) or its equivalent is required. The endorsement <u>must not</u> exclude products and completed operations coverage. If it does, then CG 20 37 (10/01) is also required.</p> <p>SAMPLE ENDORSEMENT can be found at: http://www.ci.richmond.ca.us/index.aspx?nid=61.</p>
Waiver of Subrogation Endorsement Form	<p>Contractor's insurer will provide a Waiver of Subrogation in favor of the City for Workers' Compensation Insurance providing coverage during the life of this contract.</p> <p>SAMPLE ENDORSEMENT can be found at http://www.ci.richmond.ca.us/index.aspx?nid=61.</p>
Primary and Noncontributory	The contractor's insurance coverage must be primary coverage as it pertains to the City, its officers, officials, employees, agents and volunteers. Any insurance or self insurance maintained by the City is wholly separate from the insurance of the contractor and in no way relieves the contractor from its responsibility to provide insurance.
A. M. Best Rating	A:VII or Better. If the A.M. Best Rating falls below the required rating, CONTRACTOR must replace coverage immediately and provide notice to City.
Deductibles and Self-Insured Retentions	<p>Any deductible or self-insured retention must be declared to and approved by the City. At the option of the City either the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the City or the contractor shall procure a financial guarantee in an amount equal to the deductible or self-insured retention guaranteeing payment of losses and related investigations, claims administration and defense expenses.</p> <p>Contractor is responsible for satisfaction of the deductible and/or self-insured retention for each loss.</p>

Umbrella/Excess Liability Policies

If an Umbrella or Excess Liability Policy is used to meet the liability limits, coverage shall be as broad as specified for underlying coverages and cover those insured in the underlying policies.

**City of Richmond Insurance Requirements – Type 5:
Vendors, Suppliers, Small Grant Recipients & Nonprofit
Organizations**

Subcontractors

CONTRACTOR shall include all subcontractors as insured under its policies or shall furnish to the City for review and approval, separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

CONTRACTOR agrees to defend and indemnify the City of Richmond for any damage resulting to it from failure of either CONTRACTOR or any subcontractor to take out or maintain the required insurance policies. The fact that insurance is obtained by CONTRACTOR, and/or CONTRACTOR's subcontractors, will not be deemed to release or diminish the liability of CONTRACTOR, including, without limitation, liability under the indemnity provisions of this contract. Damages recoverable by CITY from CONTRACTOR or any third party will not be limited by the amount of the required insurance coverage.

Verification of Coverage

All original certificates and endorsements shall be received and approved by the City before work may begin. The City of Richmond reserves the right to require complete, certified copies of all required insurance policies including endorsements affecting the coverage at any time.

Original insurance certificates and required policy endorsements shall be mailed or delivered to the Designated Project Manager for the City of Richmond.

Insurance certificates and endorsements may be faxed to the Designated Project Manager. However, Contractor must mail the original certificates and endorsements to Designated Project Manager once faxed.

Continuous Coverage

CONTRACTOR shall maintain the required insurance for the life of the contract. Should the CONTRACTOR cease to have insurance as required during this time, all work by the CONTRACTOR pursuant to this agreement shall cease until insurance acceptable to the City is provided. In the event that CONTRACTOR fails to comply with the City's insurance requirements, the City may take such action as it deems necessary to protect the City's interests. Such action may include but is not limited to termination of the contract, withholding of payments, or other actions as the City deems appropriate.

If services or the scope of work extend beyond the expiration dates of the required insurance policies initially approved by the City, CONTRACTOR must provide updated certificates and endorsements indicating that the required coverage, terms and conditions are still in place. **Renewal certificates and updated endorsements shall be mailed to the Designated Project Manager.**

Cancellation

CONTRACTOR shall ensure that coverage shall not be cancelled, reduced or otherwise materially changed except after thirty (30) days' prior written notice has been given to the City.

Reporting Requirements

Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City, its officers, officials, employees or volunteers.

