

**RICHMOND ARTS AND CULTURE COMMISSION (RACC)  
PUBLIC ART ADVISORY COMMITTEE (PAAC)  
In-Person Meeting  
450 Civic Center Plaza, 1<sup>st</sup> Floor Conference Room  
Richmond, California  
Regular Meeting Minutes  
April 11, 2024  
7:00 p.m. - 9:00 p.m.**

Present: Vice-Chair Kaelen Van Cura and Commissioners Ted Bell, Virginia Jourdan, Phillip Mehas, Carole Porter, Sandra Richmond, Tobin Richmond and Arleide Santos

Absent: Chair Lynson Beaulieu and Council Liaison Soheila Bana

Staff Present: Arts & Culture Manager Winifred Day; Deputy Chief of Staff Mayor's Office Tony Tamayo and Administrative Analyst Shané Johnson\*  
\*Via Zoom

**I. WELCOME / CALL TO ORDER / ROLL CALL**

The RACC/PAAC Regular Meeting was called to order by Vice-Chair Van Cura at 7:00 p.m.

**II. ACTION ITEMS**

**a. APPROVE April 11, 2024 RACC/PAAC Meeting Agenda**

Arts & Culture Manager Winifred Day reported that Administrative Analyst Shané Johnson may attend the meeting and if so, the meeting agenda should be modified to allow her to provide a staff report.

Motion by Commissioner Santos, seconded by Commissioner Tobin Richmond to approve the April 11, 2024 RACC/PAAC Meeting Agenda, as modified, carried by a show of hands.

**b. APPROVE March 14, 2024 RACC/PAAC Meeting Minutes**

Motion by Commissioner Bell, seconded by Commissioner Porter to approve the March 14, 2024 RACC/PAAC Meeting Minutes, as shown, carried by a show of hands.

**III. PUBLIC COMMENTS**

There were no comments from the public.

**IV. National Poetry Month Poet Laureate Reading – Stephen Sharpe**

Poet Laureate Stephen Sharpe reported he was participating in the 30/30 Writing Challenge for the month of April, where each day he would write a new poem to be posted online and to be officially compiled for sharing. At this time, he shared a couple of poems titled Irony and Art.

More of Mr. Sharpe's poetry readings were available on his social media pages on Facebook and Instagram, and a live performance had been scheduled at the Richmond Literacy Festival on Saturday, April 20, 2024 at the Richmond Auditorium from 10:00 a.m. to 2:00 p.m. He would be on stage around 10:40 a.m. He encouraged everyone to attend the event. He added there was also a National Poetry Association website for writers where different organizations started a poem each day, which challenged artists as writers. He expressed the willingness to forward a link to staff that could be shared with the RACC.

## **V. INFORMATION/ACTION ITEMS**

### **a. "Love Your Block" Mural Grant Project Concept Design Approval**

Stephanie Ny, Community Services Department/Recreation Division of Public Works, presented the Love Your Block art project and reported a staff report, photos and the concept design for the mural grant project had been provided to the RACC. If approved by the RACC, the concept design for the mural would be painted on Saturday, April 27, 2024, as part of Park Prescription Day, an annual event at Nicholl Park in the City of Richmond. Flyers for the event were provided. The event would include a free lunch, family games, relay races, volleyball and soccer games, chats with medical professionals and resources from 25 vendors along with numerous other activities. Volunteers were welcome to join in painting the mural and vendor registration was still being accepted for the event. Interested parties were to contact her directly.

Vice-Chair Van Cura commented that although the RACC had previously discussed tabling at community events, there were no materials available at this time to identify the RACC's work and more preparation was needed before the RACC could consider tabling at an event.

Motion by Commissioner Mehas, seconded by Commissioner Bell to accept the "Love Your Block" mural grant project concept design, as presented, carried by a show of hands.

