

**RICHMOND ARTS AND CULTURE COMMISSION (RACC)
PUBLIC ART ADVISORY COMMITTEE (PAAC)
In-Person Meeting
450 Civic Center Plaza, 1st Floor Richmond Room, Conference Room
Richmond, California
Regular Meeting Minutes
February 13, 2025
7:00 p.m. - 9:00 p.m.**

Present: Chair Lynson Beaulieu, Vice-Chair Tobin Richmond, Secretary Virginia Jourdan and Commissioners Ted Bell, Kiara Kempfski, Yemi Perez, Carole Porter, Sandra Richmond and Arleide Santos

Absent: Council Liaison Claudia Jimenez

Staff Present: Arts & Culture Manager Winifred Day; Chief of Staff, Mayor's Office, Tony Tamayo and Administrative Assistant, Arts & Culture Division Jordon Nesbitt

I. WELCOME / CALL TO ORDER / ROLL CALL

The RACC/PAAC Regular Meeting was called to order by Chair Lynson Beaulieu at 7:00 p.m.

II. ACTION ITEMS

a. APPROVE February 13, 2025 RACC/PAAC Meeting Agenda

The meeting agenda for February 13, 2025 was revised to reflect that the Council Liaison was now Claudia Jimenez.

The February 13, 2025 RACC/PAAC Meeting Agenda, was approved, as amended, carried unanimously with a show of hands.

b. APPROVE December 12, 2024 RACC/PAAC Meeting Minutes

The December 12, 2024 RACC/PAAC Meeting Minutes were approved, as shown, carried unanimously by a show of hands.

III. PUBLIC COMMENTS

Cordell Hindler, Richmond, apologized for missing the December RACC meeting given another engagement; during the January Youth Council meeting he had encouraged members to apply to fill the RACC vacancies he hoped would be considered at a future City Council meeting; and he invited everyone to the Contra Costa Mayors' Conference scheduled for March 6, 2025 at 6:30 p.m. hosted by the City of Lafayette, with tickets \$60 per person. He also requested consideration of a RACC Retreat as a future agenda item either for the March or April RACC meeting.

IV. Mayor's Office – City Council Liaison Report (Tamayo)

Mayor's Office, Chief of Staff Tony Tamayo wished everyone a Happy New Year. He reported Claudia Jimenez had been appointed by the Mayor to serve as the Council Liaison to the RACC, and emphasized the Mayor continued to be committed to uplifting the arts.

V. INFORMATION ITEM

a. Yes! Art Project Presentation (Melissa Guajardo)

Eric Aaholm, Executive Director, Yes! Nature to Neighborhoods, detailed his background with the program, a community organization working for the past 25 years to provide outdoor access and leadership development with a focus on a leadership pathway approach providing year-round nature-based experiences both in the City of Richmond and nearby nature in wild places, and with a focus on social/emotional learning working with young people and their families.

Mr. Aaholm provided a PowerPoint presentation on the design of the new center for Yes! Nature to Neighborhoods located at 3029 Macdonald Avenue across from Nicholl Park, where a lot of work and activities would be provided. A conceptual rendition of the new building was provided and described as a welcoming nature center with administrative offices, meeting spaces for the community for young people and adults, and which would include a mural on the building as part of the Public Art requirement. He provided an overview of the discussions and review of the project from the Richmond Design Review Board (DRB), which desired that the building tie into the arts and retail corridor the City had been working to develop.

The background and details for the mural artist Richard Muro-Salazar was provided. The mural would be wrapped entirely on the Macdonald Avenue elevation of the building and on a section of the 31st Street elevation. Photographs of other murals in the community created by Mr. Muro-Salazar were displayed. Projected building costs and specifications were highlighted with the total project cost estimated at \$5 to \$6 million, with no public funding to be used for the project.

In terms of the next steps, the architects were in the process of completing documents and planned to have an updated estimate of building and development costs prior to submittal for building permits. The developer was also working to secure a California State License Board (CSLB) C33 certified painter to serve as the primary contractor and supervisor for the artist. The project was presented to the RACC for any questions or comments.

Commissioner Porter looked forward to the project.

Vice-Chair Tobin Richmond clarified with Mr. Aaholm that the curve on the building on the 31st Street elevation would have wood material that traveled all the way down.

Chair Beaulieu clarified with Mr. Aaholm this was brand new construction in that the current building would be demolished with a new building constructed in its place.

