



Agenda

PLEASE NOTE: HYBRID MEETING FORMAT

AGENDA(s):

- REGULAR MEETING OF THE RICHMOND CITY COUNCIL

Tuesday, June 4, 2024, 4:30 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

Members:

Eduardo Martinez, Mayor at Large

Melvin Willis, Councilmember District 1

Cesar Zepeda, Councilmember District 2

Doria Robinson, Councilmember District 3

Soheila Bana, Councilmember District 4

Gayle McLaughlin, Councilmember District 5

Claudia Jimenez, Vice Mayor, District 6

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1. KCRT – Comcast Channel 28 or AT&T Uverse Channel 99
2. Livestream online at <http://www.ci.richmond.ca.us/3178/KCRT-Live>

HOW TO SUBMIT PUBLIC COMMENTS:

In Person: Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must complete and file a pink speaker’s card with the City Clerk **prior** to the City Council’s consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

Via Zoom: Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must raise their hand once public comment is open. **The public speakers attending in person will be called first, followed by Zoom participants. Only those public speakers that have their hand raised once the speakers are called will be recognized.**

Open Session and City Council: **Please click the link below to join the webinar:**

<https://zoom.us/j/99312205643?pwd=MDdqNnRmS2k4ZkRTOWhUldQOUF1Zz09>

Passcode: ccmeeting

By iPhone one-tap: US: +16699006833,,99312205643# or +13462487799,,99312205643#

By Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 993 1220 5643

International numbers available: <https://zoom.us/u/aehrwCglSx>

To comment by video conference: click on the Participants button at the bottom of your screen and select the “**Raise Your Hand**” button to request to speak when Public Comment is being asked for. **When called upon, press the unmute button. After the allotted time, you will then be re-muted. ****

To comment by phone: you will be prompted to “**Raise Your Hand**” by pressing “***9**” to request to speak when Public Comment is asked for. **When called upon, you will be asked to unmuted by pressing *6.** After the allotted time, you will then be re-muted. Instructions of how to raise your hand by phone are available at:

[https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone.](https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone) **

**The mayor will announce the agenda item number and open public comment when appropriate.

Via mail: received by 1:00 p.m. the day of the meeting, sent to 450 Civic Center Plaza, 3rd Floor, Office of the Clerk, Richmond, CA 94804.

Via eComments: eComments are available once an agenda is published. Locate the meeting in "upcoming meetings" and click the comment bubble icon. Click on the item you wish to comment on. eComments can be submitted when the agenda is published and until the conclusion of public comments for the agenda item. Email your comment to cityclerkdept@ci.richmond.ca.us should you have difficulty submitting an eComment during a meeting.

Via email: to cityclerkdept@ci.richmond.ca.us by 1:00 p.m. the day of the meeting. Emails **MUST** contain in the subject line 1) public comments – Open Session prior to Closed Session; 2) public comments – Open Forum; or 3) public comments agenda item # _____ [include the agenda item number].

Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: <http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

Procedures for Removing Items from the Consent Calendar: Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar **(by 2 p.m. the day of the meeting)**.

Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

The Clerk's Office must be informed of any requests to remove items from the Consent Calendar. Items removed from the Consent Calendar shall be placed at the end of the agenda for consideration.

CONDUCT AT MEETINGS: Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

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aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to cityclerkdept@ci.richmond.ca.us or submitted by phone at 510-620-6513, ext. 9, or 510-620-6509. Requests made by mail to City Clerk's Office, City Council meeting, 450 Civic Center Plaza, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).

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Pages

A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION

4:30 p.m.

B. ROLL CALL

C. CLOSED SESSION

C.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)

- Winehaven v. City of Richmond
- Guidiville Rancheria of California, et al. v. United States of America, et al.
- North Coast Rivers Alliance et al./Point Molate Alliance et al. v. City of Richmond
- Hanlees Hilltop Buick et al. v. City of Richmond

C.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Significant exposure to litigation pursuant to paragraph (2) or (3) of Subdivision (d) [as applicable] of Government Code Section 54956.9)

- One case

C.3 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- Agency Representatives: Sharrone Taylor and Jack Hughes

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)

E. ADJOURN TO CLOSED SESSION



F. REGULAR MEETING OF THE RICHMOND CITY COUNCIL

6:30 p.m.

