



Agenda

PLEASE NOTE: HYBRID MEETING FORMAT

- REGULAR MEETING OF THE RICHMOND CITY COUNCIL

Tuesday, January 7, 2025, 4:30 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

Members:

Eduardo Martinez, Mayor at Large

Melvin Willis, Councilmember District 1

Cesar Zepeda, Councilmember District 2

Doria Robinson, Councilmember District 3

Soheila Bana, Councilmember District 4

Gayle McLaughlin, Councilmember District 5

Claudia Jimenez, Vice Mayor, District 6

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1. KCRT – Comcast Channel 28 or AT&T Uverse Channel 99
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HOW TO SUBMIT PUBLIC COMMENTS:

In Person: Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must complete and file a pink speaker’s card with the City Clerk **prior** to the City Council’s consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

Via Zoom: Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must raise their hand once public comment is open. **The public speakers attending in person will be called first, followed by Zoom participants. Only those public speakers that have their hand raised once the speakers are called will be recognized.**

Open Session and City Council: **Please click the link below to join the webinar:**
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Passcode: ccmeeting

By iPhone one-tap: US: +16699006833,,99312205643# or +13462487799,,99312205643#

By Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 993 1220 5643

International numbers available: <https://zoom.us/u/aehrwCglSx>

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<https://support.zoom.us/hc/en-us/articles/201362663 -Joining-a-meeting-by-phone.> **

**The mayor will announce the agenda item number and open public comment when appropriate.

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Via eComments: eComments are available once an agenda is published. Locate the meeting in "upcoming meetings" and click the comment bubble icon. Click on the item you wish to comment on. eComments can be submitted when the agenda is published and until the conclusion of public comments for the agenda item. Email your comment to cityclerkdept@ci.richmond.ca.us should you have difficulty submitting an eComment during a meeting.

Via email: to cityclerkdept@ci.richmond.ca.us by 1:00 p.m. the day of the meeting.

Emails **MUST** contain in the subject line 1) public comments – Open Session prior to Closed Session; 2) public comments – Open Forum; or 3) public comments agenda item # ___ [include the agenda item number].

Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: <http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

Procedures for Removing Items from the Consent Calendar: Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar **(by 2 p.m. the day of the meeting)**.

Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

The Clerk's Office must be informed of any requests to remove items from the Consent Calendar. Items removed from the Consent Calendar shall be placed at the end of the agenda for consideration.

CONDUCT AT MEETINGS: Richmond City Council meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the City Council or the agenda item at hand, and may not cause immediate threats to public safety.

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in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to cityclerkdept@ci.richmond.ca.us or submitted by phone at 510-620-6513, ext. 9, or 510-620-6509. Requests made by mail to City Clerk's Office, City Council meeting, 450 Civic Center Plaza, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).

Disclaimer: The City Clerk's Office translates agendas to enhance public access. Translated agendas are provided as a courtesy and do not constitute legal notice of the meeting or items to be discussed. In case of discrepancy, the English agenda will prevail.

Pages

A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION

4:30 p.m.

B. ROLL CALL

C. CLOSED SESSION

C.1 LIABILITY CLAIMS (Government Code Section 54956.9)

- Claimant: Terminal One Development, LLC.

C.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

- Title: City Attorney

C.3 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- Agency Representatives: Sharrone Taylor, Jack Hughes, Lisa Charbonneau

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)

E. ADJOURN TO CLOSED SESSION

F. REGULAR MEETING OF THE RICHMOND CITY COUNCIL

6:30 p.m.

G. PLEDGE OF ALLEGIANCE

H. ROLL CALL

I. STATEMENT OF CONFLICT OF INTEREST

J. AGENDA REVIEW

K. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION

L. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)

L.1 NEW EMPLOYEE REPORT - 1st Tuesday

M. OPEN FORUM FOR PUBLIC COMMENT

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

N. CITY COUNCIL CONSENT CALENDAR

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

N.1 City Attorney's Office

N.1.a Ordinance Creating New Business Activity Classification, "Class Q – Automobile Dealerships" and the Corresponding Rates

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ADOPT an ordinance (second reading) amending Chapter 7.04.103 of the Richmond Municipal Code by creating a new Business Activity Classification, Class Q – Automobile Dealerships, and the corresponding rates – City Attorney's Office (Dave Aleshire 510-620-5454/Andrea Miller 510-620-6790).

