

RICHMOND, CALIFORNIA, March 4, 2025

Community Services Building
440 Civic Center Plaza
Richmond, CA 94804

A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION

The Richmond City Council Evening Open Session was called to order at 3:36 p.m. by Mayor Eduardo Martinez.

B. ROLL CALL

Present: Councilmembers Jamelia Brown, Claudia Jimenez, Sue Wilson, Vice Mayor Cesar Zepeda and Mayor Eduardo Martinez. **Absent:** Councilmember Soheila Bana and Councilmember Doria Robinson arrived after adjourning to Closed Session.

C. CLOSED SESSION

**C.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(paragraph (1) of Subdivision [d] of Government Code Section 54956.9)**

- Orellana, et al. v. City of Richmond

**C.2 CONFERENCE WITH LABOR NEGOTIATORS (Government Code
Section 54957.6)**

- Agency Representatives: Sharrone Taylor, Jack Hughes, Lisa Charbonneau

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Unit
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)

Cordell Hindler gave comments in person.

E. ADJOURN TO CLOSED SESSION

The Open Session adjourned to Closed Session at 3:38 p.m. Closed Session adjourned at 4:47 p.m.

F. REGULAR MEETING OF THE RICHMOND CITY COUNCIL

The Regular Meeting of the Richmond City Council was called to order at 5:01 p.m. by Mayor Eduardo Martinez.

G. PLEDGE OF ALLEGIANCE

Mayor Martinez led the Pledge of Allegiance to the Flag.

H. ROLL CALL

Present: Councilmembers Soheila Bana, Jamelia Brown, Claudia Jimenez, Doria Robinson, Sue Wilson, Vice Mayor Cesar Zepeda and Mayor Eduardo Martinez. **Absent:** None.

I. STATEMENT OF CONFLICT OF INTEREST

None.

J. AGENDA REVIEW

Item N.3.b (*Transfer Management of Point Richmond Community Center from Recreation to the Richmond Public Library*) was removed from the consent calendar for discussion.

Item P.1 (*Presentation from Healthy Options at Point of Sale (HOPS) Youth Advocates*) was moved up to be heard after approval of the consent calendar.

Item P.3 (*Immigrant Legal Services and Resources*) was moved up to be heard after item P.1 (*Presentation from Healthy Options at Point of Sale (HOPS) Youth Advocates*) and before item O.1 (*California Portsmouth Square Association (CPSA) Emergency Housing (PLN23-360) Public Hearing to Consider an Appeal of the Denial of Conditional Use Permit*).

K. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION

C.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)

- Orellana, et al. v. City of Richmond

Direction given to the City Attorney's Office for settlement discussions.

C.2 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- Agency Representatives: Sharrone Taylor, Jack Hughes, Lisa Charbonneau

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
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5. IAFF Local 188
6. Richmond Fire Management Association RFMA

Discussed. No reportable action taken.

L. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)

City Manager Shasa Curl provided a report. Link to view report: [City Manager's Report](#)

L.1 NEW EMPLOYEE REPORT - 1st Tuesday

Human Resources Director Sharrone Taylor provided a New Employee Report.
Link to view report: [New Employee Report](#)

M. OPEN FORUM FOR PUBLIC COMMENT

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

The following individuals gave comments in person:

Cordell Hindler gave comments regarding the relationship between City staff and councilmembers. Mr. Hindler gave comments regarding Item N.4.b (*Proclamation Declaring March 2025 Women's History Month*). Mr. Hindler suggested the City collaborate with the school district and reinstate standing committees.

Mark Wassberg gave comments regarding Richmond Police department's code of ethics. Mr. Wassberg shared his personal experiences with the Police department.

Elsa Stevens gave comments regarding recent U.S. Immigration and Customs Enforcement raids. Ms. Stevens expressed concerns regarding racial profiling, unlawful seizures, and human trafficking.

Rolanda Wilson gave comments regarding Item N.4.a (*Proclamation Recognizing March 2025 as Red Cross Month in Richmond*). Ms. Wilson thanked the City Council for its support of the American Red Cross and gave background on some of the organization's contributions to the community.

The following individuals gave comments via teleconference:

Michael Fitzhugh expressed concerns regarding the manner in which City Council meeting times were changed. Mr. Fitzhugh also expressed concerns regarding the community's opportunities to provide input on the upcoming budget.

N. CITY COUNCIL CONSENT CALENDAR

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

Motion by Councilmember Doria Robinson

Seconded by Councilmember Sue Wilson

To approve all items on the consent calendar excluding Item N.3.b (*Transfer Management of Point Richmond Community Center from Recreation to the Richmond Public Library*).

Ayes (7): Councilmembers Soheila Bana, Jamelia Brown, Claudia Jimenez, Doria Robinson, Sue Wilson, Vice Mayor Cesar Zepeda, and Mayor Eduardo Martinez.

Passed

N.1 City Attorney's Office

N.1.a 10-Day Report on the Interim Urgency Ordinance Regarding Parklets

RECEIVE the 10-Day Report on the Interim Urgency Ordinance regarding Parklets – City Attorney's Office (Dave Aleshire 510-620-6509).

N.2 Finance Department

N.2.a DebtBook Management Software Contract Amendment No. 2

APPROVE second contract amendment with DebtBook for software using the National Cooperative Purchasing Alliance (NCPA) contract, to aid the City in meeting Governmental Accounting Standard Board (GASB) 87 Accounting for Leases and GASB 96 Subscription-based Information Technology Arrangements for a term of one year beginning March 15, 2025, through March 15, 2026, and increasing the payment limit by \$14,581, for a total contract amount not to exceed \$55,081 – Finance Department (Andrea Miller 510-620-6790/Mubeen Qader 510-412-2077/Jerry Gurule 510-620-6591).

N.2.b NHA Advisors, LLC Contract for Municipal Consulting Services

APPROVE a two-year contract with NHA Advisors, LLC to provide municipal advisory and consulting services on an as-needed basis, in an amount not to exceed \$81,743 with a two-year term beginning March 4, 2025, and ending March 3, 2027 – Finance Department (Andrea Miller 510-620-6740/ Mubeen Qader 510-412-2077/ Jerry Gurule 510-620-6591)

N.3 Library and Community Services

N.3.a Contract with West Contra Costa (WCC) Public Education Fund for Fiscal Sponsorship

APPROVE a contract with the West Contra Costa Public Education Fund (EdFund West) for a term beginning March 10, 2025, and ending March 9, 2028, for an amount not to exceed \$3,500 annually, comprising compensation of 10 percent per transaction on total annual transactions not to exceed \$35,000, for a three-year compensation total not to exceed \$10,500; and AUTHORIZE the transfer of funds to EdFund West, not to exceed \$35,000 annually, for the term of the contract to enable performance of the contract – Community Services Department (Kate Eppler 510-620-5452/LaShonda White 510-620-6828).

N.3.b Transfer Management of Point Richmond Community Center from Recreation to the Richmond Public Library

ADOPT a resolution approving the transfer of control of the Point Richmond Community Center from the Recreation Division to Richmond Public Library effective April 1, 2025; and AMEND the Master Fee Schedule to reflect the transfer to the Richmond Public Library and a reservation rate of \$12.50/hr for community use of the Point Richmond Community Center – Community Services Department (Kate Eppler 510-620-5452/Ranjana Maharaj 510-620-6972/LaShonda White 510-620-6828).

Deputy Director of Community Services Kate Eppler introduced the item.

At 10:59 p.m. Councilmember Bana left the meeting.

(At 11:00 p.m. - a motion by Councilmember Jimenez, seconded by Vice Mayor Zepeda, to extend the meeting to finish Item N.3.b (Transfer Management of Point Richmond Community Center from Recreation to the Richmond Public Library) passed by the following vote: Ayes: Councilmembers Brown, Jimenez, Robinson, Wilson, Vice Mayor

Zepeda, and Mayor Martinez. Noes: None. Absent: Councilmembers Bana. Abstain: None).

Discussion ensued. Jamin Pursell gave comments via teleconference.

Motion by Vice Mayor Cesar Zepeda
Seconded by Councilmember Jamelia Brown

To approve the item.

Ayes (6): Councilmembers Jamelia Brown, Claudia Jimenez, Doria Robinson, Sue Wilson, Vice Mayor Cesar Zepeda, and Mayor Eduardo Martinez.

Absent (1): Councilmember Soheila Bana

Passed

Adopted Resolution No. 17-25

N.4 Mayor's Office

N.4.a Proclamation Recognizing March 2025 as Red Cross Month in Richmond

PROCLAMATION declaring March 2025 as Red Cross Month in the City of Richmond – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).

N.4.b Proclamation Declaring March 2025 Women's History Month

PROCLAMATION declaring March 2025 as Women's History Month in the City of Richmond – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).

N.4.c Reappointment of Andrea Martinez Alvarez to the Richmond Youth Council

REAPPOINT Andrea Martinez Alvarez to the Richmond Youth Council, term expires October 1, 2025 – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).

N.4.d Appointment of Regina Gilligan to the Urban Forest Advisory Committee

APPOINT Regina Gilligan to the Urban Forest Advisory Committee, term expires November 17, 2027 – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).