## **VI. RACC PROJECTS and PUBLIC ART Staff Report/Updates**

### **a. Allen Brothers Public Art Projects – Mural and Mosaic Tile RFQ/RFP**

Ms. Day described the CW Allen Brothers project, consisting of a 250-linear foot mural concept in a trompe l'oeil or photo realism design concept and mosaic tabletops for an outdoor staff area at 211 Cutting Boulevard. She identified the stakeholders for the project - which consist of the building owner Prologis, the tenant Allen Brothers, the Oakland Arts and Culture Manager and RACC Chair Beaulieu - and reported that 15 candidates had responded to the Request for Proposals/Request for Qualifications (RFPs/RFQs), with five semi-finalists chosen. The second phase of the RFPs/RFQs process was currently underway with deliverables due by the end of the month, and with the artists to return with models or mockups for the mosaic tiles, which would have eight tabletops. The artists had been asked to create two primary designs for the mosaics and provide a 12 x 12-inch square or circle to offer a sense of the artist's ability. More information will be provided at the next RACC meeting.

### **b. Arts District Master Planning Consultant RFQ/RFP**

Commissioner Jourdan reported that two applicants had been interviewed and scored on paper as part of the Arts District Master Planning Consultant RFP/RFQ, and verbal interviews via Zoom had also been scored with a recommendation to be provided to the City Council, which had the ultimate approval authority. The consultant would be asked to obtain information from the community and business owners, with the coverage area of the Arts District to be determined as part of the next phase of the process.

Ms. Day explained for the benefit of the public and new Commissioners that whoever was selected would conduct some focus groups and return with recommendations after reaching out to all City of Richmond Neighborhood Councils on which location would be best suited for the project. The project would be funded from the American Rescue Plan Act (ARPA) and those funds must be spent by the end of 2025. She reported that she was in the process of gathering information from both candidates, ARPA, the city and other resources and once the report was complete it could be provided to the RACC. Again, this was a City Council not a RACC initiative and the selection panel was comprised of stakeholders, representatives from different areas of City government and the Arts & Culture Manager from the City of Santa Rosa, who had experience on what may or may not work well.

Commissioner Porter referenced the First Friday events held in the City of Oakland and asked whether that was the type of community involvement being sought.

Ms. Day understood the location sought for the Arts District was one that had critical mass, with the idea that outreach would include focus groups to find out what people wanted and return with recommendations. The first phase of this effort would involve strategic planning and the second phase may involve the same consultant or a different party depending on City Council direction. The second phase would define the exact characteristics of an Arts District from cities of similar size and demographics with successful examples to be used as models.

c. NPA Mini Grant RFP

Vice-Chair Van Cura reported there had been twelve applicants for the NPA Mini Grants RFP, with the selection committee having reviewed the applications and scored them. The next step would be to determine whether the selection panel had further questions. Interviews had been scheduled for April 17, 2024, with a final recommendation to be made to the full RACC thereafter.

Ms. Day reported for the benefit of new Commissioners that a total of \$65,000 was available for the NPA Mini Grant Program, with \$9,000 the most anyone could receive as an award. Recognizing not all of the twelve applicants would be able to receive the total award amount, the intent was that the scoring be considered when judging the applications. More information will be available at the next RACC meeting.

Speaking to the CW Allen Brothers project, Commissioner Mehas expressed his opposition to the mosaic tile component of the project since he found it did not meet the definition of public art and because the tables were inside the gates of the facility. Given the definition of public art in the City Charter, he was unable to justify company tables as part of public art and he wanted that objection to be noted as part of the public record. As to the Arts District, he suggested the two main areas of focus should be the area of Macdonald Avenue and along 23<sup>rd</sup> Street. Regarding the City's Neighborhood Councils, he pointed out that about twenty of the City's Neighborhood Councils were really functional with the others non-existent and in name only.

Ms. Day explained the differences between an Arts Corridor and an Arts District. She acknowledged a grass roots movement from Richmond Renaissance which had been focusing on an Arts Corridor. The City Council initiative was for an Arts District. While two different groups, they both cared about the City of Richmond and she noted the City could not publicize its efforts until the City Council had actually approved funding for the Arts District. She added that the ARPA funds would be used for the creation of an Arts District and not an Arts Corridor.

