



CITY OF RICHMOND Recreation & Parks Commission Meeting

AGENDA

Wednesday, June 7, 2023, 6:00 PM

Community Services Building, Council Chambers, 440 Civic Center Plaza

This meeting is held in a building that is accessible to people with disabilities.

Board Members: Joey Smith, Chair; Aaron Rowden, Vice Chair; Allison Blakeley, Secretary; Vacant, Treasurer

Commissioners: Maryn Hurlbut, Catalin Kaser, Dani Lanis, Samantha Torres

1. **Call to Order** (3 min.)

-Pledge of Allegiance

-Genuine acknowledgement of the value of a land acknowledgement

- The opportunity and risk of this moment in our agenda, and how to embrace it wisely
- The simple acknowledgement that we stand, sit, live and exist on land that was previously and currently occupied and cared for by First Peoples prior to the establishment of the United States, California statehood and the founding of the City of Richmond
- Embracing the truth and leaning into our discomfort
- Relentlessly identifying and pursuing opportunities for genuine engagement with local indigenous communities to understand indigenous struggles, needs and goals with a specific focus on exploring pathways to return indigenous lands to indigenous hands

2. **Mission and Roll Call** (2 min.)

3. **Welcome and Meeting Procedures** (2 min.)

*Individuals who would like to address the Recreation and Parks Commission on relevant matters not listed on the agenda or on Department Reports for Information items not pulled for discussion, may do so under **Open Forum**.*

Public comments may be made on agenda items when the item is discussed. The standard amount of time for each speaker, in either instance, will be two (2) minutes.

4. **Agenda Review and Adoption** (1 min.)

The order in which items will be heard may be adjusted by Commissioner vote at this time. In addition, items may be removed from or placed on the Consent Calendar at this time. Individual items may be removed from Department Reports for Information for discussion, explanation, or continuance to a future meeting. In addition, the order in which items will be heard may be adjusted at this time.

5. **Open Forum** (10 min.; 2 min. per speaker)
*Issues brought to the attention of the commission in **Open Forum** cannot result in discussion or action at this meeting. Individuals who would like to address the Recreation and Parks Commission on relevant matters **not** listed on the agenda or on Department Reports for Information items **not** pulled for discussion, may do so at this time.*
6. **Announcements through the Chair** (5 min.)
7. **Consent Calendar** (2 min.)
Items on the Consent Calendar are considered matters requiring little or no discussion and will be acted upon in one motion.
 - a. APPROVE minutes of the April 5, 2023, Meeting
 - b. APPROVE minutes of the May 11, 2023 Special Meeting
8. **Department Reports for Information** (10 min.)
Unless items were pulled for discussion during Agenda Review, all reports are considered received and accepted by the commission requiring no further action.
 - a. Public Works (Facilities) – Carl Capistrano
 - b. Parks & Landscaping Divisions – Greg Hardesty
 - c. Community Services Division: Recreation and Neighborhood Services – Ranjana Maharaj
9. **Presentations** (15 min.)
 - a. Receive an update on the Resilience Hubs – Rebuilding Together East Bay-North
 - b. Memorial Bench Application – Pt. Molate Beach Park (FYI)
10. **Ad Hoc Committee Reports** (20 min.)
 - a. Sustainability and Climate Responsiveness Committee (Catalin/Maryn/Allison/Samantha)
 - b. Coordinate open conversation on how the city can support the native stewardship of Ookwe Park:
 - i. Recreation & Parks Commission
 - ii. Sogorea Te' Land Trust
 - iii. Arts & Culture Commission
 - iv. Planning Commission
 - c. Youth & Associate Commissioners Initiatives (Joey/Maryn)
11. **Discussions and Action Items** (20 minutes)
Following discussion of each item, the commission may vote to make recommendations to Commissioners, staff and/or to the City Council.
12. **Commissioner Liaison Reports** (14 min; 2 min. per member)
At 8:00 PM, any items remaining on the agenda that require immediate attention may be moved to this time. All other items will be tabled to another meeting or the following commission meeting in order to

make fair and attentive decisions. This meeting adjourns at 8:30 PM. The meeting may be extended by a majority vote of the commissioners.

13. **Commissioner Comments** (7 min.; 1 min. per person)
14. **Agenda Setting for Next Meeting and Future Topics** (3 min.)
15. **Adjournment** (1 min.)

NEXT MEETING: Wednesday, July 12, 2023, at 6:00 p.m.

As presiding officer, the Recreation and Parks Commission Chair has the authority to preserve order at all Recreation and Parks Commission meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Commission, and to enforce the rules of the Commission. Any documents produced by the City and distributed to the Commission regarding any item on this agenda will be made available at the Community Services/Recreation Division located at 3230 Macdonald Avenue, Richmond, California during normal business hours.

Record of all public comments: Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: [Archive Center](#) • [Richmond](#) • [CivicEngage](#)

Procedures for Removing Consent Calendar Items from the Consent Calendar: Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar.