N.5 Public Works

N.5.a January 2025 Abatement Presentation

RECEIVE a presentation on the January 2025 abatement activities – Public Works Department (Hugo Mendoza 510-231-3030 / Tawfic Halaby 510-620-5482 / Daniel Chavarria 510-620-5478).

O. PUBLIC HEARINGS

O.1 California Portsmouth Square Association (CPSA) Emergency Housing (PLN23-360) Public Hearing to Consider an Appeal of the Denial of Conditional Use Permit (not before 6:30 p.m.)

HOLD a public hearing and ADOPT a resolution denying the appeal submitted by Lonnie Holmes of the Planning Commission's denial of a conditional use permit to convert an existing office building into an emergency shelter at 207 37th Street and uphold the Planning Commission's decision denying Planning Application

No. PLN23-360 – Community Development Department (Lina Velasco/Avery Stark 510-620-6706).

Community Development Director Lina Velasco and Acting Planning Manager Avery Stark introduced the item. Mr. Stark presented a PowerPoint. Link to view presentation: [California Portsmouth Square Association \(CPSA\) Emergency Housing \(PLN23-360\)](#).

Mayor Martinez opened the public hearing. Appellant Lonnie Holmes' legal representative gave a statement. Opponent Roxanna Molina gave a statement.

Pam Saucer, Ronald Sanchez, Amanda Jenkins, Robert Sloat, Patricia Rodriguez, Clarita Griffin, Mark Wassberg, and Cordell Hindler gave comments in person. Sara Cantor, Debbie Bayer, John Halcomb, and Jonas Juhlin gave comments via teleconference.

Mr. Holmes gave a rebuttal statement. Opponent Roxanna Molina gave a rebuttal statement. Mayor Martinez closed the public hearing. Discussion ensued.

Motion by Councilmember Soheila Bana

Seconded by Councilmember Doria Robinson

To adopt a resolution denying the appeal submitted by Lonnie Holmes of the Planning Commission's denial of a conditional use permit to convert an existing office building into an emergency shelter at 207 37th Street and uphold the Planning Commission's decision denying Planning Application No. PLN23-360.

Ayes (6): Councilmembers Soheila Bana, Claudia Jimenez, Doria Robinson, Sue Wilson, Vice Mayor Cesar Zepeda, and Mayor Eduardo Martinez.

Abstentions (1): Councilmember Jamelia Brown

Passed

Adopted Resolution No. 18-25

P. NEW BUSINESS

P.1 Presentation from Healthy Options at Point of Sale (HOPS) Youth Advocates

RECEIVE a presentation from Healthy Options at Point of Sale (HOPS) youth advocates; and DIRECT the City's Attorney's Office to prepare an ordinance within 60 days, requiring large retail stores to stock healthier items at checkout areas - Councilmember Jamelia Brown (510-412-2050) and Mayor Eduardo Martinez (510-620- 6503).

Councilmember Brown introduced the item. Ileana Miranda-Uch and Elvira Martin Bautista presented a PowerPoint. Link to view presentation: [Healthy Options at Point of Sale \(HOPS\) Youth Advocates](#)

Andrew Noers, Ashley Trousdell, Stefan Silver Wiese, Diana Nevarez, Amiya Jackson, Eama Khan, Miki Masui, and Mark Wassberg gave comments in person. Ali Wohlgemuth and Allie Reimold gave comments via teleconference.

Discussion ensued. The City Council requested the following: that City staff and youth advocates conduct more outreach to the businesses that may be affected to receive their input; more information on how much enforcement and implementation efforts would cost; a refined definition of what would constitute healthy options.

Motion by Councilmember Doria Robinson

Seconded by Mayor Eduardo Martinez

To direct City staff and the City Attorney's office to work with the Healthy Options at Point of Sale (HOPS) youth advocates to come back to council within 30 days with options on how to move forward with the ordinance addressing the concerns that were expressed during the discussion with a focus on cost implementation and enforcement.

Ayes (7): Councilmembers Soheila Bana, Jamelia Brown, Claudia Jimenez, Doria Robinson, Sue Wilson, Vice Mayor Cesar Zepeda, and Mayor Eduardo Martinez.

Passed

P.2 Richmond Municipal Identification (ID) Access and Equity

DIRECT the City Attorney to amend Ordinance No.16-11 N.S. and Richmond Municipal Code 2.64 to allow the City to fund a no-cost Municipal Identification program and DIRECT staff to assess the total cost for the City of Richmond to administer the Municipal Identification program at no cost for vulnerable populations - Councilmember Soheila Bana (510-672-3490).

Councilmember Bana introduced the item. Councilmember Bana gave background information on why she brought the item forward. Brian Hofer gave comments in person. Discussion ensued. Sara Cantor and Michael Fitzhugh gave comments via teleconference. Discussion ensued.

Motion by Councilmember Sue Wilson

Seconded by Councilmember Soheila Bana

To continue the item to a future date and direct staff to come back to council with revisions to the ordinance that address security implications and other issues of the Municipal ID program.

Ayes (7): Councilmembers Soheila Bana, Jamelia Brown, Claudia Jimenez, Doria Robinson, Sue Wilson, Vice Mayor Cesar Zepeda, and Mayor Eduardo Martinez.

Passed

P.3 Immigrant Legal Services and Resources

DIRECT staff to allocate up to \$1,000,000 from Fiscal Year (FY) 2024-25 surplus funds for immigrant legal services and a public awareness campaign for immigrants in Richmond to know their constitutional rights and issue an Request for Proposal (RFP) to select a fiscal sponsor to distribute the allocated funds to nonprofit organizations that will provide such services - Vice Mayor Cesar Zepeda (510-620-6593), Councilmembers Claudia Jimenez (510-620-6565), and Doria Robinson (510-620-6568).

Councilmember Jimenez introduced the item. Councilmember Jimenez, Councilmember Robinson, and Vice Mayor Zepeda gave background information on why they brought the item forward.

Mark Wassberg, Maria Teresa Franco, Tomasa Espinoza, Berta Alvarez, Elsa Stevens, Jasmin Timmons, Chris Taffe, Crescent Diamond, Denis Perez, Rosie, Andrew Melendez, LoRayne Reza, Joselyn Diaz, Amber Hatfield, John Gioia, and Pam Saucer gave comments in person. Ali Saidi, Marisol Cantu, Johana Gurdian, Melvin Willis, Michael Fitzhugh, Sara Gurdian, Sara Cantor, Encian

Pastel, and Abigail Esquivias gave comments via teleconference. Discussion ensued.

Councilmember Jimenez made a motion to direct staff to allocate up to \$1,000,000 from Fiscal Year 2023-24 unspent funds for immigrant legal services and a public awareness campaign for immigrants in Richmond to know their constitutional rights and issue a Request for Proposal to select a fiscal sponsor to distribute the allocated funds to nonprofit organizations that will provide such services. In addition, to direct staff to return to council on April 15, 2025, with the awarded recommendation and also allocate \$10,000 of the \$1,000,000 to provide free municipal IDs to residents. Councilmember Wilson seconded the motion. Discussion ensued. Mayor Martinez made a motion calling the question to end the discussion and vote on the matter. The City Council agreed to end debate without a vote and proceed to take a vote on the original motion.

Motion by Councilmember Claudia Jimenez

Seconded by Councilmember Sue Wilson

To direct staff to allocate up to \$1,000,000 from Fiscal Year 2023-24 unspent funds for immigrant legal services and a public awareness campaign for immigrants in Richmond to know their constitutional rights and issue a Request for Proposal to select a fiscal sponsor to distribute the allocated funds to nonprofit organizations that will provide such services. In addition, to direct staff to return to council on April 15, 2025, with the awarded recommendation and also allocate \$10,000 of the \$1,000,000 to provide free municipal IDs to residents.

Ayes (7): Councilmembers Soheila Bana, Jamelia Brown, Claudia Jimenez, Doria Robinson, Sue Wilson, Vice Mayor Cesar Zepeda, and Mayor Eduardo Martinez.

Passed

P.4 Request for Additional Funding for Nowruz Spring Equinox Celebration

APPROVE an additional \$3,000 to be funded from the Festivals/Community Events Budget to support the Nowruz Spring Equinox Celebration and ensure a successful and inclusive event - Councilmember Soheila Bana (510-672-3490).

Councilmember Bana introduced the item. Councilmember Bana gave background information on why she brought the item forward. Discussion ensued. The City Council suggested establishing a process to review the City's festivals list annually to determine which will be funded or removed from the list.

Cordell Hindler gave comments in person. Sara Cantor gave comments via teleconference.

Motion by Councilmember Soheila Bana

Seconded by Vice Mayor Cesar Zepeda

To approve an additional budget of \$2,000, plus a \$1,000 contingency to be funded from the Festivals/Community Events Budget to support the Nowruz Spring Equinox Celebration.

Ayes (3): Councilmembers Jamelia Brown, Soheila Bana, and Vice Mayor Cesar Zepeda.

Noes (3): Councilmembers Claudia Jimenez, Sue Wilson, and Mayor Eduardo Martinez.

