



Regular Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, October 7, 2024 | 6:00 PM
Council Chambers | 440 Civic Center Plaza
Richmond, CA 94804

- A.** Call to Order and Roll Call
- B.** Agenda Review and Modifications
- C.** Report from the Department
- D.** Public Forum
- E.** Consent Calendar:
 - E-1.** APPROVE the minutes of the August 5, 2024, meeting of the Richmond Fund for Children & Youth Oversight Board.
- F.** Oversight Board as a Whole
 - F-1.** LISTEN to a presentation and SELECT at least two (2) Richmond Fund for Children and Youth (RFCY) Oversight Board members to serve as reviewers for the Fiscal Year 2025-2028 Request for Proposals for grant funds.
- G.** Adjournment

MEETING INFORMATION

Oversight Board Members

Khalieghya Dandie-Evans
Guadalupe Enllana
Teyona Galloway
Carol Hegstrom
Katherine Lee
Madiha Qader
Stephanie Sequeira

Staff Liaisons

Patrick Seals
Guadalupe Morales
Nicholas Delgado
Abdul Black

Director

LaShonda White

How to participate in Public Forum and/or speak on an agenda item in the meeting:

Public Comment via Email:

Comments can be submitted via email to youth@ci.richmond.ca.us. All comments received by 3:30 p.m. on the day of the scheduled meeting, will be provided to the Oversight Board during Public Forum or their respective agenda item, be considered a public record, and be considered before Oversight Board action. Email must contain in the subject line: **public comments – not on the agenda** or **public comments – agenda item #**. All public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted.

Speaker Registration – Public Forum: Anyone who wishes to address the Oversight Board on a topic that is not on the agenda and is relevant to the Oversight Board’s purpose may file a Speaker’s Request Form with Department staff PRIOR to commencement of the Public Forum portion of the meeting and will be called to address the Oversight Board during the Public Forum. The amount of time allotted to individual speakers shall be a maximum of two (2) minutes. If there are several speakers, the amount of time allowed may be modified at the Co-Chairs’ discretion.

Speaker Registration – Public Comment on Agenda Items: Persons wishing to comment on an item on the agenda shall file a Speaker’s Request form with Department staff PRIOR to the Oversight Board’s consideration of the item. Once the agenda item is announced and discussion of the agenda item begins, only those persons who have previously submitted Speaker Request Forms shall be permitted to comment on the item. Speakers will be called to address the Oversight Board when the item is announced for discussion. Each speaker will be allowed two (2) minutes to address the Oversight Board on the item(s) for which the speaker is registered.

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Conduct at Meetings: Oversight Board meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time in order to provide public comment, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the Oversight Board or the agenda item at hand, and may not cause immediate threats to public safety.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to youth@ci.richmond.ca.us or submitted by phone at (510) 620-6553. Requests will be granted whenever possible and resolved in favor of accessibility.

Regular Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond



Monday, August 5, 2024
Council Chambers
440 Civic Center Plaza
Richmond, CA 94804

MINUTES

A. Call to Order and Roll Call

The meeting was called to order at 6:06 P.M. by Oversight Board member Galloway

Present: Khalieghya Dandie-Evans, Teyona Galloway, Carol Hegstrom, Madiha Qader,

Absent: Stephanie Sequeira, Guadalupe Enllana

Vacancies: 9 Vacancies

Staff Liaison: Patrick Seals, Guadalupe Morales, Nicholas Delgado, Kaitlen Burnom, and Abdul Black – Present

B. Agenda Review and Modifications

Staff Liaison Nicholas Delgado noted there was a change in location for agenda item G-1. The working session will be moved to Staff Room 1 instead of the Shimada Room.

C. Report from the Director

Department staff briefed the Board with several updates. Staff Liaisons Delgado, Morales, and Black provided brief summaries and updated on several City events that took place including Juneteenth and National Night Out. The board was notified that Co-Chair Katherine Lee resigned from the Richmond Fund for Children and Youth Oversight Board. New city staff also introduced themselves to the Oversight Board.