Consistent with Public Policy

The insuring provisions, insofar as they may be judged to be against public policy shall be void and unenforceable only to the minimum extent necessary so that the remaining terms and provisions herein may be consistent with public policy and thus enforceable.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/22/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher & Co. Insurance Brokers of CA., Inc. LIC#0726293 595 Market Street Suite 2100 San Francisco CA 94105	CONTACT NAME: Darby Hughes PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: Darby_Hughes@ajg.com												
INSURER(S) AFFORDING COVERAGE													
INSURED REBUTOG-92 Rebuilding Together, Inc. (Affiliates) Rebuilding Together East Bay North 999 N. Capitol St., NE, Suite 701 Washington DC 20002	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">INSURER A : Philadelphia Indemnity Insurance Company</td> <td style="width: 20%;">NAIC # 18058</td> </tr> <tr><td>INSURER B :</td><td></td></tr> <tr><td>INSURER C :</td><td></td></tr> <tr><td>INSURER D :</td><td></td></tr> <tr><td>INSURER E :</td><td></td></tr> <tr><td>INSURER F :</td><td></td></tr> </table>	INSURER A : Philadelphia Indemnity Insurance Company	NAIC # 18058	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER A : Philadelphia Indemnity Insurance Company	NAIC # 18058												
INSURER B :													
INSURER C :													
INSURER D :													
INSURER E :													
INSURER F :													

COVERAGES **CERTIFICATE NUMBER: 1375419031** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: STOP GAP LIAB			PHPK2246006	3/15/2021	3/15/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 STP GAP/ND OH WA WY \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB759013	3/15/2021	3/15/2022	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N <input checked="" type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate serves as evidence of insurance for the named insured.
 With respect to the Safe Organized Spaces Richmond Project; this certificate serves as evidence of insurance for the named insured.

CERTIFICATE HOLDER

CANCELLATION

City of Richmond ATTN: Lina Velasco 450 Civic Center Plaza Richmond CA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---



P.O. BOX 8192, PLEASANTON, CA 94588

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

ISSUE DATE: 07-26-2021

GROUP:
POLICY NUMBER: 1728967-2021
CERTIFICATE ID: 52
CERTIFICATE EXPIRES: 06-13-2022
06-13-2021/06-13-2022

CITY OF RICHMOND
450 CIVIC CENTER PLAZA
RICHMOND CA 94804-1630

NA

This is to certify that we have issued a valid Workers' Compensation insurance policy in a form approved by the California Insurance Commissioner to the employer named below for the policy period indicated.

This policy is not subject to cancellation by the Fund except upon 30 days advance written notice to the employer.

We will also give you 30 days advance notice should this policy be cancelled prior to its normal expiration.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policy listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of insurance may be issued or to which it may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions, of such policy.

Authorized Representative

President and CEO

EMPLOYER'S LIABILITY LIMIT INCLUDING DEFENSE COSTS: \$1,000,000 PER OCCURRENCE.

ENDORSEMENT #0015 ENTITLED ADDITIONAL INSURED EMPLOYER EFFECTIVE 2021-07-27 IS ATTACHED TO AND FORMS A PART OF THIS POLICY. NAME OF ADDITIONAL INSURED: CITY OF RICHMOND

ENDORSEMENT #2065 ENTITLED CERTIFICATE HOLDERS' NOTICE EFFECTIVE 06-13-2021 IS ATTACHED TO AND FORMS A PART OF THIS POLICY.

EMPLOYER

REBUILDING TOGETHER EAST BAY-NORTH (A NA
NON-PROFIT CORP.) (A NONPROFIT MUTUAL BENEFIT
CORP.)
732 GILMAN ST
BERKELEY CA 94710

[MQ3,CN]



P.O. BOX 8192, PLEASANTON, CA 94588

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

ISSUE DATE: 07-26-2021

GROUP:
POLICY NUMBER: 1728967-2021
CERTIFICATE ID: 52
CERTIFICATE EXPIRES: 06-13-2022
06-13-2021/06-13-2022

CITY OF RICHMOND
450 CIVIC CENTER PLAZA
RICHMOND CA 94804-1630

NA

This is to certify that we have issued a valid Workers' Compensation insurance policy in a form approved by the California Insurance Commissioner to the employer named below for the policy period indicated.

This policy is not subject to cancellation by the Fund except upon 30 days advance written notice to the employer.

We will also give you 30 days advance notice should this policy be cancelled prior to its normal expiration.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policy listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of insurance may be issued or to which it may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions, of such policy.

Authorized Representative

President and CEO

EMPLOYER'S LIABILITY LIMIT INCLUDING DEFENSE COSTS: \$1,000,000 PER OCCURRENCE.

ENDORSEMENT #0015 ENTITLED ADDITIONAL INSURED EMPLOYER EFFECTIVE 2021-07-27 IS ATTACHED TO AND FORMS A PART OF THIS POLICY. NAME OF ADDITIONAL INSURED: CITY OF RICHMOND

ENDORSEMENT #2065 ENTITLED CERTIFICATE HOLDERS' NOTICE EFFECTIVE 06-13-2021 IS ATTACHED TO AND FORMS A PART OF THIS POLICY.

