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# Agenda

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**PLEASE NOTE: HYBRID MEETING FORMAT**

**AMENDED AGENDA(s)**

- SPECIAL MEETING OF THE RICHMOND CITY COUNCIL/SUCCESSOR AGENCY TO THE RICHMOND COMMUNITY REDEVELOPMENT AGENCY
- REGULAR MEETING OF THE RICHMOND CITY COUNCIL

Tuesday, October 3, 2023, 4:30 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

**Members:**

**Eduardo Martinez, Mayor at Large**

**Melvin Willis, Councilmember District 1**

**Cesar Zepeda, Councilmember District 2**

**Doria Robinson, Councilmember District 3**

**Soheila Bana, Councilmember District 4**

**Gayle McLaughlin, Vice Mayor, District 5**

**Claudia Jimenez, Councilmember District 6**

**NOTICE: SEATING IN THE CHAMBERS WILL BE LIMITED TO THE FIRST 39 PEOPLE AND MASKS ARE STRONGLY ENCOURAGED.**

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1. KCRT – Comcast Channel 28 or AT&T Uverse Channel 99
2. Livestream online at <http://www.ci.richmond.ca.us/3178/KCRT-Live>

**HOW TO SUBMIT PUBLIC COMMENTS:**

**In Person:** Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must complete and file a pink speaker’s card with the City Clerk **prior** to the City Council’s consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

**Via Zoom:** Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must raise their hand once public comment is open. **The public speakers attending in person will be called first, followed by Zoom participants. Only those public speakers that have their hand raised once the speakers are called will be recognized.**

Open Session and City Council: **Please click the link below to join the webinar:**  
<https://zoom.us/j/99312205643?pwd=MDdqNnRmS2k4ZkRTOWhUldQOUF1Zz09>

**Passcode: ccmeeting**

**By iPhone one-tap:** US: +16699006833,,99312205643# or +13462487799,,99312205643#

**By Telephone:** Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

**Webinar ID: 993 1220 5643**

International numbers available: <https://zoom.us/u/aehrwCglSx>

**To comment by video conference:** click on the Participants button at the bottom of your screen and select the “**Raise Your Hand**” button to request to speak when Public Comment is being asked for. **When called upon, press the unmute button. After the allotted time, you will then be re-muted. \*\***

**To comment by phone:** you will be prompted to “**Raise Your Hand**” by pressing “**\*9**” to request to speak when Public Comment is asked for. **When called upon, you will be asked to unmuted by pressing \*6.** After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at:

[https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone.](https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone) \*\*

**\*\*The mayor will announce the agenda item number and open public comment when appropriate.**

**Via mail:** received by 1:00 p.m. the day of the meeting, sent to 450 Civic Center Plaza, 3rd Floor, Office of the Clerk, Richmond, CA 94804.

**Via eComments:** eComments are available once an agenda is published. Locate the meeting in "upcoming meetings" and click the comment bubble icon. Click on the item you wish to comment on. eComments can be submitted when the agenda is published and until the conclusion of public comments for the agenda item. Email your comment to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) should you have difficulty submitting an eComment during a meeting.

**Via email:** to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) by 1:00 p.m. the day of the meeting. Emails **MUST** contain in the subject line 1) public comments – Open Session prior to Closed Session; 2) public comments – Open Forum; or 3) public comments agenda item # [include the agenda item number].

Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: <http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>

***The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.***

**Procedures for Removing Items from the Consent Calendar:** Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar **(by 2 p.m. the day of the meeting)**.

Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

The Clerk's Office must be informed of any requests to remove items from the Consent Calendar. Items removed from the Consent Calendar shall be placed at the end of the agenda for consideration.

**CONDUCT AT MEETINGS:** Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

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**Accessibility for Individuals with Disabilities:** Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary

aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) or submitted by phone at 510-620-6513, ext. 9, or 510-620-6509. Requests made by mail to City Clerk's Office, City Council meeting, 450 Civic Center Plaza, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

**Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).**

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Pages

**A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION**

4:30 p.m.

**B. ROLL CALL**

**C. CLOSED SESSION**

**C.1 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

- Agency Representatives: Sharrone Taylor and Jack Hughes

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

**C.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)**

- Winehaven Trust v. City of Richmond
- Guidiville Rancheria of California, et al. v. United States of America, et al.

**C.3 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Government Code Section 54956.9)**

- One Case

**C.3.a CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)**

- Property: South 45th Street to the west, Wall Avenue to the south, Interstate 80 to the east, and the BART tracks to the north  
Agency negotiators: Lina Velasco  
Negotiating parties: Miraflores Community Devco, LLC  
Under negotiations: Price and Terms of Payment

**D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)**

**E. ADJOURN TO CLOSED SESSION**

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**F. SPECIAL MEETING OF THE RICHMOND CITY COUNCIL/SUCCESSOR AGENCY TO THE RICHMOND COMMUNITY REDEVELOPMENT AGENCY**

6:00 p.m.