G. PLEDGE OF ALLEGIANCE

H. ROLL CALL

I. STATEMENT OF CONFLICT OF INTEREST

J. AGENDA REVIEW

K. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION

L. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)

L.1 NEW EMPLOYEE REPORT - 1st Tuesday

M. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)(public comments allowed under Open Forum)

N. OPEN FORUM FOR PUBLIC COMMENT

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

O. CITY COUNCIL CONSENT CALENDAR

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

O.1 City Clerk's Office

O.1.a Resolution calling and giving notice of municipal election on November 5, 2024

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ADOPT a resolution: (1) Calling and Giving Notice of the holding of a Municipal Election to be held on Tuesday, November 5, 2024, for the election of certain officers as required by the provisions of the Charter of the City of Richmond; (2) Requesting the Board of Supervisors of Contra Costa County to consolidate the Municipal Election with the Statewide General Election; and (3) Adopting regulations for candidates pertaining to the candidates' statements submitted to the voters, cost of the candidates' statements and other fees, word limit for candidates' statements; and actions to be taken for a tie vote – City Clerk's Office (Pamela Christian 510-620-6513).

O.2 City Council

O.2.a Observe National Gun Violence Awareness Day and Request for Funding Allocation 17

PROCLAMATION observing National Gun Violence Awareness Day; and DIRECT staff to APPROPRIATE a \$5,000 budget from the general fund to be used in support of activities including but not limited to a community vigil, educational outreach, and a public gathering to foster community solidarity against gun violence – Councilmember Bana (510-672-3490) and Mayor Eduardo Martinez (510-620-6503).

O.3 Economic Development

O.3.a Collection of Assessments for Downtown Richmond Property and Business Improvement District (DRPBID) 21

ADOPT a resolution allowing the City of Richmond to levy the property tax rolls of property owners subject to assessment under the Downtown Richmond Property and Business Improvement District (DRPBID) on the annual 2024-2025 property tax rolls – Economic Development Department (Lizeht Zepeda 510-620-6653/Antonio Banuelos 510-620-6741/Kyle Lam 510-620-6802/Nannette Beacham 510-620-1306).

O.4 Finance Department

O.4.a Update Guiding Fiscal Policy and Purchasing Policy 91

REVIEW and ADOPT updates to the Guiding Fiscal Policy and Purchasing Policy – Finance Department (Shasa Curl/ Nickie Mastay 510-620-6609/ Andrea Miller 510-620-6790/ Mubeen Qader 510-412-2077/ Antonio Banuelos 510-620-6741).

O.4.b Master Fee Schedule Update 136

ADOPT an ordinance (second reading) adjusting the dollar amount for proposed Developer Impact Fees using the two-and four-year phase in approach and other new user fees for services – Finance Department (Andrea Miller/Mubeen Qader/Antonio Banuelos 510-620-6741).

O.4.c State Audit Supplemental Update 318

RECEIVE a report regarding the City’s Corrective Action Plan update to State Audit No. 2021-806 – City Manager’s Office/Finance Department (Andrea Miller 510-620-6790/Mubeen Qader 510-412-2077)

- O.5 Human Resources**
- O.5.a Amend the Salary Schedule** 449
- ADOPT a resolution amending the salary schedule to add the senior permit technician classification, and to retitle and amend the salary for plan check engineer – Human Resources Department (Sharrone Taylor/Nickie Mastay 510-620-6602).
- O.6 Library and Community Services**
- O.6.a Accept and Appropriate Pacific Library Partnership Grant for Link+** 454
- ADOPT a resolution to ACCEPT and APPOPRIATE into the Fiscal Year 2023-2024 Library budget a Pacific Library Partnership grant for Link+ in the amount of \$8,130 – Community Services Department (LaShonda White 510-620-6828/Kate Eppler 510-620-5452).
- O.6.b ARPA-Funded Opportunities for Soccer Fields and Other Improvements at Shields Reid Park, Martin Luther King, Jr. Park, and Wendell Park.** 460
- RECEIVE an update related to soccer field and park improvements; APPROVE the recommended park design concepts at Shields Reid Park, Martin Luther King, Jr. Park, and Wendell Park, including the installation of artificial turf at Shields Reid Park; and AUTHORIZE the Director of Public Works to award the park project bid and execute the contract with the lowest responsive/responsible bidder for the stated park projects provided that the award is within the Council-approved budget – City Manager’s Office/Community Services Department/Public Works Department (Shasa Curl 510-620-6512/LaShonda White 510-620-6828/Daniel Chavarria 510-620-5478).
- O.7 Police Department**
- O.7.a Air Purifying Respirators for Richmond Police Department Special Weapons and Tactics Team Members** 488
- APPROVE the purchase of air purifying respirators from LC Action Police Supply for an amount not to exceed \$38,338.31 – Police Department (Chief Bisa French 510-621-1802).
- O.8 Public Works**
- O.8.a Abatement Report from the Public Works Director** 495
- RECEIVE a written abatement report from the public works director - Public Works Department (Daniel Chavarria 510-620-5478).