Abstentions (1): Councilmember Doria Robinson

Failed

Q. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)(public comments allowed under Open Forum)

The item was not heard.

R. ADJOURNMENT

There being no further business, the meeting adjourned at 11:14 p.m., to meet again on March 11, 2025, at 5:00 p.m.

Clerk of the City of Richmond

Mayor

From: [a](#)
To: [City Clerk Dept User](#)
Subject: public comments -agenda item # 0.1 Project # PLN23-360
Date: Sunday, March 2, 2025 5:38:09 PM

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- Project # PLN23-360

As a concerned and long time resident of Richmond I urge you to reconsider approving the emergency shelter located at 207 37th Street.

Here are some concerns:

Site was used previously and a number of safety concerns and incidents occurred disrupting neighborhood California Portsmouth Square Association does not have a transparent history.

- We need more documentation on this non profit including a recent audit and review.
- Their 2023 990 tax filings show they are operating on a large deficit.
- this shelter is a financial liability
-

DeJean school, Ryse youth center, Nicole Park, daycare facility are in close proximity. Do not put vulnerable youth at risk

Citi Bank has had incidents of smash and grab robberies targeting ATM users. Shelter could increase security issues for Bank customers

Police are already overwhelmed and under staffed. There is already a lack of response from PD. Police will be called repeatedly for issues at this location.

A shelter for formally incarcerated will attract drug use and sales, prostitution, crime, blight and other individuals who are not residents

Staff to resident ratio is inadequate. 2-3 staff cannot safely monitor 20-25 ex cons

Applicants has previously stated they are not responsible for incidents or blight that occur outside location. This will negatively impact the neighborhood

Applicant has previously demonstrated they are not equipped to manage a shelter

Public works will need to respond to blight and illegal dumping at location. PW already has full work load

Shelter at this location will discourage further economic growth in the area

Home values and commercial real estate values will decline with this shelter in close proximity

We already have enough problems such as crime, blight, abandon cars, poor economic development, shelter will add to these issues

Residents could become homeless in the area after their 6 months comes to an end at the shelter

Richmond bears the burden of the majority of the unhoused and shelters in the courts. City has allowed the construction of the little home community on 22nd and motel at civic center will become supportive housing. Other cities need to share responsibility.

-
- Residential neighborhood is not the place to shelter former convicts

Richmond Planning committee Unanimous vetoed approval for this project in December. Their decision should be upheld since they are the experts in this field.

California Portsmouth Square Association

San Francisco, CA • Tax-exempt since April 2020 • EIN: 20-8240821

Subscribe

Receive an email when new data is available for this organization.

Type of Nonprofit

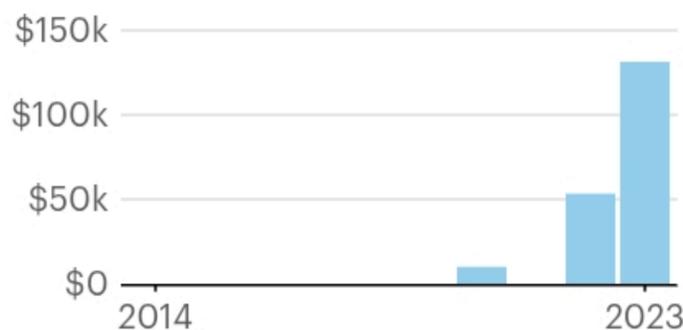
Designated as a 501(c)(3)

Organizations for any of the following purposes: religious, educational, charitable, scientific, literary, testing for public safety, fostering national or international amateur sports competition (as long as it doesn't provide athletic facilities or equipment), or the prevention of cruelty to children or animals.

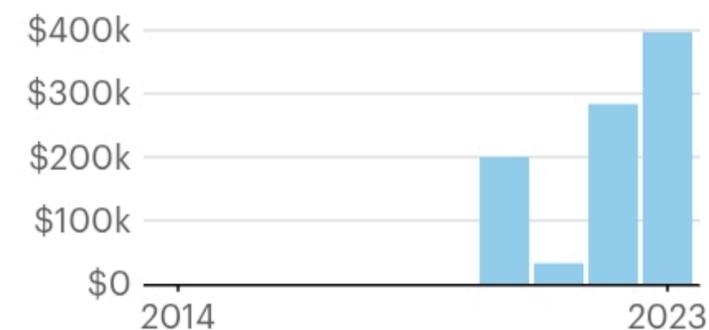
Category: Human Services — Multipurpose and Other / Human Service Organizations - Multipurpose (NTEE)

Donations to this organization are tax deductible.

Revenue
\$131k (2023)



Expenses
\$397k (2023)



Total Assets
\$99.9k (2023)

Total Liabilities
\$818k (2023)

From: [Francisca Matias](#)
To: [City Clerk Dept User](#)
Subject: Public comments-agenda item#0.1
Date: Tuesday, March 4, 2025 12:06:42 PM

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This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

To whom it may concern

My name is Francisca Matias I live at 3611 chanslor Ave Richmond I am writing this email to oppose the conversion of the office into a shelter in our neighborhood this will cause more problems within the community and more trash in our neighborhood beside the use of drugs and alcohol

Thank you
Sincerely
Francisca Matias

From: [Lonnie Holmes](#)
To: [City Clerk Dept User](#)
Subject: CPSA's RCC presentation
Date: Tuesday, March 4, 2025 2:25:56 AM
Attachments: [CPSA Chronology for RC Council 2025.pdf](#)

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You don't often get email from lonnieholmes@cpsalite.org. [Learn why this is important](#)

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

Hello City Clerk representative, please forward the attached to all council members for today's council meeting.

Thank you,

Lonnie S. Holmes, CEO
California Portsmouth Square Association
686 Humboldt Street
Richmond CA 94805
CPSALite.org
(510)236-3388 (Office)
(415)574-1213 (Cell)

CPSA'S 207 37TH STREET FACILITY

- The Castro Encampment Program was a City of Richmond funded project to clear out the Castro Encampment of its unhoused residents and their vehicles.

- **March 2021** City of Richmond started contracting with the Housing Consortium of the East Bay.

- **July 2022** City of Richmond enter into Contract for **Castro Encampment Resolution Project Manager with Way2Love, Inc** ran by **Vanessa Calloway**; to provide project management services for the Castro Encampment Resolution Project to be funded by the City's Encampment Resolution Funding grant –

- **City of Richmond Community Development staff overseeing the Castro Encampment project** (**Lina Velasco 620-6841/Jesus Morales 620-6649**) These staffers never informed the Richmond Planning Commission or the local community the Castro Encampment Program was run by the City of Richmond's Planning / Community Development Department and its contractors.

Jan 23, 2023	CPSA was first contacted by the City of Richmond Jesus Morales and Way2Love Director, Vanessa Calloway, a City of Richmond contractor, to show them the property of location at 207 37 th Street	
April 7, 2023	Vanessa Calloway sent an email with City Of Richmond Jesus Morales copied, suggesting CPSA have the resident provide security around the facility and for CPSA to install security cameras.	
Apr 14, 2023	CPSA staffers met with City of Richmond's Jesus Morales, Way2Love Director, Vanessa Calloway, Francine Hari, from HCEB, a housing navigator at CPSA's 207 37 th Street facility. They had Castro Encampment residents transported to the facility by a GRIP employee to do a walk-through of the facility. The residents stated they liked the facility. CPSA was asked to provide individual leases for each resident coming into the facility	

CPSA'S 207 37TH STREET FACILITY

Apr 21, 2023	The City of Richmond, Way2Love was informed the utilities, PG&E, and EBMUD had been turned on at CPSA's 207 37 th Street facility	
Apr 25, 2023	CPSA was contacted by Vanessa Calloway who asked if a resident could move in on April 26, 2023. CPSA explained the locks for each room had not been installed yet and we needed to get a business license from the City.	
Apr 30, 2023	CPSA acquired insurance coverage the 207 37 th Street facility to cover Castro Encampment residents.	
May 3, 2023	<p>CPSA paid for a City of Richmond business license which was approved by the City of Richmond's Planning Department. The planner explained that CPSA did not need a CUP, according to zoning regulations with a capacity of 25 or less residents at the 207 37th Street facility.</p> <p>The City of Richmond never conveyed this information to the Richmond Planning Commission.</p>	See attached business license issued May 3, 2023. Stating no CUP required.
May 3, 2023	<p>Castro Encampment residents signed lease agreements and started to move into the 207 37th Street facility. One of the residents who was convicted of a sex crime was not permitted to move in based on his background according to the City of Richmond, Jesus Morales, and Way2Love Manager, Vanessa Calloway. We then discarded the lease agreement for this individual. They then replaced him with another individual. Please be advised the lease agreement also included pets for residents who had pets.</p> <p>The City of Richmond, Ways2Love, and HCEB stated they could not provide CPSA any additional information on any of the residents moving into CPSA's facility for confidential reasons.</p>	
May 23, 2023	<p>CPSA received an email from the collective group which included Lina Velasco, Jesus Morales with the City of Richmond, Vanessa Calloway from Way2Love, and HCEB staffers, Francyne Hari, and Stephanie Lopez asking CPSA staffers for keys to each of the residents' rooms at 207 37th St. facility. CPSA informed them that we are the landlord; we did not want to violate the rights of the residents who had lease agreements. They were informed they needed to ask each tenant for a copy of their room keys. They were given keys to enter the front and back doors at the facility. Needless to say the City of Richmond folks were not happy with our response.</p>	Request of keys to residents rooms.
June 5, 2023	<p>Cameras were installed and operating both outside the entire property, and inside the common areas. The City of Richmond, Ways2Love, and HCEB were given access to the camera system for monitoring.</p>	Cameras installed in and

