



Regular Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, June 3, 2024 | 6:00 PM

- A.** Call to Order and Roll Call
- B.** Agenda Review and Modifications
- C.** Report from the Department
- D.** Public Forum
- E.** Consent Calendar:
 - E-1.** APPROVE the minutes of the March 4, 2024, meeting of the Richmond Fund for Children & Youth Oversight Board.
- F.** Oversight Board as a Whole
 - F-1.** RECEIVE a presentation from WestEd regarding updates on the evaluation of the Richmond Fund for Children and Youth.
 - F-2.** RECEIVE a presentation on the status of the Community Needs Assessment and Strategic Investment Plan
- G.** Open Session
 - G-1.** WORKING SESSION hosted by WestEd in the Shimada Room (Continuation of item F-1)
- H.** Adjournment

MEETING INFORMATION

Oversight Board Members

Khalieghya Dandie-Evans
Guadalupe Enllana
Teyona Galloway
Carol Hegstrom
Katherine Lee
Madiha Qader
Stephanie Sequeira

Staff Liaisons

Patrick Seals
Guadalupe Morales
Nicholas Delgado
Abdul Black

Director

LaShonda White

How to participate in Public Forum and/or speak on an agenda item in the meeting:

Public Comment via Email:

Comments can be submitted via email to youth@ci.richmond.ca.us. All comments received by 3:30 p.m. on the day of the scheduled meeting, will be provided to the Oversight Board during Public Forum or their respective agenda item, be considered a public record, and be considered before Oversight Board action. Email must contain in the subject line: **public comments – not on the agenda** or **public comments – agenda item #**. All public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted.

Speaker Registration – Public Forum: Anyone who wishes to address the Oversight Board on a topic that is not on the agenda and is relevant to the Oversight Board's purpose may file a Speaker's Request Form with Department staff PRIOR to commencement of the Public Forum portion of the meeting and will be called to address the Oversight Board during the Public Forum. The amount of time allotted to individual speakers shall be a maximum of two (2) minutes. If there are several speakers, the amount of time allowed may be modified at the Co-Chairs' discretion.

Speaker Registration – Public Comment on Agenda Items: Persons wishing to comment on an item on the agenda shall file a Speaker's Request form with Department staff PRIOR to the Oversight Board's consideration of the item. Once the agenda item is announced and discussion of the agenda item begins, only those persons who have previously submitted Speaker Request Forms shall be permitted to comment on the item. Speakers will be called to address the Oversight Board when the item is announced for discussion. Each speaker will be allowed two (2) minutes to address the Oversight Board on the item(s) for which the speaker is registered.

MEETING INFORMATION

Oversight Board members

Diego Castro Curry
Khaliaghya Dandie-Evans
Guadalupe Enllana
Teyona Galloway
Carol Hegstrom
Zeonta Johnson
Katherine Lee
Madiha Qader
Stephanie Sequeira

Staff Liaisons

Patrick Seals
Guadalupe Morales
Nicholas Delgado
Abdul Black

Director

LaShonda White

Conduct at Meetings: Oversight Board meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time in order to provide public comment, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the Oversight Board or the agenda item at hand, and may not cause immediate threats to public safety.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to youth@ci.richmond.ca.us or submitted by phone at (510) 620-6553. Requests will be granted whenever possible and resolved in favor of accessibility.



Special Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, March 4, 2024
Zoom Webinar Meeting

MINUTES

A. Call to Order and Roll Call

The meeting was called to order at 6:06 P.M. by Co-Chair Katherine Lee.

Present: Khaliaghya Dandie-Evans, Guadalupe Enllana, Carol Hegstrom, Madiha Qader, Stephanie Sequeira

Absent: Teyona Galloway

Vacancies: 8 Vacancies

Staff

Liaison: Patrick Seals, Guadalupe Morales, Nicholas Delgado, Abdul Black – Present

B. Agenda Review and Modifications

None.

C. Report from the Director

The department staff briefed the Board with several updates. Nicholas Delgado, the Staff Liaison, summarized recent events and opportunities, including the closure of the ECIA Grant Application period. He mentioned that a total of 66 applications were received, and the staff had completed an initial review of them. Additionally, he provided an update on the progress of the Community Needs Assessment, highlighting the completion of 25 interviews with stakeholders. He informed the Board that Public Works consultants would be conducting further work through ten focus groups from March 11th to 13th.

Abdul Black, another staff member, recapped various recent events. These included the highly attended City's Black History Celebration event, the successful relaunch of the E-Bike

program in February following months of inactivity, and the Memorial Service for Mayor Irma Anderson, the first female Black mayor of the City of Richmond. He also reported on the successful Recreation Community Clean-Up held at the Richmond Recreation Complex.

D. Public Forum

There were no public speakers and no submitted written comments.

E. Consent Calendar

E-1. APPROVE the minutes of the March 4, 2024 meeting of the Richmond Fund for Children & Youth Oversight Board.

A motion was made to approve the minutes by Boardmember Enllana, seconded by Boardmember Hegstrom, and was approved unanimously by all present Boardmembers.

F. Oversight Board as a whole

F-1. ELECT two (2) Oversight Board members (one (1) youth and one (1) adult) to serve as Oversight Board Co-Chairs

Staff Liaison Nicholas Delgado presented an overview of the agenda item and facilitated the election of new Co-Chairs for the Oversight Board. He outlined the responsibilities associated with the two Co-Chair positions, which include requirements for both youth and adult representatives. These responsibilities involve chairing all meetings of the Oversight Board, collaborating with staff to set the agenda, and maintaining order and decorum during meetings.

He explained the election process, which entails nominations from within the Board, distribution of voting materials by staff, voting by Board members, tabulation of votes by staff, and the election of new Co-Chairs based on a majority vote.