EMPLOYER

REBUILDING TOGETHER EAST BAY-NORTH (A NA
NON-PROFIT CORP.) (A NONPROFIT MUTUAL BENEFIT
CORP.)
732 GILMAN ST
BERKELEY CA 94710

[MQ3,CN]

RICHMOND YOUTHWORKS



YouthWORKS

RICHMOND



CITY OF

Richmond CALIFORNIA

YouthWORKS NEWS (July-April 2023)

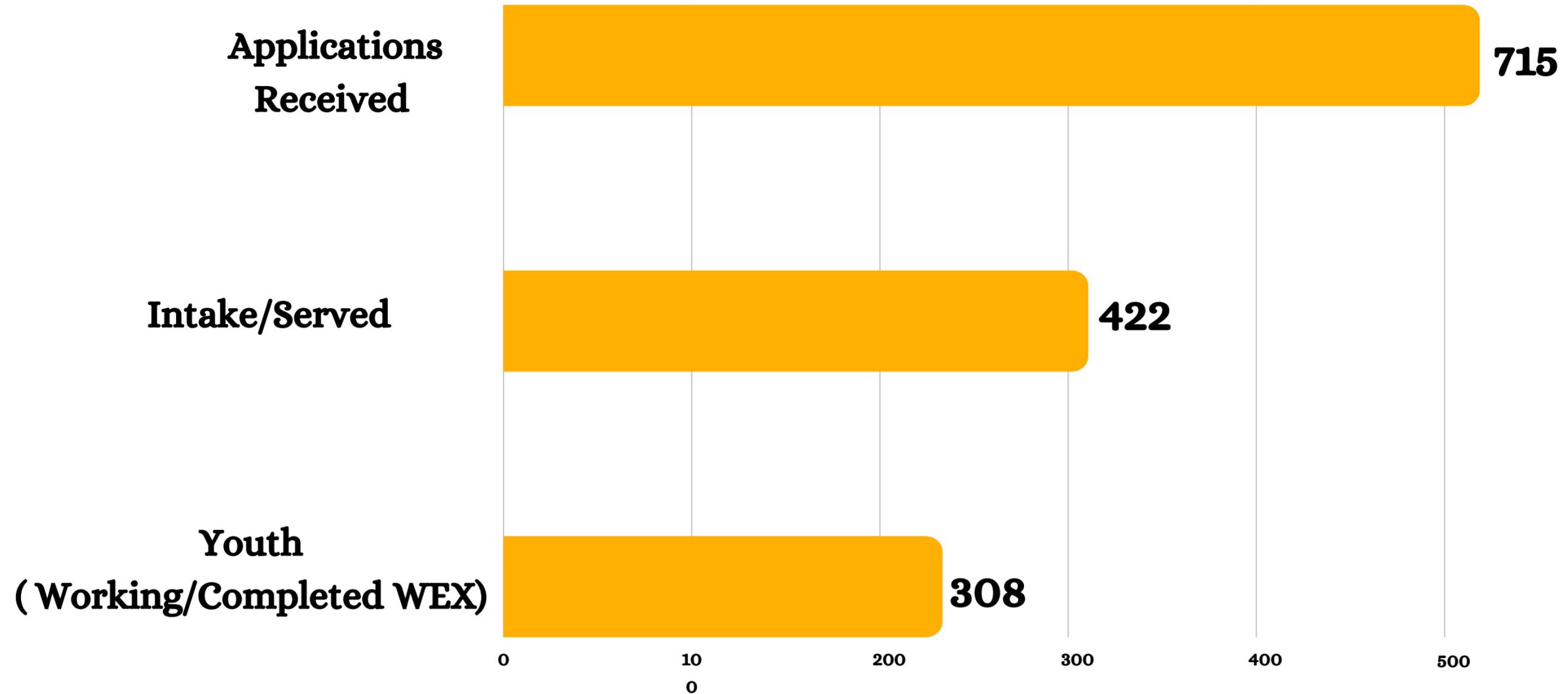
- **YouthWORKS** through partnership with local organizations offers Career Pathway training, Paid Work Experience, On-the-Job training, Job Club, job readiness, Business Services, and career search resources to youth ages 16-24.
- **Implement Richmond Reimaging Public Safety Work Experience (WEX) Program.**
 - Received over 715 Work Experience applications
 - Completed over 422 intakes
 - Placed over 300 youth
 - Partner with over 100 worksites
 - Four participants were hired on with City Department (HR, Finance, RPD)
 - Completed over 60,500 hours of WEX
 - **3-participants completed 3-months training program with Kaiser Permanente School of Allied Health and attained employment with sustainable wage**
- **Hired by Richmond Kaiser Permanente**
 - 1- Youth Laboratory Assistant II at \$34/hour
 - 2- Youth hired as Laboratory Assistants at \$25/hour
- **Partnership with Kaiser Permanente School of Allied Health Sciences**
 - Completed two Cohorts of Introductory Preparatory Healthcare Program
 - 4 weeks program for youth 16-24 Richmond Resident
 - Next Cohort starts June 27th accepting 25-30 participants
- **Hired by Rubicon in Alameda County**
 - 1-Attained Full-time Employment w/health benefits with Rubicon as a Workforce Specialist after 6-months internship with Richmond YouthWORKS
- **Implemented Career Pathway Training with training partners in the following Industries**
 - Phlebotomy Technician with Contra Costa Medical Career College
 - 4- Youth in Commercial Driver's License (Truck Driving-Class A) training
 - Sign Language: American Sign Languages (College Skills Certificate) @ Los Medanos College
 - Bookkeeper/Payroll @ Martinez Adult Education
 - **IT Pre-apprenticeship Program-** 9 participants completed Web Development 3.5-month awaiting to start Apprenticeship with Bitwise Industries
 - New cohort starts May 2023
- **Continue to work with:**
 - EMT participants
 - Fire Department youth program
- **Build strong relationship with WCCUSD**
 - Kennedy High School- welding program, and IT program
 - Richmond High School- Sewing, Art, and businesses