CPSA'S 207 37TH STREET FACILITY

		outside of facility
June 8, 2023	Vanessa Calloway from Way2Love was informed by CPSA, Amazon would not release the TV for the entertainment room the City of Richmond ordered until they spoke with her, or she could come and signed for the TV at the 207 37 th Street facility.	
July 18, 2023	CPSA was asked to be available for a Fire Inspection by the Richmond Fire Department. The inspector came and conducted a walk through and stated there were no problems.	
July 19, 2023	CPSA contacted Way2Love Director Vanessa Calloway, to inquire about what was going on with the Richmond Fire Department Inspection.	
July 22, 2023	On Saturday, a Richmond Fire Department representative came to the 207 37 th Street facility unannounced and took pictures of the facility, no one knew why they came to take pictures.	
July 27, 2023	We were informed by Vanessa Calloway, Way2Love Director, that the residents had to be moved out of the building because the building was not safe, however they never mentioned what the safety issue was. We were not informed of anything by the Richmond Fire Department.	
July 27, 2023	CPSA informed the residents they had to move per the City of Richmond Fire Department, Way2Love's Vanessa Calloway by August 1, 2023. Residents asked CPSA if we were evicting them, we informed them they needed to speak with City of Richmond's Jesus Morales or Vanessa Caloway from Way2Love. CPSA was never informed of the reason at that point. Castro Residents were trying to contact the Mayor's Office and the Richmond City Council members to complain and put a stop to the move. CPSA explained to the residents there was nothing we could do as we had lease agreements with each resident.	
July 28, 2023	The Richmond Fire Department informed CPSA there was a problem with the building, however they never mentioned what the problem was, in fact, CPSA explained and sent a copy of CPSA's City of Richmond business license to the RFD representative and explained to them, CPSA is a licensed shelter, approved by the Richmond Planning Department. CPSA further explained that the 207 37 th Street facility has a CM3 classification which per regulation 15.04.201.010 CPSA could provide residential services for up to 25 residents, even though we only had 10 unhoused families residing at the facility from the Castro Encampment at that time. Nothing else was required based on what the City of Richmond Planner stated on the license. The Fire Inspector was asked to provide CPSA with his report, based on the fact he stated there was a problem.	No report provided at the time.

CPSA'S 207 37TH STREET FACILITY

<p>July 31, 2023</p>	<p>The RFD Inspector was asked to again provide CPSA with his report, even though we now know, the Richmond Planning Department staff person, Jesus Morales and Way2Love Director already knew what was being planned. The Inspector stated he was just getting back to his office after I made repeated attempts to contact him. He stated he would send the report shortly after we spoke. The Inspector then replied he emailed his report to me; however, we never received it.</p>	
<p>Aug 1st, 2023</p>	<p>The RFD Inspector was asked to resend his report to CPSA again as it had not been received. CPSA did receive the report later in the day on August 1, 2023.</p>	
<p>Aug 1st, 2023</p>	<p>Castro Encampment residents were to move, many did not show up at the 207 37th Street facility.</p>	
<p>Aug 3rd, 2023</p>	<p>The residents were informed they had to move out of the 207 37th street facility or they would be kicked out of the program based on what Way2Love, Vanessa Caloway stated in text messages to each resident..</p>	
<p>Aug 4th 2023</p>	<p>The City of Richmond Planning Department staffers, contractors, Way2Love, and HCEB, along with the Richmond Police Department representative came to the 207 37th Street facility to remove the Castro residents out of the facility. The Castro residents who were not at the facility had their doors opened by a locksmith hired by the City of Richmond and its contractors, SOS another nonprofit helped move personal belongings of the residents to another location without the resident permission who were not present. The locksmith hired by the City of Richmond even broke some of the doors he could not open. The Richmond Police Department was on hand while all of this happened. After the Castro residents were moved out of the building, the Richmond Planning Department red and yellow tagged the 207 37th Street building. The building was locked by the City of Richmond Contractor Housing Consortium of the East Bay, also known as HCEB, the contracted housing navigators. Please note there is video of the occurrences.</p>	<p>On Video</p>
<p>Aug 7th, 2023</p>	<p>CPSA contacted Lina Velasquez, the City of Richmond's Planning Director, requesting to coordinate to have the former residents remove their belongings by August 9, 2023, so CPSA could change the locks on the building. Lina Velasquez was also asked who authorized a locksmith to come into the CPSA facility and physically open and destroy the doors of the residents we had lease agreements with? She never responded to the question. As a result of what transpired the City of Richmond's Planning Department has retaliated against CPSA based on the Castro Encampment resident's refusal to leave, and subsequently being removed</p>	

CPSA'S 207 37TH STREET FACILITY

	from the 207 37th Street facility by the City of Richmond collective.	
Aug 9th, 2023	Way2Love Vanessa Caloway, and HCEB Francyne Hari came along with SOS to remove the remaining items for the Castro Residents.	

CPSA lost of use has cost us the following:**CPSA 207-37th Street Facility**

From 08/01/2023 to 02/28/2025 (19 months)

<u>Loss of Use</u>		\$273,600.00 12
rooms X \$1,200. X 19 months		
<u>Utilities</u>		\$6,626.92
PG&E	1,697.02	
EBMUD	1,658.47	
Comcast/WiFi	3,271.43	
<u>Architect Grey VanMechelen</u>		\$6,000.00
<u>Business Insurance Coverage</u>		\$7,488.66
<u>Lease</u>		\$190,000.00
\$10,000. X 19 months		
<u>CUP paid to City of Richmond (PLN23-360)</u>		\$36,399.00
<u>Total Loss</u>		<u>\$520,114.58</u>

CPSA'S 207 37TH STREET FACILITY

City of Richmond
BUSINESS TAX DIVISION
 Phone: (510) 620-6742
 Fax: (510) 620-8522



Finance Department
 450 Civic Center Plaza
 Richmond, California 94804
 www.ci.richmond.ca.us/finance

BUSINESS TAX APPLICATION

The City of Richmond Municipal Code Section 7.04 requires all businesses to pay a business tax, but such payment does not authorize an applicant to do business in the City. All businesses must comply and continue to comply with all laws of the City, including but not limited to its zoning, building, planning, and fire regulations.

FINANCE DEPARTMENT USE ONLY	
Business License No.:	40059216
NAICS / PBA Codes:	40059216

Type: <input type="checkbox"/> New Business <input checked="" type="checkbox"/> Change of Address <input type="checkbox"/> Change of Business Name <input type="checkbox"/> Change of Ownership <input type="checkbox"/> Renewal		
Description of Business Activity: Shelter	Number of Employees: 10	Business Start Date: 5/1/2023
Business Name: STARLIGHT HOME		
Business Location (NO P.O. BOX): 207 37th St Richmond CA 94805		
Mailing Address: 686 Humboldt St Richmond CA 94805		
Phone: 510-236-3388	Fax:	Cell: 415-574-1213
Emergency: 415-574-1213		
FEIN/SSN: 26-8240821	Seller's Permit:	Email: Admin@CPSALite.org
Contractor's State Lic. No.:		Expiration Date:

Ownership: <input type="checkbox"/> Sole Ownership <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC	
Primary Business Owner's Name: California Portsmouth Square Association	Co-Owner's Name:
Home Address: 686 Humboldt St Richmond CA 94805	Phone: 510-236-3388

Refer to the attached instructions		Are you a family daycare? If yes, attach state license <input type="checkbox"/>	
A. Registration	\$	Are you a contractor? <input type="checkbox"/>	
B. Estimated Gross Receipts (or payroll for Class I)	\$	Are you a subcontractor? <input type="checkbox"/>	
C. Tax Rate Class (See Classification Chart)	\$	Are you a nonprofit? If yes, attach IRS document. <input type="checkbox"/>	
D. Subtotal (Line B x Line C)	\$	Are you a massage therapist? If yes, attach state license <input checked="" type="checkbox"/>	
E. Penalty	\$	Are you a food vendor? If yes, provide health permit <input type="checkbox"/>	
F. State Mandated Disability Fee	\$ 4.00	Are you a Veteran? If yes, provide proof <input type="checkbox"/>	
G. Total Amount Due	\$		
H. Add 2% of Line G if paying by card	\$		
I. Total Due with processing fee	\$		

zoning
fee
\$59

Gender: <input type="checkbox"/> M - Male <input type="checkbox"/> F - Female	Ethnicity: <input type="checkbox"/> Yes-Hispanic or Latino <input type="checkbox"/> No-Not Hispanic or Latino
Race: <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input checked="" type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Two or More Races	
Veteran Status <input type="checkbox"/> Veteran <input type="checkbox"/> Disabled Veteran <input type="checkbox"/> Active	

I declare under penalty of perjury that the information contained in this application is true and correct to the best of my knowledge; that I am licensed or otherwise qualified to conduct the business described in this application; and that I do not intend to engage in or allow criminal activity on the business premises. I agree to comply with all requirements of Zoning, Building, Fire and all other applicable laws, ordinances and regulations pertaining to the operation of such businesses. The issuance of this license does not constitute the City's consent that the holder of such license may operate a business in violation of any such codes or regulations.

