

**ORDINANCE NO. 08-23 N.S.**

**AN ORDINANCE OF THE CITY OF RICHMOND ESTABLISHING FEES IN THE MASTER FEE SCHEDULE FOR SPECIFIED SERVICES RENDERED BY CITY DEPARTMENTS AND AMENDING THE FEE SCHEDULE TO IMPLEMENT COST RECOVERY**

The City Council of the City of Richmond does ordain as follows:

**SECTION 1.** Section 2.34.040 of the City of Richmond Municipal Code is hereby amended to include the following fees within the various categories:

Description	Percentage of Costs	Proposed Fees
<b>RMC 6.38.110 Section 5 allows the City to collect fees solely to defray actual costs.</b>		
<b>CANNABIS FEES</b>		
Application Completeness Review-per application	100%	As Needed
Conditional Use Permit-per application	100%	As Needed
Cannabis Business Permit-per application	100%	As Needed
Annual Permit Fee (Retail Storefront)-per permit annually	100%	As Needed
Annual Permit Fee (Retail Delivery)-per permit annually	100%	As Needed
Annual Permit Fee (Distribution)-per permit annually	100%	As Needed
Annual Permit Fee (Manufacturing)-per permit annually	100%	As Needed
Annual Permit Fee (Specialty/Cottage Cultivation)-per permit annually	100%	As Needed
Annual Permit Fee (Small Cultivation)-per permit annually	100%	As Needed
Annual Permit Fee (Medium Cultivation)-per permit annually	100%	As Needed
Annual Permit Fee (Large Cultivation)-per permit annually	100%	As Needed
Annual Permit Fee (Nursery Cultivation)-per permit annually	100%	As Needed
Annual Permit Fee (Processor Cultivation)-per permit annually	100%	As Needed
Annual Permit Fee (Testing)-per permit annually	100%	As Needed
Reinspection Fee-per inspection	100%	As Needed

**SECTION 2.** Commencing with the effective date of this ordinance, the fees established in Section 1, above shall be as follows, subject to adjustment in accordance with Richmond Municipal Code Section 13.45:

Description	New	Proposed Fees
<b>RMC 6.38.110 Section 5 allows the City to collect fees solely to defray actual costs.</b>		
<b>CANNABIS FEES</b>		
Application Completeness Review-per application	New	\$1,019
Conditional Use Permit-per application	New	\$12,611
Cannabis Business Permit-per application	New	\$4,262
Annual Permit Fee (Retail Storefront)-per permit annually	New	\$3,365
Annual Permit Fee (Retail Delivery)-per permit annually	New	\$3,365
Annual Permit Fee (Distribution)-per permit annually	New	\$3,365
Annual Permit Fee (Manufacturing)-per permit annually	New	\$3,587
Annual Permit Fee (Specialty/Cottage Cultivation)-per permit annually	New	\$3,365
Annual Permit Fee (Small Cultivation)-per permit annually	New	\$3,587
Annual Permit Fee (Medium Cultivation)-per permit annually	New	\$3,809
Annual Permit Fee (Large Cultivation)-per permit annually	New	\$4,030
Annual Permit Fee (Nursery Cultivation)-per permit annually	New	\$3,365
Annual Permit Fee (Processor Cultivation)-per permit annually	New	\$3,365
Annual Permit Fee (Testing)-per permit annually	New	\$3,365
Reinspection Fee-per inspection	New	\$1,463

**SECTION 3.** Pursuant to Section 2.34.040 of the City of Richmond Municipal Code, which provides for the establishment of a Master Fee Schedule for the fees to be charged by the various City departments for City services, the City Council of the City of Richmond hereby enacts a Master Fee Schedule that updates the fees assessed by the City departments to reflect the actual cost associated with providing the service. The Master Fee Schedule can be utilized as the basis for the future fee adjustments based on the Employment Cost Index.

**SECTION 4.** Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed each and every section, subsection, phrase or clause of this ordinance irrespective of the fact that any one or more sections, subsections, phrases or clauses be declared invalid or unconstitutional, whether on its face or as applied.

**SECTION 5.** This ordinance shall be effective 30 days after passage and adoption.

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First introduced at a regular meeting of the City Council of the City of Richmond held on May 23, 2023, and finally passed and adopted at a regular meeting held on June 6, 2023, by the following vote:

AYES: Councilmembers Bana, Jimenez, Willis, Zepeda,  
Vice Mayor McLaughlin, and Mayor Martinez.  
NOES: None.  
ABSTENTIONS: None.  
ABSENT: Councilmember Robinson.

PAMELA CHRISTIAN  
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CLERK OF THE CITY OF RICHMOND  
(SEAL)

Approved:

EDUARDO MARTINEZ  
Mayor

Approved as to form:

DAVE ALESHIRE  
City Attorney

State of California            }  
County of Contra Costa        }       : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Ordinance No. 08-23 N.S.**, passed and adopted by the City Council of the City of Richmond at a regular meeting held on June 6, 2023.

  
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Pamela Christian, Clerk of the City of Richmond