

CITY OF RICHMOND

Commission On Aging

Friday, September 1, 2023, 10 AM

**Richmond Memorial Auditorium, Farallon Room, 403 Civic Center Plaza,
Richmond, CA 94804**

Michelle Hayes, Chair, Myrtle Braxton, Vice Chair, Regina Whitney, Secretary, Rose Brooks,
Treasurer, Bev Wallace, Naomi Williams, Kiran Agarwal, Cate Burkhardt, Darlene Drapkin, Bryan Harris

This meeting is being held in a wheelchair accessible location. To request disability related accommodations to participate in the meeting, including auxiliary aids or services, please contact City Attorney's Office, ADA Coordinator, at 510-620-6509 at least five (5) business days before the meeting date.

AGENDA

- 1. Meeting called to Order by Chair Hayes**
- 2. Roll Call by Secretary Whitney – 5 minutes**
- 3. Liaison to COA, Vice Mayor, Gayle McLaughlin – 10 minutes**
 - A. Updates and other information**
- 4. TECH Training by Steven Lipson – 15 minutes**
- 5. Open Forum – 5 minutes**
- 6. Review and Approve Minutes – 5-10 minutes**
- 7. Staff Report: Department updates - 10 minutes**
- 8. Committee Reports – Action if necessary – 30 minutes**
 - A. Executive/Activities – Chair**
 - 1. Report out of Line Dance event – comments from commissioners and staff in attendance. Commissioner Whitney will report on survey findings that was distributed**
 - 2. Updates on COA calendar for 2023:**

**Senior Safety Summit: Securing Richmond's Older Adults Workshop
(9/27/23, 10-12) (Vice-chair Braxton)**

**Need agenda for event, how much time for main speakers
and speakers with table**

Flyers for event

October Retreat, October 6, 2023, 9a – 2p

Chair to appoint nominating committee

Review & revise standing committees

Review COA Manual

Planning for 2024 to be discussed at the October retreat

Winter Ball December 16, 2023, 6 – 11p

Review caterer submissions

B. Finance – Treasurer - Chair Brooks – 5 minutes

C. Education – Chair Burkhart – 5 minutes

D. Health, Nutrition, & Senior Centers – Chair Whitney – 5 minutes

E. Transportation – Chair Agarwal – 10 minutes

F. Legislative – Chair Whitney - 5 minutes

9. Announcements –

Meals on Wheels will be hiring Outreach Manager for West County

10. Adjourn

Community Services-Recreation Staff Liaison: Kymberlyn Carson-Thrower - (510)
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