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# Agenda

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**PLEASE NOTE: HYBRID MEETING FORMAT**

- REGULAR MEETING OF THE RICHMOND HOUSING AUTHORITY
- REGULAR MEETING OF THE RICHMOND CITY COUNCIL

Tuesday, July 2, 2024, 3:00 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

**Members:**

**Eduardo Martinez, Mayor at Large**

**Melvin Willis, Councilmember District 1**

**Cesar Zepeda, Councilmember District 2**

**Doria Robinson, Councilmember District 3**

**Soheila Bana, Councilmember District 4**

**Gayle McLaughlin, Councilmember District 5**

**Claudia Jimenez, Vice Mayor, District 6**

**Jaycine Scott, Housing Authority Tenant Commissioner**

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\*\*The mayor will announce the agenda item number and open public comment when appropriate.

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Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: <http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>

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Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

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Pages

**A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION**

3:00 p.m.

**B. ROLL CALL**

**C. CLOSED SESSION**

**C.1 LIABILITY CLAIMS (Government Code Section 54956.9)**

- Claimant: Patrick Jackson
- Claimant: Kwesi Guss
- Claimant: Gary Miner
- Claimant: Shanita Harris

**C.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)**

- Hanlees Hilltop Buick et al. v. City of Richmond
- Agress v. City of Richmond

**C.3 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Government Code Section 54956.9)**

- Two Cases

**C.4 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

- Agency Representatives: Sharrone Taylor and Jack Hughes  
  
Employee organizations:
  1. SEIU Local 1021 Full Time Unit and Part Time Unit
  2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
  3. Richmond Police Officers Association RPOA
  4. Richmond Police Management Association RPMA
  5. IAFF Local 188
  6. Richmond Fire Management Association RFMA

**C.5 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)**

- Property: Point Molate (site of former Naval Shipyard Depot)  
Agency Negotiator: Dave Aleshire  
Negotiating Parties: East Bay Regional Park District & Tribe & Upstream Point Molate LLC  
Under negotiation: Price and terms of payment

**D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)**

E. ADJOURN TO CLOSED SESSION

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**F. REGULAR MEETING OF THE RICHMOND HOUSING AUTHORITY**

6:25 p.m.

**G. PLEDGE OF ALLEGIANCE**

**H. ROLL CALL**

**I. STATEMENT OF CONFLICT OF INTEREST**

**J. AGENDA REVIEW**

**K. HOUSING AUTHORITY OPEN FORUM**

**L. HOUSING AUTHORITY CONSENT CALENDAR**

**L.1 Standing Purchase Order (PO) For Maintenance, Repair, And Unit Turnover  
Activities For Public Housing Sites**

23

ADOPT a resolution authorizing a standing purchase order with HD Supply for an amount not to exceed \$280,000, for maintenance, repairs, and unit turnover activities ending June 30, 2026 - Richmond Housing Authority (Gabino Arredondo 621-1300).

**M. ADJOURNMENT**

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**N. REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

6:30 p.m.

**O. ROLL CALL****P. STATEMENT OF CONFLICT OF INTEREST****Q. AGENDA REVIEW****R. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION****S. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)****S.1 NEW EMPLOYEE REPORT - 1st Tuesday****T. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)(public comments allowed under Open Forum)****U. OPEN FORUM FOR PUBLIC COMMENT**

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

**V. CITY COUNCIL CONSENT CALENDAR**

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

**V.1 City Attorney's Office****V.1.a Legal Services Agreement**

75

APPROVE a legal services agreement with Neumiller & Beardslee, to provide legal advice and representation for employment matters in an amount not to exceed \$200,000, for a term beginning June 17, 2024, to June 30, 2027 – City Attorney's Office (Kimberly Chin 510-620-6709/Shannon Moore 510-620-6505).

**V.1.b Second Amendment to the Legal Services Agreement with Goldfarb & Lipman LLP for land use matters, including Denham II litigation.**

100

APPROVE a second amendment to the legal services agreement with Goldfarb & Lipman LLP, and increase the compensation by \$150,000 for an amount not to exceed \$525,000 – City Attorney's Office (Dave Aleshire 510-620-6509/Shannon Moore 510-620-6505).