Staff then proceed with the election. After tabulating votes, Guadalupe Enllana will serve as the next Adult Co-Chair and Katherine Lee was voted as the Youth Co-Chair for a second term.

There was no public comment.

F-2. RECEIVE a presentation from WestEd regarding updates on the evaluation of the Richmond Fund for Children and Youth.

Staff Liaison Patrick Seals provided a brief overview of the agenda items that the consultants of West Ed, Nicole Strayer, Alexis Grant, and Jacquelyn Tran which included providing an update on evaluation planning and community engagement, a presentation of the RFCY logic model and feedback, and the youth experience survey working session. There was further discussion.

The presentation concluded and WestEd noted next steps including developing long-term metrics, a survey development, RFCY data collection processes, a youth data collection team, and a data collection pilot.

G-1. Open Session

G-1. WORKING SESSION hosted by WestEd in the Shimada Room (Continuation of item F-2)

WestEd proceeded with the working session of the Oversight Board.

H. Adjournment

There being no further business, Co-Chair Guadalupe Enllana adjourned the meeting at 8:00 P.M.

Staff Liaison

Approved:

Katherine Lee, Co-Chair

Guadalupe Enllana, Co-Chair



AGENDA REPORT

Department of
Children and Youth

DATE: June 3, 2024

TO: Members of the Richmond Fund for Children and Youth Oversight Board

FROM: LaShonda White, Deputy City Manager – Community Services
Nicholas Delgado, Associate Management Analyst

SUBJECT: WESTED PRESENTATION AND EVALUATION UPDATE

RECOMMENDED ACTION:

RECEIVE a presentation from WestEd regarding updates on the evaluation of the Richmond Fund for Children and Youth.

FINANCIAL IMPACT OF RECOMMENDATION:

There is no financial impact.

DISCUSSION:

Discussion

In collaboration with the Fund, WestEd, a non-profit educational research organization, is actively engaging the Richmond Fund for Children and Youth Oversight Board in refining the RFCY Theory of Change, survey development, qualitative data collection, report generation, and technical assistance.

WestEd will provide a comprehensive update, covering the latest developments in evaluation planning, community engagement efforts, enhancements to the RFCY logic model, insights derived from feedback on the logic model and research questions, and a dedicated working session focused on the development of the Youth Experience Survey. This ongoing evaluation process, spanning fiscal years 2021-22, 2022-23, and 2023-24, includes data collection, analysis, and reporting.

Next Steps:

As we move forward, WestEd is focusing on refining metrics and survey development, streamlining data collection processes, assembling a specialized youth data collection team, and initiating a pilot phase for data collection. Additionally, the team is gearing up for the end of Fiscal Year 2023-24 surveys, ensuring comprehensive data collection and analysis for ongoing evaluation efforts.

ATTACHMENTS:
Attachment 1 – WestEd Slide Deck

Richmond Fund for Children and Youth Evaluation Update

Presented at the RFCY Oversight Board Meeting
June 3, 2024



Agenda



- 1. Data sources**
- 2. Youth data collectors**
- 3. Pilot data collection**
- 4. Performance measures**
- 5. What's next**



EVALUATION PLAN

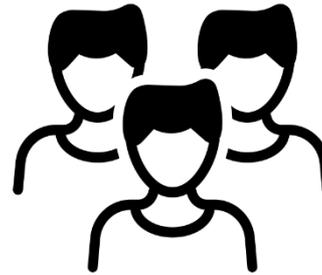
What will the evaluation measure?