Commissioner Porter understood the mosaic tiles at CW Allen Brothers would be visible to the public and there was a desire to make the area look aesthetically pleasing to the public. Ms. Day explained this was a developer project that had started with the murals and the project was comprised of private and City funds.

At this time, Administrative Analyst Shané Johnson joined the meeting via Zoom and provided an update on the NPA Mini Grant budget. She clarified there was \$65,000 in funds from the General Fund, and at the beginning of the Fiscal Year the budget for the one percent included a \$25,000 supplement for the NPA Mini Grants, for a total of \$90,000 allocated for the program, although that did not mean the total funds must be spent. She also clarified that the total amount requested based on the number of NPA Mini Grant applications received for Fiscal Year 2024/25 was \$80,000.

Commissioner Mehas understood the supplemental funds could be used for NPA Mini Grants, and Ms. Johnson reiterated the funds had been listed in the budget as a supplement for the NPA Mini Grants. The way it had been handled in the past was that NPA Mini Grant applications would fall under something the Public Art Ordinance would be allowed to be used for to determine what project would take from the one percent as opposed to from the General Fund.

Ms. Johnson reported she and Ms. Day had met with the Director of Finance and the Deputy Director of Finance to discuss contributions and the RACC discussion about making contributions to events such as Juneteenth and Cinco de Mayo. They had been informed the RACC could not gift public funds, even the one percent development, since they were public funds; however, if the RACC wanted to support those organizations the RACC may do things for them such as contribute \$500 and take on catering, purchase some supplies, or sponsor a table, as examples. The RACC could not just give funds since the funds must be associated with participation or a purchase on the RACC's behalf.

Commissioner Santos suggested a system that was fair to everyone, such as grants for special events, where someone may apply and make a request.

Ms. Johnson advised that option had been discussed with the Finance Department, such as an application process where someone could request assistance from the RACC through a grant, for instance, which should be acceptable as long as it was fair and not a gift of public funds.

Vice-Chair Van Cura suggested a committee be formed to consider ground rules and asked whether staff had an application template that could be used.

Ms. Johnson was unaware of any template that existed but suggested it would be simple to have something that was open to everyone.

Commissioner Sandra Richmond asked who would set up the purchase supplier once an application system had been set up.

Ms. Johnson suggested if set up in a way for an event, as an example, it would be staff's responsibility to get the contract with a caterer or purchase food with a credit card or other method. If a grant program, that would be different and could be similar to the NPA Mini Grant program and could be simpler allowing for application and consideration of whether the applicant met the deliverables.

Commissioner Sandra Richmond wanted to ensure that people were aware there would be additional staff labor involved for such a process.

Ms. Johnson also provided an update on additional staffing for the Arts & Culture Division and reported an interview panel had interviewed nine people, with additional interviews scheduled for April 12, 2024, for a full-time Administrative Assistant position to support the Arts & Culture Division. She again suggested a simpler approach for an application system where people may request assistance from the RACC for a food event, as an example, and where the purchase of food would be much easier and could be done with a credit card. Other services may require contracts with the City.

Commissioner Porter recommended consideration of a grant process.

Commissioner Santos suggested to ensure fairness deliverables for everyone involved be considered and she could step up and propose some language that could be considered with rules around culture and the arts.

Vice-Chair Van Cura suggested an Events Funding Committee be formed to discuss the parameters, and she volunteered to serve on that committee, to also be comprised of Commissioners Santos and Sandra Richmond.

Ms. Johnson suggested once a discussion of that topic had been considered, she would like to be able to provide guidance on when contracts may be required and noted that for services that were \$1,000 or less, contracts would not be required. The Committee could consider the amounts of the grants to ensure that contracts were not required.

Vice-Chair Van Cura advised she would follow up on the topic with Ms. Johnson offline.