<b>V.1.c</b>	<b>Nepotism in City Boards, Commissions, Committees and Task Forces</b>	130
	INTRODUCE an ordinance (first reading) preventing the appointment of immediate family members of City Councilmembers, the City Manager, or City Department Heads, from serving on Richmond boards, commissions, committees, and task forces, and limiting an individual's participation to one such City body at a time – City Attorney's Office (Dave Aleshire 510-620-6509).	
<b>V.1.d</b>	<b>Agreement with Safe Organized Spaces Richmond for Work Related to the Clean California Grant for Encampment Services</b>	136
	APPROVE the agreement with Safe Organized Spaces Richmond to employ unhoused individuals for illegal dumping mitigation, provide housing support services for encampment residents, and provide supportive wellness services for encampment residents, in the amount of \$109,546.96, with a term ending December 31, 2024 – City Attorney's Office (David Aleshire 510-620-6509)	
<b>V.1.e</b>	<b>Approval of Settlement Agreement</b>	374
	APPROVE settlement agreement and AUTHORIZE staff to proceed with Ordinance amending Measure U to create Class Q for automobile dealers - City Attorney's Office (Dave Aleshire 510-620-6509).	
<b>V.2</b>	<b>City Council</b>	
<b>V.2.a</b>	<b>Exploring Incentives to Encourage All-Electric Buildings in New Construction</b>	387
	DIRECT staff to explore incentives to provide to developers that refrain from using natural gas in new construction buildings and return to City Council in the fall with recommendations – Councilmembers Cesar Zepeda (510-620-6593) and Gayle McLaughlin (510-620-6636).	
<b>V.2.b</b>	<b>Richmond Fire Department and West Contra Costa Fire Safe Council collaboration for an open house at Fire Station 64</b>	389
	APPROVE the collaboration between the Richmond Fire Department and the West Contra Costa Fire Safe Council (WCCFSC) to host an Open House at Fire Station 64 on October 6th, in recognition of National Fire Prevention Week and to utilize department funds in combination with donations raised by WCCFSC not to exceed \$2,500 - Councilmember Soheila Bana (510-672-6743).	

**V.3 Community Development****V.3.a Sidewalk Vendor Ordinance**

392

ADOPT an ordinance (second reading) adding new Chapter 7.42 Sidewalk Vending regulations in the Richmond Municipal Code consistent with state law and AUTHORIZE the city manager or her designee to execute any agreements necessary to establish and implement a Mobile Vendor Plaza Program aimed at creating opportunities for sidewalk vendors and other interested parties to continue their businesses in a regulated and licensed manner. The Ordinance is not a project under the California Environmental Quality Act (CEQA), in that it maintains the existing physical environment and prevents changes in the environment (CEQA Guidelines Section 15378(a)). It is also exempt under Guidelines Sections 15060(c)(2) and Section 15061(b)(3) - Community Development Department/Public Works Department (Lina Velasco 510-620-6841/Daniel Chavarria 510-620-5478).

**V.3.b Contract Amendment with RCF Connects for Unhoused Services**

409

APPROVE a contract amendment No. 4 with RCF to add \$1,403,658.17 in additional funding for the Richmond Housing First Emergency Housing Assistance Programs and the Encampment Resolution Fund (ERF 2R), for a total contract amount not to exceed \$4,365,376.12, for a term extending through June 30, 2025 – Community Development Department (Lina Velasco/Jesus Morales 510-620-6706).

**V.3.c Sole-Source Contract with Contra Costa County to Provide Project Management & Services Support for Encampment Resolution Funding 2 (ERF-2R)**

508

AUTHORIZE the city manager or designee to negotiate and execute a sole-source contract with Contra Costa County Health, Housing & Homeless to provide Project Management, Care Management, and Interim Housing Solutions for the Encampment Resolution Funding Round 2 project for an amount not to exceed \$1,238,102, for a term beginning July 15, 2024, through July 15, 2025; and DIRECT staff to return in September to report to the Council and community regarding the contract scope and project activities – Community Development Department (Lina Velasco/Jesus Morales 510-620-6649).

