



Richmond-Zhoushan Friendship Commission Meeting

November 8, 2023

4:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/82082165869?pwd=ejVON055elpvZVBxVzFad3pLQUI2dz09>

Meeting ID: 820 8216 5869

Passcode: 020922

Zhoushan Commissioners will be in person at 440 Civic Center Plaza, Council Office Conference Room

AGENDA

- I. Welcome and Roll
 - Present
 - Absent

- II. Review and approve minutes from the July and August meetings. The meeting in September was cancelled due to the lack of an in person quorum. A discussion was held via zoom to prepare for the October delegation to Zhoushan, China.

- III. Treasurer's Report
 - Commission raised funds - \$2,788.71(Per the October Statement)
 - City allocated funds - \$1,000

- IV. Status of the Mayor's Office placing an agenda item on the City Council agenda to direct staff to install a free standing memorial plaque near the Port Administrative Office in honor of the late James "Jim" Matzorkis.

- V. Receive a report on the October delegation to Zhoushan, China to attend the International Islands Tourism Conference (IITCZS) 2023, ratify the 2023-2026 Mutual Agreement and discussions on maritime activities.

- V. Update on the Maritime Skills Program

- VI. Update of search for a fiscal sponsor
 - a. Per communication in August, Richmond Main Street is willing to be a co-sponsor
 - b. Referred to the West Contra Costa Public Edfund for inquiry as an option

VII. Other matters of interest

VIII. Adjourn