



Special Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, February 5, 2024
Zoom Webinar Meeting

MINUTES

A. Call to Order and Roll Call

The meeting was called to order at 5:34 P.M. by Co-Chair Teyona Galloway.

Present: Khaliaghya Dandie-Evan, Guadalupe Enllana, Teyona Galloway, Carol Hegstrom, Madiha Qader, Stephanie Sequeira

Absent: Katherine Lee

Vacancies: 8 Vacancies

Staff

Liaison: LaShonda White, Patrick Seals, Guadalupe Morales, Nicholas Delgado, Abdul Black – Present

B. Agenda Review and Modifications

None.

C. Report from the Director

Department staff provided some updates to the Board. Abdul Black provided a recap of events that concluded in the past few weeks, including Martin Luther King Jr. Day of Service, the Snow Ball Scholarship reception, and Snow Day at Nicholl Park. He highlighted some events coming up as the Egg Hunt taking place on March 23, 2024, and the Co-Chair Elections for the Oversight Board. Patrick Seals also noted the deadline for the ECIA grant application due Friday, February 9, 2024, and encouraged the Oversight Board to spread the information to their networks.

D. Public Forum

1. Cordell Hindler emailed a written comment (attached).
2. Vanice Robinson, Operation and Communications Manager at the Early Childhood Mental Health Program, emailed a written comment (attached).

E. Consent Calendar

E-1. APPROVE the minutes of the December 4, 2023 meeting of the Richmond Fund for Children & Youth Oversight Board.

F. Oversight Board as a whole

F-1. RECEIVE an introductory presentation from Public Works and LISTEN to an update on the Community Needs Assessment and Strategic Investment Plan (LaShonda White/Patrick Seals 620-6512).

The Public Works LLC team, including President Eric Schnurer, Project Coordinator Jeanette Sanchez, and Stakeholder Specialist Kristi Guillory presented this agenda item.

Mr. Schnurer presented an update on the Community Needs Assessment and Strategic Investment Plan to the Oversight Board. He presented a detailed timeline for the assessment process, including key activities such as interviews, focus groups, e-surveys, and a visioning event. He also highlighted their successful track record in developing impactful programs for municipal and state governments across the nation. He noted the next steps for the Fund involve an intensified engagement with the Richmond community and leveraging key interest holders to contribute to the formulation of the Community Needs Assessment and Strategic Investment Plan (CNA/SIP). The report is expected by the end of April 2024.

The Public Works LLC proceeded with a stakeholder engagement activity with the Oversight Board, including discussions on focus areas for stakeholder engagement, and questions pertaining to gathering data around these focus areas and focus populations. Discussion ensued.

F-2. RECEIVE a presentation on updates to the Richmond Department of Children and Youth's recruitment plan.

Staff Liaison Guadalupe Morales provided a comprehensive update on their recruitment plan. She noted that currently, the Board comprises seven seated members out of a total of 15, leaving eight vacancies to be filled by the end of 2024 and that internal efforts are

underway to redefine priorities for Board members, ensuring a valuable experience with enhanced skills and expanded networks.

Morales noted the key points of the proposed Youth Board Recruitment Workplan, outlining a strategic approach to engage potential members. This includes an analysis of interest holders in youth development, education, and community engagement. City Staff will meet with various groups, including the Service Provider Working Group, community-based organizations, local high schools, neighborhood councils, and City Departments. A social media campaign and active participation in community events are part of the plan, with key performance indicators to track success. Staff committed to providing regular updates on progress and adjustments to the Oversight Board, with a comprehensive update scheduled for a future meeting. Discussion ensued.

Morales emphasized their commitment to bringing back a detailed progress report on the Recruitment Workplan, including an analysis of implemented strategies and outcomes.

G. Adjournment

There being no further business, Co-Chair Guadalupe Enllana adjourned the meeting at 8:17 P.M.

Approved:

Staff Liaison

Zeonta Johnson, Co-Chair

Guadalupe Enllana, Co-Chair