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# Agenda

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**PLEASE NOTE: HYBRID MEETING FORMAT**

**- REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

Tuesday, November 26, 2024, 4:30 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

**Members:**

**Eduardo Martinez, Mayor at Large**

**Melvin Willis, Councilmember District 1**

**Cesar Zepeda, Councilmember District 2**

**Doria Robinson, Councilmember District 3**

**Soheila Bana, Councilmember District 4**

**Gayle McLaughlin, Councilmember District 5**

**Claudia Jimenez, Vice Mayor, District 6**

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**Webinar ID: 993 1220 5643**

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Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

The Clerk's Office must be informed of any requests to remove items from the Consent Calendar. Items removed from the Consent Calendar shall be placed at the end of the agenda for consideration.

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**Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).**

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Pages

**A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION**

4:30 p.m.

**B. ROLL CALL**

**C. CLOSED SESSION**

**C.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)**

- City of Richmond v. Riggers Loft Wine Company

**C.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (initiation of litigation pursuant to paragraph (4) of Subdivision (d) of Government Code Section 54956.9)**

- Two cases

**C.3 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

- Agency Representatives: Sharrone Taylor, Jack Hughes, Lisa Charbonneau

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

**C.4 LIABILITY CLAIMS (Government Code Section 54956.9)**

Government Code Section 54956.9

- Claimant: Terminal One Development, LLC.

**D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)**

**E. ADJOURN TO CLOSED SESSION**

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**F. REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

6:30 p.m.

**G. PLEDGE OF ALLEGIANCE****H. ROLL CALL****I. STATEMENT OF CONFLICT OF INTEREST****J. AGENDA REVIEW****K. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION****L. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)****M. COMMENDATIONS, PRESENTATIONS, AND PROCLAMATIONS****M.1 Proclamation Honoring Commission on Aging on the 25th Anniversary of their Senior Winter Ball 11**

PROCLAMATION Honoring the Commission on Aging on the occasion of the 25<sup>th</sup> Anniversary of its Senior Winter Ball to be held on December 14, 2024 – Councilmember Gayle McLaughlin (510-620-6636) and Mayor Eduardo Martinez (510-620-6503).

**M.2 Proclamation recognizing December 1st as World AIDS Day 15**

PROCLAMATION recognizing World AIDS Day, to honor the 700,000 Americans and 40 million lives lost worldwide to AIDS-related illnesses over the years - Councilmember Cesar Zepeda (510-620-6593).

**N. OPEN FORUM FOR PUBLIC COMMENT**

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

**O. CITY COUNCIL CONSENT CALENDAR**

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

**O.1 City Attorney's Office****O.1.a New Legal Services Agreement with Goldfarb & Lipman LLP for pending land use litigation and related matters regarding Campus Bay 18**

APPROVE a legal services agreement with Goldfarb & Lipman for an amount not to exceed \$25,000 for a term from August 16, 2024, to June 30, 2026, for representation and counsel in pending land use litigation and related matters regarding Campus Bay – City Attorney's Office (Kimberly Chin 510-620-6709/Shannon Moore 510-620-6505).

- O.1.b Adopt ordinance containing procedures for issuing notice and receiving public comment for water, sewer, and related assessments under Proposition 218.** 45
- ADOPT an ordinance (second reading) adding Section 13.08.090 to the Richmond Municipal Code to establish clear procedures for the submittal and consideration of public comments regarding proposed water or sewer rates or assessments and for the exhaustion of administrative remedies of such assessments under Proposition 218 – City Attorney’s Office (Christopher Dykzeul/Dave Aleshire 510-620-6509).
- O.2 City Council**
- O.2.a To advocate for State legislation that enforces a minimum marriage age of 18 years old with no exceptions** 52
- ADOPT a resolution affirming the City of Richmond's commitment to ending child marriage by advocating for the California State Legislature to enact legislation that enforces a minimum marriage age of 18 with no exceptions - Councilmember Soheila Bana (510-620-6743).
- O.2.b City Council approval of Library Commission Bylaws** 57
- APPROVE the new bylaws of the Richmond Library Advisory Commission, already approved by the Commission on May 16, 2024 - Councilmember Gayle McLaughlin (510-620-6636).
- O.2.c Agreement with Tiny Village Spirit** 64
- DIRECT City staff to work on an agreement with Tiny Village Spirit (TVS) to allocate \$300,000 as a City contribution toward the Tiny House Village Farm and Garden Project to include \$166,332 for operational start-up funds as well as \$133,668 to be used in finalizing the construction of the Village, slated to open on July 1, 2025; DIRECT staff also to bring the agreement back to City Council for approval by February 4, 2025 – Vice Mayor Claudia Jimenez (510-620-6565), Councilmembers Gayle McLaughlin (510-620-6636) and Doria Robinson (510-620-6568).
- O.3 Community Development**
- O.3.a Appropriation of Grant Funds Related to EPA Brownfield Revolving Loan Funds** 178
- APPROPRIATE the remaining grant funds totaling \$260,442.69 related to the EPA Brownfield Revolving Loan Fund to the Housing Budget to issue final payment of the funds allocated to Community Housing Development Corporation of North Richmond and administrative program costs – Community Development Department (Lina Velasco/Charice Duckworth 510-412-2052).