O.8.b Contract with Delta Grinding, Inc. for As-Needed Pavement Grinding and Sweeping Services 515

APPROVE a contract with Delta Grinding, Inc. in the amount of \$1,500,000 for as-needed grinder and sweeper services, for a three-year period beginning July 1, 2024, and ending June 30, 2027, with two additional one-year options to extend for an amount of \$500,000 per extension year – Public Works Department (Daniel Chavarria 510-620-5478/Rob Chelemedos 510-231-3007).

O.8.c Contract Amendment No. 1 with Verizon Connect NWF, Inc. 594

APPROVE a first contract amendment to the standard contract with Verizon Connect NWF, Inc., extending the term to June 30, 2026, and increasing the payment limit by \$120,000, for an aggregate amount not to exceed \$270,000 – Public Works Department (Daniel Chavarria 510-620-5478/Dee Karnes 510-231-3044).

P. BUDGET SESSION

P.1 Approval of Engineer's Report and Intent to Levy Assessments for Hilltop Landscape Maintenance District Fiscal Year 2024-2025 634

DISCUSS and ADOPT a resolution approving the Engineer's Report for Fiscal Year 2024-2025 for the Hilltop Landscape Maintenance District; DECLARE the City Council's intention to levy and collect annual assessments; and SET a public hearing about the proposed increased assessment for June 25, 2024, at 6:30 PM in the City Council Chambers at 440 Civic Center Plaza in the City of Richmond – Public Works Department (Daniel Chavarria 510-620-5478/ Robert Armijo 510-620-5477).

P.2 Approval of Engineer's Report and Intent to Levy Assessments for Marina Bay Landscaping and Lighting Maintenance District (LLMD) for Fiscal Year 2024-2025 706

DISCUSS and ADOPT a resolution approving the Engineer's Report for Fiscal Year 2024-2025 for the Marina Bay Landscaping and Lighting Maintenance District (LLMD); DECLARE the City Council's intention to levy and collect annual assessments; and SET a public hearing about the proposed increased assessments for June 25, 2024, at 6:30 PM in City Council Chambers at 440 Civic Center Plaza in the City of Richmond – Public Works Department (Daniel Chavarria 510-620-5478/ Robert Armijo 510-620-5477).

P.3 Review and Direction on Budget Checklist and changes to Proposed Budget 800

REVIEW the budget checklist for the Fiscal Year 2024-25 Proposed Operating Budget and Fiscal Year 2024-29 Five-Year Capital Improvement Plan; and PROVIDE DIRECTION to staff prior to final budget adoption – City Manager's Office/Finance Department (Nickie Mastay 510-620-6609/Andrea Miller 510-620-6790/Mubeen Qader 510-412-2077).

Q. NEW BUSINESS

- Q.1 Final Written Report of the Raftelis Workforce Analysis and PowerPoint Presentation 1114**

RECEIVE the final written report from Raftelis Financial Consultants regarding their workforce analysis – City Manager’s Office/Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602). **This item was continued from the May 28, 2024, meeting.**

- Q.2 Traffic Calming Division within the Department of Public Works 1236**

RECEIVE a presentation outlining the proposal to create a Traffic Calming Division within the Department of Public Works to address street, pedestrian, and bicycle safety concerns in the City; and DIRECT the allocation of funds to hire 2 Full-Time Equivalent (FTEs) in the Department of Public Works to manage the street calming, complete streets in an integrated and environmentally sustainable manner – Vice Mayor Claudia Jimenez (510-620-6565), Councilmembers Gayle McLaughlin (510-620-6636) and Doria Robinson (510-620-6568).

R. ADJOURNMENT