## **VII. Discussion Items**

### **a. Ad-Hoc Committee Memorial Public Art Project Policies**

Commissioner Porter reported the Ad-Hoc Committee for Memorial Public Art Project Policies had received feedback from the RACC and staff, which had been incorporated into a rough draft, but more professional policy-making support architecturally on how the document would be designed, and how to shepherd it through for approval was needed.

Commissioner Mehas stated since this was a Citywide policy, several City Departments may need to provide approval for the location of a memorial or require input from the Neighborhood Councils. He noted the RACC was responsible for accepting all gifts and memorials pursuant to City policy, which had to be coordinated with several staff and complications had often come up.

Deputy Chief of Staff Mayor's Office Tony Tamayo suggested the Ad-Hoc Committee should work with the Staff Liaison to submit a proposal for City Council consideration, and Ms. Johnson advised that the policy would also require legal guidance to outline the necessary steps.

Commissioner Porter suggested there were synergies between what the RACC was proposing and what policies the Park & Recreation Division had in place and there could possibly be some consistent language that could be used as the basis of the document.

Commissioner Bell commented he had left questions in the draft document since there was a mixture of public and private memorials and the rough draft did not clearly define which direction would be taken whether public or private, which was where the committee lacked the expertise and required more assistance.

In terms of moving the document forward and to ensure the interests of the RACC, Ms. Johnson commented that other commissions had worked with an attorney to provide guidance before reaching the point of presentation to the City Council. She suggested reaching out to the City Attorney's Office to determine whether someone could be assigned to meet with the committee to provide further direction.

Mr. Tamayo confirmed that policies and ordinances to be adopted by the City Council had involved the City Attorney's Office, which had staff with the expertise to craft policies and ordinances.

Ms. Day suggested it was important to distinguish between memorial projects that were text, and adding an extra layer of art element, not just a text. For the benefit of the new Commissioners, she described the background of this topic, which had been a response to unsolicited requests for memorial projects and since the City had no policies in place to consider such requests. She suggested the information in the rough draft could be submitted to legal for input and determination as to how best to work with the RACC. She hoped in the next 30 days the Ad-Hoc Committee could meet with legal and provide a future update.

Commissioner Mehas understood the Pedie Perez Family's request for a memorial had not been eligible due to the wording on the memorial. He also referenced a possible future memorial for Betty Reid Soskin that might be out of the RACC's league.

Commissioner Porter suggested there were differences between the Pedie Perez Family's memorial, which was a private memorial, and a potential future public memorial for Betty Reid Soskin.

b. NPA Mini Grant Mentor Incentive Program

Commissioner Bell reported he had interviewed Mark Anthony James, Empowering Youth through Music, a multi-NPA Mini Grant recipient, on his opinions about mentorship and who supported such a program but stressed that the mentor should have credibility, experience in mentoring and that the city consider a survey or outcome that was positive. Mr. James had suggested an incentive program should have some incentive for the mentor and make it worth that person's time, be fun, exciting, and meaningful.

Commissioner Bell expressed the willingness to speak with other multi-NPA Mini Grant recipients to solicit their opinions on a potential NPA Mini Grant Mentor Incentive Program.

Ms. Day suggested she go over the list of NPA Mini Grant recipients to identify multi-recipients that Commissioner Bell may contact.

Commissioner Porter suggested NPA Mini Grant recipients who had been successful in being awarded back-to-back successive grants should be required to serve as a mentor.

Ms. Day commented there also needed to be a discussion about the source of funds to pay the existing NPA Mini Grant recipient to mentor a new recipient, such as approximately 20 percent of the full \$9,000, as an incentive.

Vice-Chair Van Cura suggested the incentive should be in addition to the \$9,000 award.

Ms. Day reiterated the source of funds needed to be defined as to where the additional funds would come from.

Commissioner Porter suggested the additional funds should come from the NPA Mini Grant pot without using additional funds, and Ms. Day pointed out that any funds over \$10,000 required a different process and City Council approval.

Commissioner Bell suggested the maximum amount for mentors should be \$5,000.