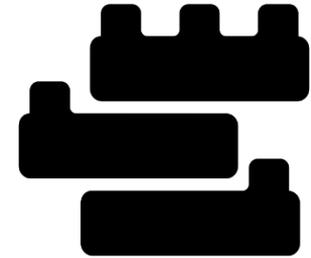
**Service
delivery**



**Service gap
reduction**

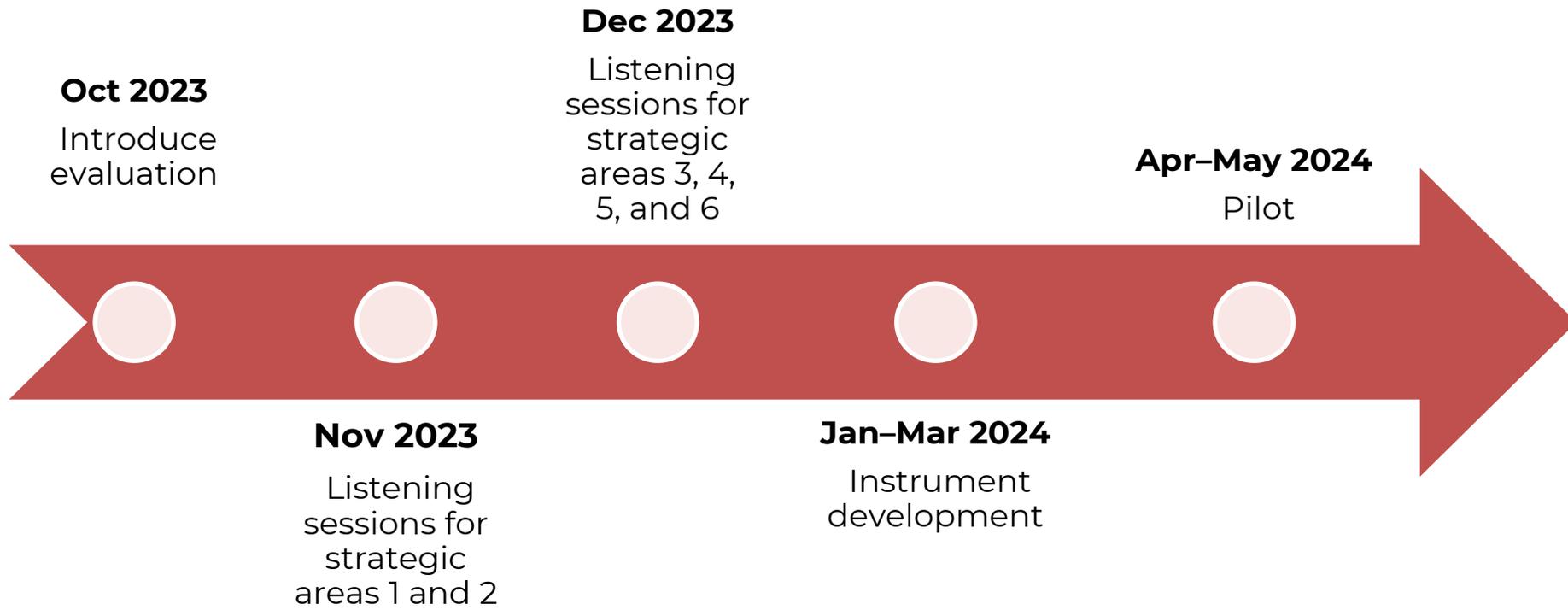


**Youth
outcomes**



**Capacity
building**

Evaluation Planning Process





The diagram features a central dark blue circle with the text "Evaluation Plan" in white. Five light blue arrows point towards this central circle from surrounding dark blue rounded rectangles. The rectangles are labeled: "Grantee survey" (top-left), "Service provision data" (top-right), "Student survey" (bottom-left), "Parent survey" (bottom-center), and "Document review" (bottom-right).

Evaluation Plan

Grantee
survey

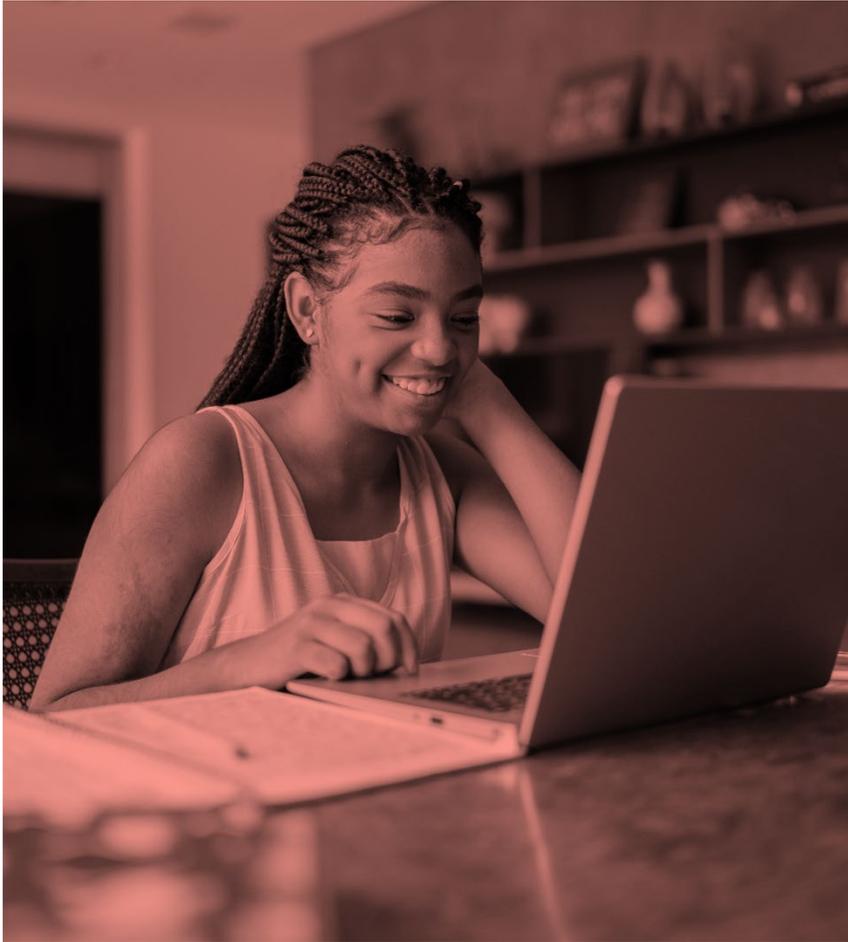
Service
provision
data

Student
survey

Parent
survey

Document
review

Student Survey



On average, 8 minutes to complete

7 core domains

7 supplemental modules

Demographic questions

Survey Administration Options

Option 1: Asynchronous, for programs offering 1:1 services

Program staff share the survey link with each youth to complete during their meeting with them or shortly after.

Option 2: Onsite with limited WestEd support

Program staff administer the survey link and/or paper copies of the survey onsite on a set date and time on a program day (or multiple times in the same day or week, as applicable).

Option 3: Onsite with WestEd support

Same as option 2, but WestEd and youth data collectors facilitate survey administration.

Youth Data Collector Roles

- For option 3 administration
- Help youth access the online survey
- Pass out and collect paper surveys
- Answer questions people have about specific survey questions
- Help youth who need support taking the survey



Grantee Survey

Domains

- Satisfaction with Richmond Department of Children and Youth (RDCY) services and supports
- Interest in RDCY-sponsored technical assistance, resources, and supports



