

CITY OF RICHMOND

Commission On Aging

Friday, February 2, 2023, 10 AM

Richmond Memorial Auditorium, Farallon Room (**BERMUDA ROOM**)

403 Civic Center Plaza, Richmond, CA 94804

PRESENT: Michelle Hayes, Chair; Rose Brooks, Treasurer, Bev Wallace, Kiran Agarwal, Cate Burkhart, Bryan Harris

ABSENT: Myrtle Braxton, Vice Chair; Regina Whitney, Secretary; Naomi Williams

CITY & STAFF LIAISONS: Kymberlyn Carson-Thrower (staff), Gayle McLaughlin (vice-mayor), Carlette Harris (staff)

GUEST: none

This meeting is being held in a wheelchair accessible location. To request disability related accommodation to participate in the meeting, including auxiliary aids or services, please contact City Attorney's Office, ADA Coordinator, at 510-620-6509 at least five (5) business days before the meeting date.

MINUTES

- 1. Meeting called to Order by Chair Hayes – 10:07 AM**
- 2. Roll Call by Secretary Whitney –** *Due to the absence of the secretary, the chair asks Com. Harris to act as secretary for the meeting, to record & report the minutes of the meeting. He approved. ROLL CALL – 6 present, 3 absent. Yes, we have QUORUM.*
- 3. TECH Training by Steven Lipson –** *Steve reported that they are trying to get the state to support more use of AB 817 protocols so as to use of more virtual allowances so that people can continue to attend meetings and have their vote counted via Zoom & tele-conference methods. Steve is planning to apply for the AARP Challenge Grant so they can use the funds for the AI/tech training sessions. NOTE: separate training availability will remain. And that the online hours have moved from Tuesday to Friday's afternoons and will remain in a hybrid format. Note: The Imagination project will be taught on Tuesdays from 11A-12N.*
- 4. Councilmember Gayle McLaughlin –** *Gayle has invited LaShonda White (Deputy City Manager) to attend our March 1st meeting so as to allow her to listen to our concerns affecting the seniors in our community. She will also address any concerns that we have regarding transportation issues. It was stated by fellow commissioners that we need more information on how to use the "Clipper Card" as that is NOW the only approved means to pay for travel via public transportation. In addition, the commission has inquired about the travel incentives within the Richmond region and would like further details.*

A reminder that the Literacy Fair is set for Saturday, April 13th, 2024, from 10:00 AM to 12:00 Noon at the Richmond Auditorium. They are looking to get the school districts more involved. She also reminded the commissioners that her JAN/FEB Newsletter is available. And the re-opening of the Booker T. Anderson (BTA) Community Center will be later this Spring, and she is in hopes that all the commissioners will be able to attend the event.

5. **Open Forum** – *The chair announced that the Peace Walk received a city commendation.*
6. **Review & Approve Minutes** – *January 2024 minutes were approved (5 yes, 1 abstain)*
7. **Discuss & vote on December 14th date for the Senior Winter Ball (SWB)** – *Com. Harris and staff Kymberlyn Carson-Thrower advised the commission that the next Senior Winter Ball dates would have fallen on the Saturday, Dec 21st (the weekend before Christmas tends to be the busiest travel weekend), suggested to the commission that we change the Ball to December 14th (per staff, the Auditorium IS available, they are holding the date pending COA approval) – MOTION to change date per Com. Burkhart; Seconded by Com. Wallace, All in favor to change date – 6 yes. MOTION passes.*
8. **Discuss and vote on band for Senior Winter Ball (SWB)** – *Per staff (Kymberlyn Carson-Thrower), the band needs to be booked now as “popularity & demand” of the band could affect the date of the SWB. The band is Top Shelf. The commission voted unanimously (6 votes approved) to submit a price quote to the band for final COA approval. Final vote pending returned quote – TBA.*
9. **Discuss and vote on reconciling program book mistake** – *Per the chair; due to a printing error; the executive committee voted to rectify the error by crediting a complimentary inside front page for Wilson & Kratzer in the 2024 Senior Winter Ball program. Their ad for 2023 was placed on an inside page.*
10. **Staff Report: Department updates** – *Per Carlette (staff), asked for help from the commission and commission liaison (vice mayor) to the city council to see if the senior center could occupy the outside space between the library & the senior center. They want to create an outdoor living space for both programming and exercise. In addition, to put in a gardening area (raised beds) to grow product and herbs for the nutrition lunch program. This project will be over seen by the staff, the “new” senior gardening club and kitchen staff. More details with come later pending approval from city managers offices and city council. In addition, there has been more staff hired at the Richmond Senior Center, two new lunch program staff (Sydney Hallowell) is pending background checks and then training. The tentative open date for the lunch program is the end of March 2024. The senior center is becoming busy as programming returns along with new programs begin. At the Annex, the program coordinator Tania Schwartz fell, however she is getting better.*

Reminders:

- *Chinese New Year Celebration is Saturday, February 10th 1P-3P at Auditorium (doors 1230P)*
- *Black History Celebration is Saturday, February 24th 1P-3P at Auditorium (doors 12:30P)*
- *Sisters of Solidarity, Saturday, March 16th 10A-12N at the Richmond Auditorium (COA/RSC will have a table)*

11. Reports – 30 minutes

- A. Senior Health Clinic Update** – *Per Com. Harris, he has met with Lifelong Medical, they are able to commit to "staffing" the event with nurses to conduct FREE testing for senior attendees. Commission gave final consent to move forward on the "Senior Wellness & Health Clinic" set for Thursday, April 18th, 2024, in the Bermuda Room at the Richmond Memorial Auditorium from 10A to 12N. Final confirmation from Lifelong Medical will be given at the next COA meeting on March 1, 2024. At that meeting, we'll discuss food and guest speakers.*
- B. Plan zoom pre-meeting with Lori Reese team for travel workshop** – *Per the chair, this meeting will be used to plan a date, time and place for the workshop that covers training and how-to-use transportation applications via online resources as well as to get older adults, seniors, the disabled, and the elderly registered for multiple transportation services in and around Richmond.*
- C. Open for commissioners reports of meetings that were attended** – *no reports.*
- D. Discuss planned 2024 Calendar workshops** - *a quick debrief was given, details were tabled until next meeting.*
- *May 22nd (Wednesday) – 39th Annual Senior Information & Health Faire, Richmond Auditorium from 10:00 A-1:00P*
 - *August 24th (Saturday) – 2nd Annual Senior Line Dance at the Richmond Auditorium, 3p-7p*
 - *Late September – 2nd Annual Senior Safety Workshop – TBA*
 - *October 4th (Friday) – Commission on Aging Retreat (Two-part event: AM at Auditorium and the in the afternoon at Hotel Mac for a meal service)*
- E. Finance Report** – *Per Treasurer Brooks, she announced that the total expenses for the Senior Winter Ball (SWB) was \$5,843.35, the total income was \$16,649. The total profit from was \$10,805.65. ACCOUNT BALANCE: \$50,323.00*

Announcements – *Com. Harris announced the passing of Irma Anderson (EB Times Obituary), a memorial service is set for the end of February at the Richmond Auditorium. Time & date: TBA.*

Adjourn – 12:05 PM

Community Services-Recreation Staff Liaison: Kimberlyn Carson-Thrower - (510) 620-6789
Kimberlyn_Carson-Thrower@ci.richmond.ca.us