- V.4 Economic Development**
- V.4.a Negotiations with the Top-Ranked Proposal for Solid Waste Collection Agreement Request for Proposal (RFP).** 512
- ADOPT a resolution authorizing the city manager and/or her designee to proceed with negotiations with the top-ranked proposal, Richmond Sanitary Services Inc, a subsidiary of Republic Services for the City’s solid waste collection services and franchise agreement – Economic Development Department (Samantha Carr 510-620-5407).
- V.4.b Acceptance of the Painting Project at 1322 and 1325 Canal Blvd** 516
- ADOPT a resolution accepting the painting project of 1322 and 1325 Canal Boulevard completed under Fresh Start Painting; and AUTHORIZE the Port Director to execute associated documents to record the project – Economic Development Department (Charles Gerard 510-215-4600).
- V.4.c Authorization to Apply for the EPA Community Change Grant** 553
- ADOPT a resolution authorizing the city manager and/or her designee to execute all documents necessary to apply for and verify the parties’ commitments toward project implementation of the Environmental Protection Agency Community Change grant including entering into a Memorandum of Understanding (MOU) with co-applicants – Economic Development Department (Nannette Beacham 510-620-1306/Samantha Carr 510-620-5407/Yahna Williamson 510-620-6574).
- V.4.d Environmental Support for Terminal 1 Site** 558
- APPROVE a sole-source contract with WSP USA Environmental & Infrastructure, Inc. (formerly Wood Environment & Infrastructure Solutions, Inc.) for a total amount not to exceed \$196,600, through August 31, 2026, to complete ongoing environmental support, including groundwater monitoring and reporting in compliance with the clean-up order issued by the Regional Water Quality Control Board – Economic Development Department (Charles Gerard 510-620-6792).

- V.4.e Allen Brothers Steak and Seafood Facility Public Art Mural and Mosaic Tile Project** 587
- ADOPT a resolution to APPROPRIATE \$250,000 in Arts & Culture private developer funds; and APPROVE two contracts, one with Hungry Ghost Productions in the amount of \$210,000, for the installation of a mural, and another with Wilma Wyss in the amount of \$40,000, for the installation of mosaic tabletops at the Allen Brothers Steak and Seafood Facility located at 211 West Cutting Boulevard, for the term beginning July 3, 2024, through June 30, 2025 – Economic Development Department (Nannette Beacham 510-621-1306/Winifred Day 510-620-6952).
- V.4.f Contract with Renaissance Entrepreneurship Center for Assistance for Small Businesses Impacted by COVID-19** 663
- APPROVE the professional services contracts with Renaissance Entrepreneurship Center to provide assistance to small businesses impacted by COVID-19, in an amount not to exceed \$650,000 with a term ending December 31, 2026; and AUTHORIZE the city manager or her designee to negotiate and approve additional scope(s) of work, if necessary, for additional amounts not to exceed \$100,000 – Economic Development Department (Nannette Beacham 510-621-1306/Lizeht Zepeda 510-620-6653/Kyle Lam 510-620-6802).
- V.5 Finance Department**
- V.5.a Investment and Cash Balance Report and Monthly Overtime Reports for the Month of May 2024** 721
- RECEIVE the City’s Investment and Cash Balance Report and Monthly Overtime Reports for the month of May 2024 – Finance Department (Andrea Miller 510-620-6740).
- V.5.b Proposed Fourth Amendment to the Contract with Via Actuarial Services Formerly Known as Van Iwaarden Associates** 739
- APPROVE the fourth amendment to the contract with VIA Actuarial Services, formerly known as Van Iwaarden Associates, for actuarial services necessary for retiree healthcare plan and pension fund management, increasing the contract amount by \$21,500 for a total not to exceed amount of \$166,500, and extend the contact term through June 30, 2025 – Finance Department (Andrea Miller/Mubeen Qader 510-620-6740).

