



Agenda

PLEASE NOTE: HYBRID MEETING FORMAT

- SPECIAL MEETING OF THE RICHMOND HOUSING AUTHORITY
- REGULAR MEETING OF THE RICHMOND CITY COUNCIL

Tuesday, January 21, 2025, 4:30 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

Members:

Eduardo Martinez, Mayor at Large

Jamelia Brown, Councilmember District 1

Cesar Zepeda, Councilmember District 2

Doria Robinson, Councilmember District 3

Soheila Bana, Councilmember District 4

Sue Wilson, Councilmember District 5

Claudia Jimenez, Vice Mayor, District 6

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HOW TO SUBMIT PUBLIC COMMENTS:

In Person: Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must complete and file a pink speaker’s card with the City Clerk **prior** to the City Council’s consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

Via Zoom: Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must raise their hand once public comment is open. **The public speakers attending in person will be called first, followed by Zoom participants. Only those public speakers that have their hand raised once the speakers are called will be recognized.**

Open Session and City Council: **Please click the link below to join the webinar:**
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Passcode: ccmeeting

By iPhone one-tap: US: +16699006833,,99312205643# or +13462487799,,99312205643#

By Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 993 1220 5643

International numbers available: <https://zoom.us/u/aehrwCglSx>

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**The mayor will announce the agenda item number and open public comment when appropriate.

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Emails **MUST** contain in the subject line 1) public comments – Open Session prior to Closed Session; 2) public comments – Open Forum; or 3) public comments agenda item # ___ [include the agenda item number].

Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: <http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

Procedures for Removing Items from the Consent Calendar: Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar **(by 2 p.m. the day of the meeting)**.

Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

The Clerk's Office must be informed of any requests to remove items from the Consent Calendar. Items removed from the Consent Calendar shall be placed at the end of the agenda for consideration.

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Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).

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Pages

A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION

4:30 p.m.

B. ROLL CALL

C. CLOSED SESSION

**C.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(initiation of litigation pursuant to paragraph (4) of Subdivision (d) of
Government Code Section 54956.9)**

- One case

**C.2 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph
(1) of Subdivision [d] of Government Code Section 54956.9)**

- Guillermo Gomez v. John Temple, et al.

**C.3 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section
54957.6)**

- Agency Representatives: Sharrone Taylor, Jack Hughes, Lisa Charbonneau

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

**C.4 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code
Section 54957)**

- Title: City Attorney

**D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed
Session agenda only)**

E. ADJOURN TO CLOSED SESSION

F. SPECIAL MEETING OF THE RICHMOND HOUSING AUTHORITY

6:25 p.m.

G. PLEDGE OF ALLEGIANCE

H. ROLL CALL

I. STATEMENT OF CONFLICT OF INTEREST

J. REPORT FROM THE EXECUTIVE DIRECTOR

K. AGENDA REVIEW

L. HOUSING AUTHORITY PUBLIC COMMENT

M. HOUSING AUTHORITY CONSENT CALENDAR

M.1 As Needed Legal Services Contract with Edrington, Schirmer, and Murphy LLP.

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ADOPT a resolution authorizing a legal services contract with Edrington, Schirmer, & Murphy LLP for as needed lease enforcement and unlawful detainer services in the amount of \$400,000 for a three-year term, starting January 21, 2025, and ending January 21, 2028, with an option to extend for two additional one-year terms at \$100,000 per year for a total amount not to exceed \$600,000 – Richmond Housing Authority (Antoinette Terrell 510-620-6784/Gregory Palomino (510-621-1361).

N. ADJOURNMENT

O. REGULAR MEETING OF THE RICHMOND CITY COUNCIL

6:30 p.m.