Any member of the Commission who would like to remove an item from the consent calendar must notify the appropriate staff person prior to the meeting. Although members of the Commission are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

The Recreation Division staff must be informed of any requests to remove items from the Consent Calendar.

Accessibility for Individuals with Disabilities: Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to recreation@ci.richmond.ca.us or submitted by phone at 510-620-6950. Requests will be granted whenever possible and resolved in favor of accessibility.

Richmond Recreation & Parks Commission

MINUTES

Wednesday, April 5, 2023 6:00 PM



To view a video of this meeting click on this link:

https://richmond.granicus.com/ViewPublisher.php?view_id=37

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting called to order by Chair Joey Smith at 6:04 pm

ROLL CALL

PRESENT: Joey Smith, Allison Blakeley, Catalin Kaser, Dani Lanis, Aaron Rowden and Samantha Torres* (*Arrived after Roll Call)

ABSENT: Maryn Hurlbut (Excused)

Chair Smith provided a brief overview of the meeting procedures and the Mission of the Recreation & Parks Commission.

AGENDA REVIEW

Motion by Commissioner Kaser to approve the agenda as presented, seconded by Vice Chair Rowden, and carried unanimously by a voice vote.

OPEN FORUM

Tony Tamayo from the Mayor's Office, spoke to advise of an upcoming budget meeting and provided flyers for the event.

ANNOUNCEMENTS THROUGH THE CHAIR

- a) Chair Smith advised the Next Commission meeting will be held May 3, 2023.
- b) The balance of the Commission Trust account remains at \$413.08.
- c) Commissioner Thompson submitted her resignation effective February 2023.

CONSENT CALENDAR

Secretary Blakeley advised of a spelling correction; followed by a motion from Vice Chair Rowden to approve the minutes of March 1, 2023, as amended, seconded by Commissioner Kaser, and carried with an agreed voice vote.

DEPARTMENT REPORTS FOR INFORMATION

Public Works: Facilities

Carl Capistrano, Interim Superintendent of Facilities, provided a brief visual and verbal report.

Parks & Landscaping Divisions

Greg Hardesty, Superintendent of Parks & Landscaping, shared a verbal and visual report to update this very busy time after all the winter storms. Mr. Hardesty responded to questions and concerns.

Community Services Division: Recreation and Neighborhood Services

Ranjana Maharaj provided an extensive oral and visual report on recent and upcoming Recreation activities. In addition, Guadalupe Morales and Stephanie Ny from CSD-Recreation updated information on the Lending Tool Library and Mobile Tool Lending Library.

PRESENTATIONS:

- a.) **Update on the Shields-Reid Park Public Art** – Winifred Day, Arts and Culture Manager, presented an update to see the progress over the past year.
- b.) **Sports Fields Update** – Commissioner Torres shared an update on the need for more soccer fields, the Joint Powers Agreement (JPA) at Gilman Fields in Berkeley, and the prospect of creating partnerships for long term sports field use.

AD HOC COMMITTEE STATEMENTS

- a.) **Sustainability and Climate Responsiveness Committee** (Catalin/Maryn/Allison/Samantha)

Secretary Blakeley shared that a committee has been formed to make a fire safe tree listing and cautioned on the term “fire safe,” as all trees can be flammable. In addition, she has reached out to committee members to hold a zoom meeting soon.

- b.) **COORDINATE** Open Conversation on How the City can Support the Native Stewardship of Ookwe Park:

Vice Chair Rowden had no report at this time.

- c.) **Youth & Associate Commissioner Initiatives** (Maryn/Joey)

Chair Smith advised that Commissioner Hurlbut attended a meeting on 4/04/23. In addition, Chair Smith expressed she would like to see the Recreation & Parks Commission involved in the efforts of this initiative going forward.

COMMISSIONER LIAISON REPORTS / COMMENTS

Chair Smith shared she has updated the park assignments for the Commissioners. She also shared the importance of taking CPR training, as she recently attended an event where a person was in need of medical assistance.

Vice Chair Rowden advised he attended the International Women’s Day celebration sponsored by the City and is amazed to see the high quality of women leadership in the City of Richmond.

Secretary Blakeley participated in the Love Your Block assessment and attended a fire safe resilience and retardance class that has furthered her skills on fire safety.

Commissioner Kaser attended the Spring Fling in Mira Flores Park and would have liked to have seen Recreation & Parks at the event. In addition, she is working toward linking the Parks RX Day at Nicholl Park and the Literacy Festival at Civic Center Plaza on April 29th with Rich City Rides to get a group together to enjoy the two experiences.

Commissioner Torres shared concerns with Humphrey Playlot, as it continues to be flooded from the storms and is unusable. She also inquired if there will be a presence of Recreation and Parks at the Cinco de Mayo Unity Parade and Ms. Maharaj is scheduling a meeting with the Recreation Supervisors to discuss.

Commissioner Lanis shared Dirt World remains open and is excited for the upgraded changes to take place later in the year. He also attended the event at Mira Flores Park and he would like to have the Recreation Department at the event to interact with the community. In addition, Mr. Lanis voiced concern on the Greenway, as there is trash and graffiti throughout.

