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# Agenda

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**PLEASE NOTE: HYBRID MEETING FORMAT**

**AGENDA(s)**

**-REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

Tuesday, January 16, 2024, 5:00 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

**Members:**

**Eduardo Martinez, Mayor at Large**

**Melvin Willis, Councilmember District 1**

**Cesar Zepeda, Councilmember District 2**

**Doria Robinson, Councilmember District 3**

**Soheila Bana, Councilmember District 4**

**Gayle McLaughlin, Vice Mayor, District 5**

**Claudia Jimenez, Councilmember District 6**

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2. Livestream online at <http://www.ci.richmond.ca.us/3178/KCRT-Live>

#### HOW TO SUBMIT PUBLIC COMMENTS:

**In Person:** Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must complete and file a pink speaker's card with the City Clerk **prior** to the City Council's consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

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Open Session and City Council: **Please click the link below to join the webinar:**

<https://zoom.us/j/99312205643?pwd=MDdqNnRmS2k4ZkRTOWhIUldQOUF1Zz09>

**Passcode: ccmeeting**

**By iPhone one-tap:** US: +16699006833,,99312205643# or +13462487799,,99312205643#

**By Telephone:** Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

**Webinar ID: 993 1220 5643**

International numbers available: <https://zoom.us/u/aehrwCglSx>

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\*\*The mayor will announce the agenda item number and open public comment when appropriate.

**Via mail:** received by 1:00 p.m. the day of the meeting, sent to 450 Civic Center Plaza, 3rd Floor, Office of the Clerk, Richmond, CA 94804.

**Via eComments:** eComments are available once an agenda is published. Locate the meeting in "upcoming meetings" and click the comment bubble icon. Click on the item you wish to comment on. eComments can be submitted when the agenda is published and until the conclusion of public comments for the agenda item. Email your comment to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) should you have difficulty submitting an eComment during a meeting.

**Via email:** to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) by 1:00 p.m. the day of the meeting. Emails **MUST** contain in the subject line 1) public comments – Open Session prior to Closed Session; 2) public comments – Open Forum; or 3) public comments agenda item # [include the agenda item number].

Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: <http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>

***The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.***

**Procedures for Removing Items from the Consent Calendar:** Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar **(by 2 p.m. the day of the meeting)**.

Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

The Clerk's Office must be informed of any requests to remove items from the Consent Calendar. Items removed from the Consent Calendar shall be placed at the end of the agenda for consideration.

**CONDUCT AT MEETINGS:** Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

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**Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).**

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Pages

**A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION**

5:00 p.m.

**B. ROLL CALL**

**C. CLOSED SESSION**

**C.1 LIABILITY CLAIMS - (Government Code Section 54956.95):**

- Claimant: John Bruce  
Agency claimed against: City of Richmond
- Claimant: Jose Villalobos  
Agency claimed against: City of Richmond
- Claimant: Dedrick Riley  
Agency claimed against: City of Richmond

**C.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)**

- Sandoval v. Richmond Housing Authority

**C.3 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

- Agency Representatives: Sharrone Taylor and Jack Hughes

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

**C.4 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

- Title: City Attorney
- Title: City Manager
- Title: City Clerk
- Title: Confidential Investigative and Appeals Officer

**D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)**

**E. ADJOURN TO CLOSED SESSION**

**F. REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

6:30 p.m.

**G. PLEDGE OF ALLEGIANCE**

**H. ROLL CALL**

**I. STATEMENT OF CONFLICT OF INTEREST**

**J. ELECTION OF THE NEW VICE MAYOR FOR 2024**

The Richmond City Council shall elect from among its members a vice mayor to serve for 2024. In the absence or disability of the mayor, the vice mayor shall serve as the mayor. The vice mayor shall also represent the mayor upon the mayor's request. The vice mayor shall serve for a term of one year.

**K. AGENDA REVIEW**

**L. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION**

**M. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)**

**M.1 NEW EMPLOYEE REPORT - 1st Tuesday**

**N. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)(public comments allowed under Open Forum)**

**O. COMMENDATIONS, PRESENTATIONS, AND PROCLAMATIONS**

**O.1 Proclamation Recognizing Dr. Martin Luther King, Jr.**

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PROCLAMATION recognizing Dr. Martin Luther King, Jr. Day, and his contributions to the civil rights movement – Councilmember Cesar Zepeda (510-620-6593).

**O.2 Proclamation Honoring Successful Collaboration in the Reduction of Homicides**

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PROCLAMATION honoring Richmond's successful collaboration in the reduction of homicides – Vice Mayor Gayle McLaughlin, Councilmember Claudia Jimenez and Mayor Eduardo Martinez (510-620-6861).

