



Regular Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, October 2, 2023

MINUTES

A. Call to Order and Roll Call

The meeting was called to order at 6:06 P.M. by Co-Chair Katherine Lee.

Present: Guadalupe Enllana, Carol Hegstrom, Katherine Lee, Madiha Qader,
Stephanie Sequeira

Absent: Diego Castro Curry, Khaliieghya Dandie-Evans, Teyona Galloway

Vacancies: 7 Vacancies

Staff

Liaisons: LaShonda White, Patrick Seals, Guadalupe Morales, Nicholas Delgado,
Abdul Black – present

B. Agenda Review and Modifications

Agenda item F-1 was tabled to the next regular meeting of the Oversight Board as WestEd was not available for this meeting.

C. Report from the Director

Grant Manager Patrick Seals gave an update on behalf of Director LaShonda White. Patrick introduced Guadalupe Morales as a new Management Analyst for the Department of Children and Youth. Management Analyst Nicholas Delgado gave a quick overview of the new technological updates in the Council Chambers. Director White also congratulated

Grant Manager Seals for his promotion gave a brief rundown of his new responsibilities. Analyst Delgado also noted that Board Member Devin Dinh has resigned due to his studies abroad as he continues to pursue his Bachelor's Degree. He also gave a brief summary of staffing attending the recent El Sobrante Stroll event.

D. Public Forum

1. Cordell Hindler submitted a written public comment via email (attached). He noted that Mayor Eduardo Martinez has mentioned the Oversight Board at several City Council meetings and that his project is coming along and will inform the board at a later time.

E. Consent Calendar

E-1. APPROVE the minutes of the June 5, 2023, meeting of the Richmond Fund for Children and Youth Oversight Board

A motion was made to approve the consent calendar by Board member Hegstrom, seconded by Board member Enllana; approved by the following vote:

Ayes: Guadalupe Enllana, Carol Hegstrom, Katherine Lee, Madiha Qader, Stephanie Sequeira

Noes:

Abstentions:

Absences: Diego Castro Curry, Khalieghya Dandie-Evans, Teyona Galloway

F. Oversight Board as a whole

F-1. RECEIVE an introductory presentation from WestEd and LISTEN to an update on the RFCY evaluation process.

Agenda item moved to next regular Oversight Board meeting.

F-2. RECEIVE an update on hiring a consultant to facilitate the Community Needs Assessment and Strategic Investment Plan.

Staff Liaison Delgado gave a report on this agenda item. He went over the past Fiscal Year (FY) 2021-2024 timeline and strategic planning for the previous Community Needs Assessment (CNA) and Strategic Investment Plan (SIP) process, including the hiring process for a consultant. He also gave an update for the Fund's current FY 2024-2027 CNA/SIP including current timeline, Request for Proposal (RFP) results, and Council expectations. The selected consultant will be approved by the Richmond City Council in late November 2023. Discussion ensued.

Public Comment:

There was no public comment.

F-3. DISCUSS and APPROVE a logo for the Richmond Fund for Children & Youth.

Marketing and Communications fellow, Abdul Black, introduced himself and provided a brief overview of the Department of Children and Youth's new planned logos for use in the community. He presented three options for the Oversight Board to review and select one for approval. Discussion ensued. The Oversight Board selected the staff recommended logo for approval but asked for staff to come back for the next meeting with a few variations of silhouettes and colors for final approval.

A motion was made to approve staff recommended log as is with certain adjustments to come back as options at the next meeting by Board member Hegstrom, seconded by Co-Chair Lee; approved by the following vote:

Ayes: Guadalupe Enllana, Carol Hegstrom, Katherine Lee, Madiha Qader, Stephanie Sequeira

Noes:

Abstentions:

Absences: Diego Castro Curry, Khalieghya Dandie-Evans, Teyona Galloway

Public Comment:

There was no public comment.

F-4. DISCUSS and APPROVE a logo for the Richmond Fund for Children & Youth.

Staff Liaison Morales presented a report. She presented the idea of creating an ad hoc committee to plan a retreat for the Oversight Board in alignment with the new FY 2024-

2027 grant cycle of the RFCY. She noted that the objectives of the ad hoc committee would be to develop a retreat agenda, coordinate logistics and responsibilities, and promote collaboration. She then asked for discussion and approval for the creation of ad hoc committee and asked for volunteers of the Oversight Board to take part. Discussion ensued. Co-Chair Lee, Board Member Sequeira, and Board Member Qader volunteer to take part in the ad hoc committee.

A motion was made to approve staff recommended log as is with certain adjustments to come back as options at the next meeting by Board member Enllana, seconded by Board Member Hegstrom; approved by the following vote:

Ayes: Guadalupe Enllana, Carol Hegstrom, Katherine Lee, Madiha Qader, Stephanie Sequeira

Noes:

Abstentions:

Absences: Diego Castro Curry, Khaliaghya Dandie-Evans, Teyona Galloway

Public Comment:

1. Cordell Hindler submitted a written public comment via email (attached). He noted that he supports the creation of an ad hoc committee.

F-5. DISCUSS and APPROVE scripts for Oversight Board outreach campaigns.

Marketing and Communications Fellow Black provided a brief overview on this agenda item. He presented a few blurb options for the Oversight Board to review and discuss for approval, including blurbs for invitations to both attend Oversight Board meetings and join the Oversight Board, reminders about upcoming meetings, announcements about grant applications. He noted that these scripts would be recorded by both staff and Oversight Board for use on the City website, social media, and other online and offline platforms. Discussion ensued throughout the agenda item report, including scheduling time before and after Oversight Board meetings to record.

A motion was made to approve the scripts with the prescribed modifications by Board member Sequeira, seconded by Co-Chair Lee; approved by the following vote:

Ayes: Guadalupe Enllana, Carol Hegstrom, Katherine Lee, Madiha Qader, Stephanie Sequeira

Noes:

Abstentions:

Absences: Diego Castro Curry, Khaliaghya Dandie-Evans, Teyona Galloway

Public Comment:

There was no public comment.

G. Adjournment

There being no further business, Co-Chair Lee adjourned the meeting at 6:56 P.M.

Approved:

Katherine Lee, Co-Chair

Staff Liaison

Teyona Galloway, Co-Chair