

Myrtle Braxton-Chair, Joyce Whitfield–Vice Chair, Regina Whitney-Secretary, Rose Brooks-Treasurer  
Naomi Williams, Bev Wallace, Michelle Hayes, Kiran Agarwal, Frances Smith, Cate Burkhart, Rina Baker

## Richmond Commission on Aging

MINUTES – January 7, 2022

### Meeting via Zoom

This meeting is posted with information on how to participate in the meeting

#### AGENDA

- 1. Call to order: 10:04 AM**
- 2. Roll Call: Myrtle B, Naomi W, Michelle H., Regina W., Rose B., Rina B.  
Cate B., Joyce W., Kiran A. Absent: Bev W, Frances S**  
**Nomination Chair – Introduction of Officers for 2022**  
**Myrtle B.-Chair, Rev. Joyce W.-Vice-Chair, Regina W.-Secretary, Rose B.-  
Treasurer**
- 3. Swearing of 2022 Officers**  
**Myrtle B. & Regina W.**  
*(Rev. Joyce W. & Rose Brooks absent during the swearing-in)*
- 4. Report from Councilmember McLaughlin, Liaison**  
**Sworn in new officers today. Those who were absent will be sworn in, in  
the next meeting.**
- 5. Introduction of Guests and Open Forum**  
**Cordell was not present**  
**Jacquetta A. did not have anything to share**
- 6. TECH Training by Steven Lipson (15 minutes)**  
**Send Myrtle things that Seniors need to be brought to their attention.**  
**Restart the online chat session if there are topics that you want to cover  
please let Steve know.**

**Phishing Schemes - they basically find ways to get your information. The  
receipt would tell you, “thank you for your purchase or we have not**

received your payment” this is to only alarm you. They want you to react and open their email so that they can have access to your hard drive.

32% of the elderly population does not have broadband or internet access.

West County schools are the only Adult school that still have resources for older adults. You have access to broadband and internet stuff.

**7. Review and Approve Minutes of December 3, 2021**

10:31 Cate B. & Beverly W.

Rev. Joyce corrected @

COA in agreement at 10:35 and accept the minutes of December 2021

**8. Staff Report: A. City Attorney present Brown Act training**

Have not received a response due to the turnover rate of City Attorneys

**B Department Updates & Information**

There are a lot of turnovers with City Attorneys  
At this time we haven't gotten a response.

**C. Report on sending updated pages of Operation Manual to Commissioners and copy of manual to Liaison**

Each commissioner will receive a hard copy of the manual.

**D. Are Agendas and Minutes filed In the COA file cabinet upstairs?**

The file cabinet is Located at 3230 MacDonald Avenue on the second floor at the Rec Complex. We can start up again by putting the hard copies in the files cabinet.

**9. Critique Ardenwood trip.** *Each person shared their experience on the trip.*

Timothy wanted to be a part of the meeting today but his internet was down in L. V.

Naomi like the trip but did not care for the walking.

Beverly enjoys the trip.

Regina enjoy herself and was able to meet the rest of the COA Family  
She would like to know who has the video that was taken while on the field trip.

Rina enjoyed herself and would like to know where can she send her pictures to share with the others.

Michelle and her guests enjoyed the trip. She enjoyed the house. Michelle would like to know where to send her pictures to share with others in the group.

*Senior Community Center Committee*

Regina W

Dr. Joyce W

*Transportation Committee*

Michelle Hayes

Cate Burkhart

*Health and Nutrition Committee*

Having a quarterly meeting in the Richmond Senior Center

Helping to find resources for the senior centers we only have two in the City of Richmond.

@11:39 Dr. Joyce is explaining why she feels that Paul Deez should be recognized for being a part of the COA.

**Cate Burkhart - Schools are close**

**The schools close due to smoke. The county also gave the School district two days to disinfect the school campuses due to our new virus, the omicron variant. They might go back to distant learning.**

**Report from Chair: 1. Tim Walker moved to Nevada. 2. Certificate of Appreciation presented to Tim Walker at his farewell ceremony at Easter Hill Church 3. Received Thank You Card from Mrs. Dees, wife of former member Paul Dees 4. Need members on Activities Committee 5. Appoint Williams as Chair of the Activities Committee. 6. 2022 Committee Chairs and members list at next meeting. 7. Deadline to start Free Regional Parks membership was December 31, 2021.**

**10. Adjourn**

**Staff Liaison –Kymberlyn Carson-Thrower – 510-620-6789  
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