<b>V.6</b>	<b>Human Resources</b>	
<b>V.6.a</b>	<b>Second contract amendment with Gallagher Benefits Services (FKA Koff and Associates)</b>	1028
	APPROVE a first amendment to the contract with Koff & Associates for \$50,000, for a total not-to-exceed amount of \$100,000, for recruitment services with a term ending June 30, 2025 – Human Resources Department (Nickie Mastay/Sharrone Taylor 620-6602).	
<b>V.6.b</b>	<b>Contract with the Century Group for Recruitment and Temporary Staffing Services on an As-Needed Basis</b>	1085
	APPROVE a contract with the Century Group for recruitment and temporary staffing services for the term of July 2, 2024, through June 30, 2025, in an amount not to exceed \$100,000 – Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602).	
<b>V.6.c</b>	<b>Du-All Safety Three-year Contract</b>	1111
	APPROVE a three-year contract with Du-All Safety in the amount of \$480,960 divided equally over the next three fiscal years for the purpose of administering the City’s safety program - Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602).	
<b>V.6.d</b>	<b>Agreement with George Hills Company, Inc.</b>	1208
	APPROVE a three-year (Fiscal Year 24-25 – Fiscal Year 26-27) contract with two optional one year extensions with George Hills Company, Inc. to provide third-party administration of general liability claims received by the City in an amount not to exceed \$ 660,000 – Human Resources Department (Nickie Mastay 510-620-6609/Sharrone Taylor 510-620-6803).	
<b>V.6.e</b>	<b>Amend the salary schedule</b>	1362
	ADOPT a resolution amending the salary schedule to add the Lending Library Specialist classification – Human Resources Department (Sharrone Taylor/Nickie Mastay 510-620-6602).	
<b>V.6.f</b>	<b>Cooperative Personnel Services - HR (CPS) Consulting Services Third Contract Amendment</b>	1366
	APPROVE a third amendment to the Cooperative Personnel Services HR Consulting (CPS) contract to amend the scope of services for the Fiscal Year 2023-24 Fire Promotional recruitments and training, and increase the payment limit by \$200,000, for a new total contract amount not to exceed \$639,080 – Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602).	

- V.6.g Amend Position Control** 1498
- ADOPT a resolution to amend staffing and position control – Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602).
- V.7 Information Technology**
- V.7.a Proposed Thirteenth Amended Contract with Tyler Technologies for License, Maintenance, Training, and Services** 1502
- APPROVE an amendment to extend the term to the agreement with Tyler Technologies for Software as a Service (SaaS) for the MUNIS Enterprise Resource Planning (ERP) System for a single extended term of one year, or twelve months, with a not to exceed amount of \$672,556 – Information Technology Department (Sue Hartman 510-620-6874).
- V.7.b Resolution Confirming Standing Orders and Outline Agreements for Technology Related on Demand Hardware, Software, and Services from Various Vendors** 1679
- ADOPT a resolution authorizing the Division of Information Technology to use standing orders/outline agreements for technology related goods and services from pre-approved vendors in support of essential City of Richmond hardware, software, and services, in an amount not to exceed \$750,000 per year per vendor for Fiscal Years 2024-2025 through 2027-2028 with review and approval from the City Attorney’s Office - Information Technology Department (Sue Hartman 510-620-6874).
- V.8 Library and Community Services**
- V.8.a Sole-Source Contract with Midwest Tape, LLC for Hoopla Service for Library Patrons** 1741
- APPROVE a sole-source contract with Midwest Tape LLC, for an amount not to exceed \$30,000, for a three-year term beginning July 1, 2024, and ending June 30, 2027, to provide free access to web-based application for e-books and streaming media - Community Services Department (Kate Eppler 510-620-5452/Christopher Larsen 510-620-5524).
- V.8.b Sistas on the Links Grant Funds for the Summer Youth Golf Program** 1762
- ADOPT a resolution to ACCEPT and APPROPRIATE grant funds in the amount of \$3,500 from the Sistas on The Links Golf Club for a summer youth golf program – Community Service Department (LaShonda White/Ranjana Maharaj/Tetteh Kisseh 510-620-6919).

