

# CITY OF RICHMOND

## Commission On Aging

Friday, March 3, 2023, 10 AM

Richmond Memorial Auditorium (Farallon & Governor Rooms), 403 Civic Center Plaza, Richmond, CA 94804  
Michelle Hayes, Chair, Myrtle Braxton, Vice Chair, Regina Whitney-Secretary, Rose Brooks-Treasurer  
Bev Wallace, Naomi Williams, Kiran Agarwal, Cate Burkhart, Rina Baker, Lucy Williams

This meeting is being held in a wheelchair accessible location. To request disability related accommodations to participate in the meeting, including auxiliary aids or services, please contact City Attorney's Office, ADA Coordinator, at 510-620-6509 at least five (5) business days before the meeting date.

## MINUTES

1. Meeting called to Order by Chair Hayes: 10:06 AM Not sure what time
2. Roll Call by Regina Whitney-Secretary: Absent-Wallace
3. Liaison to COA, Vice Mayor, Gayle McLaughlin was not in attendance, no Report (out sick)
4. TECH Training by Steven Lipson (15 minutes): Presented a short Training on A. I. as computers are learning from us. Requests can be made for essay's and blogs with 30 seconds. No repeats.
5. Open Forum: Chair sent email from Cordell Hindler sent information regarding;
  - Richmond Rotary Club on March 3, 2023 at 12:30pm Richmond Country Club, \$25.00 Lunch, Ralph Payton will present on GRIP.
  - Point Richmond Business Association Lunch March 29, from 11:30 am – 1:00 pm
  - Hotel Mac Side Room, \$20.00 for Lunch with Guess Speaker Mayor Eduardo Martinez
  - Guest Roland McCray, Jacquetta Alexander
  - New Member: Darlene Rios Drapkin
6. Minutes for January and February were approved by the Commission. Motion made by Myrtle and 2<sup>nd</sup> by Rose.
7. Staff Report: Department Updates and grant information to pursue: Staff has continued to supply coffee for free to seniors daily. Donations are helpful to help offset costs. The Chef has started cooking and serving hot meals. March 16<sup>th</sup> & 30<sup>th</sup>. Must sign up in advance. Brochures updated and reviewed.
8. The Commission needs to approve the establishment of the Benevolence Ad Hoc Committee which recommends that for active members in their passing; the amount for flowers, card or plant is not to exceed \$50.00, attending the services is optional.

Motion was made by Cate and 2<sup>nd</sup> by Rina to approve the Benevolence Ad Hoc Committee.

**9. Emergency Grant Submission: Commission needs to discuss Education committee grant package and approve “Request for Grant Application Approval”  
City of Richmond must approve all grants over \$10,000.**

**10. Committee Reports – Action if necessary**

**A. Executive/Activities - Chair**

**1. Discuss/ proposed COA calendar for 2023 – Calendar shared with all COA Members; reports will be provided at next meeting.**

**2. Discuss upcoming event we will be having a table for: 3/11/23 Women in Solidarity- Schedule was sent around for members to sign up if available**

**B. Finance – Treasurer – Chair Brooks – Latest report from Finance Department- Kymberlyn requested during meeting and will be received next week.**

**C. Education - Chair Burkhart – L. Williams to discuss Grant application process- Class auditing is not being honored at this time, members have concerns and will be reaching out to Contra Costa. Info on Measure X from Cate.**

**D. Health, Nutrition & Senior Centers – Chair Whitney- No Update Provided**

**E. Transportation – Chair Agarwal –**

**1. Need to schedule meeting with Lori to discuss Transportation workshop – will follow up with Lori to discuss workshop and One Seat Program.**

**F. Legislative – Chair Whitney – No Update Provided**

**11. Announcements – 03/08 International Women’s Day 12:30-2:30 PM**

**12. Adjourn: 12:02 PM**

Community Services-Recreation Staff Liaison: Kymberlyn Carson-Thrower - (510) 620-6789  
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