Staff provided a brief update on the current ECIA Fiscal year 2024 – 2025 grant. It was recommended that sixteen organizations receive funding through categories one and two.

D. Public Forum

1. Cordell Hindler reiterated previous updates about Mayor Martinez mentioning the Oversight Board at the previous Council meeting. He noted that he has people in mind to fill the vacant seats, including members from the Youth Council. He also invited the Oversight Board to the Contra Costa Mayors' Conference on October 3, 2024 hosted by the City of Richmond at 6:30 P.M. at a location to be determined. He also invited the Board to the Richmond Chamber of Commerce's Board Dinner on October 4, 2024 at Riggers' Loft at \$100 per ticket. He also noted that he attended the Visioning event and had a positive experience hearing from the youth participants.

E. Consent Calendar

E-1. APPROVE the minutes of the June 3, 2024 meeting of the Richmond Fund for Children & Youth Oversight Board.

A motion was made to approve the minutes by Board member Hegstrom, seconded by Board member Qader, and was approved unanimously by all present Board members.

F. Oversight Board as a whole

F-1. APPROVE the Richmond Fund for Children and Youth's 2024 Community Needs Assessment and FY 2025 – 2028 Strategic Investment Plan.

Consultants from Public Works presented on this agenda item including staff Eric Schnurer and Linda Rhodes. Linda and Eric presented a comprehensive overview of the Richmond Fund for Children and Youth (RFCY) and its initiatives following the 2024 Community Needs Assessment (CNA) and Strategic Investment Plan (SIP). Over the past three years, RFCY has allocated \$8,816,926 through 56 grants to address the needs of Richmond's children and youth. In partnership with Public Works LLC, RFCY conducted a second CNA in 2024, which will inform the 2025-2028 Strategic Investment Plan (SIP).

The latest CNA indicated that while many needs identified in 2020 persist, some, particularly in mental health support, educational assistance, access to basic needs, and safe recreational spaces, have intensified. This assessment involved extensive community engagement, including Key Informant Interviews, Focus Groups with over 100 youth, and a survey completed by more than 200 respondents, culminating in a Visioning Event that generated nearly fifty ideas from over 70 community participants.

The SIP, as mandated by Article 15, Section 8 of the City of Richmond Charter, outlines funding priorities for the next three years based on the CNA and community input. It aims to enhance existing initiatives and ensure equitable, responsive funding for Richmond's youth.

Five core needs were identified as funding priorities, along with proposed allocations based on urgency and equity impact:

Mental & Behavioral Health Needs: Addressing high levels of anxiety and depression among youth, with a focus on access to counseling and support for parents.

Physical Health, Wellness & Access Needs: Highlighting the need for safe parks, access to nutritious food, and healthcare services in a designated Medically Underserved Area.

Learning Needs: Recognizing ongoing learning loss from the pandemic and the need for enhanced educational resources and career preparation.

Safety, Community & Belonging Needs: Responding to heightened fears around safety, particularly among marginalized groups, and fostering more community engagement initiatives.

Connective Supportive Service Needs: Improving navigation of services for families and enhancing transportation options for youth activities.

Next steps include sharing the CNA and SIP with the City Council and releasing the Request for Proposals by August 23, 2024, with grant funding available starting January 1, 2025. The staff emphasized that final allocation amounts may vary based on grant applications and that any changes to the SIP will continue to be informed by community needs. Discussion ensued.

There was no public comment for this agenda item.

A motion was made to approve the item by Board member Hegstrom, seconded by Board member Qader, and was approved unanimously by all present Board members.

F-2. APPROVE the Richmond Fund for Children and Youth Fiscal Year 2025-27 Request for Proposals (RFP), or grant application, to support youth-serving organizations beginning in 2025, and AUTHORIZE the Richmond Department of Children and Youth to release the grant application (RFP) by August 23, 2024.

Staff Liaison Nicholas Delgado provided a brief overview on the upcoming three-year cycle of grant funding for the Richmond Fund for Children and Youth (RFCY), in accordance with Article 15, Subsection 8 of the Strategic Investment Plan. The previous funding cycle concluded on July 1, 2024, and the new Request for Proposals (RFP) framework is now being presented to the RFCY Oversight Board for approval.

