

**CITY OF RICHMOND
FINANCE, ADMINISTRATIVE SERVICES AND ECONOMIC
DEVELOPMENT STANDING COMMITTEE**

**COUNCILMEMBER BUTT
COUNCILMEMBER LOPEZ**

**COUNCILMEMBER ROGERS, Chair
COUNCILMEMBER VIRAMONTES**

**NOTICE OF A SPECIAL MEETING
OF THE
FINANCE, ADMINISTRATIVE SERVICES, and ECONOMIC DEVELOPMENT
STANDING COMMITTEE**

**THURSDAY, JANUARY 24, 2008
08:30 A.M.**

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING of the Finance, Administrative Services and Economic Development Committee will be held Thursday, January 24, 2008, at 8:30 a.m., in the Council Chambers of Richmond City Hall South, 1401 Marina Way South, Richmond, California.

THE PURPOSE OF THE MEETING IS AS FOLLOWS:

1. **DISCUSS & APPOINT**: a Chair and Vice Chair of the Finance, Administrative Services and Economic Development Standing Committee for the 2008 calendar year.
2. **DISCUSS & CONSIDER**: recommending adoption of a resolution to approve a contract with Callander Associates in an amount not to exceed \$420,000 to provide comprehensive planning and design services for the 23rd Street Streetscape Improvement Project, for a term beginning December 1, 2007 and ending December 31, 2009. Richmond Community Redevelopment Agency (Steve Duran/Alan Wolken 307-8140).
3. **DISCUSS & CONSIDER**: recommending adoption of a resolution approving a contract amendment with Ghirardelli Associates, for maintenance services at Marina Bay, adding \$374,542 to the existing contract to bring the total contract to an amount not to exceed \$691,300, and extending the termination date from December 30, 2008 to December 31, 2009. -Richmond Community Redevelopment Agency (Steve Duran / Alan Wolken 307-8140).

4. **DISCUSS & CONSIDER**: recommending adoption of a resolution authorizing the Executive Director to execute all documents necessary to loan BRIDGE Housing \$1,000,000 in two phases:
 - a. An 18-month predevelopment loan not to exceed \$450,000
 - b. A 55-year loan not to exceed \$1,000,000 to be used to pay off the predevelopment loan and rehabilitate The Carquinez – (Richmond Community Redevelopment Agency) Steve Duran 307-8140.

5. **DISCUSS & CONSIDER**: recommending adoption of resolutions related to the Nevin Park Improvement Project: (1) City Resolution approving the use of redevelopment funds, making findings and approvals and awarding a contract to Bay Cities Paving and Grading, Inc., in an amount not to exceed \$2,822,868.60 for public improvements to Nevin Park; and (2) Agency Resolution approving the expenditure of funds and making findings and approvals for certain public improvements to Nevin Park. – Richmond Community Redevelopment Agency and Public Works (Steve Duran 307-8140 / Rich Davidson 307-8105).

6. **DISCUSS & CONSIDER**: recommending adoption of a resolution authorizing standing order library purchases of materials and services from various vendors, including, but not limited to: 3-M; AEC Publishing; Alternative Work Environments; Amazon.com; Applied Microfilm Systems; Baker and Taylor Books; BarnesandNoble.com; Bay Area Library and Information System (BALIS); Book Wholesalers, Inc.; Brodart, Inc.; CALIFA; EBSCO; Follett Media Distribution; Gale Publishing; Ingram Library Services; Inland Business Systems; Innovative Interfaces; Landmark Audio Books; Lectorum, Inc.; Midwest Tape, Inc.; North Bay Cooperative Library System; OCLC; Pitney Bowes; ProQuest; Quality Books, Inc.; Recorded Books; RefUSA; The Library Corporation; Useful; World Book; in an amount not to exceed \$433,400 per each fiscal year 2007-2010 - Library and Community Services (Monique A. le Conge, 620-6554).

7. **DISCUSS & CONSIDER**: recommending approval to purchase a wheel loader from Pape Machinery for a cost of \$113,891.75 - Public Works (Yader A. Bermudez 231-3009).

8. **DISCUSS & CONSIDER**: recommending approval of a two-year contract with MCK Services, Inc., for street paving services in an amount not to exceed \$175,000 - Public Works (Yader A. Bermudez 231-3009).

9. **DISCUSS & CONSIDER**: recommending approval of a two-year contract with Delta Grinding Inc. for street paving services in an amount not to exceed \$175,000 - Public Works (Yader A. Bermudez 231-3009).

10. **DISCUSS & CONSIDER**: recommending award of a construction contract for the repair of a retaining wall on Water Street in Point Richmond to Ghilotti Bros., in the amount of \$398,888 with a contingency and reserve not to exceed \$40,000. - Engineering (Rich Davidson 307-8105).
11. **DISCUSS & CONSIDER**: recommending adoption of a resolution appropriating \$355,514 in funding, and approving a two-year contract between the City of Richmond and Contra Costa County Health Services for support of the Fire Department's Hazardous Materials Response Program from July 1, 2007, to June 30, 2009 - Fire Department (Chief Michael Banks 307-8041).
12. **UPDATE**: regarding West Contra Costa Transportation Advisory Committee (WCCTAC) capital project bond financing program using STMP funds - (City Council) Councilmember Viramontes 620-6581.
13. **REVIEW**: of the Monthly Cash Balances and Investment Report for the Month of November 2007 – (City Council) Councilmember Viramontes 620-6581.

OPEN FORUM / PUBLIC COMMENT

Diane Holmes
Clerk of the City of Richmond