- V.8.c Zumba contract with Oscar I. Solano Jr. DbA Zumbarico Fitness** 1767
- APPROVE a contract with Oscar I. Solano, Jr. DBA ZumbaRico Fitness, to provide Zumba and Aqua Zumba classes with a term beginning July 2, 2024, through June 30, 2027, in an amount not to exceed \$105,000 – Community Services Department (LaShonda White/Ranjana Maharaj/Tetteh Kisseh 510-620-6919).
- V.8.d Sole-Source Contract with Playaway Products LLC** 1830
- APPROVE the sole-source contract with Playaway Products LLC for a term beginning July 1, 2023, and ending June 30, 2026, in an amount not to exceed \$20,000 per year and \$60,000 over the life of the contract to provide and support Launchpad tablets and Wonderbooks designed for library circulation - Community Services Department (Kate Eppler 510-620-5452/Christopher Larsen 510-620-5524).
- V.8.e First Contract Amendment with Jason Corburn for Data Storage and Data Management Services.** 1851
- APPROVE the first contract amendment with Jason Corburn to provide data storage and processing costs, and a data visualization tool built exclusively for the Office of Neighborhood Safety, extending the term to June 30, 2026, and increasing the contract amount by \$90,000, for a not to exceed total contract amount of \$130,000 – Community Services Department (LaShonda White 510-620-6828/Sam Vaughn 510-620-5422).
- V.8.f Contract With Folgergraphics Inc. to Print and Mail Recreation Activity Guides** 1882
- APPROVE a contract with FolgerGraphics, Inc., to print two editions of the Recreation Activity Guides annually in Fiscal Years 2024-2025, 2025-2026, and 2026-2027, for a total not to exceed contract amount of \$135,000, and for a contract term beginning July 2, 2024, through June 30, 2027 - Community Services Department (LaShonda White 510-620-6828/Ranjana Maharaj 510-620-6972/Angelica Howay 510-620-6796).
- V.8.g Contract with Cheryl Maier** 1930
- APPROVE a contract with Cheryl Maier to serve as the American Job Centers of California (AJCC) Coordinator for the Richmond Workforce Development Board (RWDB) for a term commencing July 1, 2024, and ending June 30, 2025, for a total compensation amount not to exceed \$20,000 – Community Services Department (LaShonda White 510-620-6828/Tamara Walker 510-307-8006).

- V.8.h Contract Amendment with Oakland Private Industry Council to Serve as a Contracting/Vendor Pay Agent for the RichmondWORKS Program** 1972
- APPROVE an amended contract with the Oakland Private Industry Council to provide additional services as the Contracting/Vendor Pay Agent for RichmondWORKS, Workforce Innovation and Opportunity Act (WIOA), and other grant-funded program participants, increasing the contract payment limit by \$280,397, for a total not to exceed amount of \$860,306.38, with the term ending June 30, 2025 – Community Services Department (LaShonda White 510-620-6828/Tamara Walker 510-307-8006).
- V.8.i Amended Contract with Express Employment Professionals** 2019
- APPROVE an amended contract with Express Employment Professionals to provide as-needed temporary staffing services, increasing the compensation limit by \$35,000, for a total compensation amount not to exceed \$45,000, and for a term ending December 31, 2024 – Community Services Department (LaShonda White 510-620-6828/Tamara Walker 510-307-8006).
- V.8.j Purchase of Two Ford Transit Vans for the Community Crisis Response Program** 2048
- APPROVE the purchase of two Ford Transit vans for a total cost of \$108,200 for the Community Crisis Response Program - Community Services Department (LaShonda White 510-620-6828/Sam Vaughn 510-620-5404/Michael Romero 510-620-6791/Dee Karnes 510-231-3044).
- V.8.k Agreements with Lyft Inc. and UBER Inc. to Provide Transportation Services to Ambulatory Richmond Paratransit Riders** 2064
- APPROVE the service agreements with Lyft, Inc., and UBER Inc. to provide transportation services for ambulatory (non- wheelchair) Paratransit clients in an amount not to exceed \$200,000 annually for each vendor, for a three-year term beginning July 1, 2024, and ending June 30, 2027, with an option for two additional one-year extensions at \$200,000 for each option year per vendor – Community Services Department (LaShonda White 510-620-6828/Lori Reese 510-620-6512).
- V.9 Mayor's Office**
- V.9.a Appointment(s) to the Design Review Board** 2223
- APPOINT Ben Kellman and Bahar Biazar to the Design Review Board, to fill vacant positions, terms expire March 17, 2026 - Mayor's Office (Mayor Eduardo Martinez 510-620-6503).

