

ECONOMIC DEVELOPMENT COMMISSION



Public Notice of a Regular Meeting

Please be advised that the City of Richmond Economic Development Commission will hold its regular meeting on:

**February 14, 2024 - 11:30 a.m. -1:00 p.m. at the 450 Civic Center Plaza, 1st Floor:
Richmond Room**

- AGENDA -

Diana Wear
CHAIR

Andrea Portillo-Knowles
VICE-Chair

1. 11:30 am - Call to Order
2. Roll Call & Check in - (5 minutes)
3. Approval of Minutes - (5 minutes)
 - a. 1-10-2024 Meeting
4. Report from EDC Chair & Vice Chair - (5 minutes)
5. Old and/or New Business (two parts) - (45 minutes)
 - a. Richmond City emails: review how to set up (5 minutes)
 - b. New (1): Standing Committee — (5 minutes)
 - c. New (2): Summary of ideas and group process — (40 minutes)

The exercise from the 1/10 meeting generated a lot of ideas. Now we need to agree on priorities and goals. Suggestions fell into 3 categories. Think about which areas you think EDC should focus on and where you might want to apply your talents and energy. For example, as you look at “businesses/jobs” you might deem “advanced manufacturing” as a key aspiration for Richmond, and the “principle” that guides your objectives might be “green/blue ideals.” Or, housing might be most prominent for you—choose your population (students, unhoused, or those needing medical care) and consider which principles might direct your efforts. We’re still at the “ideas” stage so this is not meant to be a commitment.

Industries to Bring to Richmond

| Businesses/Jobs | Human Resources | Principles |
|---------------------------|------------------------|-------------------------------------|
| High tech | Student housing | Stainability practices |
| Advanced manufacturing | Unhoused services | Evaluate Green/Blue ideals |
| Restaurants | Hospital | Health and wellness |
| Retail | | Entertainment |
| UC Berkeley presence | Relations w/ higher ed | Relations w/ businesses |
| Hotels/Conference Center | | Identify biz probs & concerns |
| Small business support | | Rebrand the city |
| Expand Public Sector jobs | | Work w/ ED to clarify biz processes |

Tangible Goals

| Businesses/Jobs | Principles |
|--------------------------------------|-------------------------|
| City Brochure for businesses | Present at City Council |
| Profile COR and what it has to offer | |
| Diversify economy | |
| International relationships | |

6. Council Liaison Zepeda news or report — (5 minutes)
7. Public Comments/Announcements/Handouts - (5 minutes)
8. Closing Comments, Chair Wear (2 minutes)

Next Meeting Date: March 13, 2024
1:00 pm - Adjournment

*Note: The EDC Ordinance attached

Crashelle Jackson
Allison Huie
Christina Kenney
James Lee
Kerby Lynch
Gloria Jean Sewell-
Murphy
Don Thompson
Orrian Willis
Reza Yazdi

Council Liaison:
Cesar Zepeda

Staff:

Lizeht Zepeda
Nannette Beacham
Shane Johnson
Kyle Lam

56.060 - Officers.

The commission shall elect from among their own number a chairman and a vice-chairman who shall serve in such capacity for **one year**. In the case of a vacancy in the position of chairman or vice-chairman, the commission shall elect a successor who shall serve for the predecessor's term. The commission shall appoint a secretary who may be, but need not be, a member of the commission.

3.56.070 - Powers and duties.

The specific powers and duties of the commission are as follows:

- (a) Work with state and local agencies, governing bodies, public and private organizations as appropriate to encourage economic development in the City;
- (b) Promote the interests of commercial and industrial development in metropolitan Richmond while giving due consideration to the interests of the neighborhoods and the overall quality of life in the City;
- (c) Review and comment on the City's program of providing economic development, business information and economic promotion services to the business community;
- (d) Review and comment on opportunities for enhancing economic development through major public works projects, emerging growth industries, annexations, use of redevelopment, ports development, etc.;
- (e) Review and comment on programs which may enhance employment of Richmond residents;
- (f) Perform other tasks related to the City's economic development as requested by the City Manager or City Council.

3.56.080 - Meetings.

The commission shall hold its first meeting within thirty days after all of its members have been appointed. At such meeting, the commission shall fix the time and place of regular meetings of the commission which shall not be less frequent than once each month. All meetings of the commission shall be open to the public.

3.56.090 - Rules and records.

The commission shall adopt rules for the transaction of the business of the commission, which rules shall, among other things, include the term of the secretary of the commission, the manner of calling and giving notice of special meetings and hearings, and the appointment and powers of standing committees. The commission shall keep records which shall be open to the public of its resolutions, transactions, motions, orders, findings and determinations.