The RACC debated the amount of additional funds to pay a mentor, with Ms. Day suggesting that be added to the proposal with Commissioner Bell to continue his research and with a report back at the next RACC meeting.

Vice-Chair Van Cura suggested past NPA Mini Grant applicants could be asked how much incentive should be considered, and if more than \$10,000 they could be informed that City Council approval would be required and be asked if that was something they still wanted to do. She saw this process as a fact-finding mission at this time.

Commissioner Sandra Richmond asked whether there was a process in place to gauge the success of the mentor, which could help to identify the incentive and criteria for the mentor and mentee to meet throughout the relationship.

Commissioner Bell advised there were surveys for the mentor and mentee and criteria would be considered.

Ms. Johnson found the NPA Mini Grant and the Mentor Incentive Program to be two different things. She was uncertain how it would be wrapped into one and suggested the Mentor Incentive Program could be a capacity building option.

Commissioner Porter suggested the incentive program for a mentor could involve a stipend, although Commissioner Tobin Richmond suggested the NPA Mini Grant Program, and the Mentor Incentive Program should be separate to avoid the need to deal with the \$10,000 threshold.

Ms. Johnson commented that capacity building historically had been two different things. One involved a grant for the arts and the other payment to a mentor, which were two different and separate things.

Ms. Day clarified that Commissioner Bell had been working solely on the NPA Mini Grant Mentor Incentive Program and she suggested there be additional assistance from interested Commissioners.

Commissioner Tobin Richmond expressed the willingness to also work on the program with Commissioner Bell.

Ms. Day suggested an update be provided at the next RACC meeting with updated information that could be forwarded to legal for review and allow the RACC to move forward from there.

As to whether mentoring could be floated at a smaller amount to determine any volunteer interest in mentoring, Commissioner Bell explained that he had spoken directly with Mr. James about the Mentor Incentive Program, and he pointed out Mr. James had paid a lot of money out of pocket for many of his projects, and in his opinion had passed the credibility test.

Ms. Day reiterated she would check the list of NPA Mini Grant recipients and provide information to Commissioner Bell on other multi-recipients who had been awarded NPA Mini Grants who could also be interviewed.

As to whether the mentor had to be an NPA Mini Grant recipient in the past or an active recipient, Commissioner Bell suggested multi-NPA Mini grant recipients would have more incentive to consider a mentor program.

On the continued discussion of the Mentor Incentive Program and the clarification that the program was intended to mentor newer NPA Mini Grant recipients, Commissioner Mehas emphasized the need to understand the specifics of the concept.

Mr. Tamayo suggested scaling back and considering a one-year pilot program and making it clear the program may not continue.

- c. Procedure for RACC Contributions to Arts and Culture Community Activities i.e. Juneteenth, Cinco de Mayo, etc.

Commissioner Santos asked how the RACC could table at other community events and use funds to purchase a table cover, and Ms. Day understood there was a table cover in storage that had been used in the past.

Ms. Johnson was uncertain that was the case. In terms of the budget, she clarified a quote could be provided on the cost for a banner or what was needed to table including items that could be distributed while tabling, to include the RACC website and other information. She advised there were funds in the budget for those items.

Commissioner Santos expressed the willingness to create a design for artistic table covers that could be sent to everyone to choose their favorite that could be used for special events and allow the RACC to be out in the community. Once she had a quote, staff could purchase the table covers.

Ms. Johnson clarified that staff would follow the City's Procurement Policy on any purchases. Staff could purchase supplies without a lot of red tape up to \$3,000. She added that copies of the Budget Detailed Report had been provided to each Commissioner in binders and included a number of line items such as the Artists Workshop/Resources Contract. She emphasized that the RACC had funds in its budget.

- d. Social Media Ads, Services and Budget Proposal Update

Commissioner Santos reported she had spent about five hours updating and sharing other organizations related to art on social media. She asked about the next steps to posting on social media.

Ms. Johnson clarified that once a Facebook ad was ready to be placed, credit card information would be needed, and she could work with Commissioner Santos remotely to get that done. She understood that approval from the RACC was needed on the types of ads involved.

