

# CITY OF RICHMOND

## Commission On Aging

Friday, May 5, 2023, 10 AM

Richmond Memorial Auditorium, Farallon Room, 403 Civic Center Plaza, Richmond, CA 94804

Michelle Hayes, Chair, Myrtle Braxton, Vice Chair, Regina Whitney, Secretary, Rose Brooks, Treasurer, Bev Wallace, Naomi Williams, Kiran Agarwal, Cate Burkhart, Darlene Drapkin, Bryan Harris

This meeting is being held in a wheelchair accessible location. To request disability related accommodations to participate in the meeting, including auxiliary aids or services, please contact City Attorney's Office, ADA Coordinator, at 510-620-6509 at least five (5) business days before the meeting date.

## MINUTES

1. Meeting called to Order by Chair Hayes – 10:01 AM
2. Roll Call by Secretary Whitney – (Present) Hayes, Braxton, Whitney, Brooks, Williams, Burkhart, Drapkin, Harris, (Absent) Wallace, Agarwal
3. Liaison to COA, Vice Mayor, Gayle McLaughlin
  - A. Updates and other information – Richmond Senior Center is in need of (2) additional staff for programs and extend hours. Review of West County programs. Literacy Fair attendance 175, great success. Participants seemed to enjoy puppet show and speakers. West County Reads gave away 400+ books. Budget review coming up later this month and hope to have budget passed by June 20<sup>th</sup>.
4. TECH Training by Steven Lipson (15 minutes) – Artificial Intelligence training continued. Brown Act Reinstated, COVID Mandate is over. Discussion regarding electronic attendance: considered absent, can't vote, must post and be open to public.
5. Open Forum – Introduction of new member Byran Harris, Guest: Cheryl Maier introduction of Senior Circle at Nevin. Cordell Hindler provided email updates.
6. Review and Approve Minutes -Secretary Whitney will have for next meeting.
7. Staff Report: Department Updates, COA Binder and inserts – Manual with binders provided to each member present. Staff preparing for Senior Info Day has a request for Bryan to MC event. He has worked

program in the past as an employee. Upcoming special events: Senior Info Day & July 3<sup>rd</sup> Fireworks. R & R Chef is planning meals for 05/17.

**8. Committee Reports – Action if necessary**

**A. Executive/Activities – Chair**

**1. Discuss proposed COA calendar for 2023:**

Plans for Fire Safety Workshop are upcoming (Vice-chair Braxton) – need to secure a date with Richmond Fire Department for September 2023

Line dance tournament upcoming on August 19, 2023 (Vice-chair Braxton) – need to confirm price for event and light snacks for participants.

October Retreat, October 6, 2023, from 9a – 2p

Winter Ball upcoming December 16, 2023

Planning for 2024 to be discussed in October Retreat

Reminder that we will be participating in the May 17<sup>th</sup> Senior Information Day, 9:00a-400p. Need confirmation on schedule for staff set up, greeters, 50/50 raffle.

**2. Proposal to support the Older Adults Forever letter to Contra Costa County regarding changes in funding and restoration of funding for Older Adult Education through CAEP.**

**B. Finance – Treasurer - Chair Brooks: Current balance \$38,558.05**

**C. Education – Chair Burkhart: Update with Adult School Programs**

**D. Health, Nutrition, & Senior Centers – Chair Whitney: No Report, Need to follow up with John Marquez**

**E. Transportation – Chair Agarwal: No Report**

**F. Legislative – Chair Whitney: Adding Bryan to committee, No Report**

**9. Announcements**

**10. Adjourn: 12:08 PM**

Community Services-Recreation Staff Liaison:

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