**P. OPEN FORUM FOR PUBLIC COMMENT**

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

**Q. CITY COUNCIL CONSENT CALENDAR**

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

<b>Q.1</b>	<b>City Clerk's Office</b>	
<b>Q.1.a</b>	<b>City Council Meeting Minutes</b>	17
	APPROVE the minutes of the November 7 and December 5, 2023, Regular City Council meetings and the December 12, 2023, Special City Council meeting - City Clerk's Office (Pamela Christian 510-620-6513).	
<b>Q.1.b</b>	<b>Cancellation of January 23, 2024, Regular City Council Meeting</b>	45
	APPROVE the cancellation of the January 23, 2024, Regular City Council meeting - City Clerk's Office (Pamela Christian 510-620-6513).	
<b>Q.2</b>	<b>City Council</b>	
<b>Q.2.a</b>	<b>Comments on the AB 617 Draft Community Emissions Reduction Plan (CERP)</b>	47
	APPROVE the list of improvement requests; and DIRECT staff to submit them to Bay Area Air Quality Management District before the deadline for Public Comments on January 19, 2024 – Councilmember Claudia Jimenez (510-620-6565) and Mayor Eduardo Martinez (510-620-6503).	
<b>Q.3</b>	<b>Community Development</b>	
<b>Q.3.a</b>	<b>Amendments to Richmond Municipal Code Chapter 6.48 Gas Shut-Off Devices</b>	56
	ADOPT an ordinance (second reading) amending Richmond Municipal Code Chapter 6.48 adding a point-of-sale trigger to add a gas shut off device, in addition to the current construction trigger – Community Development Department (Lina Velasco/Chris Castanchoa 510-620-6764).	
<b>Q.4</b>	<b>Library and Community Services</b>	
<b>Q.4.a</b>	<b>Contract with WestEd to Support Evaluation Needs for the Richmond Fund for Children and Youth</b>	67
	APPROVE a contract with WestEd for third-party independent evaluation services required by Article 15(d) of the Richmond Charter for the Richmond Fund for Children and Youth in an amount not to exceed \$600,000, with a term commencing on July 11, 2023, and terminating on June 30, 2025 – Department of Children and Youth (LaShonda White 510-620-6828/Patrick Seals 510-307-8016).	

<b>Q.5</b>	<b>Mayor's Office</b>	
<b>Q.5.a</b>	<b>Proclamation declaring January 27, 2024, as International Holocaust Remembrance Day.</b>	<b>228</b>
	PROCLAMATION declaring January 27 <sup>th</sup> as International Holocaust Remembrance Day in the City of Richmond - Mayor's Office (Mayor Eduardo Martinez 510-620-6503/Vice-Mayor Gayle McLaughlin 510-620-6636).	
<b>Q.5.b</b>	<b>National Blood Donor Month 2024</b>	<b>231</b>
	PROCLAMATION declaring January as National Blood Donor Month in the City of Richmond - Mayor's Office (Mayor Eduardo Martinez 510-620-6503/Councilmember Claudia Jimenez 510-620-6636).	
<b>Q.6</b>	<b>Police Department</b>	
<b>Q.6.a</b>	<b>Resolution and Appropriation to Pay for Police Department's Service Weapon Package Replacement</b>	<b>234</b>
	ADOPT a resolution to APPROPRIATE \$62,025.21 from the Police Department's Asset Forfeiture Fund; and AUTHORIZE the increased expenditure with All State Police Equipment Co., from \$45,642.38 to a new total amount not to exceed \$107,667.59, to cover the remaining purchase order expenses for the Police Department's service weapon package replacement previously approved in Fiscal Year 2022-2023 – Police Department (Chief Bisa French 510-621-1802).	
<b>Q.6.b</b>	<b>Contract with LC Action Police Supply for the Purchase and Fitting of Ballistic Vests for Sworn Police Staff</b>	<b>241</b>
	APPROVE a contract with LC Action Police Supply in an amount not to exceed \$400,000, for a term beginning January 17, 2024, through January 16, 2029, for the purchase and fitting of police officer ballistic vests – Police Department (Chief Bisa French 510-621-1802).	
<b>Q.7</b>	<b>Public Works</b>	
<b>Q.7.a</b>	<b>Fleet Maintenance Software Upgrade</b>	<b>311</b>
	APPROVE an agreement with TT Faster, LLC, dba FASTER Asset Solutions, for an upgrade of the fleet management software to Faster Web 2023, for a total amount not to exceed \$157,500, including a one-time fee not to exceed \$88,000, and annual support and maintenance fees for approximately \$22,000 for Fiscal Year 2023-2024, \$23,000 for Fiscal Year 2024-2025, and \$24,500 for Fiscal Year 2025-2026 - Public Works Department (Daniel Chavarria 510-620-5478/Dee Karnes 510-231-3044).	

**Q.7.b Sole-Source Contract with Brightly Software for the City's Water and Energy Bill Payments**

APPROVE a sole-source contract with Brightly Software for a three-year subscription to their web-based utility/energy manager, for a total three-year subscription amount of \$18,708.87, including \$5,876.64 for the first year, \$6,229.24 for the second year, and \$6,602.99 for the third year, with a term beginning November 1, 2023, and ending October 31, 2026 – Public Works Department (Daniel Chavarria/Tawfic Halaby 510-620-5482).

**R. PUBLIC HEARINGS**

**R.1 THIS ITEM HAS BEEN CONTINUED TO THE FEBRUARY 20, 2024, CITY COUNCIL MEETING**

HOLD a public hearing on an appeal filed objecting to the Planning Commission's conditional approval of a Vesting Tentative Map, Major Design Review, and Density Bonus waivers to certain development standards, including a consistency checklist under CEQA for a 94-unit townhome project on a site located on Brickyard Cove Road; and ADOPT a Resolution denying the appeal and affirming the Planning Commission's action on the Brickyard Cove Residential Project - Community Development Department (Lina Velasco 510-620-6841).

**S. ADJOURNMENT**

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