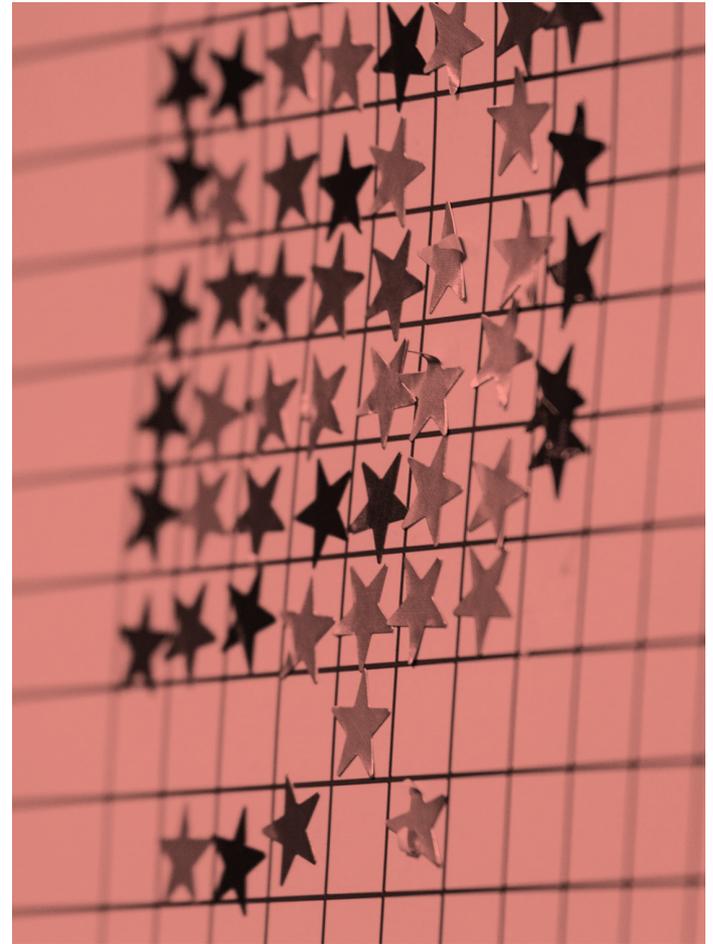
Parent Survey



- To capture the experience of children under age 10
- Includes all core module topics
- Includes supplemental modules for building connections, academic engagement, and health

Service Provision Data

- Quarterly reports
- Year-end reports
- Numbers served by quarter
- Race, ethnicity, age, zip code of children and youth served



