

# CITY OF RICHMOND

## **Commission On Aging**

**Friday, July 7, 2023, 10 AM**

**Richmond Memorial Auditorium, Farallon Room**

**403 Civic Center Plaza, Richmond, CA 94804**

**Michelle Hayes, Chair, Myrtle Braxton, Vice Chair, Regina Whitney, Secretary, Rose Brooks, Treasurer,  
Bev Wallace, Naomi Williams, Kiran Agarwal, Cate Burkhart, Darlene Drapkin, Bryan Harris**

**This meeting is being held in a wheelchair accessible location. To request disability related accommodations to participate in the meeting, including auxiliary aids or services, please contact City Attorney's Office, ADA Coordinator, at 510-620-6509 at least five (5) business days before the meeting date.**

### **AGENDA**

- 1. Meeting called to Order by Chair Hayes**
- 2. Roll Call by Secretary Whitney – 5 minutes**
- 3. Liaison to COA, Vice Mayor, Gayle McLaughlin – 10 minutes**
  - A. Updates and other information**
- 4. TECH Training by Steven Lipson (15 minutes) – 10 minutes**
- 5. Open Forum – 10 minutes**
- 6. Review and Approve Minutes – 5-10 minutes**
- 7. Staff Report: Department updates - 10 minutes**
- 8. Presentation on Fall Prevention – Michele Alba, Fall Prevention Project Manager for Meals on Wheels, Diablo Region Division – 15 minutes**
- 9. Committee Reports – Action if necessary – 30 minutes**
  - A. Executive/Activities – Chair**

1. Updates on proposed COA calendar for 2023:
  - Plans for Fire Safety Workshop (9/27/23, 10-12) are upcoming (Vice-chair Braxton)
  - Line dance tournament upcoming on August 26, 2023 (Vice-chair Braxton)
  - October Retreat, October 6, 2023 from 9a – 2p
  - Winter Ball upcoming December 16, 2023
  - Planning for 2024 to be discussed at the October retreat
2. Debriefing of Juneteenth Festival – 5 minutes
3. Participation of commissioners at planned events – 5 minutes
4. New Business: COA Imaging - Commissioner Harris – 10 minutes
- B. Finance – Treasurer - Chair Brooks – 5 minutes
- C. Education – Chair Burkhart – Debrief on Scam workshop – 5 minutes
- D. Health, Nutrition, & Senior Centers – Chair Whitney – 5 minutes
- E. Transportation – Chair Agarwal – Transportation Concerns – 10 minutes
- F. Legislative – Chair Whitney - 5 minutes
10. Protocol for requesting agenda items to be added for meetings should be emailed to Chair Hayes by the Wednesday before executive board meeting, the 3<sup>rd</sup> Wednesday of the month. – 5 minutes
11. Announcements – Upcoming board and committee training July 12, 2023, 2p (everyone should have received an email.)  
Will be getting PowerPoint on Brown Act Training soon.
12. Adjourn

Community Services-Recreation Staff Liaison: Kymberlyn Carson-Thrower - (510) 620-6789  
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