Commissioner Bell asked whether any solar panels or renewable energy would be provided, to which Mr. Aaholm stated the building would have solar. The company Beyond Efficiency would be working on the project and would consider various ways to provide energy efficiency as much as possible.

The Project Architect reported that the building would be all-electric, with a hydronic heating system using hot water to heat the space along with the use of high-efficient filters and the like, all intended to reduce the heating and cooling load by using smaller equipment to save electricity and heating costs.

Chair Beaulieu asked how young people and families had been involved in the process of the design and development and the types of opportunities that would be provided for young people to learn new skills.

Mr. Aaholm and the Project Architect explained that the entire design of the building had been informed by the community. Several listening sessions had been held with the community ahead of time to learn what they wanted. The community wanted a space where they felt like they were outdoors, a space that was warm and light. The building would include a courtyard, large kitchen, storage at the rear and the ceiling would be 17-feet in height between the bottom and top floors, with areas where young people and families could hang out. Additionally, there would be a couple of different multi-purpose rooms and a lot of space for young people and families to enjoy. The total square footage of the building would be 4,500 square feet with additional square footage of utility space for a total of 5,200 square feet. The building was described as integrated with outdoor space intended to keep kids engaged.

Arts & Culture Manager Winifred Day asked whether the architects had examples of other locations where the developer had designed similar projects.

The Project Architect identified other projects in which they had been involved in the community such as outdoor parklets in the City of Berkeley with the intent to engage people with the outdoor space.

Ms. Day clarified this was a private development project and the One Percent for Art would go into the Private Developer Fund or the property owner would manage it themselves. In this case, the funds would go towards the mural. She asked for clarification how the artist had been selected for the project or whether the process would be open for opportunities for other artists.

The Project Architect noted the application was private property for a non-profit.

Mr. Aaholm explained he had been in conversations with Mr. Muro-Salazar about the project, but was uncertain if an official process had to unfold. He noted that Mr. Muro-Salazar was well-known in the community and as the process got closer to the development of the mural there may be conversations with other artists. A donor wall may also be considered and there may be other opportunities to engage the community.

Ms. Day looked forward to hearing more about the development of the project and the next steps.

b. Kids for the Bay Presentation (Javi Quezada)

Javi Quezada and Yvette Dias Samayoa, Program Coordinators/Environmental Educators, Kids for the Bay, provided a PowerPoint presentation and identified the mission statement for Kids for the Bay as an organization that collaborated with teachers to inspire environmental consciousness in children and cultivate a love of learning with a commitment to equal access to environmental education and conserving a healthy environment for all communities. Kids for the Bay's goals and its 32 years of impact in the community were highlighted.

In particular, an overview was provided for the Richmond Parks and Watershed Rangers Program, a program in partnership with the Environmental Protection Agency (EPA) Justice Action Grant, and which involved working with three local Richmond schools (seven classrooms) and their nearby park/green spaces for two school years for three different art installations. The details of the program were provided and included Peres Elementary at Bay Trail connected to the 7th Street Improvement Project, Lincoln Elementary School at Heart of Richmond Park and Grant Elementary School at Nicholl Park. One environmental educator would visit the schools six different times a year to offer environmental education and an art project with a focus on a project that would be out in the community in a public space/park. Photographs of the Richmond Parks and Watershed Rangers Program art installations from prior years were provided.

The Art Based Action Projects were also highlighted, again funded by EPA, where schools would be able to choose between two art forms for their art-based action project. For the 2025-26 school year, students would be able to work on a different installation project. The program would work with fourth and fifth grade classes and continue to work with some partner teachers next year.

Projects included Peres Elementary School: Bay Trail behind the school near Richmond Parkway where two fourth grade classrooms would work to protect the watershed by placing pavers alongside, behind the school, by the Bay Trail. Lincoln Elementary School: The Heart of Richmond Park where two fourth grade classrooms had collaborated with Heart of Richmond Park and Richmond Main Street to install tiles, and hoped to continue and finish the gazebo with tiles. Grant Elementary School: At Nicholl Park there were plans for the students to learn about what was in their garden, incorporate that into the art, and have the students create tiles and place them along the concrete of the playground.

