

RESOLUTION NO. 2202

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, CALIFORNIA, ADOPTING A RESOLUTION APPROVING ON-CALL TEMPORARY STAFFING MAINTENANCE SERVICES CONTRACTS WITH THREE (3) FIRMS FOR AS-NEEDED SERVICES, IN AN AMOUNT NOT TO EXCEED \$900,000 PER FIRM FROM DECEMBER 1, 2024, TO JUNE 30, 2027, WITH TWO ADDITIONAL ON YEAR EXTENSION OPTIONS TO SUPPORT UNIT TURNOVER ACTIVITIES AND WORK ORDERS AT NYSTROM VILLAGE

WHEREAS, Richmond Housing Authority (RHA) owns and manages 100 units of rental housing; and

WHEREAS, RHA entered into a Public Housing Authority Recovery and Sustainability (PHARS) agreement with the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, RHA remains obligated and committed to performing all HUD required functions, and providing quality service to local program participants; and

WHEREAS, RHA has a need for maintenance temporary staffing services to support daily maintenance and unit turnover activities at Public Housing site, Nystrom Village; and

WHEREAS, in October 25, 2024, the RHA issued a Request for Qualifications (RFQ) for on-call Temporary Staffing Services through the City's PlanetBids system; and

WHEREAS, 1,585 firms were notified, and 55 firms downloaded the RFQ; and

WHEREAS, 11 firms responded to the RFQ, and all were reviewed by a panel consisting of staff from the Richmond Housing Authority and Finance Department; and

WHEREAS, in evaluating the qualifications, the panel evaluated the responses based on their expertise, competitive pricing, and ability to meet RHA's operational needs and qualifications outlined in the rating matrix outlined in the RFQ; and

WHEREAS, the firms recommended for Temporary Staffing Services on-call list are: Express Services, Inc.; Renoir Staffing LLC; and Beatty's Services, Inc.; and

WHEREAS, each on-call temporary staffing contract would be for an amount not to exceed \$900,000, over a three-year period, with two additional one-year extension options; and

WHEREAS, firms on the on-call list will be selected to perform specific project-related work based on their project-related experience and availability to complete the work; and

WHEREAS, the RHA will manage the contracts, and the cost of each work authorization issued under each contract will be identified before work is allowed to begin.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA THAT the Executive Director is hereby authorized to execute on-call temporary staffing maintenance services contracts with Express Services, Inc.; Renoir Staffing LLC; and Beatty's Services, Inc. for as-needed services, in an amount not to exceed \$900,000 per firm from December 1, 2024, to June 30, 2027, with two additional on year extension options to support unit turnover activities and work orders at Nystrom Village .

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to take all actions necessary to implement this resolution.

I certify that the foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at a regular meeting of the Richmond Housing Authority thereof held on December 3, 2024, by the following vote:

AYES: Commissioners Bana, McLaughlin, Robinson, Willis, Zepeda, and Vice Chairperson Jimenez.

NOES: None.

ABSTENTIONS: None.

ABSENT: Chairperson Martinez and Housing Authority Tenant Commissioner Scott.

EDUARDO MARTINEZ

Chairperson

[SEAL]

Attest:

PAMELA CHRISTIAN

Secretary

Approved as to form:

DAVE ALESHIRE

City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 2202** finally passed and adopted at a Regular Meeting of the Richmond Housing Authority held on December 3, 2024.


Pamela Christian
CLERK OF THE HOUSING AUTHORITY