

ECONOMIC DEVELOPMENT COMMISSION

Public Notice of a Regular Meeting

Be advised that the City of Richmond Economic Development Commission will hold its regular meeting on:



**November 13, 2024 - 11:30 am -1:00 pm at the 450 Civic Center Plaza, 1st Floor:
Richmond Room**

AGENDA

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| <p>Diana Wear
Chair</p> <p>Christina Kenney
Vice-Chair</p> <hr/> <p>Michael Gliksohn
Crashelle Jackson
Kerby Lynch</p> <p>Gloria Jean Sewell-
Murphy</p> <p>Don Thompson
Orrian Willis</p> <p>Council Liaison
Cesar Zepeda</p> <hr/> <p>Staff</p> <p>Lizeht Zepeda
Nannette Beacham
Kyle Lam</p> <p>Shifra de Benedictis-
Kessner</p> | <ol style="list-style-type: none">1. 11:30 am - Call to Order - (2 mins)2. Roll Call & Check in - (2 mins)3. Approval of Minutes - (5 mins) – <i>read and send corrections prior to meeting</i><ol style="list-style-type: none">a. 09-11-2024 Meeting Minutesb. 10-09-2024 Manufacturing Site Visit and Taste of Richmond at Assemble4. Chair’s report (10 mins)<ol style="list-style-type: none">a. Announce James Lee’s resignationb. Introduce new commissioner, Michael Gliksohn (5 mins)c. Accountability measure 1: speaking for RGBND at City Council on 10/1/24d. Accountability measure 2: Taste of Richmond 2024—EDC participation5. Small Business Grant Support--Shifra de Benedictis-Kessner (5 mins)6. Presentation—Commissioner Orrian Willis on Workforce Development (10 mins)7. Old and/or New Business<ol style="list-style-type: none">a. 2024 Taste of Richmond Summary, October 7-13, 2024 (25 minutes)
Vice Chair Kenney will provide wrap-up statistics, group evaluationb. Nominate new officers for 2025; election at December meeting (5 mins)8. Subcommittee Reports (8 mins)<ol style="list-style-type: none">a. Cannabis event report—Lead, K. Lynchb. Sustainability—Lead, G. Sewell-Murphy—plan full discussion for Dec mtg9. Council Liaison Zepeda news or report (8 mins)10. Public Comments/Announcements/Handouts - (5 mins)11. Closing Comments, Chair Wear (2 minutes)12. Adjourn |
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Next meeting: **Wednesday, December 11, 2024**

**Note: See EDC Ordinance on reverse page*

56.060 - Officers.

The commission shall elect from among their own number a chairman and a vice-chairman who shall serve in such capacity for **one year**. In the case of a vacancy in the position of chairman or vice-chairman, the commission shall elect a successor who shall serve for the predecessor's term. The commission shall appoint a secretary who may be, but need not be, a member of the commission.

3.56.070 - Powers and duties.

The specific powers and duties of the commission are as follows:

- (a) Work with state and local agencies, governing bodies, public and private organizations as appropriate to encourage economic development in the City.
- (b) Promote the interests of commercial and industrial development in metropolitan Richmond while giving due consideration to the interests of the neighborhoods and the overall quality of life in the City.
- (c) Review and comment on the City's program of providing economic development, business information and economic promotion services to the business community.
- (d) Review and comment on opportunities for enhancing economic development through major public works projects, emerging growth industries, annexations, use of redevelopment, ports development, etc.
- (e) Review and comment on programs which may enhance employment of Richmond residents.
- (f) Perform other tasks related to the City's economic development as requested by the City Manager or City Council.

3.56.080 - Meetings.

The commission shall hold its first meeting within thirty days after all of its members have been appointed. At such meeting, the commission shall fix the time and place of regular meetings of the commission which shall not be less frequent than once each month. All meetings of the commission shall be open to the public.

3.56.090 - Rules and records.

The commission shall adopt rules for the transaction of the business of the commission, which rules shall, among other things, include the term of the secretary of the commission, the manner of calling and giving notice of special meetings and hearings, and the appointment and powers of standing committees. The commission shall keep records which shall be open to the public of its resolutions, transactions, motions, orders, findings, and determinations.