YouthWORKS NEWS

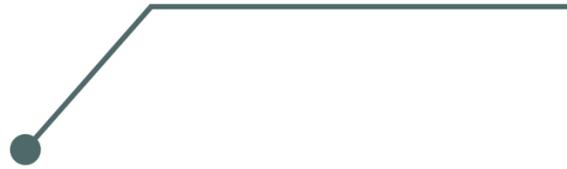
- **Partnership with Richmond Promise (RP):**
 - WEX w/ City Department
 - Learn government processes and foot in the door, develop networks, & work for their city
 - **8 RP graduates - Placements**
 - 2- Fire
 - 1- E&T
 - 1- Human Resources
 - 2- City Council
 - 1-Finance - One hired on (Office Clerk/Cashier)
 - 1-Richmond Art Center
 - 1-YouthWORKS

Reimage Public Safety 2022-2023

Work Experience

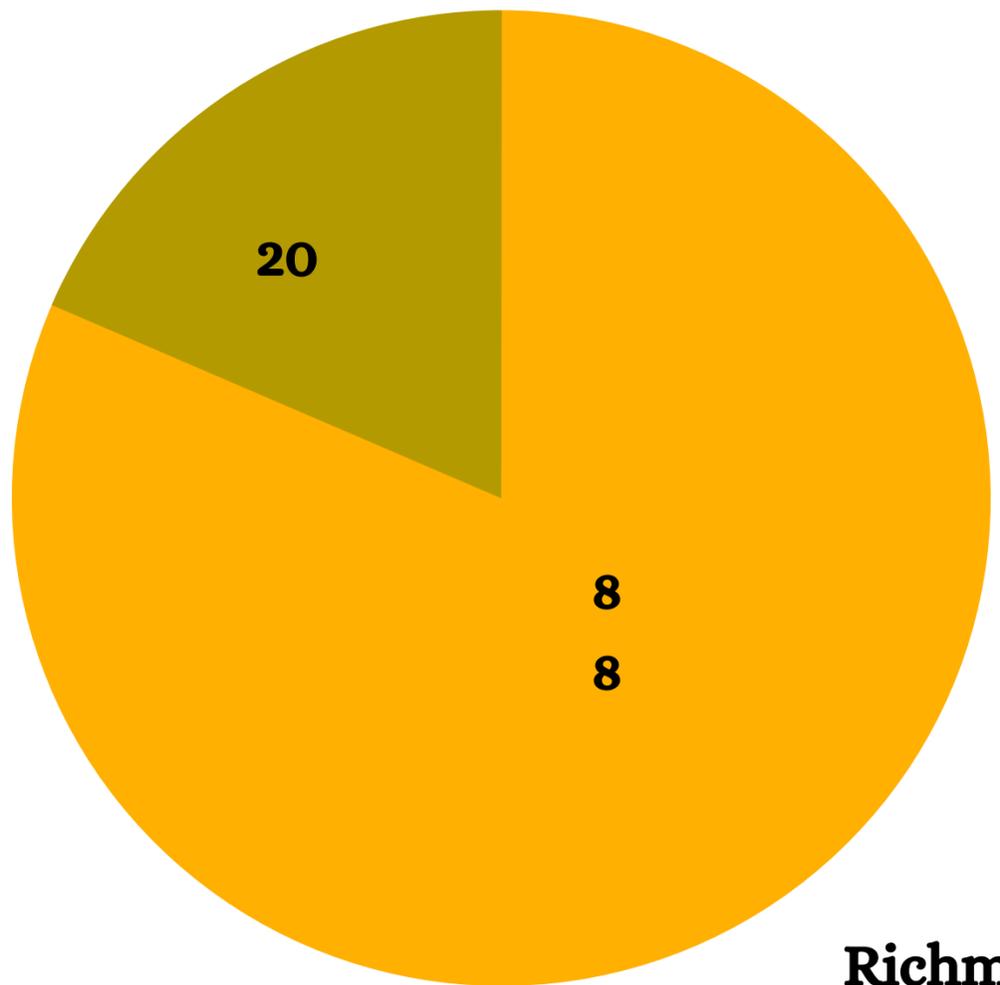


102 Worksites 2021-2023 WEX



Neighborhood Cities

18.5%



Richmond
81.5%

New Worksites

- Community Health Asian American
- Reach O.U.T Mode Center
- East Bay Light
- Growing Together
- Safe Organized Space Richmond (SOS)
- The Watershed Project
- Internal Medicine Assoicates
- Fashion Your Mind Organization
- Urban Tilth
- BouGie Babies Nail Spa
- RichmondLand
- Eightyfive
- Catholic Charities of the East Bay
- Sprout Chef Training
- Conscious Construction, Inc.



**Employment & Training Reimagining Budget
Year To Date through Period 9 (3/31/2023)**

ORG	OBJECT	PROJECT	ACCOUNT DESCRIPTION	TYPE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
12571041	391994	RI220	TRANSFER IN/From Gen Fund	R	(1,980,000.00)	(1,980,000.00)	(1,392,745.04)	(162,337.73)	0.00	(587,254.96)	70.30
12573241	400884	RI220	E&T ALLOC COST/Admin Labor	E	23,290.00	23,290.00	21,763.38	3,328.07	0.00	1,526.62	93.40
12576441	400341	RI220	OFF SUPP/Office Supplies	E	0.00	8,000.00	4,568.73	0.00	0.00	3,431.27	57.10