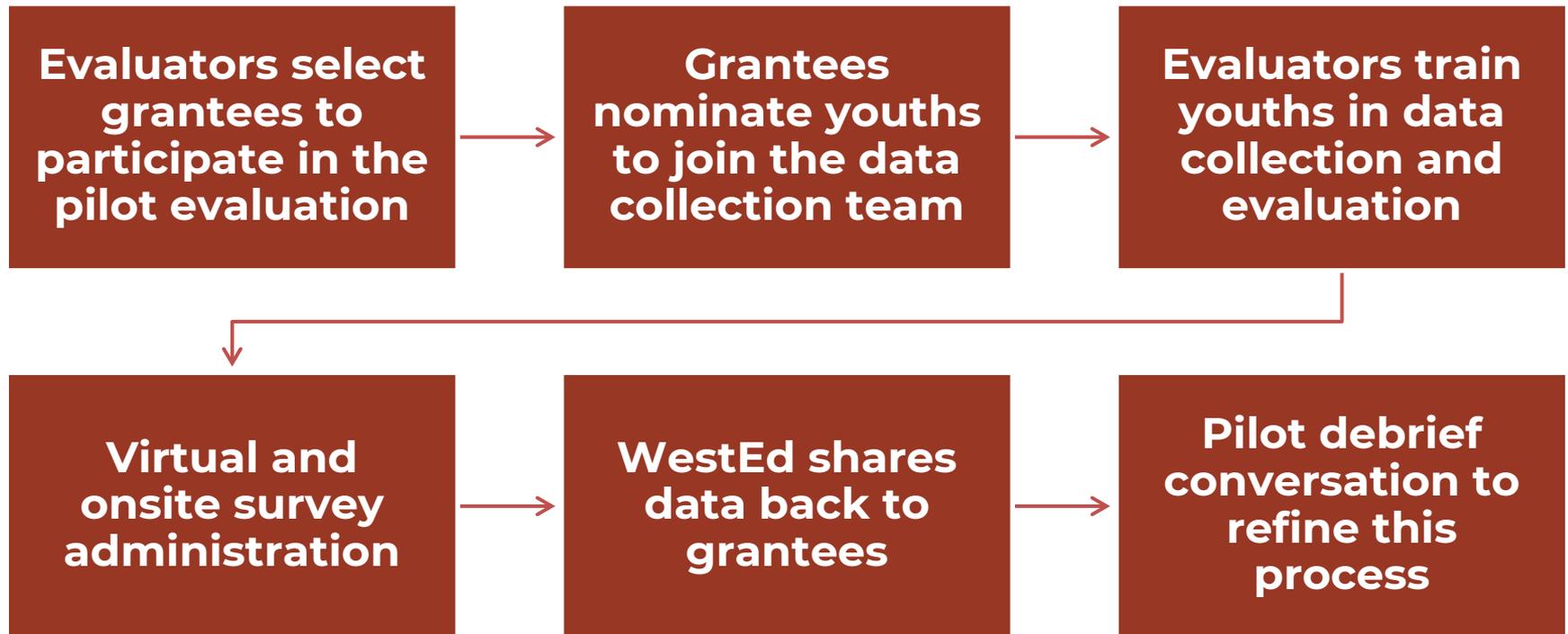


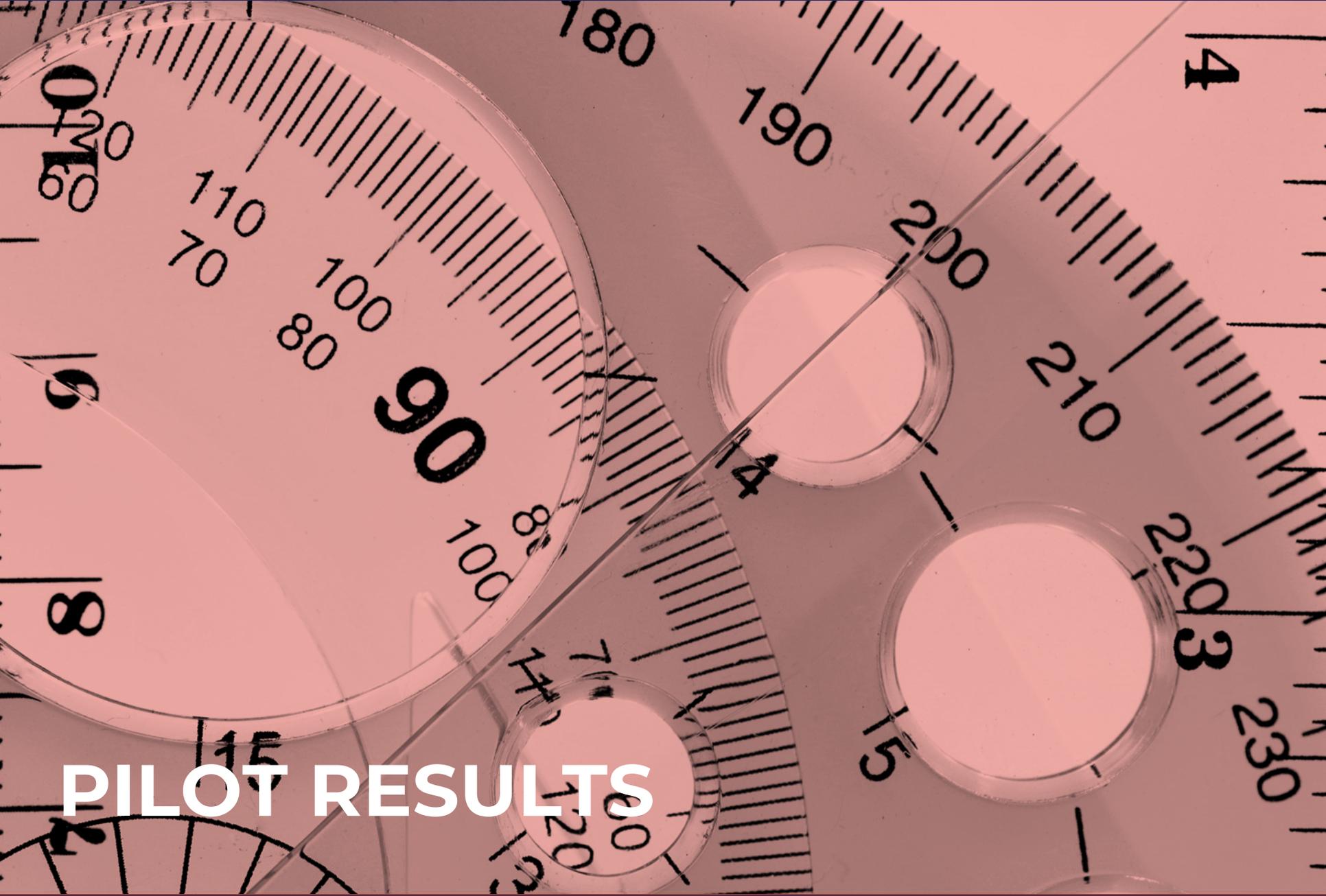
EVALUATION PILOT

Evaluation Pilot Sites

Program	Administration
Sister Circle	Paper, onsite
Bridges From School to Work	Online, asynchronous
Social Progress, Inc.	Online, onsite, without WestEd support
Community Violence Solutions Healing, Optimism, Perseverance, and Empowerment (HOPE) therapy services	Online, onsite, without WestEd support
Contra Costa Family Justice Alliance/ Family Justice Center	Online, onsite, without WestEd support
East Bay Center for the Performing Arts Young Artists Diploma Program	Online and paper, onsite with WestEd support

Pilot Process





PILOT RESULTS

Pilot Findings

95%

agreed or
strongly
agreed

**I like
this program.**

98%

agreed or
strongly
agreed

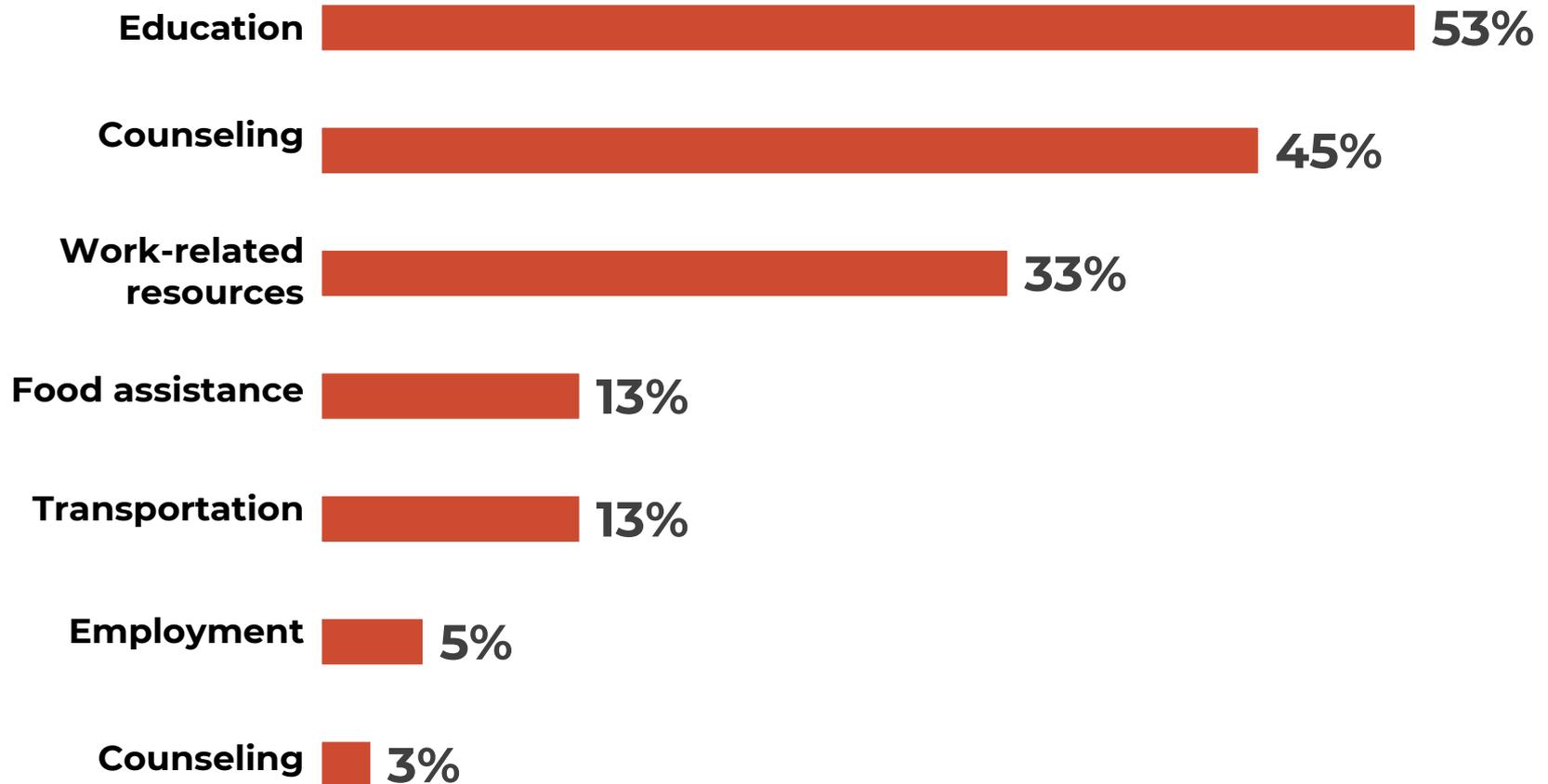
**There is an adult
at this program
who cares about
me.**