The goal of the art installation projects was to give the students a lasting impact and sense of community with their city. It was hoped the artwork would last five to ten years with the help of Kids for the Bay staff and with the projects funded by a three-year contract with the EPA. The materials and longevity goals of the art installations was further highlighted along with the art budget.

Vice-Chair Tobin Richmond asked about the maintenance requirements for the art installation projects, to which Ms. Samayoa explained the project for Peres Elementary School would require some digging and weeding to place the pavers. For the Lincoln Elementary School project, the tiles on the gazebo would not require much maintenance. For the Grant Elementary School project, once the digging and weeding had been done, the pavers would be secured to ensure they did not move during inclement weather.

Chair Beaulieu asked whether any celebratory activities had been planned with the completion of the projects and whether the RACC would be informed to allow it to participate.

Ms. Samayoa acknowledged there had been discussions about some social media interaction with the community to be invited to do the actual art installation, which was still being worked out. The main event was going into the classrooms, having the students do the artwork in the classroom and installation being done by Kids for the Bay.

Ms. Quezada added that discussions had also been held with Richmond Main Street about having something at the end of the school year where students could have a celebratory day where families could attend even if they were not involved in the installation. The intent was for the artwork to be installed prior to the end of each school year and prior to summer camp, late May or early June.

Ms. Day asked whether Kids for the Bay had been working with the Public Works Department to secure permission for the installation of the artwork.

Ms. Samayoa confirmed Kids for the Bay had been in contact with parks and landscape contacts in the City to verify the use of the areas identified for the projects. Approvals had been received for two of the sites last year and permission would be sought for the newest location at Nicholl Park this year.

VI. PRESENTATION and VOTING ITEM

- a. Parchester Village Acceptance of 88 Completed Painted Mural Panels

Richmond Artist Richard Muro-Salazar presented a bullet point narrative of the artists involved, background, specifications and milestones for the multi-year Parchester Village Mural Project. He reported the project was still in milestone five due to lack of payment and he was waiting for the second half of the payment to come through. The mural signage language needed to be painted and would hopefully be done in the near future, but the mural team had been prohibited from painting anything since November 2024, and had also been prevented from accessing the mural. Milestones six and seven remained to be completed. He asked the RACC to approve the project to allow him to move on with his life given that he was tired, fatigued and wanted to move on from the project he had been working on for the past five years. He also presented a brief trailer of a documentary that was being created to track the project's progress.

Commissioner Santos thanked the artists involved for their hard work and she acknowledged their commitment to the community. She was unsure why the project had taken so long but noted the RACC was present to learn and discover how to move forward.

Commissioner Jourdan characterized the project as a great monument to commemorate the history of Parchester Village. She had no knowledge of Parchester Village prior to the mural project and after researching the history of Parchester Village she had been amazed. She had volunteered to paint the mural, enjoyed the experience, the participation of the community and the rich African-American history. She recognized the time and sacrifice of the artists and she hoped by its completion everything would pay off.

Commissioner Bell reported he had toured the mural he described as a masterpiece. He found the artist and his team had done a wonderful job commemorating what represented the City of Richmond's legacy, history, culture, ethnicity and diversity, and a beautiful piece of art. He commended the artist and his team for a wonderful masterpiece.

Chair Beaulieu also recognized the extensive volunteer effort to paint the mural in which she too had participated.

Mr. Muro-Salazar found the paint-by-number system to paint the mural had worked well for the volunteer effort, no skill set was required and everyone of all ages had been able to participate and enjoy themselves.

Vice-Chair Tobin Richmond asked what remained to complete the project and what maintenance would be required for the mural long-term.

Mr. Muro-Salazar reiterated the items remaining to be completed included the signage language, City logo, community statement and thank you to all volunteers which remained to be painted and may involve a few days of work. In terms of maintenance for the actual mural, he lived across the street and if anything happened to the mural he would be contacted for touchups. His body of work was located in the City of Richmond, which was also his home.

Chair Beaulieu understood the mural had been painted but signage language remained to be finalized and cleaning and sealing the mural also needed to be done.

Mr. Muro-Salazar confirmed there was a large overgrowth of weeds along the entirety of the wall, from the beginning to the end to be removed, which would involve dirt and debris and once done the wall would have to be power washed. The sealing of the mural was not part of his contract, but was something he could do. He noted, however, that sealing the mural would make repairs difficult but he would recommend sealing since it would offer an extra layer of paint and add to the lifespan of the mural. If the mural was vandalized, there would be impacts to the paint layer.