Signature: [Signature] Date: 5/2/23

FOR PLANNING DIVISION USE ONLY		
Planner: Juliette Avila	Title: Planning Intern	Date: 05/03/2023
Zoning District: CM-3	Code Section: 15.04.202.020	Use Type: Emergency Shelter
The use type is <u>Allowed</u> in the Zoning District	The use type is <u>Conditionally Allowed</u> in the Zoning District with a Conditional Use Permit	The use type is <u>Not Allowed</u> in the Zoning District

Up to 25 beds only
 25+ apply for CUP.

Last Modified: January 10, 2022



BUSINESS TAX APPLICATION

The City of Richmond Municipal Code Section 7.04 requires all businesses to pay a business tax, but such payment does not authorize an applicant to do business in the City. All businesses must comply and continue to comply with all laws of the City, including but not limited to its zoning, building, planning, and fire regulations.

40059216

FINANCE DEPARTMENT USE ONLY	
Business License No.:	40059216
NAICS / PBA Codes:	

Type: New Business Change of Address Change of Business Name Change of Ownership Renewal

Description of Business Activity: Shelter Number of Employees: 10 Business Start Date: 5/1/2023

Business Name: STARLIGHT HOME

Business Location (NO P.O. BOX): 207 37th St Richmond CA 94805

Mailing Address: 686 Humboldt St Richmond CA 94805

Phone: 510-236-3388 Fax: Cell: 415-574-1213 Emergency: 415-574-1213

FEIN/SSN: 20-8240821 Seller's Permit: Email: Admin@CPSALite.org

Contractor's State Lic. No.: Expiration Date:

Ownership: Sole Ownership Partnership Corporation LLC

Primary Business Owner's Name: California Portsmouth Square Association Co-Owner's Name:

Home Address: 686 Humboldt St Richmond CA 94805 Phone: 510-236-3388

Refer to the attached instructions	CA 94805	Are you a family daycare? If yes, attach state license	<input type="checkbox"/>
A. Registration	\$	Are you a contractor?	<input type="checkbox"/>
B. Estimated Gross Receipts (or payroll for Class I)	\$	Are you a subcontractor?	<input type="checkbox"/>
C. Tax Rate Class (See Classification Chart)	\$	Are you a nonprofit? If yes, attach IRS document.	<input type="checkbox"/>
D. Subtotal (Line B x Line C)	\$	Are you a massage therapist? If yes, attach state license	<input checked="" type="checkbox"/>
E. Penalty	\$	Are you a food vendor? If yes, provide health permit	<input type="checkbox"/>
F. State Mandated Disability Fee	\$ 4.00	Are you a Veteran? If yes, provide proof	<input type="checkbox"/>
G. Total Amount Due	\$		
H. Add 2% of Line G if paying by card	\$		
I. Total Due with processing fee	\$		

zoning fee \$59

Gender: M - Male F - Female Ethnicity: Yes-Hispanic or Latino No-Not Hispanic or Latino

Race: American Indian or Alaska Native Asian Black or African American Native Hawaiian or other Pacific Islander White Two or More Races

Veteran Status Veteran Disabled Veteran Active

I declare under penalty of perjury that the information contained in this application is true and correct to the best of my knowledge; that I am licensed or otherwise qualified to conduct the business described in this application; and that I do not intend to engage in or allow criminal activity on the business premises. I agree to comply with all requirements of Zoning, Building, Fire and all other applicable laws, ordinances and regulations pertaining to the operation of such businesses. The issuance of this license does not constitute the City's consent that the holder of such license may operate a business in violation of any such codes or regulations.

Signature: [Signature] Date: 5/2/23

FOR PLANNING DIVISION USE ONLY

Planner: Juliette Avila Title: Planning Intern Date: 05/03/2023

Zoning District: CM-3 Code Section: 15.04.202.020 Use Type: Emergency Shelter

The use type is Allowed in the Zoning District The use type is Conditionally Allowed in the Zoning District with a Conditional Use Permit The use type is Not Allowed in the Zoning District

up to 25 beds only
 25+ apply for CUP

CITY OF RICHMOND

450 CIVIC CENTER PLAZA • RICHMOND, CA 94804 • (510) 620-6742



Print Date: May 03, 2023

Company Mailing Address:
STARLIGHT HOME
686 HUMBOLDT ST
RICHMOND CA 94805

Business Address:
CAL PORTSMOUTH SQUARE
ASSOCIATION
LONNIE HOLMES
207 37TH ST

BUSINESS LICENSE NO: **40059216**

BUSINESS TYPE: CLASS EXEMPT

Prepared in accordance to the Administrative Policy and Procedures manual POLICY NUMBER: AP 516

ISSUE DATE **September 19, 2019** EXPIRATION DATE **December 31, 2023**

BUSINESS LICENSE INVOICE

Description of Fees	Amount	Date Paid	Paid	Due
ZONE - ZONING COMPLIANCE - BUS LICENSE	59.00		0.00	59.00
				59.00
		Amount. Paid.....		\$0
		Invoice Total.....		\$59.00

PAID

MAY 03 2023

**CITY OF RICHMOND
FINANCE DEPARTMENT**

IN



Make your payment online at <https://etrakit.ci.richmond.ca.us>

For Information contact the City of Richmond Business License Office
450 CIVIC CENTER PLAZA • RICHMOND, CA 94804 • (510) 620-6742
www.ci.richmond.ca.us

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Forward

Delete

Move

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Trash

Archive

Deleted Messages

RE: Master Keys

Message 105 of 880



From: **Lonnie Holmes**
To: **Way Love** , **Joanne Tang**
Cc: **Stephanie Lopez** , **Francyne Hari** ,
malcantara@hceb.org , **Alonzo Ellis** ,
Jesus_Morales , **Lina Velasco**

Hi Vanessa, based on the 2023-05-23 10:00 andlord with individual leases with each tenant, you will need to ask each tenant for a copy of their key.

Thanks,

Lonnie

Sent from my T-Mobile 5G Device

----- Original message -----

From: Way Love <way2love@way2loveinc.org>
Date: 5/23/23 8:11 AM (GMT-08:00)
To: lonnieholmes@cpsalite.org, Joanne Tang <JoanneTang@cpsalite.org>
Cc: Stephanie Lopez <slopez@hceb.org>, Francyne Hari <Fhari@hceb.org>, malcantara@hceb.org, Alonzo Ellis <aellis@hceb.org>, Jesus_Morales <jesus_morales@ci.richmond.ca.us>, Lina Velasco <Lina_Velasco@ci.richmond.ca.us>
Subject: Master Keys

Good morning,

Is it possible for us to have a master key to the building and to each of the rooms?

Best,

Vanessa Calloway

Vanessa A. Calloway

Way 2 Love Inc.

Executive Director/Founder

There's a Way to Love That is Right!!!



Back Compose Reply Reply ϵ Forwar Delete Move Print Archive Mark More

Inbox

Drafts

Sent

Junk

Trash

Archive

Deleted Messages

RE: Security Camera Ac...

Message 48 of 880



From **Lonnie Holmes**
To **Joanne Tang**
Cc **Way Love**, **Francyne Hari**, **Stephanie Lopez**,
Jesus Morales, **Alonzo Ellis**,
Marichelle Alcantara

Thanks for sending out this information Joanne!

Lonnie

Hi All

Security Cameras have been installed.

APP Needed to download: Night Owl Protect

User Name: admin207

Password: Richmond207

Any question, please let me know.