93%

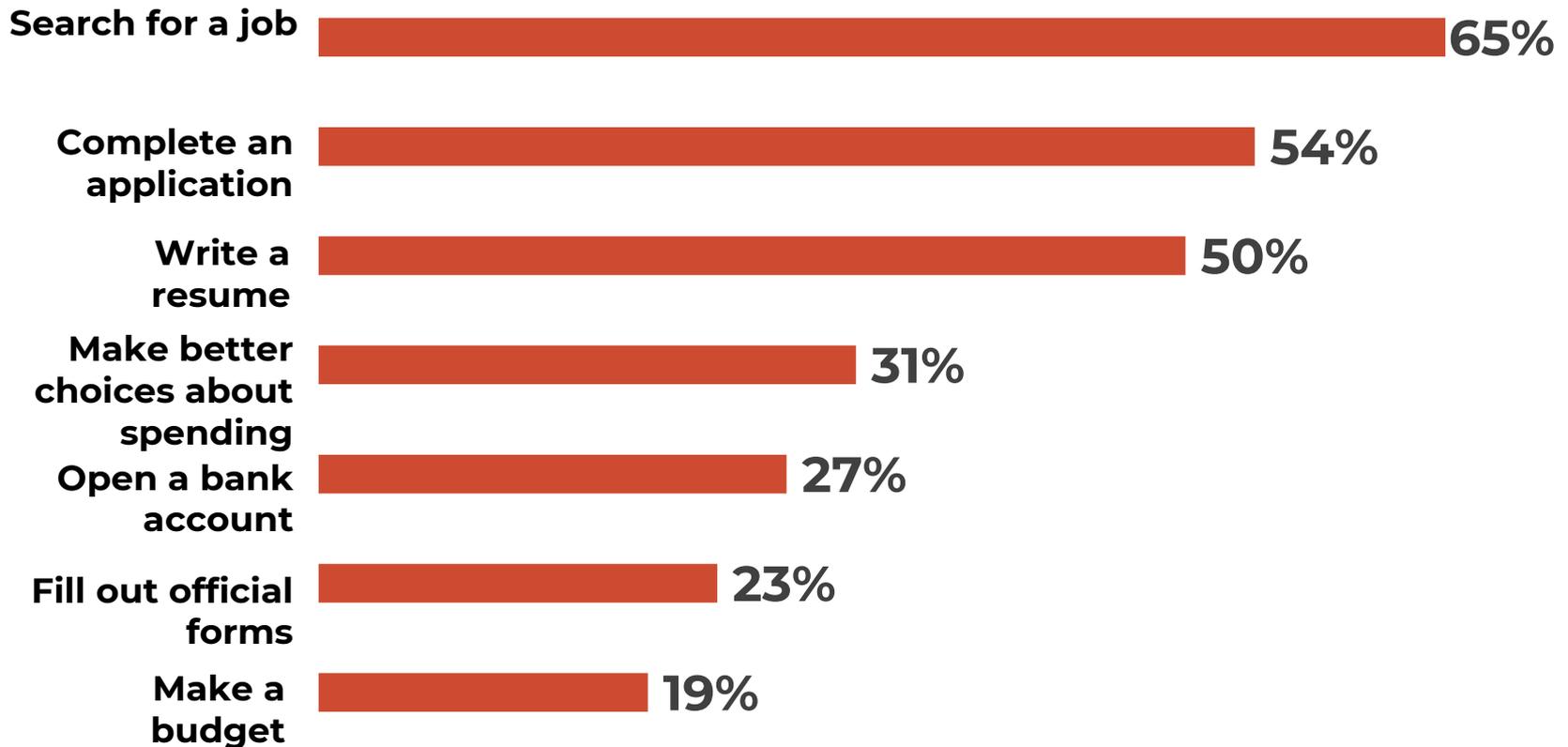
agreed or
strongly
agreed

**I can usually be
myself in this
program.**

Surveyed youth said RFCY programs connected them to resources such as ...