Cordell Hindler, Richmond, liked the mural and found it to be amazing. He looked forward to a smooth celebration of its completion.

Chair Beaulieu welcomed a motion to accept the completion of the 88 painted mural panels which would provide the artist approval for partial payment of what was owed on the balance.

Commissioner Jourdan offered a motion, seconded by Commissioner Santos for the RACC to accept the completion of the Parchester Village 88 painted mural panels, painted by Richard Muro-Salazar and his team.

On the motion, Commissioner Porter confirmed with the Chair there were milestones in place to ensure the artist was receiving payment and acknowledged there had been some issues with insurance requirements from Risk Management, which are still being resolved.

Chair Beaulieu confirmed there were milestones to be met and there had been issues with City and Risk Management insurance requirements, which had created delays but are still being resolved.

Mr. Muro-Salazar explained he had experienced some challenges securing insurance since some insurance companies found the project "somewhat" complete and did not want to approve the construction side of the insurance he needed for the project.

Ms. Day advised she was the Project Manager and reported the City was ready today to move forward with the next payment for the project once insurance coverage compliance is confirmed. She acknowledged the City was committed to the project and that the primary reason for delays had been Risk Management compliance issues. She apologized for those challenges.

Member of the Parchester Village Neighborhood Council Lori Hart, commented the insurance issue had not been brought up until they had reached the end and the artist had to go back and secure the required type of insurance. Those requirements had not been disclosed at the beginning of the project and if that had been done the artist would not have been as impacted. She described the project as a labor of love, did not want the artist to be soured working with the City, and emphasized the working relationship the artist had with his team and others was stealth and she wanted that to continue. Whatever the City could do to ensure that all requirements needed for a project were disclosed at the beginning of the process would avoid similar situations.

Commissioner Santos acknowledged the concerns and agreed this situation should not be allowed to happen in the future with other artists. The RACC should be protecting and working together with the artists.

Motion by Commissioner Jourdan, seconded by Commissioner Santos for the RACC to accept the completion of the Parchester Village 88 painted mural panels, painted by Richard Muro-Salazar and his team, carried unanimously by a show of hands.

Lori Hart of the Parchester Village Neighborhood Council asked whether a reveal party could now be planned and Chair Beaulieu noted they had to complete another milestone and the RACC was to next discuss how to proceed with the signage language.

b. Next Steps for 100% Project Complete Milestone including Credit Panels

Chair Beaulieu reported the RACC had been given a proposal from the community and the artist for signage that was scattered throughout the mural.

Chair Beaulieu noted that an outstanding contract was involved for a large piece of public art and there were a couple of panels that were blank and unpainted and could be used for the credits. One option was that the signage be scattered throughout the mural to find out who did what or go to one or two panels to see all of the credits about the mural in one or two vs 6 or 7 panels.

The RACC was provided examples completed by John Wehrle, an experienced and co-lead artist on the team, with a sample provided to the RACC of text that had been professionally typeset by a graphic designer with a stencil.

Chair Beaulieu suggested this sample should be considered since it was professional and offered the credits of who did what. The RACC was asked to consider the following motions:

- (1) Move for the RACC to accept the completion of the Parchester Village 88 Panel mural painted by Richard Muro-Salazar and his team
- (2a) Move for the RACC to accept Parchester Village Mural 88 signage credit as is, or;
- (2b) Agree to recommend a more professional appearance for the \$350,000 Mural that would need to be presented and approved prior to finalizing.

Ms. Day explained that Meritage Homes, which was part of the Country Club community built on the hill above the mural was the primary sponsor for the project. She again highlighted the options as described but recommended Motion 2(b) be considered as the more appropriate approach.

Commissioner Porter inquired of the artist's preference and Mr. Muro-Salazar suggested adding in "floating papers" that would appear consistent with the mural and offered examples to consider.

An unidentified individual and member of the Parchester Village community, asked whether adding four more panels to the previously approved 88 panels, would be acceptable to the artist.

Mr. Muro-Salazar understood in discussions with Ms. Day there was separate funding for four additional panels that could be worked on in the future. What had been approved by himself, the Neighborhood Council, City staff and some of the other artists and others, was to get the signage language mixed in with the design and make it appear as if it was flowing naturally. When asked, he clarified the initial project proposal did not include the four additional panels.