<b>V.9.b</b>	<b>Commission on Aging Appointment</b>	2227
	APPOINT Rev. Donna Decamp to the Commission on Aging, to fill an unexpired term, term expires May 19, 2027 - Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	
<b>V.9.c</b>	<b>Appointment(s) to the Design Review Board</b>	2230
	APPOINT Karlyn Neel to the Design Review Board, filling a vacant position, term expires March 17, 2026 - Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	
<b>V.9.d</b>	<b>Appointment of Richmond representative for Public Bank East Bay</b>	2233
	APPOINT Mayor Eduardo Martinez as the Richmond representative to the Public Bank of the East Bay — Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	
<b>V.10</b>	<b>Police Department</b>	
<b>V.10.a</b>	<b>RPD Sole-Source Contract with Veritone for Redaction Software as a Service</b>	2235
	APPROVE the sole-source contract with Veritone for their Redact Software as a Service (SaaS) for a contract amount of \$49,500 for the period July 1, 2024, through June 30, 2027 – Police Department (Chief Bisa French 510-621-1802).	
<b>V.11</b>	<b>Public Works</b>	
<b>V.11.a</b>	<b>Piggyback Contract with Angeles Contractor, Inc.</b>	2264
	APPROVE an agreement with Angeles Contractor, Inc. in an amount not to exceed \$300,000 for a term ending June 7, 2025 – Public Works Department (Daniel Chavarria 510-620-5478/Carl Capistrano 510-620-6896).	
<b>V.11.b</b>	<b>Marina Bay Park Computer Irrigation System Upgrade</b>	2369
	APPROVE a sole-source contract with SiteOne Landscape Supply to upgrade the computer irrigation system at Marina Bay Park, in an amount not to exceed \$13,656.23, for a term beginning July 1, 2024, through June 30, 2025; and APPROPRIATE \$13,656.23 to account string 11533931-400642 – Public Works Department (Daniel Chavarria/Tawfic Halaby/Greg Hardesty 510-620-6920).	

- V.11.c Lincoln Elementary SRT Construction Contract Termination Letter 2401**
- ADOPT a resolution to terminate a construction contract with Corcus Construction, Inc.; DIRECT Public Works staff to rebid the Lincoln Elementary School Safe Route to School Improvement Project CML-5137(055); AND RE-APPROPRIATE funds in the General Capital Fund in the amount of \$103,831 and Engineering Grants Fund in the amount of \$496,000 in Fiscal Year 2024-25 - Public Works Department (Robert Armijo 510-620-5477/Ken Cheng 510-621-1612).
- V.11.d Grant City Manager Authority to Award Traffic Calming Project Bids and Authorize Public Works Director to Approve Change Orders During Council Recess 2471**
- ADOPT a resolution authorizing the city manager to award bids and execute contracts with the lowest responsive and responsible bidder for the Traffic Calming 18 Locations Project up to the budgeted amount of \$1.6 million; and AUTHORIZE the Director of Public Works to approve change orders up to 10 percent of the construction costs, provided these change orders remain within the overall project budget - Public Works Department (Daniel Chavarria 510-620-5478/Robert Armijo 510-620-5477).
- V.11.e Proposed Contract Amendment for the Fiscal Year 2024-25 Phase I Grade 5 RAA Sewer Line Replacement and/or Rehabilitation of the Sanitary Sewer Collection System as stated in the Baykeeper Settlement Agreement 2475**
- ADOPT a resolution authorizing the issuance of a Task Authorization to Veolia Water to manage (on behalf of the City) subcontracts with: APB General Engineering, VW Housen and Questa Engineers to replace and/or rehabilitate additional sanitary sewer pipelines in the amount of \$2,523,963 - Public Works Department (Robert Armijo 510-620-5479/Mary Phelps 510-621-1269).

