

ECONOMIC DEVELOPMENT COMMISSION

Public Notice of a Special Meeting

Please be advised that the City of Richmond Economic Development Commission will hold a Special Meeting on **October 11, 2023 - 11:30 a.m. -1:00 p.m. at 1322 Canal Blvd, Richmond, CA, 94804 (Port Administration Building)**



PARTICIPATE IN-PERSON FOR THE OCTOBER SPECIAL MEETING

- AGENDA -

CHAIR

Ahmad Anderson

VICE-Chair

1. 11:30 am - Call to Order

2. Roll Call & Check In

3. City Staff will provide a tour of the Port of Richmond to the Economic Development Commissioners

4. Adjournment, next regularly scheduled meeting will be on November 8, 2023

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Daniel Heiss

Allison Huie

Crashelle Jackson

Christina Kenney

James Lee

Kerby Lynch

Andrea Portillo-Knowles

Gloria Jean Sewell-

Murphy

Edward Thompson

Diana Wear

Orrian Willis

Reza Yazdi

##### Council Liaison:

Cesar Zepeda  
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Staff:

Lizeht Zepeda

Nannette Beacham

Shane Johnson

Kyle Lam

56.060 - Officers.

The commission shall elect from among their own number a chairman and a vice-chairman who shall serve in such capacity for one year. In the case of a vacancy in the position of chairman or vice-chairman, the commission shall elect a successor who shall serve for the predecessor's term. The commission shall appoint a secretary who may be, but need not be, a member of the commission.

3.56.070 - Powers and duties.

The specific powers and duties of the commission are as follows:

- (a) Work with state and local agencies, governing bodies, public and private organizations as appropriate to encourage economic development in the City;
- (b) Promote the interests of commercial and industrial development in metropolitan Richmond while giving due consideration to the interests of the neighborhoods and the overall quality of life in the City;
- (c) Review and comment on the City's program of providing economic development, business information and economic promotion services to the business community;
- (d) Review and comment on opportunities for enhancing economic development through major public works projects, emerging growth industries, annexations, use of redevelopment, ports development, etc.;
- (e) Review and comment on programs which may enhance employment of Richmond residents;
- (f) Perform other tasks related to the City's economic development as requested by the City Manager or City Council.

3.56.080 - Meetings.

The commission shall hold its first meeting within thirty days after all of its members have been appointed. At such meeting, the commission shall fix the time and place of regular meetings of the commission which shall not be less frequent than once each month. All meetings of the commission shall be open to the public.

3.56.090 - Rules and records.

The commission shall adopt rules for the transaction of the business of the commission, which rules shall, among other things, include the term of the secretary of the commission, the manner of calling and giving notice of special meetings and hearings, and the appointment and powers of standing committees. The commission shall keep records which shall be open to the public of its resolutions, transactions, motions, orders, findings, and determinations.