P. ROLL CALL

Q. STATEMENT OF CONFLICT OF INTEREST

R. ELECTION OF THE NEW VICE MAYOR FOR 2025

R.1 Election of the new vice mayor for 2025

The Richmond City Council shall elect from among its members a vice mayor to serve for 2025. In the absence or disability of the mayor, the vice mayor shall serve as the mayor. The vice mayor shall also represent the mayor upon the mayor's request. The vice mayor shall serve for a term of one year - Mayor's Office (Mayor Eduardo Martinez 510-620-6503). **PUBLIC COMMENT ON THIS ITEM MAY BE ALLOWED UNDER OPEN FORUM**

S. AGENDA REVIEW

T. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION

U. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)

V. OPEN FORUM FOR PUBLIC COMMENT

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

W. CITY COUNCIL CONSENT CALENDAR

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

W.1 City Clerk's Office

W.1.a Meeting Minutes

APPROVE the minutes of the December 17, 2024, regular City Council meeting - City Clerk's Office (Pamela Christian 510-620-6513).

- W.2 City Council**
- W.2.a Resolution to prohibit the purchase of products made with Prison Labor** 128
- ADOPT a resolution declaring that the City of Richmond will not purchase any products produced with prison labor and DIRECT staff to conduct an analysis of current products/suppliers produced with prison labor and utilized by City and return with recommendations for alternatives to utilize suppliers that do not use prison labor to produce goods - Councilmember Soheila Bana (510-620-6743).
- W.2.b Request for Richmond Fire, including Emergency Services, Public Works, Police, and City Attorney's Office to present on Wildfire Mitigation and Public Disaster Preparedness** 132
- DIRECT staff to provide a summary assessment of the City's and community's current preparedness for public disasters, it should briefly highlight key successes, gaps, challenges, and vulnerabilities and offer practical recommendations for resource allocation and actions needed to improve disaster preparedness, mitigation, and emergency response, including updates to the Richmond Municipal Code in advance of the adoption of the Fiscal Year 2025-2026 Budget - Councilmember Soheila Bana (510-620-6743).
- W.3 Economic Development**
- W.3.a Contract with CoBiz Richmond for On-Demand Enhanced Business Services** 134
- APPROVE a contract with CoBiz and AUTHORIZE the city manager or their designee to negotiate contract terms as needed to provide on-demand enhanced business, workplace, events services and solutions to small businesses, in an amount not to exceed \$95,000 with a term ending December 31, 2026 – Economic Development Department (Nannette Beacham 510-621-1306/Lizeht Zepeda 510-620-6653/Kyle Lam 510-620-6802).
- W.4 Finance Department**
- W.4.a Investment and Cash Balance Report, Monthly Overtime Reports, and Documentary Transfer Tax Report for the Month of November 2024** 187
- RECEIVE the City's Investment and Cash Balance Report, Monthly Overtime Reports, and Documentary Transfer Tax Report for the month of November 2024 – Finance Department (Andrea Miller 510-620-6740).

W.5	Internal Services	
W.5.a	Ordinance Amending the Monthly Salary for the Mayor and Introduce an Ordinance Amending the Monthly Salary for City Councilmembers	207
	ADOPT an ordinance (second reading) amending the monthly salary for City Council members; and ADOPT an ordinance (second reading) amending the monthly salary for the Mayor – Human Resources Department (Sharrone Taylor 510-620-6803)/City Attorney's Office (Shannon Moore 510-620-6505).	
W.6	Mayor's Office	
W.6.a	International Holocaust Remembrance Day 2025	227
	PROCLAMATION declaring January 27, 2025, as International Holocaust Remembrance Day in Richmond, California – Mayor Eduardo Martinez (510-620-6503).	
W.6.b	Black History Month February 2025	230
	PROCLAMATION declaring February 2025 as Black History Month in the City of Richmond – Mayor Eduardo Martinez (510-620-6503), Councilmembers Doria Robinson and Jamelia Brown (510-620-6861).	
W.6.c	Appointment of Ashton Desmangles to the Richmond Youth Council	233
	APPOINT Ashton Desmangles to the Richmond Youth Council, with a term that expires October 1, 2025 – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	
W.6.d	Appointment of Isabel Ziegler to the Historic Preservation Commission	236
	APPOINT Isabel Ziegler to the Historic Preservation Commission, with a term that expires July 31, 2026 – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	
W.6.e	Appointment of Martha Jackson to the Urban Forest Advisory Committee	239
	APPOINT Martha Jackson to the Urban Forest Advisory Committee with a term expiring November 17, 2027 – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	
W.6.f	Appointment of Bernadette Garcia-Roger to the Urban Forest Advisory Committee	242
	APPOINT Bernadette Garcia-Roger to the Urban Forest Advisory Committee with a term expiring November 17, 2027 – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	

