



Agenda

PLEASE NOTE: HYBRID MEETING FORMAT

AGENDA(s):

- JOINT SPECIAL MEETING OF THE RICHMOND HOUSING AUTHORITY/RICHMOND CITY COUNCIL
- REGULAR MEETING OF THE RICHMOND CITY COUNCIL

Tuesday, June 18, 2024, 4:30 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

Members:

Eduardo Martinez, Mayor at Large

Melvin Willis, Councilmember District 1

Cesar Zepeda, Councilmember District 2

Doria Robinson, Councilmember District 3

Soheila Bana, Councilmember District 4

Gayle McLaughlin, Councilmember District 5

Claudia Jimenez, Vice Mayor, District 6

Jaycine Scott, Housing Authority Tenant Commissioner

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2. Livestream online at <http://www.ci.richmond.ca.us/3178/KCRT-Live>

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Open Session and City Council: **Please click the link below to join the webinar:**
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**The mayor will announce the agenda item number and open public comment when appropriate.

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Emails **MUST** contain in the subject line 1) public comments – Open Session prior to Closed Session; 2) public comments – Open Forum; or 3) public comments agenda item # ___ [include the agenda item number].

Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: <http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>

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Procedures for Removing Items from the Consent Calendar: Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar **(by 2 p.m. the day of the meeting)**.

Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

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Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).

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Pages

A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION

4:30 p.m.

B. ROLL CALL

C. CLOSED SESSION

C.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)

- Wu v. City of Richmond, et al.
- Winehaven v. City of Richmond
- Guidiville Rancheria of California, et al. v. United States of America, et al.
- North Coast Rivers Alliance et al./Point Molate Alliance et al. v. City of Richmond

C.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Significant exposure to litigation pursuant to paragraph (2) or (3) of Subdivision (d) [as applicable] of Government Code Section 54956.9)

- One Case

C.3 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Government Code Section 54956.9)

- One Case

D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)

E. ADJOURN TO CLOSED SESSION

**F. JOINT SPECIAL MEETING OF THE RICHMOND HOUSING AUTHORITY /
RICHMOND CITY COUNCIL**

6:25 p.m.

G. PLEDGE OF ALLEGIANCE

H. ROLL CALL

I. STATEMENT OF CONFLICT OF INTEREST

J. REPORT FROM THE EXECUTIVE DIRECTOR

K. AGENDA REVIEW

L. HOUSING AUTHORITY CONSENT CALENDAR

L.1 Edrington Schirmer & Murphy LLP Contract Amendment #3

14

ADOPT a resolution authorizing Richmond Housing Authority's Executive Director to enter into a third contract amendment with Edrington Schirmer & Murphy LLP for as needed lease enforcement and unlawful detainer legal services for an increased contract amount of \$75,000 for a new total contract amount not to exceed \$450,000 with a new term ending December 31, 2024 – Richmond Housing Authority (Gabino Arredondo 620-6606/Shannon Moore 621-1309).

L.2 Rental Assistance Demonstration (RAD) Program Application for Richmond Village.

50

ADOPT a resolution authorizing the Richmond Housing Authority to submit a Rental Assistance Demonstration (RAD) application and any Section 18 Disposition application elements required to support blending RAD and Section 18 Disposition programs to the U.S. Department of Housing and Urban Development (HUD) for Richmond Village - Richmond Housing Authority (Gabino Arredondo 620-6606).

M. JOINT RICHMOND HOUSING AUTHORITY / RICHMOND CITY COUNCIL BUDGET SESSION

M.1 Proposed Richmond Housing Authority Budget for Fiscal Year (FY) 2024-2025

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ADOPT a joint resolution approving the proposed Fiscal Year (FY) 2024-2025 Richmond Housing Authority (RHA) budget, with total estimated revenues of \$4,319,879 and total estimated expenditures of \$4,671,805.57; and APPROVE an RHA subsidy from the City of Richmond General Fund in the amount of \$351,926.57, which will provide sufficient revenue to match anticipated expenditures and balance the RHA budget to \$4,671,805.57 in estimated revenues and \$4,671,805.57 in expenditures - Richmond Housing Authority/Finance Department (Gabino Arredondo/Rita Martinez 510-621-1300).

N. ADJOURNMENT

O. REGULAR MEETING OF THE RICHMOND CITY COUNCIL

6:30 p.m.