Ms. Day advised the panels would be painted one way or another since the mural had already been tagged once and they did not want to have it occur in the future. The issue with the four panels would be resolved, but first the RACC must decide whether it wanted signage language to be floating through or all text combined on the "green painted open panels," which was where the pricing came in.

Commissioner Sandra Richmond wanted it to be clear for the record what promises were being given to the artist.

Chair Beaulieu understood the additional funding for the four additional panels had not been something the artist had considered before the recommendation to have the credits floating throughout the 88 panels. She asked whether the artist was now rethinking it and whether it would be a good idea to have all of the credits be consistent and professional.

Mr. Muro-Salazar explained the original idea was to have the credits be part of the "floating papers" described as "origami papers."

Mr. Muro-Salazar did not see there was enough language to cover all four panels unless he was painting a large City logo or have large text to cover all of the panels. He suggested the “floating papers” concept would fit naturally and appear beautiful.

Commissioner Bell cautioned the use of the word “professional” since there could be bias. He asked whether the Parchester Village community approved the way it was now.

Mr. Muro-Salazar confirmed the design he submitted had been approved by everyone he had submitted to in the community. Again, the extra four panels had never been part of the initial design and had not been considered for the signage.

Commissioner Kempski understood the artist’s explanation.

Commissioner Santos asked staff to identify exactly what was missing and the next steps to provide clarity.

Commissioner Porter offered a motion, seconded by Commissioner Sandra Richmond for the RACC to accept the credit design as presented by the artist and the community.

On the motion, Commissioner Jourdan commented she had seen the panels that had been submitted by the artist and confirmed with Mr. Muro-Salazar that the handwriting was a draft for where the placement would be.

Motion by Commissioner Porter, seconded by Commissioner Sandra Richmond for the RACC to approve the Parchester Village Mural 88 signage credit, that the community and the artist had presented, carried by a show of hands with Chair Beaulieu voting no.

VII. RACC PROJECTS and PUBLIC ART Staff Report/Updates

- a. NPA Mini Grant Update FY 2024-2025, FY 2025-2026
- b. NPA Mini Grant and Contracts Technical Assistance Workshop (Day)

Ms. Day reported that DocuSign’s had gone out for the NPA Mini Grants for FY 2024-2025. For the FY 2025-2026 NPA Mini Grant cycle, given the issues with new Risk Management insurance requirements, no murals would be included. The NPA Mini Grant applications for FY 2025-2026 were almost ready for circulation and would be out for the next 30-days. At that time, technical assistance would be offered including a Request for Qualifications (RFQ) the City was preparing for at least five locations for art projects within the Richmond Main Library facility.

Ms. Day commented that while murals were desired, as far as the state was concerned as long as the painting was done in studios and treated like wallpaper to be applied on-site, the City would be able to get around much of the state insurance requirements for murals. She acknowledged the insurance challenges were an uphill battle for many.

Administrative Assistant, Arts & Culture Division Jordon Nesbitt reported the NPA Mini Grants that were moving forward included Co-Biz, Empowering Youth in Music with Mark Anthony James; Richmond Arts Center, Javier Rocabado; and Poet Laureate Stephen Sharpe.

Vice-Chair Tobin Richmond reported over the past week he had meetings with Ms. Day to discuss the perception and misunderstanding some artists had about the City’s requirements, and concerns had been expressed the requirements were being made up; however, he noted it was

how the City worked. He agreed with the importance of getting that information out to artists at the beginning of the process, particularly given the feedback.

Commissioner Porter agreed that artists needed to understand from the beginning of the process what had to be done. She emphasized the need to encourage artists and have that diversity in the community. The RACC must be helpful in that process and she volunteered to help.

Mr. Tamayo also agreed and suggested it was equally important as an advisory body for the RACC to inform its Council Liaison or himself where there were opportunities to cut the red tape, which could be possible through legislative actions. He reported the current insurance policies would be further explored in the next year with the intent to make the process easier for artists and other vendors, and he offered examples of some of the challenges others had experienced.

Commissioner Jourdan asked whether the insurance situation had come about due to new state laws, and Ms. Day explained the City had high standards in terms of insurance requirements. There were a lot of subcontractors involved with projects who were not fully insured placing the City at risk, and there was a need for the City to have insurance requirements met before artists were paid, which had impacted some of the art projects under review by the RACC.