- V.11.f Resolution Authorizing the City Manager to Execute Recurring Contracts and Agreements** 2641
- ADOPT a resolution authorizing the city manager to execute recurring contracts per Fiscal Year, as adopted annually by each governing board (not to exceed) as listed: Contra Costa County - North Richmond Storm Drain Pump Station \$75,000, Clean Water Program \$385,000; California State Water Resources Control Board - WWTP National Pollutant Discharge Elimination System (NPDES) \$125,000, City of Richmond Stormwater NPDES permit \$40,500, Sanitary Sewer Overflow Waste Discharge Requirement (WDR) Permit \$45,500; Other Agencies - West County Agency \$850,000, Stege Sanitary District Sewer Use Fees \$43,500, Caltrans \$125,000, West Contra Costa Transportation Advisory Committee (WCCTAC) \$167,000, Contra Costa Transportation Advisory Committee (CCTAC) \$27,000 - Public Works Department (Daniel Chavarria 510-621-5478/Mary Phelps 510-621-1269).
- V.11.g Contract with Pavement Coatings Co. for the 2024 Slurry Seal Project** 2752
- ADOPT a resolution to AWARD a construction contract to Pavement Coatings Co., the lowest responsive and responsible bidder, for implementation of the 2024 Slurry Seal Project, in the amount of \$2,957,767.68; and AUTHORIZE the Director of Public Works to approve change orders, if necessary, for up to a fifteen-percent contract contingency amount of \$443,665.15, for a total not-to-exceed contract amount of \$3,401,432.83; and APPROPRIATE funds in the amount of \$885,431.83 in the Senate Bill 1 Road Maintenance and Rehabilitation Act Fund 1019 – Public Works Department (Daniel Chavarria 510-620-5478/Tawfic Halaby 510-620-5482).
- V.11.h Sole-Source Contract with Schaaf & Wheeler to finish Ferry Point Pump Station project** 2801
- APPROVE a sole-source contract with Schaaf & Wheeler for a total not-to-exceed amount of \$50,000 for a term ending on January 1, 2025, to finish the construction-related engineering services for the Ferry Point Pump Station Project – Public Works Department (Daniel Chavarria 510-620-5478/Jeffrey Barich 510-412-2009).
- V.11.i Contract with Forster & Kroeger Landscape Maintenance, Inc., for Point Molate vegetation management** 2833
- APPROVE a six-month contract with Forster & Kroeger Landscape Maintenance, Inc., beginning on July 1, 2024, and ending on December 31, 2024, in an amount not to exceed \$45,000 – Public Works Department (Daniel Chavarria 510-620-5478/Greg Hardesty 510-620-6920).