- O.4 Fire Department**
- O.4.a Richmond Fire Department Contract with Lexipol for Fire Industry Best Practices** 194
- APPROVE a sole-source contract with Lexipol in an amount not to exceed \$40,000, for a three-year term effective November 27, 2024, through November 26, 2027, with a two, one-year extension option not to exceed an additional \$20,000 for the extended term – Fire Department (Chief Aaron Osorio 510-307-8021/Den Mark Marcelo 510-307-8038).
- O.5 Human Resources**
- O.5.a Contract Amendment with Century Group to Increase Payment Limit** 230
- APPROVE a contract amendment with the Century Group for recruitment and temporary staffing services to increase the payment limit by \$50,000, for a new amount not to exceed \$150,000 – Human Resources (Nickie Mastay/Sharrone Taylor 510-620-6602).
- O.6 Library and Community Services**
- O.6.a Contract with Richmond Community Foundation for Fiscal Sponsorship of Neighborhood Council Events and Projects** 264
- APPROVE a grant-funded contract with Richmond Community Foundation for neighborhood engagement in an amount not to exceed \$250,000, and for a term commencing December 1, 2024, and ending December 31, 2025 – Community Services Department (Stephanie Ny 510-620-6563/LaShonda White 510-620-6828).
- O.7 Police Department**
- O.7.a Crime Report from Police Chief**
- RECEIVE a written crime report from the Police Chief - Police Department (Chief Bisa French 510-621-1802).
- O.8 Public Works**
- O.8.a October 2024 Abatement Presentation** 296
- RECEIVE a presentation on the October 2024 Abatement activities – Public Works Department (Hugo Mendoza 231-3030 / Tawfic Halaby 620-5482 / Daniel Chavarria 620-5478).

<b>O.8.b</b>	<b>Stoel Rives, LLP Legal Services Contract for Baykeeper Settlement Agreement</b>	316
	APPROVE a legal services agreement with the law firm of Stoel Rives, LLP in an amount of \$255,000 for three-years with two, one-year options to extend for the period of October 1, 2024, through October 31, 2027, to provide legal advice regarding the City's court mandated compliance with the Baykeeper Settlement Agreement – Public Works Department (Daniel Chavarria 510-620-5478/Mary Phelps 510-621-1269).	
<b>O.8.c</b>	<b>Resolution to Award a Contract with Pinnacle Petroleum, Inc., for Bulk Fuel Delivery Services</b>	468
	ADOPT a resolution to award a three-year contract to Pinnacle Petroleum, Inc., the lowest responsive and responsible bidder, for bulk fuel delivery services, effective January 1, 2025, for a total amount not to exceed \$4,500,000 over the three-years with two optional one-year extensions for a total amount of \$1,500,000 per year – Public Works Department (Tawfic Halaby 510-620-5482/Daniel Chavarria 510-620-5478).	
<b>O.8.d</b>	<b>Resolution to Award Contracts for As-Needed Engineering, Design, Project Support Services to Five (5) Engineering Firms for Various City of Richmond Water Resource Recovery Division Projects</b>	512
	ADOPT a resolution authorizing service contracts with five engineering firms for as-needed engineering design, and project support services in an amount not to exceed \$1,800,000 per firm, over a three-year period, from December 1, 2024, through November 30, 2027, with two optional one-year extension years, for a total amount not to exceed \$1,200,000 per firm for the extension period – Public Works Department (Daniel Chavarria 620-5478 / Jeffrey Barich 412-2009).	
<b>P.</b>	<b>BUDGET SESSION</b>	
<b>P.1</b>	<b>Update on Capital Improvement Projects</b>	629
	RECEIVE an Update on Capital Improvement Projects – Public Works Department (Robert Armijo 510-620-5477/Daniel Chavarria 510-620-5478).	
<b>Q.</b>	<b>STUDY AND ACTION SESSION</b>	
<b>Q.1</b>	<b>Clinton Circle Park Revitalization Presentation</b>	656
	RECEIVE a presentation by Cosmo Martinez and Nancy Lewis of the Friends of the Circle on the proposed design and cost of improvements to the Clinton Hill Circle Park - Vice Mayor Claudia Jimenez (510-620-6565).	

**Q.2 Resolution Honoring the Task Force and Directing Actions to Address Gender-Based Violence and a Presentation from the Richmond Task Force to Eliminate Gender-Based Violence 683**

RECEIVE a presentation from the Richmond Task Force to Eliminate Gender-Based Violence summarizing its impact with recommendations for addressing gender-based violence in Richmond; ADOPT a resolution recognizing November 25, 2024, as the International Day for the Elimination of Violence Against Women and the beginning of the 16 Days of Activism Against Gender-Based Violence; APPROPRIATE \$6,000 from the General Fund balance for staffing and support; REQUEST the city manager designate a staff person to serve as the official liaison to the Richmond Task Force to Eliminate Gender-Based Violence, to attend all task force meetings and provide technical assistance, advice and support to the body, and to provide a follow-up report in approximately six-months' time to seek the City Council's support for specific recommendations, workplans, and actions to end gender-based violence in Richmond - Councilmember Soheila Bana (510-620-6743).

**Q.3 Equitable Allocation of Funding and Mailing Services for All Neighborhoods 718**

DIRECT staff to develop a framework for a program that allocates funding and city-supported mailing services to all neighborhoods, regardless of whether they have a recognized Neighborhood Council, Homeowners Association, or neither, to support community-building activities and neighborhood improvements – Councilmember Soheila Bana (510-620- 6473).

**Q.4 Street Calming Measures 723**

DIRECT staff to immediately evaluate traffic calming measures throughout the City, including along Canal Boulevard, to slow traffic down, and place mitigation measures in at least six locations City-wide to prevent drivers of vehicles from performing “donuts” at these intersections, no later than the end of January 2025 - Councilmember Cesar Zepeda (510-620-6593).

**R. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)(public comments allowed under Open Forum)**

**S. ADJOURNMENT**