Commissioner Kempinski recognized the artists were the RACC's customers and anything to lean in and translate, ensure people were deeply educated, and simplify things was important, and finding those problems that prevented progress was equally as important.

Commissioner Perez concurred with keeping the artist in mind and making the City's process easier, which should be the focus. She suggested a Frequently Asked Questions (FAQs) sheet posted on the City website should be considered, or having someone able to provide guidance to the artist and provide the resources the artists needed. She was disheartened to hear artists' concerns the City was not thinking about them and urged some resolution to those issues.

Chair Beaulieu highlighted the NPA Mini Grant and Professional Development for Artists series of workshops, where artists could be taught how to become a business person. She expressed her support for such workshops.

Commissioner Sandra Richmond asked what had been the impediment for those workshops to occur.

Chair Beaulieu explained there had been a lot of work, the holidays occurred, she had gotten sick and there were challenges pushing that effort through. She emphasized the need for the capacity to create those two series of workshops, which were important and which would offer ideas.

Commissioner Porter understood those series of workshops had been held in the past.

Chair Beaulieu stated the Technical Assistance Workshop had been held in the past, but not a series of workshops, with the RACC trying to figure out how to provide the type of training for artists that were now being discussed. She understood there were funds in the budget for that opportunity. She reported Mark Anthony James had expressed interest in doing the NPA Mini Grant workshop and the RACC could draw from the artists/business people to teach the classes.

Ms. Day noted there were professionals they could also draw on and she commented there were some issues with the budget and how to pay for those workshops. Responding to the challenges with the City's current insurance requirements, she advised the City was discussing the creation of an escrow account that would allow the payment of the insurance costs for the artists for a year, to be discussed more in the future.

VIII. RACC Ad Hoc Committee Reports

a. Memorials and Monuments Ordinance DRAFT (Porter/Bell)

Commissioner Porter reported she and Commissioner Bell had met with Christine George, Executive Secretary I for Community Services who provided a policy application used for Parks, Facilities and Streets. That form included a lot of information the RACC could adapt for a Memorials and Monuments Ordinance. She would submit it to the City Clerk's Office for approval.

b. Marketing/Communications/Newsletter (Santos, Perez, Richmond)

Commissioner Santos reported the Marketing/Communications Committee would meet in the next week to catch up from where they last stopped and get ready for this year.

IX. RACC ACTION ITEM

a. RACC Officer Nominations/Presentations/Voting (Beaulieu)

Chair Beaulieu reported she would be resigning from the RACC as of February 28, 2025. She had a great run with the RACC for almost six years, two and a half as Chair, and was now looking to reduce her commitments given that she still worked. She had enjoyed her time on the RACC, would miss attending the meetings but would be available to participate on panels if needed.

Chair Beaulieu advised that Vice-Chair Tobin Richmond had accepted moving up as Chair, and she asked for a motion to that effect.

Motion by Commissioner Porter, seconded by Commissioner Santos to elect **Tobin Richmond** as the **Chair** of the RACC, carried unanimously by a show of hands.

Vice-Chair Tobin Richmond offered a motion for Commissioner Jourdan to serve as the Vice-Chair, although Commissioner Jourdan preferred to remain the Secretary to the RACC.

Motion by Commissioner Porter, seconded by Commissioner Kempinski to elect **Arleide Santos** as the **Vice-Chair** of the RACC, carried unanimously by a show of hands.

Chair Beaulieu congratulated the new RACC officers; Chair Tobin Richmond, Vice-Chair Arleide Santos and Secretary Virginia Jourdan.

The RACC thanked Chair Beaulieu for her service to the RACC and the City of Richmond.

X. RACC Community Event Updates

Ms. Day provided information on the FY 2025-2026 Arts & Culture Narrative from the City's Economic Development Department as part of the budget narrative for the next fiscal year, which reflected the extensive work of the RACC, copies of which had been included in the RACC packet.

Commissioner Jourdan reported the Richmond Arts Center had catalogues for the Art of the African Diaspora Exhibit on display now at the Richmond Arts Center through March 22, 2025, with satellite exhibits throughout the Bay Area, which locations had been listed in the catalogue.

XI. ADJOURNMENT Until March 13, 2025 at 7:00 p.m.

A motion and second was made and carried unanimously to adjourn the meeting at 8:51 p.m. to the March 13, 2025 Regular Meeting at 7:00 p.m.