Thank you,

Joanne Tang
Co-Founder and Vice-President
California Portsmouth Square Association
[686 Humboldt Street](#)
[Richmond CA 94805](#)
JoanneTang@CPSAlite.org
CPSAlite.org
[\(415\)788-1883](tel:(415)788-1883)(Mobile)
[\(510\)236-3388](tel:(510)236-3388)(Office)

Sent from my T-Mobile 5G Device

----- Original message -----

From: Joanne Tang <joannetang@cpsalite.org>
Date: 6/20/23 2:49 PM (GMT-08:00)
To: Lonnie Holmes <LonnieHolmes@cpsalite.org>
Cc: Way Love <way2love@way2loveinc.org>, Francyne Hari <Fhari@hceb.org>, Stephanie Lopez <slopez@hceb.org>, Jesus Morales <Jesus_Morales@ci.richmond.ca.us>, Alonzo Ellis <aellis@hceb.org>, Marichelle Alcantara <malcantara@hceb.org>
Subject: Security Camera Access Update

On 2023-06-06 11:37, Lonnie Holmes wrote:
> Greetings everyone, fyi, please decimate this Job Fair information to
> clients.
>
> Thank you!
>
> Lonnie
>
> Sent from my T-Mobile 5G Device
>
> ----- Original message -----





August 4, 2023

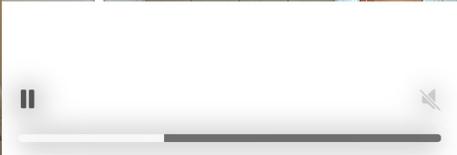
9:39 AM



August 4, 2023

9:39 AM







August 4, 2023

2:16 PM



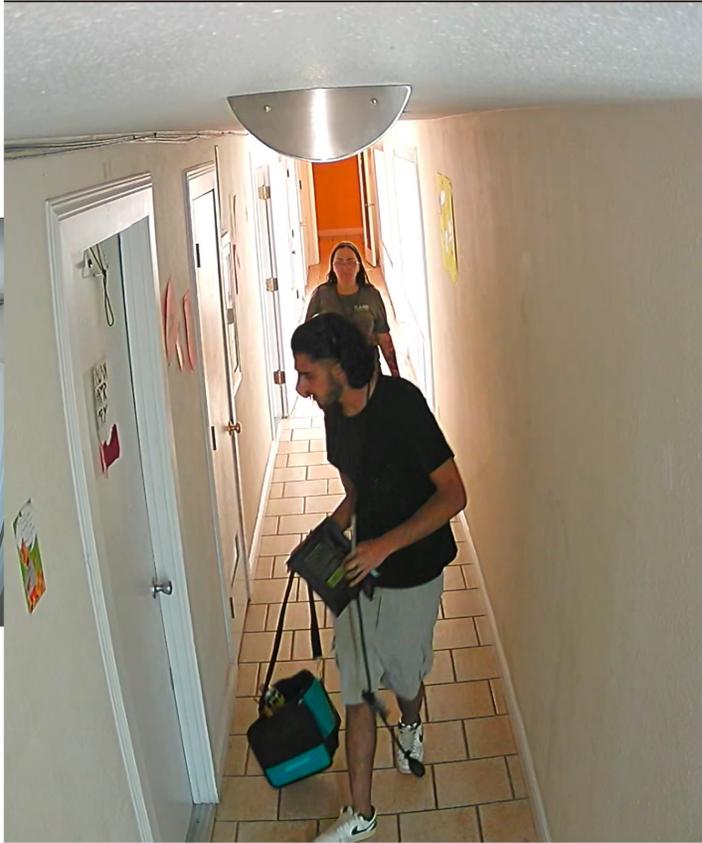
August 4, 2023

9:44 AM



August 4, 2023

2:20 PM



RICHMOND, CALIFORNIA, August 1, 2022

SPECIAL CITY COUNCIL MINUTES

Community Services Building
440 Civic Center Plaza
Richmond, CA 94804

A. SPECIAL MEETING OF THE RICHMOND CITY COUNCIL

The Special Meeting of the Richmond City Council was called to order at 3:00 p.m. by Mayor Thomas K. Butt via teleconference.

B. ROLL CALL

Present: Councilmembers Nathaniel Bates, Claudia Jimenez, Demnlus Johnson III, Gayle McLaughlin, Melvin Willis, Vice Mayor Eduardo Martinez, and Mayor Thomas K. Butt. **Absent:** None.

C. PUBLIC COMMENT INSTRUCTIONAL VIDEO

The Public Comment Instructional Video was shown.

D. STATEMENT OF CONFLICT OF INTEREST

None.

E. AGENDA REVIEW

None.

F. NEW BUSINESS

F.1 Rydin Road Encampment Sunsetting Program

MANDATE the sunset date of the Rydin Road encampment as August 31, 2022; APPROVE a fifth contract amendment in an amount not to exceed \$135,966, with Housing Consortium of the East Bay and extend the contract term to August 31, 2022, for a total not to exceed amount of \$695,966; AUTHORIZE the City Manager or her designee to negotiate and execute contracts for the administration of flex funds with a community-based organization; and CONTINUE collaboration with Contra Costa County (CCC) H3 and C.O.R.E. programs to provide needed supportive services to residents at Rydin Road prior to abatement – City Manager’s Office (Shasa Curl 510-620-6512).

City Manager Shasa Curl introduced the matter. The city manager presented drone footage of Rydin Road. City Manager Shasa Curl, Community Development director Lina Velasco, Fire Chief Angel Montoya, Wastewater Program Manager Yader Bermudez, Contra Costa County Health, Housing and Homeless Services Interim Director Christy Saxton presented a PowerPoint that highlighted the following: background information; employment data; synergistic policies/developments; affordable housing in Richmond; police calls for service; overview on Fire department abatement assistance, fire extinguisher training, and calls for service; Public Works abatement efforts; street improvements at Rydin Rd; CORE outreach, prevention/diversion, emergency shelter, CARE centers; rapid exit, rapid rehousing, permanent supportive housing; CORE access/assessment/prioritization; services/resources; summary of CORE services; CORE Services provided at Rydin Rd; HCEB expenditures; unhoused

interventions expenditures commencing in Fiscal Year 21/22; and potential policy options. Discussion ensued. Jessi Taran, Ramon Quintana, Amanda Jenkins, Lea Murray, Payton Silket, Leticia Chavez, and Terry Dunn gave comments via teleconference.

Main Motion

Motion by Councilmember Gayle McLaughlin

Seconded by Councilmember Melvin Willis

To approve option 3 with additional funding for a September 30, 2022, sunset for the Rydin Road encampment and direct the city manager to work out the details of an extension of the Housing Consortium of the East Bay (HCEB) contract with the following funding: \$169,958 to HCEB; \$35,000 for a Collaborising subcontract; and \$200,000 for flex funds for a total allocation of \$404,958.

Ayes (5): Councilmembers Demnlus Johnson III, Claudia Jimenez, Melvin Willis, Gayle McLaughlin, and Vice Mayor Eduardo Martinez.

Noes (2): Mayor Tom Butt and Councilmember Nathaniel Bates.

Passed (5 to 2)

Substitute Motion

Motion by Vice Mayor Eduardo Martinez

To allocate \$58,000 to Collaborising, \$135,000 to HCEB, and \$200,000 for flex funds.

Died for lack of second

F.2 R3f Strategic Planning and Governance Advisor Contract

APPROVE a contract with Dalberg, in an amount not to exceed \$125,000, for a term beginning July 26, 2022, and ending June 30, 2023, to prepare a Strategic Plan and Governance Structure for the Richmond Rapid Response Fund (R3F); and AUTHORIZE the City Manager to enter into a Memorandum of Agreement with the West Contra Costa Public Education Fund to accept their \$25,000 contribution towards this work – Community Development (Lina Velasco 510-620-6741).

Community Development Director Lina Velasco introduced the item. Ms. Velasco presented a PowerPoint that highlighted the following: background information; procurement process; and the proposed scope of work Discussion ensued.

Motion by Councilmember Melvin Willis

Seconded by Vice Mayor Eduardo Martinez

To approve the staff recommendation.

Ayes (6): Councilmembers Demnlus Johnson III, Nathaniel Bates, Claudia Jimenez, Melvin Willis, Gayle McLaughlin, and Eduardo Martinez.

Noes (1): Mayor Tom Butt

Passed (6 to 1)

F.3 Contract for Castro Encampment Resolution Project Manager

APPROVE a contract with Way2Love, Inc., in an amount not to exceed \$235,000, for a term beginning July 26, 2022, and ending June 30, 2024, to provide project management services for the Castro Encampment Resolution Project to be funded by the City’s Encampment Resolution Funding grant – Community Development (Lina Velasco 620-6841/Jesus Morales 620-6649).

Housing Manager Jesus Morales introduced the item. Mr. Morales presented a PowerPoint that highlighted the following: Castro encampment map; Encampment Resolution Funding (ERF) application and award Timeline; procurement process; overall ERF project goals and objectives; main activities; project manager responsibilities; reporting structure chart (org chart); and information about Way 2 Love, Inc.. Discussion ensued. Eleanor Thompson, Amanda Jenkins, and Leticia Chavez gave comments via teleconference.

Motion by Councilmember Demnlus Johnson III

Seconded by Councilmember Melvin Willis

To approve the staff recommendation and authorize staff to make amendments to the contract to ensure satisfactory performance and achieve metrics.

Ayes (5): Councilmember Demnlus Johnson III, Claudia Jimenez, Melvin Willis, Gayle McLaughlin, and Vice Mayor Eduardo Martinez.

Noes (2): Mayor Tom Butt and Councilmember Nathaniel Bates

Passed (5 to 2)

G. ADJOURNMENT

There being no further business, the meeting adjourned at 6:06 p.m., in memory of Bill Russell, to meet again on September 13, 2022.

Clerk of the City of Richmond

Mayor

From: [Sergio Joshua Vega](#)
To: [City Clerk Dept User](#)
Subject: Public Comment Item 0.1
Date: Tuesday, March 4, 2025 9:03:36 PM

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

Hello, I am speaking in opposition of the shelter. I have lived in a apartment near the shelter all my life and what I saw when the shelter was in place was the first time I saw things I should have not seen at this age, I never saw most of these people that run the shelter even though they claim they were there, there were mostly men there and I never saw any kids. I heard screaming and people high during night so I slept in fear sometimes waking up at night hearing them do sounds that terrified me. I also couldn't play or do anything outside because they were going into our lawns and harassing people that passed and one of the people from the shelter harassed one of my friends who was just playing basketball. I hope you take this into consideration and please do not approve the shelter. Thank you.