Surveyed youth said RFCY programs helped them ...



Grantee Survey Findings

100%

agreed or strongly agreed that ...

**I view RDCY staff as
valuable partners in
this work.**

**RDCY staff respond
to questions or
concerns within a
few business days.**

80%

**were satisfied with
services and
supports provided
by RDCY.**

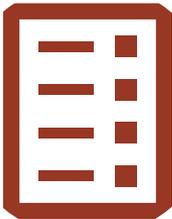
What's Next

1

Year 1 Report



Qualitative protocol development



Summer program data collection



Any questions?

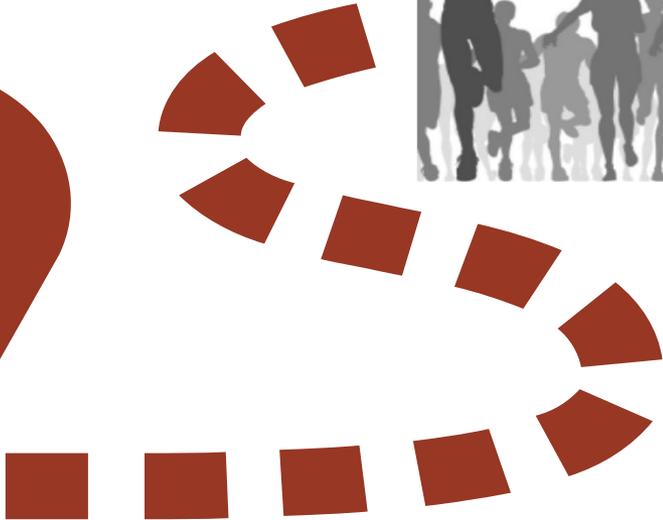


**How do we define
program quality?**

A **performance measure** is a number or a quantity that tells us how well a program is performing.



Benchmarks



Benchmarks are communicated goals on the path toward 100%.

Help us determine the benchmarks.

Menti.com

Code: **9190 3537**





Contact Us

RFCYEvaluation@wested.org



AGENDA REPORT

Department of
Children and Youth

DATE: June 3, 2024

TO: Members of the Richmond Fund for Children and Youth Oversight Board

FROM: LaShonda White, Deputy City Manager
Nicholas Delgado, Associate Management Analyst

SUBJECT: RICHMOND FUND FOR CHILDREN AND YOUTH COMMUNITY NEEDS
ASSESSMENT AND STRATEGIC INVESTMENT PLAN CONSULTANT

RECOMMENDED ACTION:

RECEIVE a presentation on the status of the Community Needs Assessment and Strategic Investment Plan

FINANCIAL IMPACT OF RECOMMENDATION:

There is no financial impact related to receiving this report.

DISCUSSION:

Background

On December 19, 2023, the Richmond City Council approved a contract between the Richmond Department of Children and Youth and Public Works LLC, with an allocation not to exceed \$215,000 for the facilitation of the second Community Needs Assessment (CNA) and Strategic Investment Plan (SIP). Public Works LLC was entrusted with the task of guiding the community input process for the assessment, ensuring that the voices and perspectives of key stakeholders were comprehensively captured.

Timeline and Process

Public Works LLC, in collaboration with departmental staff, meticulously executed the timeline and process outlined below for the Community Needs Assessment and Strategic Investment Plan:

- Key Interest Holder Interviews: Successfully conducted from February to March 2024 (on-site presence from February 5-9), engaging stakeholders representing diverse sectors of the community.

- Interest Holder Focus Groups: Skillfully facilitated from February to March 2024 (on-site presence from March 4-8), fostering dialogue and gathering in-depth insights on community needs and priorities.
- E-Surveys: Thoughtfully designed and administered from March to May 2024, reaching a wide range of community members to gather quantitative data.
- Visioning Event: Successfully organized on May 9, 2024, providing a platform for community members to articulate their aspirations and visions for the Richmond youth.

Completion of Community Input Process

Public Works LLC has successfully concluded the community input phase for the Community Needs Assessment, marking a significant milestone in the project's progression. This information was collected through an extensive scope of engagement activities within the Richmond community. Through the orchestration of 11 distinct focus groups, 25 key informant interviews, and the solicitation of feedback from 200 community survey respondents, community perspectives have been incorporated into the assessment process. Additionally, the resounding success of a visioning event, attended by 80 participants, further enriched the depth and breadth of insights gathered.

These diverse engagement efforts have yielded invaluable findings, culminating in the identification of five core categories of needs:

- Mental Health & Behavioral Needs
- Physical Health & Access Needs
- Learning Needs,
- Community, Safety & Belonging Needs
- Supportive Services Needs.

This meticulous approach ensures that the resulting strategic investment plan is firmly rooted in the nuanced realities and aspirations of the community.

Next Steps

Public Works LLC is currently in the crucial phase of synthesizing the gathered insights and data into the final drafts of both the Community Needs Assessment and the Strategic Investment Plan. Staff anticipates that the draft of the Community Needs Assessment will be ready at the end of June. To further refine the Strategic Investment Plan, a virtual Community Insight Session will be hosted on June 26, inviting community members to contribute their perspectives and insights. The Strategic Investment Plan is scheduled to be presented to the Oversight Board on August 5.