W.6.g	Appointment of O’Neill Fernandez to the Human Rights and Human Relations Commission	245
	APPOINT O’Neill Fernandez to an unexpired term on the Human Rights and Human Relations Commission, with a term ending March 30, 2025 – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).	
W.6.h	Appointment of Gerry La Londe-Berg to the Commission on Aging	248
	APPOINT Gerry La Londe-Berg to the Commission on Aging, term expires May 19, 2028 – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).	
W.6.i	Appointment of Gregory Brooks to the Workforce Development Board	251
	APPOINT Gregory Brooks to an unexpired term on the Workforce Development Board, with a term ending September 22, 2026 – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).	
W.6.j	Appointment of Ode Kunthar to the Richmond Youth Council	254
	APPOINT Ode Kunthar to the Richmond Youth Council, term expires October 1, 2025 – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).	
W.6.k	Appointment of Gina Baker to the Richmond Workforce Development Board	257
	APPOINT Gina Baker to the Richmond Workforce Development Board, term expires September 22, 2026 – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).	
W.7	Police Department	
W.7.a	Approve a third contract amendment with Flock Group Inc.	260
	APPROVE a third contract amendment with Flock Group to increase the contract expenditure by \$1,000,000, for a total not to exceed \$2,037,000 with a term beginning March 1, 2023, and ending on February 28, 2026 – Police Department (Chief Bisa French 510-621-1802).	
W.7.b	Sole-Source Agreement with Royal Flooring to Install Carpeting at the Police Department.	332
	APPROVE a sole-source agreement with Royal Flooring to replace the Police Department’s carpet throughout the first floor of the station for a total not to exceed amount of \$100,000, which includes a 6.3 percent contingency – Police Department (Chief Bisa French 510-621-1802).	

W.8 Public Works**W.8.a Wastewater Treatment Plant Fence Upgrades – Contract with Pisor Fence 357**

ADOPT a resolution approving a new contract with Pisor Fence Division, Inc., to satisfy payment for completing the replacement of the damaged fence at the Wastewater Treatment Plant, in an amount not to exceed \$126,960 - Public Works Department (Mary Phelps 510-621-1269/Daniel Chavarria 510-620-5478).

W.8.b First Amendment to Construction Agreement with W.R. Forde Associates, Inc. for the 37th Street Bicycle & Pedestrians Improvements Project to Increase Contract Amount By \$121,236.30 423

ADOPT a resolution to approve the first amendment to the construction agreement with W.R. Forde Associates, Inc. for the 37th Street Bicycle & Pedestrian Improvements Project to increase the contract amount by \$121,236.30 for the final change order that addresses unforeseen project conditions, for an amended total contract amount not to exceed \$925,777.40; and APPROPRIATE funds in the amount of \$46,288.37 in the SB1 RMRA Fund 1019; and ACCEPT the 37th Street project as complete to enable the City to release the contractor's bonds and retention payment - Public Works Department (Robert Armijo 510-620-5477/Hillal Hamdan 510-621-1612).

W.8.c Resolution to request the Metropolitan Transportation Commission to allocate Transportation Development Act Article 3 Pedestrian/Bicycle Project funding for the Downtown Point Richmond Bicycle Connectivity Project. 452

ADOPT a resolution authorizing the city manager or their designee to submit a grant application to the Metropolitan Transportation Commission for the allocation of Fiscal Year 2025-2026 Transportation Development Act Funding Article 3 Pedestrian/Bicycle Project Funding and if awarded, ACCEPT and APPROPRIATE the funds to implement the Downtown Point Richmond Bicycle Connectivity Project – Public Works Department (Janney Lockman 510-307-8097/Robert Armijo 510-620-5477/Daniel Chavarria 510-620-5478).

X. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)(public comments allowed under Open Forum)**Y. ADJOURNMENT**