12578941	400341	RI220	OFF SUPP/Office Supplies	E	0.00	0.00	1,372.09	0.00	0.00	(1,372.09)	100.00
12578941	400601	RI220	NONCAP ASST/Comp Hrdware<5K	E	0.00	678.01	0.00	0.00	678.01	0.00	100.00
12578941	400806	RI220	GRANT EXP/Part Activities	E	0.00	0.00	84.69	0.00	0.00	(84.69)	100.00
12578941	400808	RI220	GRANT EXP/Part Supportive Serv	E	0.00	14,000.00	1,090.00	1,090.00	0.00	12,910.00	7.80
12578941	400818	RI220	GRANT EXP/Payroll Service Fees	E	20,078.00	20,078.00	18,990.16	5,839.47	0.00	1,087.84	94.60
12578941	400822	RI220	GRANT EXP/Participant Allownce	E	14,891.00	14,891.00	5,100.00	100.00	0.00	9,791.00	34.20
12578941	400826	RI220	GRANT EXP/Intern Wages	E	91,112.00	91,112.00	40,119.41	1,784.81	0.00	50,992.59	44.00
12578941	400881	RI220	E&T ALLOC COST/Direct labor	E	473,731.00	473,731.00	155,788.16	7,477.75	0.00	317,942.84	32.90
12578941	400885	RI220	E&T ALLOC COST/Overhead labor	E	112,522.00	112,522.00	26,853.68	2,499.09	0.00	85,668.32	23.90
12578941	400886	RI220	E&T ALLOC COST/Operating Cost	E	2,824.00	2,824.00	0.00	(3,302.36)	0.00	2,824.00	0.00
12578941	400889	RI220	E&T ALLOC COST/Wages-Participa	E	1,241,552.00	1,219,552.00	1,128,342.21	126,994.03	0.00	91,209.79	92.50
			Revenue Total		(1,980,000.00)	(1,980,000.00)	(1,392,745.04)	(162,337.73)	0.00	(587,254.96)	70.30
			Expense Total		1,980,000.00	1,980,678.01	1,404,072.51	145,810.86	678.01	575,927.49	70.90
			Grand Total		0.00	678.01	11,327.47	(16,526.87)	678.01	(11,327.47)	1,770.70

