



Richmond Workforce Development Board Meeting Minutes – February 13, 2020

Chairperson Cassandra Youngblood called the Richmond Workforce Development Board meeting (RWDB) to order on Friday, May 9th, 2019 at 11:30 am.

Roundtable introductions

Meeting minutes for December 5, 2019 were reviewed and approved with no modifications. A motion for approval was made by Board member Steve Bell seconded by Dan Torres; all members present were in agreement, neither oppositions nor abstentions were presented.

Director's Report

Sal Vaca, Director, City of Richmond - Employment and Training Department

- City of Richmond's unemployment rate as of January 2020 is at 3.0%
- Reorganization for the City has been made and Sal Vaca is now the Director of Community Services which includes the City's Library, Recreation Transportation and Employment and Training Departments.
 - The vision is to have a growth of services
 - Mr. Vaca will still be the Director at Employment and Training which creates a challenge
- Employment and Training Department Grants Awarded 2019 as of December 31, 2019:

Program	Awarded
1. Veterans Employment Assistance Program (VEAP)	\$ 488,000
2. YH Soda Foundation	\$ 50,000
3. Storm Project	\$ 200,000
4. English Language Learners (Project IMPACTO)	\$ 300,000
5. Prison to Employment	\$ 491,786
6. State Appropriation	\$ 250,000
7. Environmental Workforce Job Training	\$ 200,000
8. Summer Training Employment Programs (STEPS)	\$ 250,000
9. California Employment Training Panel (ETP)	\$ 163,800
10. Department of Labor and YouthBUILD	\$ 1,080,000

Total Awarded 2019 **\$ 3,473,586**

Total Department budget = \$10.1M



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Presentation: Kaiser Permanente School of Allied Health Sciences

Karen Norwood, Community Relations Specialist, Kaiser Permanente School of Allied Health Sciences

Kaiser Permanente School of Allied Health Sciences (KPSAHS) has been a working partner in this community since 1989.

KPSAHS offers the following programs to earn certificates and/or degrees:

Medical Assisting Certificate Program – An entry-level position may include the following duties:

- Assisting the physician during examinations, and
- other procedures as needed
- Creating and maintaining patient medical records
- Recording vital signs and medical histories
- Scheduling appointments
- Asepsis and infection control
- Front office duties

Requirements:

- High school diploma or GED
- Passing score on Wonderlic assessment exam

Phlebotomy Program – The primary responsibilities for the Certified Phlebotomy Technician I involve venipuncture, skin puncture, specimen processing, and patient registration.

Requirements:

- Verification of completion of high school, or GED
- Valid American Heart Association Basic
- Life Support for Healthcare Providers card. Original card or e-card required copies will not be accepted.
- Passing score on the Wonderlic
- Assessment Exam

Bachelor of Science in Nuclear Medicine – The Nuclear Medicine Technologist uses high-tech equipment and radioactive tracers to study the function of the various organ systems. This includes imaging the progress of disease, as well as treatment of disease. The technologist is responsible for quality control of equipment and radiation safety practices in the hospital or clinic.

Requirements:

- Verification of completion of a minimum of an AAIAS degree or higher in any discipline from a regionally accredited institution with a cumulative minimum grade point average of 2.75.
- Documented completion of a minimum of 8 hours job shadowing a Nuclear Medicine Technologist.



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Successful completion of the following prerequisite courses with a grade of "C" or better. Courses must be college level and a minimum of 3 semester units or 4 quarter units. (KPSAHS does not accept courses taken as pass/fail, credit/no credit.)

- College Algebra (Intermediate Algebra) or higher level mathematics
- Chemistry with a lab
- General Physics: Course should be designed for biological science students and include topics in Kinematics, Newton's Laws, and Atomic Laws.
- Human Anatomy with a lab*
- Human Physiology with a lab *
- Humanities course
- Medical Terminology
- Oral Communication
- Written Communication
- Social Science course

Bachelor of Science in Radiologic Technology – The Radiologic Technologist is responsible for producing diagnostic images using various types of x-ray producing equipment and image processing and recording devices. Obtaining high-quality diagnostic images requires conscientious selection of exposure factors, optimal positioning of anatomy and diligent application of safety measures to protect the patient and others in close proximity from the potentially harmful effects of x-rays.

Requirements:

- Verification of completion of a minimum of an AA/AS degree or higher in any discipline from a regionally accredited institution with a cumulative minimum grade point average of 3.00.
- Documented completion of a minimum of 8 hours job shadowing a Radiologic Technologist.

Successful completion of the following courses with a grade of "C" or better. Courses must be college level and a minimum of 3 semester units or 4 quarter units. KPSAHS does not accept courses taken as pass/fail, credit/no credit.