N.2 City Clerk's Office

N.2.a Meeting Minutes

30

APPROVE the minutes of the November 19, November 26, and December 3, 2024, regular City Council meetings - City Clerk's Office (Pamela Christian 510-620-6513).

N.3	City Council	
N.3.a	Resolution Urging the Federal Government to Support the Immediate Recognition of the Confederated Villages of Lisjan Nation, Muwekma Tribe and Ohlone Tribe’s Federal Status	62
	ADOPT a resolution urging the U.S. Congress, the White House, the Department of the Interior and the Bureau of Indian Affairs to acknowledge and federally recognize all of the Chochoeny speaking tribes of the East Bay, including the Muwekma, the Confederated Villages of Lisjan Nation and the Ohlone Tribe of the San Francisco Bay Area – Councilmember Gayle McLaughlin (510-620-6636), Councilmember Doria Robinson (510-620-6568), and Vice Mayor Claudia Jimenez (510-620-6565).	
N.3.b	City contribution to Hope Solutions to provide supportive services for the Richmond Tiny Village Farm and Garden project.	66
	DIRECT City staff to work with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions) to prepare a contract and any other necessary agreements to provide supportive services for the Richmond Tiny House Village Farm and Garden project at 175 23 rd Street for calendar year 2025 and bring these documents to the City Council for final approval by February 18, 2025 – Councilmember Gayle McLaughlin (510-620-6636), Vice Mayor Claudia Jimenez (510-620-6565), and Councilmember Doria Robinson (510-620-6568). This item was continued from the November 26, 2024, meeting.	
N.4	Community Development	
N.4.a	Residential Rental Inspection Program Ordinance Amendments	158
	ADOPT an ordinance (second reading) amending Richmond Municipal Code Chapter 6.40 Residential Rental Dwelling Unit Inspection and Maintenance to eliminate the self-certification process, expand units covered, including certain affordable housing units, and add other amendments to enhance the program – Community Development Department (Lina Velasco 510-620-6841/George Kabaivanov 510-620-6649).	
N.5	Economic Development	
N.5.a	Contract with Renaissance Entrepreneurship Center to Administer the Small Business Building Beautification Pilot Program.	189
	APPROVE a contract with Renaissance Entrepreneurship Center for small business assistance in an amount not to exceed \$340,000, with a term beginning on January 7, 2025, and ending on December 31, 2026 – Economic Development Department (Nannette Beacham 510-621-1306/Lizeht Zepeda 510-620-6653/Kyle Lam 510-620-6802).	

- N.5.b Contract with Empower Soul Studios for Events and Marketing Services for Buy Local Campaign** 233
- APPROVE a contract with Empower Soul Studios for event and marketing consultant services for the Buy Local Campaign in an amount not to exceed \$156,000, for the term January 7, 2025, through December 31, 2026 – Economic Development Department (Nannette Beacham 510-621-1306/Lizeht Zepeda 510-620-6653/Kyle Lam 510-620-6802).
- N.5.c Contract with Blutot Technologies, Inc. for Buy Local Software Platform** 281
- APPROVE a contract with Blutot Technologies, Inc. for a Buy Local software platform, in an amount not to exceed \$200,000, for the term January 7, 2025, through December 31, 2026 – Economic Development Department (Nannette Beacham 510-621-1306/Lizeht Zepeda 510-620-6653/Kyle Lam 510-620-6802).
- N.5.d Public Health Institute CivicSpark AmeriCorps Program Contract** 334
- APPROVE a sole-source contract with Public Health Institute for one full-time CivicSpark AmeriCorps fellow for a total contract amount not to exceed \$36,000, with a term ending on December 31, 2025 – Economic Development Department (Samantha Carr 510-620-5407/ Nannette Beacham 510-620-1306).
- N.6 Finance Department**
- N.6.a Approval of Write-Off of Uncollectible Accounts Receivables** 374
- ADOPT a resolution authorizing the write-off of delinquent and/or uncollectible accounts receivable in the amount of \$376,246.42 – Finance Department (Andrea Miller 510-620-6790/Mubeen Qader 510-412-2077/Antonio Banuelos 510-620-6741).
- N.7 Human Resources**
- N.7.a Introduce an Ordinance Amending the Monthly Salary for the Mayor and Introduce an Ordinance Amending the Monthly Salary for City Councilmembers** 388
- INTRODUCE an ordinance (first reading) amending the monthly salary for City Council members; and INTRODUCE an ordinance (first reading) amending the monthly salary for the Mayor – Human Resources (Sharrone Taylor 510-620-6803)/City Attorney's Office (Shannon Moore 510-620-6505).