The new RFP will maintain similar eligibility requirements and structure to previous applications but will incorporate adjustments to reflect the updated Strategic Investment Plan and highlight the positive outcomes achieved during the initial funding period.

Eligible entities include organizations located within a 15-mile radius of Richmond that serve children, youth, and transitional-aged young adults, as well as those based in Richmond or unincorporated North Richmond. All applicants must be in good standing with the California Department of Justice and Secretary of State. Proposed RFP Structure: The staff recommended a structure identical to the prior RFP

Staff requested the Oversight Board approve and authorize the release of the FY 2025-28 RFP guidelines and application, with provisions for necessary clarifications. The proposed timeline for the RFP process includes:

- RFP Release: On or before August 23, 2024
- Application Workshops: Weeks of September 9 & 16, 2024
- Question Submittal Period: August 23 – September 18, 2024
- Application Deadline: September 29, 2024
- Proposal Evaluation: October 2024
- City Council Approval: November 2024
- Awards Announcement: November 2024
- Contract Negotiations: November - December 2024
- Grant Funding Distribution: January 1, 2025.

Discussion ensued.

There was no public comment for this agenda item.

A motion was made to approve the item by Board member Qader, seconded by Board member Galloway, and was approved unanimously by all present Board members.

G. Adjournment

There being no further business, Co-Chair Guadalupe Enllana adjourned the meeting at 8:09 P.M.

Staff Liaison

Approved:

Katherine Lee, Co-Chair

Guadalupe Enllana, Co-Chair

DRAFT



AGENDA REPORT

Department of
Children and Youth

DATE: October 7, 2024

TO: Members of the Richmond Fund for Children and Youth Oversight Board

FROM: LaShonda White, Deputy City Manager
Patrick Seals, Administrative Chief
Nicholas Delgado, Associate Management Analyst

SUBJECT: OVERSIGHT BOARD REVIEWERS FOR THE FISCAL YEAR 2025 –
2028 RICHMOND FUND FOR CHILDREN AND YOUTH GRANT
APPLICATIONS

RECOMMENDED ACTION:

LISTEN to a presentation and SELECT at least two (2) Richmond Fund for Children & Youth (RFCY) Oversight Board members to serve as reviewers for the Fiscal Year 2025-2028 Request for Proposals for grant funds.

FINANCIAL IMPACT OF RECOMMENDATION:

There is no financial impact to selecting reviewers. However, the RFCY will award approximately \$6.37 million in funding to local organizations annually to support direct services for children and youth from birth to age 24.

DISCUSSION:

The Richmond Department of Children and Youth (RDCY) released in Fiscal Year (FY) 2025-2028 Request for Proposals for grant applications on September 3, 2024. In alignment with the 2024 Community Needs Assessment and Strategic Investment Plan, applications were submitted on Sunday, October 6, 2024, at 11:59 pm.

To facilitate grant review, scoring, and funding recommendations staff are requesting that at least two (2) Richmond for Children & Youth Oversight (RFCY) Board members volunteer to serve as reviewers. In addition, RDCY has begun to recruit reviewers from the City of San Francisco Department of Children Youth and Families (DCYF), City of Sacramento Office of Youth Development, City of San Pablo, regional offices of Children

& Youth, as well as City of Richmond Departments. Ultimately, the goal is to compile a pool of 25-35 reviewers to support scoring for the RFP.

Unlike the previous grant cycle for FY 2021–2024, which allowed for annual applications, organizations will now have a single opportunity to apply for funding for the upcoming fiscal period. As a result, staff expects to receive a significant number of applications.

Next Steps

Following finalization of the reviewer pool staff will host a reviewer information session, compile applications and share reviewer packets by Core Need Area.

Staff will seek approval of recommendations from the Oversight Board and City Council in November 2024. Contracting and negotiations with selected grantees will take place from November 2024 to December 2024, with the grant cycle commencing January 1, 2025, and ending December 31, 2027.