- Human Anatomy & Physiology with a lab
- College Algebra (Intermediate algebra or higher-level mathematics)
- Written Communication
- Oral Communication
- Introduction to Computers

It is recommended, though not required, that students complete the following courses (college level):

- Medical Terminology
- Human Biology

Bachelor of Science in Diagnostic Medical Sonography – Cardiac Concentration – Diagnostic Medical Sonographers, also known as Sonographers or Echocardiographers, use high-frequency sound waves to image blood flow through the heart and vessels, valvular function, cardiac structure and function, masses



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and fluid accumulations within the body. An ultrasound image results from the reflection of the sound waves in the body. The images/video clips are viewed on a computer screen and are recorded on various digital formats which are then interpreted by Cardiologists. The technology is advancing rapidly which requires Sonographers to be flexible, adaptable team players who are committed lifelong learners.

Requirements:

- Verification of completion of a minimum of an AA/AS degree or higher in any discipline from a regionally accredited institution and have a cumulative minimum grade point average of 3.0
- Documented completion of a minimum of 8 hours of job shadowing an echocardiography technologist

Successful completion of the following courses with a grade of "C" or better. Courses must be college level and a minimum of 3 semester units or 4 quarter units. KPSAHS does not accept courses taken as pass/fail, credit/no credit.

- Human Anatomy & Physiology with a lab (college level)
- College Algebra or higher level mathematics
- Written Communication
- Oral Communication
- General Physics. Topics must include sound waves, heat, light, and motion.
- Medical Terminology

Bachelor of Science in Diagnostic Medical Sonography – General Concentration – Diagnostic Medical Sonographers, also known as Sonographers or Vascular Sonographers, use high-frequency sound waves to image organs, masses, motion of blood and heart, and fluid accumulations within the body. An ultrasound image results from the reflection of sound waves in the body. The images/video clips are viewed on a computer screen and are recorded on various digital formats which are then interpreted by Radiologists, Vascular surgeons and/or Cardiologists. The technology is advancing rapidly which requires Sonographers to be flexible, adaptable team players who are committed lifelong learners.

Requirements:

- Verification of completion of a minimum of an AA/AS degree or higher in any discipline from a regionally accredited institution with a cumulative minimum grade point average of 3.0.
- Documented completion of a minimum of 8 hours job shadowing a General Sonographer.

Successful completion of the following courses with a grade of "C" or better. Courses must be college level and a minimum of 3 semester units or 4 quarter units. KPSAHS does not accept courses taken as pass/fail, credit/no credit.

- Human Anatomy & Physiology with a lab (college level)
- College Algebra (Intermediate Algebra) or higher level mathematics
- Written Communication
- Oral Communication
- General Physics. Topics must include sound waves, heat, light, and motion.
- Medical Terminology



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Ms. Karen Norwood presented that KPSAHS is accredited by WASC Senior College and University Commission (WSCUC) and its students range from 18 to 50+ years old. They are also actively recruiting at local high schools to students as young as in the 9th grade; field trips to the campus are also held regularly. A future focus of the KPSAHS is to offer courses on mental health and expand with satellite campuses in Sacramento. New Kaiser Medical Offices are planned to open in Berkeley, CA in 2021.

Meeting adjourned; tour of the Kaiser Permanente School of Allied Health Services campus, led by Ms. Norwood, to follow.

Announcements

- Reminder for the board members that their Statement of Economic Interests (Form 700) is due via the City of Richmond's e-filing system on April 1, 2020.
- Richmond YouthBUILD is hiring for an Alternative High School Teacher via John Muir Charter School. The job announcement is attached to the agenda.
- The City of Richmond YouthWORKS program is recruiting worksites for their 2020 Summer Youth Employment Program (SYEP). For more information contact Bouakhay Phongboupha at (510) 307-8050. Recruitment flyer attached to the agenda.

Public Comment

None

Next RWIB Meeting

Thursday, April 9, 2020

11:30 a.m. to 1:00 p.m.

330 25th Street

2nd Floor Training Room

Richmond, CA 94804

Attendees

Bouakhay Phongboupha, Cassandra Youngblood, Chuck Carpenter, Dan Torres, Evan Decker, Fred Lucero, Geovanni Flores, Itza Gonzalez, Jane Fischberg, Jeffrey Carr, Jill Perry, Juliet Mouer, Karen Norwood, Charita Patterson, Kelly Schelin, Lori Reese-Brown, Michael Parker, Mike Quiroz, Nathan Tyler, Ranjana Maharaj, Rosemary Viramontes, Sal Vaca, Sarah Wally, Steve Bell, Uche Uwahemu, Xavier Abrams