

Myrtle Braxton-Chair, Vice Chair-vacant, Regina Whitley-Secretary, Rose Brooks-Treasurer  
Bev Wallace, Naomi Williams, Kiran Agarwal, Cate Burkhart, Rina Baker, Michelle Hayes

**Richmond Commission on Aging**  
**ANNUAL RETREAT AGENDA – October 7, 2022**  
**Meeting via Zoom at 10 AM**

This meeting is posted with information on how to participate in the meeting  
Minutes

- 1. Meeting called to Order by Chair Braxton at 10:10 am**
- 2. Roll Call by Secretary Whitney, Present Myrtle, Regina, Rose, Kiran, Cate, Rina, Michelle, Absent, Bev Wallace, Naomi Williams**
- 3. Liaison to COA, Councilmember Gayle McLaughlin reported on an update on the door project at the Richmond Senior Center. There is a work plan in place with Public works to order doors as well as meet the fire codes as well as hardware. Councilmember McLaughlin will keep COA posted on the project.**
- 4. A. Information re additional Exit door at Macdonald Senior Center is in progress. B. Council Women McLaughlin reported that a Security Guard is being looked into for the Macdonald Senior Center as well as an increased Patrol by the Richmond Police Department on 24th and 25th streets. C. Other Information and updates will be reported to COA**
- 5. TECH Training by Steven Lipson reported on Fraud alerts to look out for through e-mail messages which are scams and asking that you just delete messages. As well as voice mail messages which are scams as well and should be deleted do not listen to the message. Steve will give training as well as tips when texting and how to move cursor. Additional information on Measure X and ATT Grant is something we should keep in mind.**
- 6. Cordell Hindler reported that Pear Street Bistro in Pinole would be holding a luncheon the Speaker will be local toastmaster Wing Lok. Toastmasters has a new partnership between Toastmasters and Rotary Club.**
- 7. Minutes of June 3, July 1, 2022, August 5, 2022, and September 2, 2022, Regular meetings will be delayed. I will be working with Myrtle Braxton to get Minutes on track.**

## **8. Staff Report:**

### **A. No Reply from City Attorney's Office regarding the Brown Act**

**We can get training on the Brown Act. We need answers Re: Quorum it's very confusing. Currently, City Attorneys are too busy with this time. Councilmember McLaughlin agreed to look into getting information on Quorum and will report back to COA. Kymberlyn, Carlette, and Regina will be getting minutes, Agendas, and in order so that we can get them posted in 2023. Kymberlyn also shared that Richmond Senior would have a chef two days per week preparing hot meals and students will also be trained at the Senior center as well.**

## **9. Committee Reports – Action if necessary**

### **A. Executive/Activities - Chair**

#### **1. Finalizing Holiday Celebration:**

- Decisions were made by COA to hold Holiday Event in the Lobby of the Auditorium.
- The time for the event will be 4:00 pm – 8:00 pm
- COA also voted to name the event COA Holiday Celebration
- Date: December 17, 2022
- The number of attendees for the event was 152 and the tables were 19.
- Tables will seat 6 to 8 people per table

**If you want a table for your guests or no table please let chair Braxton know by e-mail.**

- DJ is already on contract for music.
- A quote is needed for Caterer
- COA needs to make a decision on food choices and after a certain date, the chicken will get chicken.
- Chair Mrytle Braxton will send the Caterer's information to Kymberlyn today
- so we can get the contract, quote, and invoice for the event.

## **2. Discuss return to In Person Meeting:**

- **COA consented to use Richmond Auditorium Lobby for the next COA meeting which will give us a look at the area for Holiday Event. The COA meeting will start at 10:00 am.**

## **3. Nomination Committee appointed chair Regina and committee Rose, and Cate for election officers for 2023.**

**B. Finance – Treasurer Brooks – Rose has no Report at this time.**

**C. Education - Chair Burkhart, Senior centers are open and active, and schools are settling in, however, teachers are still needed as well as substitute teachers.**

**D... Health, Nutrition & Senior Centers – Chair vacant**

**E. Transportation – Chair Hayes –1. Update on Transportation Workshop**

- **Hayes reported that Transportation is working on Transportation Webinar for October 26-27,2022 and will pick up fliers for this event and distribute them to COA**
- **A board meeting Regarding Ferry is upcoming as well as a Transit District meeting.**

**F. Legislative – Chair Whitney reported on the Propositions being supported by unions:**

- **Proposition 1, Proposition, 28, Proposition 29, and Proposition 31**

**G. Announcements:**

- **An announcement was made by Hayes that she would be hosting a Voting Party on October 29, 2022, and everyone is invited.**
- **Hayes's daughter was up for an Emmy award and she won**
- **Final announcement re: annual retreat at a restaurant after November 4, 2022 meeting for COA.**

## **10. Meeting Adjourned**

**Staff Liaison –Kymberlyn Carson-Thrower – 510-620-6789**

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