Commissioner Santos understood she had approval for social media ads, but the Vice-Chair clarified the social media ads had been discussed but not approved.

Commissioner Santos offered a motion, seconded by Commissioner Mehas for the approval of a social media post to invite the community to join the RACC and direct them to the RACC website to learn more.

Ms. Day cautioned that someone could not just “join” the RACC in that an application process was required. She reported there were currently two vacancies on the RACC.

Commissioner Santos clarified her motion and the exact wording in the social media post she wanted to use, which the RACC discussed, and which would include a link to the RACC website.

Ms. Johnson displayed via Zoom a copy of the weekly City Manager’s Report courtesy of Mr. Tamayo, which also included an invitation to join City Boards/Commissions.

Motion by Commissioner Bell, seconded by Commissioner Mehas to approve Commissioner Santos’ purchase of a Facebook ad in the amount of \$200 and an Instagram ad for \$100, to encourage people to join the RACC, carried by a show of hands.

Commissioner Santos also reported that with spring now here the community would be hosting a number of community arts events. She asked Commissioners to take photographs when attending any of those events, tagged to the RACC, which she could then repost, or if one did not have social media, they could send her videos that she could then repost.

Ms. Day asked whether anyone wanted to join Commissioner Santos in supporting the Social Media Ads Initiative.

Vice-Chair Van Cura advised she could help with the social media ads and would check in with Commissioner Santos.

Commissioner Santos again asked that Commissioners take photographs when attending any of the community arts events, tagged to the RACC, which she could then repost, or if one did not have social media, they could send her or the Vice-Chair videos that she could then repost.

e. Art Banner Program Procedures – Needs Ad-Hoc Committee

Ms. Day reported there had been three requests for banner projects separate from the NPA Mini Grant or other programs the RACC was currently working on, including requests from the Richmond Promise Program and two requests from the new Farmers Markets at Marina Bay and in front of the Richmond Library. Given the requests to create new banners, the RACC had to make sure there was a procedure in place to address those requests, which were not part of the standard NPA Mini Grants. There were different types of banners and the purpose of the banners had to be addressed. The banners were typically double-sided and oftentimes banners lasted more than six months, although some existing banners in Richmond were in disrepair and should not be allowed to remain when in such poor condition.

Vice-Chair Van Cura clarified with Ms. Day the RACC was not responsible for the banner policy throughout the City and the requests mentioned were random requests from groups that did not know how to go about the process.

Vice-Chair Van Cura suggested this was not something that should be under the RACC’s purview, although Ms. Day noted if the banner included an art component it would be under the purview of the RACC.

Ms. Day explained that she was seeking a checklist of procedures.

Vice-Chair Van Cura again suggested this was not something that should be under the purview of the RACC but with another City group like the Parks & Recreation Division.

Ms. Day reiterated if art was part of a banner, it would be under the RACC's purview. As an example, in 2023 the Latina Center had an art component on banners but they had not been funded by the RACC.

In response to the Vice-Chair as to what City Department would typically handle the installation of banners in the city, Mr. Tamayo advised the Public Works Department handled the installation of banners, but if on a telephone pole, as an example, it could be installed by PG&E. If Public Works had to install the banners, the organization would deal with that Department and Risk Management since there could be insurance requirements.

Vice-Chair Van Cura reiterated her opinion the installation of banners should not be under the purview of the RACC but be the responsibility of other City Departments, unless there was a significant art component involved where there could be a policy where the organization would check-in with the RACC, but it should go through the City before being forwarded to the RACC.

Commissioner Sandra Richmond suggested banners used as a marketing tool, as an example, should include time limits for display.

Commissioner Santos suggested such requests could be addressed via email with more direction from the individual or group provided on what was expected and then staff could direct the request to the appropriate City Department.