**G. PLEDGE OF ALLEGIANCE**

**H. ROLL CALL**

**I. STATEMENT OF CONFLICT OF INTEREST**

**J. AGENDA REVIEW**

**K. SUCCESSOR AGENCY TO THE RICHMOND COMMUNITY REDEVELOPMENT AGENCY CONSENT CALENDAR**

**K.1 Declaration of Exempt Surplus Land and 12th Amendment to Disposition and Development Agreement for Metrowalk Phase 2**

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ADOPT a resolution determining and declaring land owned by the City and land that will be conveyed to the City from the San Francisco Bay Area Rapid Transit District (BART) to be Exempt Surplus Land pursuant to Government Code Section 54221(f)(1)(A); and ADOPT a Resolution authorizing the city manager to execute the 12th Amendment to the Disposition and Development Agreement (DDA) by and among the City of Richmond, the Successor Agency to the Richmond Redevelopment Agency, Pacific West Communities, and BART for the Metrowalk Phase 2 Project – Community Development Department (Lina Velasco 510-620-6841).

**L. ADJOURNMENT**

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**M. REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

6:30 p.m.

**N. ROLL CALL**

**O. STATEMENT OF CONFLICT OF INTEREST**

**P. AGENDA REVIEW**

**Q. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION**

**R. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)**

**R.1 NEW EMPLOYEE REPORT - 1st Tuesday**

**S. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)(public comments allowed under Open Forum)**

**T. ABATEMENT REPORT FROM THE PUBLIC WORKS DIRECTOR - 1st Tuesday (public comment allowed under Open Forum)**

**U. OPEN FORUM FOR PUBLIC COMMENT**

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

**V. CITY COUNCIL CONSENT CALENDAR**

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

**V.1 City Attorney's Office**

**V.1.a Third Contract Amendment with NHA Advisors, LLC.**

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APPROVE a third amendment to the contract with NHA Advisors, LLC. in the amount of \$100,000 to continue to provide municipal advisor and consulting services on an as-needed basis, as well as litigation and California Public Employees' Retirement System (CalPERS) and Other Post-Employment Benefits (OPEB) matters, for a new total contract amount not to exceed \$300,000, keeping the contract term ending October 6, 2024 – City Attorney's Office/Finance Department (Dave Aleshire/ /Nickie Mastay 510-620-6609).

|              |  |  |            |
|--------------|--|--|------------|
| <b>V.2</b>   | <b>City Council</b>  |  |            |
| <b>V.2.a</b> | <b>Ya Basta y Sin Miedo/Enough is Enough Domestic Awareness Campaign Banners</b>   |  | <b>529</b> |
|              |  | DIRECT City staff to install five to seven Ya Basta Enough is Enough banners in or around the Civic Center Plaza by October 16, 2023, to bring awareness to ending violence against women and girls - Councilmember Bana (510-620-6743).   |            |
| <b>V.3</b>   | <b>Community Development</b>   |  |            |
| <b>V.3.a</b> | <b>Sole-Source Contracts with Urban Tilth and Urban Tilth as fiscal Sponsor of Rich City Rides for Transformative Climate Communities (TCC) Round 4 Implementation Grant</b> |  | <b>534</b> |
|              |  | APPROVE two sole-source contracts with named grant co-applicants: 1) \$7,042,833.41 with Urban Tilth and 2) \$3,680,656.75 with Rich City Rides, operating with fiscal sponsorship by Urban Tilth, to implement certain subprojects funded by the \$35 Million Transformative Climate Communities (TCC) Round 4 Richmond Rising Project focused on serving the Iron Triangle, Santa Fe, and Coronado neighborhoods, with a term ending December 31, 2028 – Community Development Department(Lina Velasco 510-620-6706/Samantha Carr 510-620-5407). |            |
| <b>V.4</b>   | <b>Finance Department</b>  |  |            |
| <b>V.4.a</b> | <b>Annual Review and Adoption of the Resolutions to approve the Financial Policies (Debt, Investment, Pension Funding, and SWAP)</b>   |  | <b>683</b> |
|              |  | REVIEW the City’s Debt, Pension Funding, Investment, and Swap policies; and ADOPT resolutions to approve the updated policies – Finance Department (Andrea Miller 510-620-6790/ Mubeen Qadar 510-412-2077).  |            |
| <b>V.4.b</b> | <b>OMNIA Cooperative Purchase Agreements for Citywide Goods and Services for Fiscal Year 2023-24 to 2026-27</b>  |  | <b>734</b> |
|              |  | ADOPT a resolution approving the use of OMNIA Cooperative Purchasing Agreements with Amazon Business, Ari Phoenix, Epic Business, Grainger, HD Supply, Herc Rentals, Kimball Midwest, Ricoh, and The Home Depot in an amount not to exceed \$250,000 per year per vendor for Fiscal Years 2023-24 to 2026-27; and APPROVE an exception to the Sanctuary City Contracting and Investment Ordinance for Amazon Business – Finance Department (Antonio Banuelos 510-620-6741/ Ofelia Alvarez 510-620-6699).   |            |