- V.11.j **Contract Amendment #2 Ninyo & Moore for Materials Testing Services** 2871
- APPROVE a second contract amendment with Ninyo & Moore, in the amount of \$500,000, for 'as-needed' construction materials testing services, for a new total contract amount not to exceed \$1,350,000 – Public Works Department (Daniel Chavarria 510-620-5478/ Jene Levine-Snipes 510-307-8132).
- V.11.k **Authorize the City Manager to Award and Execute a contract for up to \$300,000 for the Storm Drainage Rate Study during the City Council's recess.** 2919
- ADOPT a resolution granting the city manager the authority to AWARD and EXECUTE a contract to the consultant firm selected by a review panel of City Staff in an amount not to exceed \$300,000 - Public Works Department (Daniel Chavarria 510-620-5478/Robert Armijo 510-620-5477/Jeffrey Barich 510-412-2009)
- V.11.l **Resolution Approving Emergency Contract with Veolia for the Sludge Thickener Project at the Wastewater Treatment Plant** 2923
- ADOPT a resolution approving the emergency justification contract for the Sludge Thickener Project located at the Richmond Wastewater Treatment Plant in an amount not to exceed \$13,000,000 (construction cost plus 15.25 percent contingency) – Public Works Department (Robert Armijo 510-620-5477/Jeffrey Barich 510-412-2009).
- V.11.m **Sole-Source Contract with Contra Costa Electric** 2934
- APPROVE a sole-source contract with Contra Costa Electric in an amount not to exceed \$28,800, including a 20 percent contingency, for emergency repair and maintenance of the City Hall backup generator transfer switch, with a one-year term – Public Works Department (Daniel Chavarria 510-620-5478/Carl Capistrano 510-620-6896).
- V.11.n **Contract with Hi-Tech Emergency Vehicle Services for Apparatus Repairs** 2994
- APPROVE a three-year contract with Hi-Tech Emergency Vehicle Services for as-needed repairs to police and fire apparatus for an aggregate amount not to exceed \$255,000 – Public Works Department (Daniel Chavarria 510-620-5478/Dee Karnes 510-231-3044).
- V.11.o **Contract with Owen Equipment Sales for As-Needed Repairs** 3025
- APPROVE a three-year contract with Owen Equipment Sales for parts and as-needed repairs, for an aggregate amount not to exceed \$120,000 – Public Works Department (Daniel Chavarria 510-620-5478/Dee Karnes 510-231-3044).

**V.12 Rent Program****V.12.a Resolution Establishing the Fiscal Year 2024-25 Residential Rental Housing Fee 3055**

ADOPT a resolution establishing the Fiscal Year 2024-25 Residential Rental Housing Fee in the amount of \$239 per Controlled Rental Unit, and \$136 per Partially Covered Rental Unit – Rent Program (Nicolas Traylor 510-620-6564).

**W. PUBLIC HEARINGS****W.1 Public Hearing to Consider the Director’s Report on Sewer Service Charges for the Collection of the Sanitary and Storm Fees for Fiscal Year 2024-25 3064**

HOLD a public hearing; and ADOPT a resolution approving the Director’s Report of sewer service charges for Fiscal Year 2024-25 allowing for the sanitary and stormwater fees to be collected on the annual 2024-25 tax rolls – Public Works Department (Daniel Chavarria 510-620-5478/Mary Phelps 510-620-1269)

**W.2 Sidewalk Vending Fee 3740**

HOLD a Public Hearing; and ADOPT a Resolution approving adoption of permit fees for sidewalk vending and setting administrative fines for violations including vending without a special business permit - Community Development Department/Public Works Department/Finance Department (Daniel Chavarria/Lina Velasco/Andrea Miller 510-621-1220).

**X. NEW BUSINESS****X.1 Placing the Instant Runoff Voting Election Reform Act (IRV) Initiative on the November 5, 2024, General Election Ballot 3746**

ADOPT a resolution to submit to the City of Richmond electorate at the General Municipal Election to be held on November 5, 2024, an initiative to amend the City Charter to replace its current plurality voting method with that of Instant Runoff Voting (IRV) and AUTHORIZE the City Attorney’s Office and staff to finalize any necessary documents relating to the ballot measure – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).

**X.2 Solicit Polling Agency to Poll the Community Regarding a Bond for New Public Safety Building, Expand the Library, Upgrade the Martin Luther King Jr. (MLK) Community Center**

3758

DIRECT the city manager or designee to develop and issue a Request for Proposal to retain a polling company to poll the community regarding the placement of a bond measure on the November 2024 ballot to construct a public safety building, upgrade fire departments, expand and enhance the main library, and upgrade community centers (such as MLK and Nevin); AUTHORIZE the city manager or designee to enter into a contract with a polling company for up to \$50,000; DIRECT the City Attorney's Office to draft a bond measure and supporting documents for Council to review, and CALL two special meetings – the first meeting to consider the resolution of necessity related to the bond measure and first reading of the bond measure ordinance and a second meeting to occur no later than July 31, 2024 to consider polling results and adopt the final bond measure for the November 2024 ballot; and APPROPRIATE \$50,000 from the general fund - Councilmember Cesar Zepeda (510-620-6593).

**Y. ADJOURNMENT**

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