

RICHMOND, CALIFORNIA, June 18, 2024

Community Services Building
440 Civic Center Plaza
Richmond, CA 94804

F. JOINT SPECIAL MEETING OF THE RICHMOND HOUSING AUTHORITY / RICHMOND CITY COUNCIL

The Joint Special Meeting of the Richmond Housing Authority / Richmond City Council was called to order at 6:27 p.m. by Vice Chairperson/Mayor Claudia Jimenez.

(Chairperson/Mayor Eduardo Martinez appointed Vice Chairperson/Mayor Jimenez to chair the meeting due to his illness. Chairperson/Mayor Martinez participated in the meeting via teleconference in accordance with the "Just Cause" provision outlined in Assembly Bill 2449, regarding remote participation in legislative body meetings).

G. PLEDGE OF ALLEGIANCE

Vice Chairperson/Mayor Jimenez led the Pledge of Allegiance to the Flag.

H. ROLL CALL

Present: Commissioners/Councilmembers Soheila Bana, Gayle McLaughlin, Doria Robinson, Melvin Willis, Cesar Zepeda, Vice Chairperson/Mayor Claudia Jimenez, and Chairperson/Mayor Eduardo Martinez (via teleconference). **Absent:** Housing Authority Tenant Commissioner Jaycine Scott arrived after the roll was called.

I. STATEMENT OF CONFLICT OF INTEREST

None.

J. REPORT FROM THE EXECUTIVE DIRECTOR

Interim Richmond Housing Authority (RHA) Executive Director Gabino Arredondo announced that the Contra Costa County Housing Authority's affordable housing waitlists were open until June 27, 2024. Mr. Arredondo advised that the city's RHA staff was providing support at City Hall for applicants to apply on June 21, 24, and 25, 2024.

K. AGENDA REVIEW

None.

L. HOUSING AUTHORITY CONSENT CALENDAR

Motion by Commissioner/Councilmember Zepeda
Seconded by Commissioner/Councilmember Willis

To approve both items on the Housing Authority Consent Calendar.

Ayes (8): Commissioners/Councilmembers Bana, McLaughlin, Robinson, Willis, Zepeda, Vice Chairperson/Mayor Jimenez, Chairperson/Mayor Martinez, and Housing Authority Tenant Commissioner Scott.

Absent (0): None.

Passed (8 to 0)

L.1 Edrington Schirmer & Murphy LLP Contract Amendment #3

ADOPT a resolution authorizing Richmond Housing Authority's Executive Director to enter into a third contract amendment with Edrington Schirmer & Murphy LLP for as needed lease enforcement and unlawful detainer legal services for an increased contract amount of \$75,000 for a new total contract amount not to exceed \$450,000 with a new term ending December 31, 2024 – Richmond Housing Authority (Gabino Arredondo 620-6606/Shannon Moore 621-1309).

Adopted Resolution No. 2196

L.2 Rental Assistance Demonstration (RAD) Program Application for Richmond Village.

ADOPT a resolution authorizing the Richmond Housing Authority to submit a Rental Assistance Demonstration (RAD) application and any Section 18 Disposition application elements required to support blending RAD and Section 18 Disposition programs to the U.S. Department of Housing and Urban Development (HUD) for Richmond Village - Richmond Housing Authority (Gabino Arredondo 620-6606).

Adopted Resolution No. 2197

M. JOINT RICHMOND HOUSING AUTHORITY / RICHMOND CITY COUNCIL BUDGET SESSION

M.1 Proposed Richmond Housing Authority Budget for Fiscal Year (FY) 2024-2025

ADOPT a joint resolution approving the proposed Fiscal Year (FY) 2024-2025 Richmond Housing Authority (RHA) budget, with total estimated revenues of \$4,319,879 and total estimated expenditures of \$4,671,805.57; and APPROVE an RHA subsidy from the City of Richmond General Fund in the amount of \$351,926.57, which will provide sufficient revenue to match anticipated expenditures and balance the RHA budget to \$4,671,805.57 in estimated revenues and \$4,671,805.57 in expenditures - Richmond Housing Authority/Finance Department (Gabino Arredondo/Rita Martinez 510-621-1300).

City Manager Shasa Curl introduced the matter. Interim RHA Executive Director Gabino Arredondo and Senior Accountant Rita Martinez presented a PowerPoint that highlighted the following: RHA proposed amended budget; revenue and expenditures; asset repositioning; and financial audits. Discussion ensued. The council requested additional information concerning the expenditures for the RHA rental truck.

Motion by Commissioner/Councilmember Zepeda

Seconded by Housing Authority Tenant Commissioner Scott

To adopt said joint resolution.

Ayes (8): Commissioners/Councilmembers Bana, McLaughlin, Robinson, Willis, Zepeda, Vice Chairperson/Mayor Jimenez, Chairperson/Mayor Martinez, and Housing Authority Tenant Commissioner Scott.

Absent (0): None.

Passed (8 to 0)

Adopted Resolution Nos. 2198 and 53-24

N. ADJOURNMENT

There being no further business, the meeting adjourned at 6:49 p.m.

Pamela Christian, Clerk of the City of
Richmond

Eduardo Martinez, Chairperson/Mayor