- N.8 Information Technology**
- N.8.a Resolution for On-Demand Photography Services from a pool of certified vendors** 408
- ADOPT a resolution authorizing the Department of Information Technology to use standing orders/outline agreements for on demand photographers from two pre-approved vendors in an amount not to exceed \$50,000 per year per vendor for Fiscal Year 2024-2025 with review and approval from City Attorney’s Office – Information Technology Department (Sue Hartman 510-620-6874).
- N.9 Police Department**
- N.9.a AB 481 “Military Equipment Use” Annual Report** 422
- ADOPT a resolution accepting the 2023 annual military equipment report, determining that the military equipment in 2023 complied with Richmond Police Department Policy 707 and determining that policy 707 will be accepted with recommended amendments; and RECEIVE staff recommendations for additional resources - Police Department (Bisa French 510-621-1802). **This item was continued from the December 17, 2024, meeting.**
- N.10 Public Works**
- N.10.a Resolution to Award a Contract to Forster & Kroeger Landscape Maintenance, Inc. for Vegetation Management Services at Point Molate** 488
- ADOPT a resolution to award a three-year contract with Forster & Kroeger Landscape Maintenance, Inc. beginning on January 1, 2025, and ending on December 31, 2027, in an amount not to exceed \$360,000, with two optional one-year extensions for a total amount of \$240,000 for both extension years – Public Works Department (Wade Finlinson 510-621-1301/Tawfic Halaby 510-620-5482/Daniel Chavarria 510-620-5478).
- O. NEW BUSINESS**
- O.1 Equitable Allocation of Funding and Mailing Services for All Neighborhoods** 546
- DIRECT staff to develop a framework for a program that allocates funding and city-supported mailing services to all neighborhoods, regardless of whether they have a recognized Neighborhood Council, Homeowners Association, or neither, to support community-building activities and neighborhood improvements – Councilmember Soheila Bana (510-620- 6473). **This item was continued from the November 26, 2024, meeting.**

O.2 Street Calming Measures 551

DIRECT staff to immediately evaluate traffic calming measures throughout the City, including along Canal Boulevard, to slow traffic down, and place mitigation measures in at least six locations City-wide to prevent drivers of vehicles from performing “donuts” at these intersections, no later than the end of January 2025 - Councilmember Cesar Zepeda (510-620-6593). **This item was continued from the November 26, 2024, meeting.**

O.3 Sanctuary City Compliance Exception for software applications by LexisNexis 553

APPROVE a request for LexisNexis to waive the requirement to sign and comply with the Sanctuary City Compliance form, in order for LexisNexis to provide software application services to Richmond Police Department staff – Police Department (Chief Bisa French 510-621-1802). **This item was continued from the December 17, 2024, meeting.**

O.4 Temporary Moratorium on Parklets in the City of Richmond 557

DIRECT the City Attorney’s Office to draft a temporary moratorium on parklets and amendments no later than October 2025 to Richmond Municipal Code section 14.46.090 to address: 1) inconsistencies or lack of clarity in the building permit versus easement process, 2) issues with the citing of parklets (both number in and area and permitted locations), 3) the length of time parklets are allowed considering the cost of constructing a parklet, 4) the impact parklets may have both positively on the economy due to encouraging a pedestrian and active transportation culture that tends to patronize small businesses, and negatively due to further limiting availability of parking spaces, and 5) improve clarity on non-exclusive use by any one or more businesses or their patrons - Councilmember Doria Robinson (510-620-6568) and Councilmember Cesar Zepeda (510-620-6593).

P. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)(public comments allowed under Open Forum)

Q. ADJOURNMENT