P. ROLL CALL**Q. STATEMENT OF CONFLICT OF INTEREST****R. AGENDA REVIEW****S. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION****T. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)****U. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)(public comments allowed under Open Forum)****V. OPEN FORUM FOR PUBLIC COMMENT**

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

W. CITY COUNCIL CONSENT CALENDAR

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

W.1 City Attorney's Office**W.1.a Settlement Agreements with Point Molate Alliance and North Coast Rivers Alliance**

98

APPROVE proposed agreements with Point Molate Alliance and North Coast Alliance to settle attorney fees claims in *North Coast Rivers Alliance v. City of Richmond*, Contra Costa Co. Sup. Ct. Case No. N20-1528 (Consolidated with Case No. N20-1474) for a total of settlement amount of \$1,225,000 – City Attorney's Office (Dave Aleshire, 510-620-6509).

W.2 City Clerk's Office**W.2.a Placing Richmond Election Reform Act (RERA) Initiative on the November 5, 2024, General Election Ballot**

109

ADOPT a resolution to submit to the City of Richmond electorate at the General Municipal Election to be held on November 5, 2024, an initiative to amend the Charter to hold a primary election for Councilmembers before the general election each election year – City Clerk's Office (Pamela Christian 510-620-6513).

W.2.b	City Council Meeting Minutes	121
	APPROVE the minutes of the special April 23, 2024, and regular May 21 and May 28, 2024, meetings - City Clerk's Office (Pamela Christian 510-620-6513).	
W.3	Community Development	
W.3.a	Contract Amendment No. 2 with Macias Gini & O'Connell, LLP	141
	APPROVE a second contract amendment with Macias Gini & O'Connell, LLP to increase the contract limit by \$9,900, for a total amount not to exceed \$35,150, and to extend the term to December 31, 2026, with two additional one-year options not to exceed an additional \$9,900 per extension to potentially increase the total not-to-exceed contract amount up to \$54,950, to continue assisting in preparing federal and state income tax returns for 2023-2025 for the Richmond Neighborhood Stabilization Corporation – Community Development Department (Lina Velasco 510-620-6706).	
W.3.b	San Francisco Foundation Grant for Housing Fellow	191
	ACCEPT and APPROPRIATE \$16,600 in grant funds; AUTHORIZE the city manager to execute a grant agreement with San Francisco Foundation; and APPROVE a sole source contract with Kaitlyn Quackenbush Consulting, in an amount not to exceed \$16,600, for the term June 1, 2024, through August 31, 2024, to support the City in implementing its recently adopted Equitable Land Disposition Policy – Community Development Department (Lina Velasco/Jesus Morales 510-620-6649).	
W.3.c	Contract with Oliver's Tow, Inc. to remove Recreational Vehicles (RVs)	220
	APPROVE a contract amendment no. 1 with Oliver's Tow, Inc., for additional \$50,000, for a total not-to-exceed contract amount of \$100,000, to support the removal and dismantling of Recreational Vehicles relinquished at the citywide encampments by those placed in housing - Community Development Department (Lina Velasco/Jesus Morales 510-620-6649).	
W.3.d	Homekey Purchase and Sale Agreement Amendments and Funding Resolution	262
	ADOPT a resolution ratifying the city manager's administrative amendments to the Purchase and Sale Agreement to acquire the Motel 6 located at 425 24th Street for Permanent Supportive Housing, and restating the City's funding commitments and Project Co-applicants, Novin Development Corporation and Trinity Center Walnut Creek – Community Development Department (Lina Velasco 510-620-6841/Jesus Morales 510-620-6649).	

W.3.e	Amendment No. 2 to Contract with Housing Consortium of the East Bay (HCEB) for Rapid Rehousing and Housing Navigation Services for the Castro Encampment Resolution Funding Round 1 Project	310
	APPROVE an Amendment No. 2 to the contract with Housing Consortium of the East Bay to increase the contract amount by \$300,000, for a total not to exceed contract amount of \$2,498,686, for a term through July 31, 2024, to pay anticipated costs related to services provided at the Castro Encampment – Community Development Department (Lina Velasco/Jesus Morales 510-620-6649).	
W.4	Finance Department	
W.4.a	Fiscal Year 2024-25 Annual Appropriations Limit	374
	ADOPT a resolution approving the Fiscal Year 2024-25 appropriations limit for the City of Richmond pursuant to Article XIII B of the Constitution of the State of California – Finance Department (Andrea Miller 510-620-6790/ Mubeen Qader 510-412-2077).	
W.4.b	Investment and Cash Balance Report and Monthly Overtime Reports for the Month of April 2024	379
	RECEIVE the City’s Investment and Cash Balance Report and Monthly Overtime Reports for the month of April 2024 – Finance Department (Andrea Miller 510-620-6740).	
W.4.c	Contract with BerryDunn for Recreation Fee Study	397
	APPROVE a contract with BerryDunn, in an amount not to exceed \$50,000, to provide a Recreation Department Fee Study with a term beginning July 1, 2024, and ending June 30, 2025 – Finance Department (Andrea Miller/ Antonio Banuelos 510-620-6741).	
W.5	Human Resources	
W.5.a	Final Written Report of the Raftelis Workforce Analysis and PowerPoint Presentation	488
	RECEIVE the final written report from Raftelis Financial Consultants regarding their workforce analysis – City Manager’s Office/Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602). This item was continued from the May 28, 2024, and June 4, 2024, meetings.	