ATTACHMENTS:

Attachment 1 – Public Works LLC – Slide Deck Presentation



RICHMOND FUND FOR
CHILDREN & YOUTH

Richmond Fund For Children & Youth Oversight Board Update Community Needs Assessment



RICHMOND FUND FOR
CHILDREN & YOUTH

Agenda

- Review Community Engagement Process of the Community Needs Assessment.
- Review the Secondary Analysis Component.
- Share What We've Learned: Highlights of Five Core Needs.
- Review Next Steps



How We've Learned About Needs



Community Engagement and Secondary Research

FOCUS GROUPS

African American Youth
Asian American Pacific
Islander Youth
Immigrant Family Youth
Justice Impacted Youth
Latinx Youth
LGTBQ+IA Youth
Parent/Caregiver Group
Teacher/Counselor Group
Transitional Age Youth
Unhoused Youth

COMMUNITY ENGAGEMENT

- Key Informant Interviews (25)
- Focus Groups (110 Participants)
- Community Survey (200 Respondents).
- Visioning Event (80 Participants)

415 VOICES

Community
Visioning
Event:
Voices Being
Heard



Secondary Data

- US Census Data
- American Community Survey (ACS)
- Dashboards, Scorecards and data Depositories"
- Statistical reports (crime, agriculture)
- Research Reports
- Governmental Department Reports | City Reports
Bills and Legislation Documents
- Surveys (e.g. Juvenile Detention Profile Survey; CA
Healthy Kids Survey)
- Association Data, Briefs and Reports
- Articles and reports on the Impact of Covid-19 on
Education
- Child Opportunity Index
- GIS Mapping

What We've Learned About Needs



Community Engagement and Secondary Research

Five Core Categories of Needs

**MENTAL HEALTH
& BEHAVIORAL
NEEDS**

**PHYSICAL
HEALTH &
ACCESS NEEDS**

**LEARNING
NEEDS**

**COMMUNITY,
SAFETY &
BELONGING
NEEDS**

**SUPPORTIVE
SERVICES NEEDS**



IMPACT OF POVERTY IS **FOUNDATIONAL** ACROSS ALL NEEDS

- Many needs are **caused** by poverty.
- Most needs are **exacerbated** by poverty.
- Poverty Rate in Richmond is High: Nearly one-third of population is at 200 % FPL.
- Children and Youth living in neighborhoods of **Concentrated Poverty** are especially vulnerable to its impact.
- Child Opportunity Index that will be cited and reviewed in the final Community Needs Assessment Report will show high numbers of Richmond youth living in concentrated poverty neighborhoods.

The Five Core Categories of Needs

Major Highlights



Mental & Behavioral Health

Youth in all focus groups say anxiety and depression is common among peers.

Survey Respondents (90%) rate need for Mental & Behavioral Health Services “Very High or High.”

Over half (53%) say mental & behavioral health needs are **not** being met in Richmond.

- **Stressors of living in poverty, bullying, discrimination, constant state of worrying about safety & exposure to violence taking a toll.**
- **Lack of access to counseling & therapy services. Long waiting lists.**
- **Youth want 1:1 therapy (virtual & in-person) and group sessions.**
- **Parents/caregivers need guidance to recognize mental health issues & how to support their child.**
- **Social Isolation from pandemic still being felt. Screen Addiction more severe.**



Physical Health & Access

Parents & Grandparents are keeping children inside due to fear for their safety. As one grandparent related:

“I feel so bad not letting my grandchild play in the park. I’m making him into an introvert.”



- **Need for parks & open spaces to be safe to socialize, play, & congregate.**
- **High desire & need for access to healthy foods, nutrition & fitness programs.**
- **High need for affordable walk-in clinics and urgent care centers**
- **Increased rates of addictions, substance abuse, self-harm, and obesity.**
- **High need for drug awareness, prevention and treatment programs. (Youth, parents & teachers).**
- **Need for more outdoor activities (hiking, gardening, camping).**

Learning Needs

The need for career and college prep guidance was the number one ranked learning need by 92% of survey respondents.

The second highest ranking need is providing parents/caregivers training to support their children's learning needs.



- Learning loss from the pandemic is still being felt as students try to catch up.
- **Third-grade reading levels and other learning benchmarks have been negatively impacted by pandemic.**
- **Very high need for career and college preparation with 1:1 mentoring & guidance.**
- **Schools seen as under-resourced in meeting high demand of multiple learning needs.**
- **High need for homework assistance, and mentors, after-school programs that support learning (e.g. STEM programs)**
- **High need for early childhood education and Pre-K readiness.**

Community, Safety & Belonging Needs

Creating safe, public spaces to build and nurture community is seen as highly & urgently needed.

Very High Need and support for more community centers providing children and youth with after-school programs, enrichment activities, sports-recreational programs, and performing arts.



- Fear of safety is extremely high seen by youth focus groups, interviewees, & survey respondents.
- **Living with fear and violence is becoming “normalized” among youth as in “It’s just something you have to live with.”**
- **Youth want to congregate and “chill” with friends. They see the diversity of Richmond as a strength.**
- **Youth among priority populations report being seen through a lens of harmful stereotypes.**
- **Justice-Impacted youth and LGBTQ+IA groups report high levels of being “othered.” and isolated.**

Supportive Services: Navigation, Multi-generational, Transportation

These three essential areas cut across the Five Core Categories of Needs.

Addressing them enhances meeting all needs.



- Youth services throughout Richmond are largely siloed and difficult to access and navigate from a community member/youth perspective.
- High desire for “peer navigators” and universal application among providers for health & social services.
- Lack of transportation repeatedly cited as preventing participation in activities after school, part-time jobs, summer camps.
- High need for programs and community centers to offer support to parents and grandparents as a holistic way of supporting children.

Bringing This All Together



We're working on the final draft of a Community-Facing Report with dynamic graphics and content covering the highlights presented in this update.

MEETING THE NEEDS OF RICHMOND'S CHILDREN & YOUTH



Next Steps

- Community Needs Assessment Report June 28, 2024.
- Develop the Strategic Investment Plan: Build on the CNA and Ideas Generated from Visioning Event. (June-July)
- Hold a Virtual Community Insight Session on Basics of the Strategic Investment Plan on June 26th.
- Strategic Investment Plan August 5, 2024.