AGENDA SETTING FOR NEXT MEETING AND FUTURE TOPICS

Chari Smith advised she will continue to be in contact with the Mayor's Office on the vacancies on the Recreation & Parks Commission and to confirm the upcoming JPA scheduled meetings. Commissioner Kaser repeated her request to have the Parks Master Plan updated to understand what has been completed and what still needs attention from the original report in 2010.

ADJOURNMENT

The meeting adjourned at 8:39 pm

Respectfully Submitted,
Christine George
Executive Secretary



CITY OF RICHMOND
Recreation & Parks Commission Meeting
SPECIAL MEETING AGENDA

Thursday, May 11, 2023, 6:00 PM

Community Services Building, Council Chambers, 440 Civic Center Plaza

This meeting is held in a building that is accessible to people with disabilities.

Board Members: Joey Smith, Chair; Aaron Rowden, Vice Chair; Allison Blakeley, Secretary; Vacant, Treasurer
Commissioners: Maryn Hurlbut, Catalin Kaser, Dani Lanis, Samantha Torres

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting called to order by Chair Joey Smith at 6:04 pm

ROLL CALL

PRESENT: Joey Smith, Allison Blakeley, Dani Lanis, Aaron Rowden, and Samantha Torres

ABSENT: Catalin Kaser, Maryn Hurlbut (Excused)

Chair Smith provided a brief overview of the meeting procedures and the Mission of the Recreation & Parks Commission.

AGENDA REVIEW

Motion by Vice Chair Rowden to approve the agenda as presented, seconded by Secretary Blakeley, and carried unanimously by a voice vote.

ANNOUNCEMENTS THROUGH THE CHAIR

a.) Chair Smith advised the Next Commission meeting will be held June 7, 2023.

OPEN FORUM

No speakers or written comments received.

DISCUSSION AND ACTION ITEM:

a.) APPROVE a proposal from the Arts & Culture Commission for the Installation of the Public Art Sculpture Project for Kennedy Park

Winifred Day, Arts and Culture Manager, presented an update and introduced Ari Takata-Vasquez, a finalist on the project who shared a visual and oral presentation. Ms. Day advised presentations have been made to the Arts & Culture Commission, Public Works, and the Park Plaza Neighborhood Council. If approved by the Recreation & Parks Commission, this proposal will then be submitted to City Council

for approval of a contract.

Questions and inquiries were asked by Secretary Blakeley, Chair Smith, and Vice Chair Rowden.

Chair Smith voiced concern on the maintenance of the art project. Ms. Day shared there is a maintenance manual and a restoration budget to ensure quality for all public art projects.

Vice Chair Rowden motioned to approve the proposal, seconded by Commissioner Torres, and carried with an agreed voice vote.

PRESENTATIONS

a) RECEIVE an Update on the Shields Reid Park

Stephanie Ny, from the Community Services Department-Recreation, , introduced Spence Koehler from PlaceWorks. Mr. Koehler shared a detailed verbal and visual presentation of the schematic design for the Shields-Reid Park renovation project.

Mr. Koehler took questions from all Commissioners specifically addressing concerns about the proposed bathrooms and overall safety issues.

Chair Smith inquired if the neighborhood councils have been contacted to provide input and Mr. Koehler advised they have met with and shared the proposed designs, with another round of meetings planned in the future, as they move closer to construction.

ADDITIONAL UPDATE:

Chair Smith asked if any Commissioner had any updates and Commissioner Torres shared information on the Joint Powers Agreement (JPA) for the Gilman Fields in Berkeley.

ADJOURNMENT

The meeting adjourned at 7:47 pm

Respectfully Submitted,
Christine George
Executive Secretary

**Recreation and Parks Commission
2023 Meeting Attendance**

Commissioner	Term Ending	Jan 2023	Feb 2023	Mar 2023	April 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Total Absences
Joey Smith	Appt. 5/2/17-10/26/19 Re-appt. 12/3/19-10/26/22 Re-appt. 11/01/22-10/26/25	P	P	P	P	P								0
Allison Blakeley	Appt. 12/3/19-10/26/22 Re-appt. 11/01/22-10/26/25	P	P	P	P	A								1
Maryn Hurlbut	Appt. 3/15/16-10/26/19 Re-appt. 12/3/19-10/26/22 Re-appt. 11/01/22-10/26/25	P	P	P	E	E								2
Catalin Kaser	Appt. 6/15/21-4/28/24	P	P	P	P	P								0
Dani Lanis	Appt. 2/21/23-10/26/26			P	P	P								0
Aaron Rowden	Appt. 10/26/21-10/26/24	E	A	P	P	A								3
Samantha Torres	Appt. 12/20/22 - 10/26/25	A	P	P	P	P								1

Legend

P = Present
A = Absent
E = Excused Absence

Excused absences are:

1. Military and related military service leave
2. Bereavement
3. Attendance of Commission related conferences and meetings.

