

C I T Y O F R I C H M O N D

Commission On Aging

Friday, November 3, 2023, 10 AM

**Richmond Memorial Auditorium, Farallon Room, 403 Civic Center Plaza,
Richmond, CA 94804**

Michelle Hayes, Chair, Myrtle Braxton, Vice Chair, Regina Whitney, Secretary, Rose Brooks, Treasurer,
Bev Wallace, Naomi Williams, Kiran Agarwal, Cate Burkhart, Bryan Harris

This meeting is being held in a wheelchair accessible location. To request disability related accommodations to participate in the meeting, including auxiliary aids or services, please contact City Attorney's Office, ADA Coordinator, at 510-620-6509 at least five (5) business days before the meeting date.

AGENDA

- 1. Meeting called to Order by Chair Hayes**
- 2. Roll Call by Secretary Whitney – 5 minutes**
- 3. Liaison to COA, Vice Mayor, Gayle McLaughlin – 10 minutes**
 - A. Updates and other information**
- 4. TECH Training by Steven Lipson – 15 minutes**
- 5. Open Forum – 5 minutes**
- 6. Review and Approve Minutes – 5-10 minutes**
- 7. Special meeting overview and results – 5 minutes**
- 8. Staff Report: Department updates - 10 minutes**
 - Winter Ball December 16, 2023, 6 – 11p**
 - Decorations and table cloths – Discuss proposal from Vice Chair Braxton**

9. Reports – 30 minutes

1. Report on West County Forum

**Request for reimbursement for luncheon expense for attendance
\$25.00**

2. Report on Area Council on Aging Forums that were attended

3. Report on CARA California Association of Retired Americans

**Request for reimbursement for expenses of \$188.55 for hotel
accommodations.**

4. Discuss having executive board meetings the same day as regular commission meetings at 9-10a or 9:30-10a. Discuss attendee's role when attending executive meetings. Regular meeting to start from 10a-12n.

5. Report on 2024 Calendar workshop addition – Health workshop

6. Discuss planned 2024 Calendar workshops

7. Finance Report

Announcements

Adjourn

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