W.6	Library and Community Services	
W.6.a	Booker T. Anderson Jr. Community Center Fitness Equipment Purchase	610
	APPROVE a contract with Gym Doctors for the purchase and installation of fitness equipment at Booker T. Anderson Community Center in an amount not to exceed \$60,000, for a term beginning June 18, 2024, and ending on December 31, 2025 - Community Services Department (LaShonda White 510-620-6828/Ranjana Maharaj 510-620-6972/Tetteh Kisseh 510-620-6919).	
W.6.b	Production Agreement Contract with Pyro Spectacular North Inc. for 3rd of July Fireworks Display	770
	APPROVE the Production Agreement contract with Pyro Spectaculars North Inc. to provide a fireworks display show for Richmond on July 3, 2024, at the Richmond Marina in an amount not to exceed \$103,185, and for a term beginning June 1, 2024, ending on December 31, 2024 – Community Services Department (LaShonda White 510-620-6828/Ranjana Maharaj 510-620-6972/KyMBERLYN Carson-Thrower 510-620-6789).	
W.7	Mayor's Office	
W.7.a	Reappointment of Lily Rahnema to the Environment Community and Investment Agreement (ECIA) Grant Review Ad Hoc Committee	795
	REAPPOINT Lily Rahnema to the ECIA Grant Review Ad Hoc Committee, term expires, March 31, 2026 – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	
W.7.b	Juneteenth Proclamation	798
	PROCLAMATION recognizing June 19, 2024, as Juneteenth in the City of Richmond – Mayor Eduardo Martinez (510-620-6503), Councilmembers Melvin Willis (510-620-2050), and Doria Robinson (510-620-6568).	
W.8	Police Department	
W.8.a	Richmond Police Department's County Operated Child Interview Center (CIC) Services.	802
	APPROVE the sole-source contract with Contra Costa County on behalf of its Employment and Human Services Department for the contract term July 1, 2021, to June 30, 2026, in an amount not to exceed \$75,000 – Police Department (Chief Bisa French 510-621-1802).	

W.8.b	Sole Source Contract with Chaplin & Hill Investigative Services LLC.	825
	APPROVE a sole source contract with Chaplin & Hill Investigative Services LLC, for an amount not to exceed \$50,000, for the term June 19, 2024, to June 30, 2027 – Police Department (Chief Bisa French 510-621-1802).	
W.9	Public Works	
W.9.a	Approve a Contract with Lorbel Inc. for Generator Inspections, Testing and Maintenance of all City Emergency Generators	853
	ADOPT a resolution to award a contract with Lorbel Inc. for inspections, testing and repair services of all emergency generators for all City of Richmond Facilities for a period of three years for total contract amount not to exceed \$150,000, with two, one-year options to renew for \$40,000 per year - Public Works Department (Daniel Chavarria 510-620-5478/Tawfic Halaby 510-620-5482/Carl Capistrano 510-620-6896).	
W.9.b	Adoption of Amendments to the Joint Exercise of Powers Agreement for the West Contra Costa Transportation Advisory Committee (WCCTAC) and Authorization for the City Manager to Execute Necessary Documents.	895
	APPROVE a resolution to approve the amendments to the Joint Exercise of Powers Agreement (JPA) for the West Contra Costa Transportation Advisory Committee (WCCTAC) and authorize the City Manager to execute any necessary documents pursuant to the approval of the JPA amendments – Public Works (Daniel Chavarria 510-620-5478 / Robert Armijo 510-620-5477).	
W.9.c	Marina Bay Parkway Force Main Relocation Project Completion	920
	ADOPT a resolution to accept the Marina Bay Parkway Force Main Relocation Project as complete to enable the City to release the contractor's bonds and retention payment; and ALLOCATE and APPROPRIATE the necessary funds from the Wastewater Fund in the amount of \$356,786 for the two change orders that were necessary for addressing unforeseen project conditions – Public Works Department (Daniel Chavarria 510-620-5478/Robert Armijo 510-620-5477).	
W.9.d	Contract Amendment #1 with Mack5 for Project and Construction Management of the Shields-Reid Park Improvement Project	926
	APPROVE contract amendment number one with Mack5 for the Project and Construction Management Services under the Shields-Reid Park Improvement Project (#23028) in the amount of \$78,300 for a total contract amount not to exceed \$629,700, with an existing contract term ending December 31, 2025 – Public Works Department (Robert Armijo 510-620-5477/Josef Munoz 510-672-2407).	

