

Myrtle Braxton-Chair, Joyce Whitfield–Vice Chair, Regina Whitney-Secretary, Rose Brooks-Treasurer
Michelle Hayes, Bev Wallace, Kiran Agarwal, Frances Smith, Cate Burkhardt,
Rina Baker, Naomi Williams
Richmond Commission on Aging
MINUTES – February 4, 2022
This meeting is posted with information on how to participate in the meeting

MINUTES

1. **Call to order at 10:04 am**
2. **Roll Call: Present: Braxton, Baker, Whitfield, Hayes, Williams, Whitney, Brooks, Wallace, Agarwal, Burkhardt, Absent Smith**
***Kimberlyn Carson-Thrower-Staff Liaison**
3. **Swearing in of Vice Chair, Dr. Joyce Whitfield and Rose Brooks as Treasurer, by Councilmember McLaughlin**
4. **Report from Councilmember McLaughlin-Liaison/No Report at this time.**
5. **Introduction of Guest and Open Forum/Cordell Hindler and Jacquetta Alexander**
6. **TECH Training by Steven Lipson (15 minutes)-Steven Lipson spoke on Tech Training moving forward will be on Tuesdays only. Any requests for special topics of interest should be sent in advance to Steven before Tech training.**
7. **Review of previous meeting minutes was approved by the committee.**
8. **Staff reports from Kymberlyn Carson, no response on the Browns Act training since Bruce retired. The operations manual with added changes will be copied and a hard copy will be given to all members of COA.**

9. Kymberly also confirmed that a file cabinet is available in the city hall office for copies of minutes from COA meeting minutes.

a. Chair Reports: Michelle reported that the Transportation committee was quite a mess.

Problems with MTC and would like all COA members to attend a meeting with MTC on February 11, 2022, @ 10:00 am

b. Vice Chair Report: Dr. Joyce reported that she had previously conducted workshops, and was asking for workshop topics from the commission.

c. Secretary, Regina Reported that she picked up N95 Masks as well as Self-Test Kits for the COVID-19 test to be delivered to both the Richmond Senior Center and the Richmond Annex Center. Supervisor John Giola's office was gracious enough to contribute supplies to our Seniors as well as the COA members if needed.

d. Activity Chair: Naomi Williams indicated that she will be calling a meeting soon to discuss activity planning ideas.

e. Chair, Myrtle Braxton shared with the commission that she visited the senior center in Richmond and was highly impressed with the improvements made by Collette. Ms. Myrtle also recommended that the COA hold COA meetings at least once or twice per year.

10. Meeting Adjourned: 12:05 PM

***Regina Whitney-COA-Secretary**