Office of Neighborhood Safety
Reimagining Public Safety Task Force
Year to date Budget Report Period 9

ORG	OBJECT	PROJECT	ACCOUNT DESCRIPTION	TYPE	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
01211113	400003		SALARIES & WAGES/Local 1021	E	541,612.00	541,612.00	0.00	0.00	0.00	541,612.00	0.00
01211113	400103		P-ROLL BEN/Medicare Tax-ER Shr	E	7,855.00	7,855.00	0.00	0.00	0.00	7,855.00	0.00
01211113	400105		P-ROLL BEN/Health Insurance Be	E	209,388.00	209,388.00	0.00	0.00	0.00	209,388.00	0.00
01211113	400106		P-ROLL BEN/Dental Insurance	E	14,393.00	14,393.00	0.00	0.00	0.00	14,393.00	0.00
01211113	400109		P-ROLL BEN/Employee Assistance	E	180.00	180.00	0.00	0.00	0.00	180.00	0.00
01211113	400111		P-ROLL BEN/Vision	E	1,683.00	1,683.00	0.00	0.00	0.00	1,683.00	0.00
01211113	400112		P-ROLL BEN/Life Insurance	E	1,030.00	1,030.00	0.00	0.00	0.00	1,030.00	0.00
01211113	400114		P-ROLL BEN/Long Term Disabilit	E	4,840.00	4,840.00	0.00	0.00	0.00	4,840.00	0.00
01211113	400116		P-ROLL BEN/Unemployment Ins	E	4,496.00	4,496.00	0.00	0.00	0.00	4,496.00	0.00
01211113	400121		P-ROLL BEN/Worker Comp-Clerica	E	41,180.00	41,180.00	0.00	0.00	0.00	41,180.00	0.00
01211113	400123		P-ROLL BEN/Workr Comp-Maint	E	11,349.00	11,349.00	0.00	0.00	0.00	11,349.00	0.00
01211113	400127		P-ROLL BEN/OPEB	E	18,121.00	18,121.00	0.00	0.00	0.00	18,121.00	0.00
01211113	400149		P-ROLL BEN/PERS-Misc	E	69,079.00	69,079.00	0.00	0.00	0.00	69,079.00	0.00
01211113	400151		P-ROLL BEN/PERS-Misc (UAL)	E	234,969.00	234,969.00	0.00	0.00	0.00	234,969.00	0.00
01211113	400201		PROF SVCS/Professional Svcs	E	590,000.00	590,000.00	0.00	0.00	0.00	590,000.00	0.00
01211113	400243		TRAVEL & TRNG/Conf,Mtng,Trng	E	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	0.00
01211113	400246		TRAVEL & TRNG/Registration Fee	E	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00
01211113	400261		DUES & PUB/Membership & Dues	E	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
01211113	400262		DUES & PUB/Books & Subs	E	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00	0.00
01211113	400321		MISC EXP/Misc Contrib	E	15,000.00	15,000.00	1,179.50	0.00	0.00	13,820.50	7.90
01211113	400322		MISC EXP/Misc Exp	E	12,000.00	12,000.00	183.41	183.41	0.00	11,816.59	1.50
01211113	400341		OFF SUPP/Office Supplies	E	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00
01211113	400381		CLOTH & O SUPP/Cloth& Pers Sup	E	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.00
01211113	400401		UTILITIES/Tel & Telegraph	E	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00
01211113	400571		COST POOL/(ISF)-Veh Replacemnt	E	350,000.00	350,000.00	262,499.00	29,167.00	0.00	87,501.00	75.00
01211113	Total				2,333,475.00	2,333,475.00	263,861.91	29,350.41	0.00	2,069,613.09	

Budget \$2,333,475
Available \$2,069,613

(Actuals \$263,861) for cost pool, office and miscellaneous.
 No staffing costs have been taken out of Munis.