W.9.e	Grit and Aeration Project, Issuance of a Task Authorization for Additional Unforeseen Work	1027
	ADOPT a resolution approving a task authorization for additional unforeseen work for the Grit and Aeration Basin project located at the Richmond Wastewater Treatment Plant in the amount of \$4,875,580, for a new total amount not to exceed \$50,482,068, for the period expiration of December 31, 2024 – Public Works Department (Daniel Chavarria 510-620-5478/Jeffrey Barich 510-412-2009).	
W.9.f	Purchase of a Vehicle Alignment Machine	1044
	APPROVE the purchase of a wheel alignment machine from Mohawk Lifts, LLC, in an amount not to exceed \$80,000 – Public Works Department (Daniel Chavarria 510-620-5478/Dee Karnes 510-231-3044).	
W.9.g	Sole Source Contract with Bosco Oil dba Valley Oil for Bulk Fuel Delivery	1080
	APPROVE a six-month sole-source contract with Bosco Oil dba Valley Oil, beginning on July 1, 2024, and ending on December 31, 2024, in an amount not to exceed \$500,000 – Public Works Department (Daniel Chavarria 510-620-5478/Dee Karnes 510-231-3044).	
W.9.h	Purchase of Thermoplastic Equipment	1108
	APPROVE the purchase of trailer-mounted thermoplastic equipment from Dispensing Technologies Corporation, in an amount not to exceed \$124,000 – Public Works Department (Daniel Chavarria 510-620-5478/Dee Karnes 510-231-3044).	
W.9.i	Contract with Pablo Restorations Roofing and Waterproof	1150
	APPROVE a contract with Pablo Restorations Roofing and Waterproof to waterproof and perform spot repairs on the roof of Fire Station 63, in an amount not to exceed \$73,385.70, from May 22, 2024, to June 30, 2026 – Public Works Department (Daniel Chavarria 510-620-5478/Carl Capistrano 510-620-6896).	
W.9.j	List of Projects for Fiscal Year 2024-25 Road Maintenance and Rehabilitation Account Funding Under Senate Bill 1	1206
	ADOPT a resolution approving the project list for Senate Bill 1 Road Maintenance and Rehabilitation Account funding for Fiscal Year 2024-25 – Public Works Department (Daniel Chavarria 510-620-5478/Tawfic Halaby 510-620-5482).	

- W.9.k Groundwork Richmond Contract Amendment to Support Urban Forestry** 1214
- APPROVE a contract amendment No. 1 with Groundwork Richmond to increase the contract amount by \$686,889, for a total not to exceed amount of \$1,031,889, for a term beginning July 1, 2024, through June 30, 2026, to continue administering the City’s urban forestry program to be funded by the Environmental and Community Investment Agreement urban forestry funds – Community Development Department/Public Works Department (Lina Velasco 510-621-1231/Daniel Chavarria 510-620-5478).
- W.9.l Approval to Award Richmond Art and Lighting Project Bids and Authorize Change Orders During the City Council Recess** 1258
- APPROVE a resolution granting the City Manager or designee the authority to accept bids for the Richmond Art and Lighting Project up to the budgeted amount of \$3.3 million and authorizing the Director of Public Works to approve change orders up to 10% of the construction costs, provided these change orders remain within the overall project budget – Public Works (Daniel Chavarria 510-620-5478 / Robert Armijo 510-620-5477)
- X. NEW BUSINESS**
- X.1 Consideration of an Oil Refining Business License Tax Ballot Measure for November 5, 2024, Election** 1263
- ADOPT a resolution submitting the Proposed Oil Refining Business License Tax Ballot Measure to the voters at the November 5, 2024, election and AUTHORIZE the City Attorney’s Office and staff to finalize any necessary documents relating to the ballot measure – City Attorney’s Office (Dave Aleshire 510-620-6509).
- Y. BUDGET SESSION**
- Y.1 Fiscal Year (FY) 2024-25 Proposed Operating Budget and FY 2024-25 to 2028-29 Proposed Five-Year Capital Improvement Plan (CIP) Budget** 1328
- ADOPT resolutions approving: (1) Fiscal Year (FY) 2024-25 Proposed Operating Budget, and (2) FY 2024-25 to FY 2028-29 Proposed Five-Year Capital Improvement Plan Budget – City Manager’s Office/Finance Department (Shasa Curl 510-620-6512/ Nickie Mastay 510-620-6609/ Andrea Miller 510-620-6790/Mubeen Qader 510-412-2077).
- Z. ADJOURNMENT**
-