|              |  |      |
|--------------|--|------|
| <b>V.5</b>   | <b>Fire Department</b>   |      |
| <b>V.5.a</b> | <b>The Gumshoe Group Contract</b>  | 4417 |
|              | <p>APPROVE a two-year contract with The Gumshoe Group to provide pre-employment background investigations for a total amount not to exceed \$100,000, for a term of October 4, 2023, through July 31, 2025 – Fire Department (Chief Angel Montoya 510-307-8041/Deputy Chief Aaron Osorio 510-307-8021).</p>  |      |
| <b>V.6</b>   | <b>Human Resources</b>   |      |
| <b>V.6.a</b> | <b>Amend Staffing (Position Control) and the Salary Schedule, and Appropriate Funds as Required</b>  | 4452 |
|              | <p>ADOPT resolutions amending the salary schedule to add the Paralegal classification for the City Attorney’s Office and amending staffing (position control) for the Rent Program– Human Resources Department (Nickie Mastay/ Sharrone Taylor 510-620-6602).</p>  |      |
| <b>V.7</b>   | <b>Library and Community Services</b>  |      |
| <b>V.7.a</b> | <b>Request to Attend the National Recreation and Parks Association Conference in Dallas, Texas</b>   | 4459 |
|              | <p>APPROVE travel requests for Ranjana Maharaj, Deputy Director for Community Services-Recreation; Tetteh Kisseh, Recreation Supervisor; Jene Levine-Snipes, Development Project Manager, and Hope Lattell, Finance Manager, to attend the National Recreation and Parks Association conference in Dallas, Texas from October 9 to October 12, 2023 – Community Services Department (LaShonda White 510-620-6828/Ranjana Maharaj 510-620-6972). <b>This item was continued from the September 19, 2023, meeting.</b></p> |      |
| <b>V.8</b>   | <b>Mayor's Office</b>  |      |
| <b>V.8.a</b> | <b>Resolution to Rescind Resolution 92-17 which restricted City-sponsored travel to certain states.</b>  | 4479 |
|              | <p>ADOPT a resolution rescinding Resolution 92-17 that prevents City-funded travel to states in reliance on state law. Governor Newsom repealed the travel restrictions established by Government Code section 11139.8 (e) and therefore the Mayor’s Office is recommending that Resolution 92-17 be rescinded – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).</p>   |      |
| <b>V.8.b</b> | <b>Long Term Financial Analysis of the City’s Budget Under Proposed Alternative Scenarios.</b>   | 4487 |
|              | <p>DIRECT city staff to work with the Mayor’s Office to finalize the draft Request for Proposals for a Long-Term Financial Analysis of the City’s Budget under the proposed alternative scenarios - Mayor Eduardo Martinez (510-620-6503) and Councilmember Claudia Jimenez (510-620-6565).</p>  |      |

**W. NEW BUSINESS**

- W.1 Opportunities for Soccer Fields and Other Amenities at Various City Parks** 4496
- RECEIVE an update on the City’s efforts to increase the quality and quantity of soccer fields within the City of Richmond – Public Works Department/Community Services Department (Daniel Chavarria 510-620-5478/LaShonda White 510-620-6512).
- W.2 18-Month Plan to Eliminate Mandatory Overtime within the Richmond Police Department** 4546
- RECEIVE a report which outlines the Richmond Police Department’s strategy to eliminate the need for mandatory patrol overtime signups within the next 18 months – Police Department (Chief Bisa French 510-621-1802).
- W.3 18-Month Plan to Eliminate Mandatory Overtime within the Richmond Fire Department** 4557
- RECEIVE a report from the Richmond Fire Department to reduce mandatory overtime within the next 18 months –Fire Department (Chief Angel Montoya 510-307-8041).
- W.4 Contract Amendment with Wiss, Janney, Elstner Associates, Inc. to provide architectural and engineering consulting services during the construction phase to repair of roofs and structures in the Winehaven Historic District** 4559
- DIRECT the City Attorney to negotiate and finalize a contract amendment with Wiss, Janney, Elstner Associates, Inc. (“WJE”) to allow WJE to retain a contractor and to provide architectural and engineering consulting services during the build phase to support the roof repair, rehabilitation, and temporary preservation of certain cottages located in the Winehaven Historic District; and PROVIDE DIRECTION regarding two proposed scopes (1) \$250,000 to tarp buildings that require immediate protection from rain for a total contract amount of \$497,000; or (2) \$438,000 to repair certain cottages and tarping other cottages so they may be preserved for work expected to commence October/November 2023. For scope 2, the architect estimates the need for an additional \$75,000 for the original contract for the architectural and supervisory services for a total contract amount of \$760,000 – Public Works Department (Dave Aleshire 510-620-6509/Daniel Chavarria 510-620-5478).

**X. ADJOURNMENT**

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