Expenses		FY23 Costs (Reflective of July - March)				
Staff Resources	# of Employee(s)	Total Months Worked	Amount per Month	Calculation of Expenditure	TOTAL	
Neighborhood Change Agent (NCA)	4	20	\$9,250.00	# of employees x Months worked x Cost per Month	\$185,000	
Field Coordinator(s)	2	16	\$2,312.00		\$36,992	
Dept. Director	1	9	\$2,620.00		\$23,580	
Office Aide	1	9	\$9,555.00		\$86,000	
Management Analyst	0	0	\$0.00		\$0	
					\$331,572	
Other Staff Resources						
Trainings & Associated Travel		0	\$24,000.00		\$24,000	
Office/Kitchen Supplies		9	\$151.44		\$1,363	
Cost Pool		9	\$29,166.55		\$262,499	
					\$287,862	
TOTAL					\$619,434	

Expenses		FY23 Cost Estimate (Reflective of April - June)				
Staff Resources	# of Employee(s)	Total Months Worked	Amount per Month	Calculation of Expenditure	TOTAL	
Neighborhood Change Agent (NCA)	11	3	\$9,250.00	# of employees x Months worked x Cost per Month	\$305,250	
Field Coordinator(s)	2	3	\$2,312.00		\$13,872	
Dept. Director	1	3	\$2,620.00		\$7,860	
Office Aide	1	3	\$9,555.00		\$28,665	
Management Analyst	1	3	\$12,795.00		\$38,387	
					\$394,034	
Other Staff Resources						
Trainings & Associated Travel	All staff training and associated travel expenses		\$24,000.00		\$16,000	
Office/Kitchen Supplies		3	\$151.44		\$24,000	
Cost Pool		3	\$29,166.55		\$87,500	
Uniforms/Office Supplies		0	\$0.00		\$15,000	
					\$142,500	
TOTAL					\$536,534	
TOTAL PROJECTED APPROXIMATE					\$1,155,968	

Note
 Total months work vary as it is pertinent to the amount of time the staff member has held the position.

Community Crisis Response Program

Receive an update on the work-to-date related to the development and implementation of a Community Crisis Response Program





Who We Are

- Founded in 1987
- Nationally recognized organization based in the Bay Area, California
- Focused on advancing positive health, economic, and educational outcomes in communities of color, utilizing:
 - Data & Research
 - Leadership Development & Training
 - Collaboration Building
 - Policy Innovation and Advocacy



OUR IMPACT IS ABOUT EQUITY & JUSTICE



INCREASE DISMANTLE

KNOWLEDGE, RACIAL & SYSTEMIC
CAPACITY & STRENGTH BARRIERS





Community Response Elements

- Respond to a broad range of calls (not solely identified mental health calls)
- Help residents access referrals and resources
- Engagement is voluntary (no arrest, no involuntary hospitalization)
- Reflects the unique needs and resources of diverse neighborhoods
- Teams recruited from the communities they serve
- Good jobs that honor the challenging work, enable team members to thrive
- Teams are experienced and well-trained, but not professional clinicians

Engagement Explores Residents' Experiences



- Interactions with emergency services
- Access to emergency and non-emergency services
- Barriers to access
- Outcomes
- Community assets
- Unrecognized, under-developed, under-funded community resources
- Informal and community support during crisis
- Where and how residents receive information about resources and services

“Community engagement is a part of community design. Engagement is a foundation for educating and organizing the community to support implementation”

Task Complete and Initiated



- Literature and Data Review
 - Health-in-All Policies
 - Community Needs Assessment and Strategic Plan (RFCY)
 - Reimagining Public Safety Task Force Documents
- Key Informant Interviews
 - Council members
 - Fire Department
 - Police Department

Task Completed and Initiated



- Key Stakeholder Meetings and Briefings
 - Richmond Neighborhood Coordinating Council
 - Reimagining Public Safety Task Force
 - Healthcare for Homeless
 - Matrix Consulting
 - City of Richmond Departments
 - Family Justice Center
 - Asian American Pacific Islander Coalition
 - Business Community Associations, Organizations, etc.
 - And many more



Richmond CCRP Survey is Open



<https://bit.ly/RichmondCrisisSurvey>

<https://www.ci.richmond.ca.us/communitycrisisresponse>

Survey of Richmond Residents' Experience with Crisis Response

This survey is anonymous and confidential. It takes 5 minutes to complete. Thank you for participating!

Richmond residents and officials are developing a program to respond to some low-level calls to 911 and the non-emergency number with well-trained community members. Urban Strategies Council (USC), a not-for-profit research and social justice organization, is learning from Richmond residents' experiences with the emergency response system, community crises, and community needs.

