



Richmond Workforce Development Board Meeting Minutes – December 5, 2019

Richmond Workforce Investment Board Meeting

Chairperson Cassandra Youngblood called the Richmond Workforce Development Board meeting to order on Thursday, December 5th, 2019.

Roundtable welcomes and introductions

Meeting minutes for 3/7.19, 5/9/19, 7/11/19, 9/12/19 were approved with one modification. Board member Michael Parker requested that a note be added to minutes for the 9/12/19 meeting to state that the material presented is not that of the opinion/view of the RWDB.

Motioned by board member Richard Johnson and seconded by board member Len Turner. The minutes had been previously sent to all members for review.

Director's Report

Sal Vaca, Director, City of Richmond – Employment and Training Department

- City of Richmond's unemployment rate as of November 2019 is at 3.1%
- The Environmental Protection Agency has selected the City of Richmond as one of the entities EPA will begin negotiations with to award an Environmental Workforce Development and Job Training Cooperative agreement.
- E&T Grant Applications 2019 (Total Awarded - \$2,393,586):
 - Veteran's Employment Assistance Program (VEAP) - \$488,000 - E&T was awarded half of the amount available in totality for the State of California to serve 90 individuals.
 - Y&H Soda Foundation - \$50,000
 - Storm Project - \$200,000
 - English Language Learners (Project IMPACTO) - \$300,000
 - Prison to Employment - \$491,786 - State awarded \$2.4 million to the East Bay Regional Planning Unit on March 2019. The funding that was allotted to RichmondWORKS is to serve 48 participants. The contract has been approved by the City Attorney's office and signed by the City Manager. RichmondWORKS will receive these funds for the next 2 years starting March 2020.
 - State Appropriation - \$250,000
 - Environmental Workforce Job Training - \$200,000
 - Summer Training Employment Program for Students (STEPS) - \$250,000 - Originally YouthWORKS applied for \$100,000 but was awarded \$250,500 instead to be able to assist more youth. Rosemary and Bouakhay will be attending the Youth at Work Conference in San Jose in January to present our work with STEPS and youth with disabilities.
 - California Employment Training Panel - \$163,800



Richmond Workforce Development Board Meeting Minutes – December 5, 2019

Presentation: Construction Resource Center Update

LaTanya Hawkins, Program Executive, Construction Resource Center

Len Turner, Program Executive, Construction Resource Center

The Construction Resource Center (CRC) was established in 2014 and since then it has been very successful and its resources a great asset. Many of the board members present were also present when the idea was presented for the first time years ago.

One of the main focuses of the CRC is the business side of construction projects. In order to edify participants of this CRC created a 10-week Project Management Course that trains on the following:

- Risk Assessment/Management,
- Safety/Injury Prevention,
- Project Tools for Full Scope,
- Project Management Software,
- Project Budget/Performance Goals,
- Project Estimating/Labor Rates,
- Effective Communication/Resolution,
- Networking

The CRC is currently working with community colleges to have this 10-week course accredited to receive college credits. They hope to be able to achieve this by spring 2020.

Key aspects that make this program successful:

- CRC brings actual companies/contractors to facilitate classes such as Swinerton, Alten Construction and Yerba Buena Engineering & Construction to name a few
- 24-hour access to courses, eLearning modules, office usage, and consultant assistance in both English and Spanish
- Internships with local construction companies, job assignments and contract awards for small contractors
- CRC has published its own unique series of “how to” books with the necessary materials to start a business
 1. The Ultimate Construction Guide Series: Build Stability, Growth & Profit – Mastering Agreements, Forms & Trade Processes
 2. The Ultimate Construction Guide Series: Build Stability, Growth & Profit – Creating Your Company Blueprint
 3. The Ultimate Construction Guide Series: Build Stability, Growth & Profit – Perfecting Pre-and-Post Project Management (Coming Soon)

CRC Statistics:

- 100+ trade classes offered to-date
- Project management cohorts: 5 to-date
- Project management graduates: 91(~18.2 students per class)
- % working in industry (business owner, trades, or PM professional): 89.5%

The next Project Management course graduation will be December 10, 2019.



Richmond Workforce Development Board Meeting Minutes – December 5, 2019

Program Updates

RichmondWORKS:

Rosemary Viramontes, Project Coordinator, RichmondWORKS

Career Center in 2019:

- 9,500 visitors
- 30,000 reasons

8 Different Funding Streams –

Workforce Innovation and Opportunity Act (WIOA) in 2019: (covers 3 funding streams)

- 240 enrollments (33 new) Adult & Dislocated Worker
- 36 currently in classroom training
- 13 On-the Job Training
- 250 layoffs (Bed Roc and Wholesome Harvest Baking) Rapid Response/Layoff Aversion
- 33 businesses (recruitments)
- Career Center & program hires: 1150

Storm National Dislocated Worker Grant:

- 32 enrolled and placed on jobs through the City of Richmond Public Works

Workforce Accelerator Fund 6.0:

- 42 participated in ACES (30 was the goal)
- 80% job placement
- 19 participated (20 was the goal) in the Supervisory training

AB109 (Reentry grant from Contra Costa County):

- 87 participated in ACES (80 was the goal)
- 72% job placement

Veterans Educational Assistance Program (VEAP - VetHIRE):

- 34 enrolled (90 is the goal)

English Language Learner (ELL Project IMPACTO):

- 73 intakes/navigation services (90 is the goal)
- 25 participated in ACES
- Co-enroll in ESL, GED or WIOA Adult for training/job placement

RichmondWORKS is currently working on implementing the Prison to Employment grant to serves 40 individuals and applying for the WAF 8.0 grant that targets the homeless population.

***Program updates for YouthWORKS and RichmondBUILD will be reviewed in the next meeting due to lack of time.**



Richmond Workforce Development Board Meeting Minutes – December 5, 2019

Public Comment

None

Announcements

None

Next RWIB Meeting

Thursday, February 13, 2020

11:30 a.m. to 1:00 p.m.

RichmondWORKS

330 25th Street

2nd Floor Training Room

Richmond, CA 94804

Attendees:

Adrienne Acquistapace, Bouakhay Phongboupha, Cassandra Youngblood, Charita Patterson, Chuck Carpenter, David Graves, Elisandro Garcia, Fred Lucero, Geovanni Flores, Itza Gonzalez, Jeffrey Carr, Jill Perry, Joe Serrano, John Troughton, LaTanya Hawkins, Len Turner, Marisol Del Rio, Matt Holmes, Michael Parker, Miquel Penn, Nancy Seto, Richard Johnson, Rosemary Viramontes, Sal Vaca, Uche Uwahemu, Xavier Abrams

– Meeting Adjournment at 1:00 p.m. –