From: [Diane Reed](#)
To: [City Clerk Dept User](#)
Subject: Healthy Retail for Richmond
Date: Friday, February 28, 2025 8:52:38 AM

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

Dear Richmond City Council,

I am a resident of Richmond. I am writing to express my strong support for the Healthy Retail policy, which aims to establish minimum nutrition standards for products sold at checkout aisles.

With Type 2 Diabetes and tooth decay on the rise in Richmond, it is crucial that we adopt policies that prioritize the health of our community. These health disparities are driven, in part, by environmental factors, including the disproportionate marketing of unhealthy foods to youth of color and the limited access to healthy food options in local retail stores.

Please support the health of Richmond residents by passing the Healthy Retail policy! Thank you for your time and attention to this.

Sincerely,
Diane Reed
94804-1740

From: [n.kaluza](#)
To: [City Clerk Dept User](#)
Subject: Healthy Retail for Richmond
Date: Friday, February 28, 2025 8:47:29 AM

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

Dear Richmond City Council,

I am a resident of Richmond. I am writing to express my strong support for the Healthy Retail policy, which aims to establish minimum nutrition standards for products sold at checkout aisles.

With Type 2 Diabetes and tooth decay on the rise in Richmond, it is crucial that we adopt policies that prioritize the health of our community. These health disparities are driven, in part, by environmental factors, including the disproportionate marketing of unhealthy foods to youth of color and the limited access to healthy food options in local retail stores.

Please support the health of Richmond residents by passing the Healthy Retail policy! Thank you for your time and attention to this.

Sincerely,
n.kaluza
94803-3857

From: [Reimagine Richmond](#)
To: [City Clerk Dept User](#)
Subject: Letter of Support To Reinvest \$1M for Immigrant Legal Services in Richmond
Date: Tuesday, March 4, 2025 12:22:04 PM
Attachments: [Letter-Sign On - \\$1M Allocation for Immigrant Legal Support.pdf](#)

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

Hello City Clerk, Mayor, and Councilmembers,

We hope you're doing well. Reimagine Richmond would like to share a letter supporting Agenda Item P.3, which would allocate \$1 million to immigrant legal services and to fund a public awareness campaign on constitutional protections. This letter reflects the voices of community partners and organizations across Richmond who believe in creating a safer and more resilient space for our immigrant community. Please don't hesitate to reach out if you have any questions or would like to talk about it.

--

In Community,
RR Organizing Team



www.reimaginerichmond.org
[Click here to follow us on Instagram](#)

Eduardo Martinez, Mayor
Sue Wilson, Councilmember
Jamelia Brown, Councilmember
Doria Robinson, Councilmember
Cesar Zepeda, Councilmember
Claudia Jimenez, Councilmember
Soheila Bana, Councilmember

March 4, 2025

Dear Mayor Martinez and City Council,

We, the undersigned group of community organizations, immigrant's rights advocacy organizations, and community allies, are writing to express our deep support for Agenda Item P.3, which would allocate \$1,000,000 for immigrant legal services and public awareness campaigns for immigrants in Richmond to know their constitutional rights.

According to [2020 Census data](#), Latino and Hispanic residents make up 46.9% of Richmond's total population. [Census estimates](#) also show that roughly one-third of Richmond's population are foreign-born, including around 22,000 who are currently non-citizens. As ICE deportations increase drastically nationwide, there is a growing concern across our Richmond community about deportations in our city. At the same time, immigrant legal services across Contra Costa County are overwhelmed and under-resourced as more residents seek legal counsel. This has created a situation where residents need immigration legal services more than ever before, but have nowhere to turn to.

Richmond has long been a model of resistance against oppression and bigotry, and it is once again in a position to demonstrate its commitment to justice and the protection of its diverse community. This funding would be a vital step in strengthening the capacity of our local immigrant legal services, allowing them to reach more people in need of legal assistance. In addition, the proposed constitutional rights awareness campaign would be instrumental in combating the climate of fear and uncertainty currently affecting our immigrant community. Too many are unaware of their rights or are too fearful to seek help, which leads to unnecessary harm and hardship. By educating and empowering our residents, we can dispel fear, encourage legal participation, and foster a more informed and confident community.

Richmond's history of standing up against injustice makes it the perfect place to lead the charge in supporting immigrant rights and ensuring that all community members, regardless of their background or immigration status, feel safe and supported. This \$1,000,000 allocation would be an essential step in promoting justice and equality for all residents of Richmond. We urge you to support this investment in the future of our city and the well-being of its diverse and vibrant community. Together, we can continue Richmond's legacy as a beacon of hope, resilience, and inclusion.



From: [Gretchen Doering](#)
To: [City Clerk Dept User](#)
Subject: public comments agenda item #P.1 healthy Retail
Date: Monday, March 3, 2025 7:29:38 PM

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Dear City Council,

I am writing to you as a resident and homeowner in Richmond, and the mother of a 15 month old baby, born here in Richmond. She loves to come shopping with me, perched in the grocery cart, and says "hi" to nearly everyone she sees. However, she is already noticing the items on the shelves, and is upset when we do not take the items that look interesting to her! Passing the Healthy Retail ordinance would help us avoid unnecessary meltdowns and requests for unhealthy options at the register - as that is not an area of the store we can avoid! The higher than average rate of diabetes in the city is definitely concerning, and I am hopeful that this ordinance could improve unhealthy impulse purchases. I ask you to join me in supporting Health Retail for Richmond.

Sincerely,
Gretchen Doering

From: [Leo Gilbert](#)
To: [City Clerk Dept User](#)
Subject: Public comment P.3 Immigrant Legal Services and Resources
Date: Tuesday, March 4, 2025 7:22:13 AM

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I am **strongly opposed** to spending \$1m on undocumented immigrant legal services and a public awareness campaign for immigrants

I think that any budget surplus should be used to help the citizens of Richmond with improved public safety, additional police officers, fixing our bad roadways, making residential streets safer for people, traffic calming, and many other improvements.

I'm not opposed to supporting undocumented residents, but I am opposed to spending money on undocumented immigrants when we seem to have no money for essential services in Richmond.

Leonard Gilbert
Richmond, CA

From: [L. Williams](#)
To: [City Clerk Dept User](#)
Subject: Public Comments Agenda Item P#
Date: Monday, March 3, 2025 3:24:44 PM

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Dear Richmond City Council,

As a Richmond resident, I am writing in support of **Agenda Item P3** which allocates up to \$1,000,000 from surplus funds for immigrant legal services and a public awareness campaign for immigrants in Richmond. It also proposes that a selection of a fiscal sponsor be made to distribute the funds to nonprofit organizations that will provide the services.

With the current insecurity of Federal Funds that have supported our local services, it is vital that the City of Richmond support our immigrants. They are vital to our community, both socially and economically. Many of our workers, in the food industry, the health industry, and in the construction industry keep our community functioning. Many of these folks face abuse and the threat of ICE tearing apart their homes. They need support as well as legal advice to protect themselves.

I urge the Richmond City Council to pass item P3.

Sincerely,
Louise Williams
721 Ocean Avenue
Richmond, CA 94801
510 307-6372

From: [Reimagine Richmond](#)
To: [City Clerk Dept User](#)
Subject: Letter of Support To Reinvest \$1M for Immigrant Legal Services in Richmond
Date: Tuesday, March 4, 2025 12:22:04 PM
Attachments: [Letter-Sign On - \\$1M Allocation for Immigrant Legal Support.pdf](#)

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Hello City Clerk, Mayor, and Councilmembers,

We hope you're doing well. Reimagine Richmond would like to share a letter supporting Agenda Item P.3, which would allocate \$1 million to immigrant legal services and to fund a public awareness campaign on constitutional protections. This letter reflects the voices of community partners and organizations across Richmond who believe in creating a safer and more resilient space for our immigrant community. Please don't hesitate to reach out if you have any questions or would like to talk about it.

--

In Community,
RR Organizing Team



www.reimaginerichmond.org
[Click here to follow us on Instagram](#)

Eduardo Martinez, Mayor
Sue Wilson, Councilmember
Jamelia Brown, Councilmember
Doria Robinson, Councilmember
Cesar Zepeda, Councilmember
Claudia Jimenez, Councilmember
Soheila Bana, Councilmember

March 4, 2025

Dear Mayor Martinez and City Council,

We, the undersigned group of community organizations, immigrant's rights advocacy organizations, and community allies, are writing to express our deep support for Agenda Item P.3, which would allocate \$1,000,000 for immigrant legal services and public awareness campaigns for immigrants in Richmond to know their constitutional rights.

According to [2020 Census data](#), Latino and Hispanic residents make up 46.9% of Richmond's total population. [Census estimates](#) also show that roughly one-third of Richmond's population are foreign-born, including around 22,000 who are currently non-citizens. As ICE deportations increase drastically nationwide, there is a growing concern across our Richmond community about deportations in our city. At the same time, immigrant legal services across Contra Costa County are overwhelmed and under-resourced as more residents seek legal counsel. This has created a situation where residents need immigration legal services more than ever before, but have nowhere to turn to.