Your survey answers will help design Richmond's Community Crisis Response Program, a new community-based response system with a focus on harm reduction strategies that better serve residents in need and enable traditional emergency responders to focus on violent crimes and serious crises.

* I am part of the Richmond community (check as many as apply):

- I live in Richmond
- I work or go to school in Richmond
- I do not live, work, or go to school in Richmond
- Other (please specify)



THE CITY OF RICHMOND PRESENTS THE
COMMUNITY CRISIS RESPONSE PROGRAM
COMMUNITY FORUMS



Join us to shape the future of Richmond's Community Crisis Program!

We invite you to participate in our upcoming public community forums to share your thoughts, concerns, and ideas. Your feedback will help us shape the program to best serve the Richmond community.

We will share information about the program followed by a Q&A. We value your input and want to hear from as many people as possible.

Virtual

Thursday, April 27, 2023

6:00PM- 7:30PM

<https://us06web.zoom.us/j/85114621166>

+1 669 444 9171

Webinar ID: 851 1462 1166

In-Person

Monday, May 1, 2023

6:00PM- 7:30PM

City Council Chambers
440 Civic Center Plaza
Richmond, CA 94804

Light refreshments provided

Spanish Interpretation available for both sessions

Can't make it? We are also seeking feedback through a survey. Go to: tinyurl.com/richmondcrisissurvey and share your experience or scan here:



<https://tinyurl.com/richmondccrp>



Deliverables May 2023 USC Report

- Deliver report to City Council and provide support in decision making
- Assist with establishing the relationship, depending on the selected program option
- Develop protocols and job descriptions
- Publicity on upcoming RFQ/P to ensure broad response
- Pre-implementation community awareness campaign - social media, meeting announcements, Community Advisory Board recruitment

Consideration for Deliverables USC Report



Analysis of decision points:

- What calls/situations/crises? Qualitative and quantitative analysis
 - Types of calls, outcomes, geographic areas, community needs, needs of high-frequency users
 - Survey and community input
- County integration - especially A3 (Anyone, Anywhere, Anytime)
- Where to house CCRP - Non-profit, City (which department), County
- Staffing considerations
- Program Structure
- Community oversight & engagement
- Resources & Referrals - city & county-wide NGOs
- Common concerns: safety and liability



THANK YOU, ANY QUESTIONS?



REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

DATE: April 26, 2023

TO: Members of the Reimagining Public Safety Community Task Force

FROM: LaShonda White, Deputy City Manager – Community Services, Task Force Staff Liaison

SUBJECT: Community Summit Updates

STATEMENT OF THE ISSUE:

The Reimagining Public Safety Community Task Force will receive updates and consider any recommendations from the Community Summit Planning Subgroup.

RECOMMENDED ACTION:

RECEIVE updates from the Community Summit Planning Subgroup and DISCUSS and APPROVE any recommended changes to the Community Summit.

DISCUSSION:

At the March 22, 2023 regular meeting of the Task Force, the Task Force approved a Community Summit to take place on Saturday, June 3, 2023 with a virtual make-up option to be made available after the date. The Community Summit topics will include: Traffic Safety; Harm Reduction and Overdose Prevention; Police Policies & Practices; Youth Employment, Training, & Safety; and Poverty Reduction Strategies.

The Community Summit Planning Subgroup membership includes the following Task Force members: Armond Lee (point person), Helene Burks, BK Williams, Randy Joseph, and Jamin Pursell.

The subgroup will provide updates to the Task Force, and the Task Force will discuss and approve any recommended changes to the Community Summit.



REIMAGINING PUBLIC SAFETY COMMUNITY TASK FORCE

DATE: April 26, 2023

TO: Members of the Reimagining Public Safety Community Task Force

FROM: LaShonda White, Deputy City Manager – Community Services, Task Force Staff Liaison

SUBJECT: Task Force Outreach Plan

STATEMENT OF THE ISSUE:

The Reimagining Public Safety Community Task Force will discuss how to increase public awareness of and participation in Task Force meetings.

RECOMMENDED ACTION:

DISCUSS a general outreach plan to increase public awareness of and participation in Task Force meetings and APPROVE recommendations.

DISCUSSION:

Currently, there are no general outreach tasks completed to drive participation in Task Force meetings. The Chair would like to increase the visibility of the Task Force and increase participation in the monthly meetings.

City staff may assist with limited general outreach, such as publicizing Task Force meetings and events through our existing media platforms (Facebook, Instagram, Nextdoor, KCRT).

The Task Force may consider other ways to engage and inform the community.