Mr. Tamayo understood some banners had been allowed in conjunction with economic development and again if the banner included an art component it would be under the purview of the RACC. As to the prior request from the Latina Center, he understood that Council Liaison Bana had requested an agenda item directing staff to help with the request and the Richmond Promise's request could be agendized for consideration as well.

Ms. Day suggested it would be ideal to have a template or list of things to consider for a Banner Program to discuss the purpose/message, location, type, number and the like.

Vice-Chair Van Cura questioned having to create a procedure and having such requests come before the RACC unless it included an art component given that the RACC was not a marketing department.

As to who had placed the banners in the downtown area, Ms. Day understood some banners had been placed by Richmond NIAD and other individuals and in some cases the RACC had provided funding. She clarified that if a banner was part of an NPA Mini Grant proposal, as an example, during a regular schedule that would be one thing but the requests she outlined were separate requests.

The RACC discussed existing banners in the City of Richmond, whether the RACC should take on a new job with a new Banner Program other than if an art component was involved, and concerns were expressed whether a Banner Program should fall under the RACC's purview.

Ms. Day suggested when requests for banners that were outside of the NPA Mini Grants process were made the requestor could be asked to wait until the NPA Mini Grant application process, particularly given limited staff.

## **VIII. Mayor's Office, City Council Liaison Reports**

- a. Betty Reid Soskin Play Proposal FY 2025-26

Mr. Tamayo could not speak to the Betty Reid Soskin Play Proposal, but he reported that annually the Mayor's Office worked on reassignments of Council Liaisons to City Boards/Commissions. He reported that Council Liaison Soheila Bana was no longer serving as liaison to the RACC, with the Mayor's Office to serve in that role. He looked forward to working with the RACC in that capacity and stated the Mayor was excited about the RACC presenting any initiatives to the City Council who welcomed more exposure on the RACC's work.

Mr. Tamayo also reported the Mayor had served as a judge for the West Contra Costa Unified School District (WCCUSD) Art Show, had voted for the finalists that would be presented at the next City Council meeting, and the winners would be displayed in the Mayor's Office for a month or two. At that time, a small reception and recognition was planned in the Mayor's Office. In addition, Richmond NIAD had picked up its artwork from the Mayor's Office and provided a list of art to choose for the next round, which had already been selected for a Satellite Exhibition to be part of a larger exhibition titled We Make Art in Richmond.

Vice-Chair Van Cura reported that Richmond NIAD had been awarded an NPA Mini Grant from the last round for We Make Art in Richmond, which was being printed now, with a matching exhibition scheduled at Richmond NIAD on Saturday, April 13, 2024, between 1:00 and 4:00 p.m.

Commissioner Santos asked Mr. Tamayo to loop the RACC at the reception so members could attend and represent the RACC.

Ms. Day further added the student show in 2023 involved over 100 students from Contra Costa County, and she was working with Commissioner Jourdan and the Academy of Art University on a new summer program for sophomores and juniors.

## **IX. RACC Member Community Sharing**

Commissioner Porter asked that the RACC consider the planning for its summer retreat, which could be discussed at the next meeting, and which could include different speakers to round out discussions, perspectives and the RACC's goals and objectives.

Ms. Day reported the City Council typically recessed during the month of August and that would be a good time for a RACC retreat.

Commissioner Porter suggested the 2023 RACC Retreat had been beneficial in setting goals for 2024, and she suggested it would be beneficial for the same discussion this year to set the RACC goals and objectives for 2025.

Ms. Day suggested prior to the next RACC meeting, Commissioners consider who would be willing to serve on a planning committee for the 2024 RACC Retreat.

Commissioner Santos asked who was responsible for the RACC website and was informed by Ms. Day the City Manager's Office had an individual who provided updates to the RACC website.

Commissioner Santos asked that bios for new Commissioners be posted on the RACC website.

## **X. ADJOURNMENT Until May 9, 2024**

On motion by Commissioner Santos, seconded by Commissioner Porter, and carried unanimously to adjourn the meeting at 9:02 p.m. to a Regular Meeting of the RACC/PAAC on May 9, 2024.