Richmond has long been a model of resistance against oppression and bigotry, and it is once again in a position to demonstrate its commitment to justice and the protection of its diverse community. This funding would be a vital step in strengthening the capacity of our local immigrant legal services, allowing them to reach more people in need of legal assistance. In addition, the proposed constitutional rights awareness campaign would be instrumental in combating the climate of fear and uncertainty currently affecting our immigrant community. Too many are unaware of their rights or are too fearful to seek help, which leads to unnecessary harm and hardship. By educating and empowering our residents, we can dispel fear, encourage legal participation, and foster a more informed and confident community.

Richmond's history of standing up against injustice makes it the perfect place to lead the charge in supporting immigrant rights and ensuring that all community members, regardless of their background or immigration status, feel safe and supported. This \$1,000,000 allocation would be an essential step in promoting justice and equality for all residents of Richmond. We urge you to support this investment in the future of our city and the well-being of its diverse and vibrant community. Together, we can continue Richmond's legacy as a beacon of hope, resilience, and inclusion.



From: [Sonia Decker](#)
To: [City Clerk Dept User](#)
Subject: Public comments agenda item # P.3
Date: Tuesday, March 4, 2025 12:47:58 PM

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Hello,

I am a Richmond resident living in district 6. I would like to strongly urge the council to vote in favor of agenda item P.3 to support legal education and resources to our immigrant neighbors and community members. Now is a vital time to act in support of immigrant residents of Richmond and we all benefit when we support each other during this urgent time where immigrants are being attacked. As a therapist I have seen the mental health impacts of systemic stress and violence and I urge you to support the well being and lives of immigrant members of the Richmond community by voting to give vital resources and support in this critical time. Thank you!

Best,
Sonia

Sonia Decker
510-697-1268
karunarhay@gmail.com

From: [@City of Richmond](#)
To: [City Clerk, Dept. of Public Works](#)
Subject: Project 2023-200
Date: Monday, March 3, 2025 5:57:42 AM
Attachments: [image.png](#)
[Video.mpeg](#)
[image.png](#)

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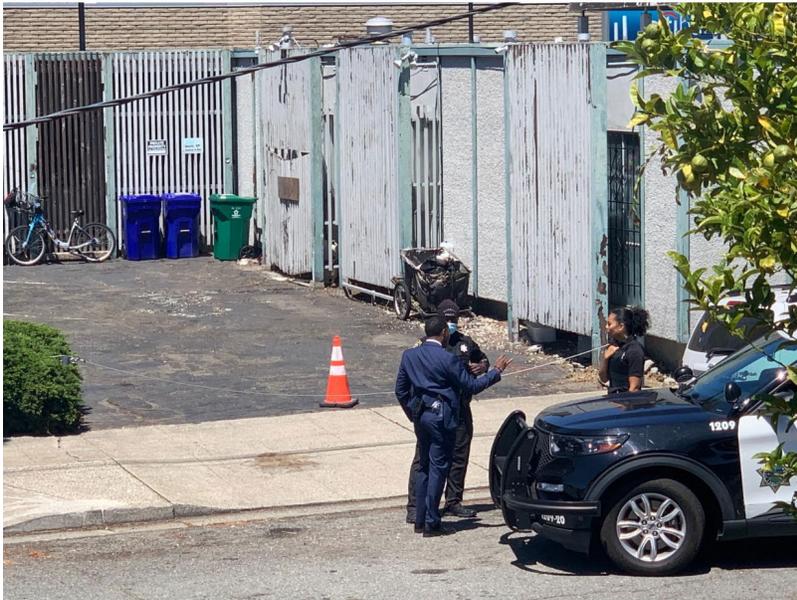
[You don't often get email from lindas_5@yahoo.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

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We do not want a place for people who are leaving prisons from all over the nation in Richmond, in a neighborhood with schools, working families who struggle to pay their houses, their rents, and you as a city cannot clean the streets, you do not invest in better and more police, but you do have money from the city to support the criminals of the nation, at what cost did it cost us residents to live in fear, to endanger the safety of children, the elderly, and young adults? The city is in such bad condition as to add problems that you will not know how to solve. I believe that we pay taxes to live with dignity. I don't want them because when they were there they entered my property with their trucks on foot. I lived in fear. They tried to open our cars. It's no life and there were only 9 people. Now with 25, what can we expect? My house is in front. I can't live in fear.



Tú
7/12/23, 14:35





Tú
7/7/23, 19:28



2023/07/27 00:39:44



12:56



Reproducción



New Device 1-Channel 08 x1



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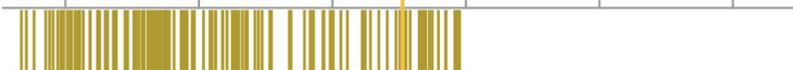
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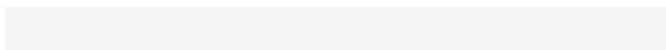
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Reproducción



23:35



Reproducción

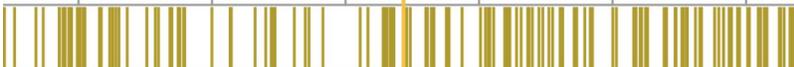


New Device 1-Channel 08 x1



2023-06-14 10:52:25

06:00 08:00 10:00 12:00 14:00 16:00



From: [Mark Tilley](#)
To: [City Clerk Dept User](#)
Subject: Public Comments Agenda Item #0.1
Date: Saturday, March 1, 2025 2:48:28 PM

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Public comment regarding agenda item #0.1

California Portsmouth Square Association (CPSA) Emergency Housing (PLN23-360) Public Hearing to Consider an Appeal of the Denial of Conditional Use Permit (not before 6:30 p.m.)

Members of the Richmond City Council,

I am writing to express my strong opposition to the proposed emergency shelter project at 37th Street in Richmond, CA, which is to be operated by the California Portsmouth Square Association (CPSA). This project is deeply flawed, both in terms of the organization's financial instability and mismanagement, as well as the wholly inappropriate location for such a facility. The combination of these factors presents an unacceptable risk to the community and should not be allowed to proceed.

First and foremost, CPSA has demonstrated clear financial mismanagement and an inability to operate effectively. According to publicly available financial records, CPSA has been operating at a deficit for several years, with expenses consistently exceeding revenue. As of their most recent filing, the organization's net assets have been reported as negative, reaching a deficit of approximately \$718,311 in 2023. Given this financial instability, it is highly questionable how CPSA intends to secure the necessary funding to sustain a long-term, resource-intensive program such as the proposed shelter.

Additionally, CPSA has not publicly provided measurable outcomes for its existing programs, including those focused on substance abuse recovery and employment training. Without clear data on their past successes, there is no evidence that CPSA has the operational and administrative capacity to effectively manage an emergency shelter for individuals transitioning from incarceration. Approving this project under such circumstances is reckless and puts both the shelter's potential residents and the surrounding community at risk.

Beyond CPSA's organizational deficiencies, the chosen location for this shelter is entirely inappropriate. The proposed site is in close proximity to a school and a residential neighborhood, where families and children live and go about their daily lives. Placing a shelter for formerly incarcerated individuals in such a setting is a recipe for serious safety concerns, conflicts, and community disruption. This is not about opposing services for those in need—it is about ensuring that such services are implemented responsibly, in locations that minimize potential negative impacts on vulnerable populations.

The combination of CPSA's poor financial standing and the inappropriate location of this shelter creates an unacceptable situation that will inevitably lead to operational failure and community harm. I strongly urge responsible agencies and decision-makers to reject this proposal outright. Richmond deserves well-managed, sustainable solutions to homelessness and reentry programs, but this is not it.

Thank you for your attention to this critical issue. I trust that the concerns of the community will be taken seriously and that better alternatives will be considered to address these pressing social challenges.

Sincerely,

Mark Tilley
2826 Chanslor Ave
Richmond California, 94804
510-387-3520

From: [Cecily Hunter](#)
To: [Mark Tilley](#)
Cc: [City Clerk Dept User](#)
Subject: Re: Public Comments Agenda Item #0.1
Date: Saturday, March 1, 2025 4:16:04 PM

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Mark,

Thank you for speaking up for the community. I agree completely with your assessment of CPSA's track record. Furthermore, the proposed location is really poorly conceived, with the school and residential neighborhood as the surroundings.

I strongly oppose this project moving forward.

Sincerely,

Cecily Hunter
36 29th Street
Richmond, CA 94804

On Sat, Mar 1, 2025, 2:48 PM Mark Tilley <tilleyatoak@gmail.com> wrote:

Public comment regarding agenda item #0.1

[California Portsmouth Square Association \(CPSA\) Emergency Housing \(PLN23-360\) Public Hearing to Consider an Appeal of the Denial of Conditional Use Permit \(not before 6:30 p.m.\)](#)

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Sincerely,

Mark Tilley
[2826 Chanslor Ave](#)
[Richmond California, 94804](#)
510-387-3520