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# Agenda

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**PLEASE NOTE: HYBRID MEETING FORMAT**

**AMENDED AGENDA**

**- REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

Tuesday, March 25, 2025, 3:30 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

**Members:**

**Eduardo Martinez, Mayor at Large**

**Jamelia Brown, Councilmember District 1**

**Cesar Zepeda, Vice Mayor, District 2**

**Doria Robinson, Councilmember District 3**

**Soheila Bana, Councilmember District 4**

**Sue Wilson, Councilmember District 5**

**Claudia Jimenez, Councilmember District 6**

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**In Person:** Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must complete and file a pink speaker’s card with the City Clerk **prior** to the City Council’s consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

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Open Session and City Council: Please click the link below to join the webinar:  
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Passcode: ccmeeting

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<https://support.zoom.us/hc/en-us/articles/201362663> -Joining-a-meeting-by-phone. \*\*

**\*\*The mayor will announce the agenda item number and open public comment when appropriate.**

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**Via eComments:** eComments are available once an agenda is published. Locate the meeting in "upcoming meetings" and click the comment bubble icon. Click on the item you wish to comment on. eComments can be submitted when the agenda is published and until the conclusion of public comments for the agenda item. Email your comment to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) should you have difficulty submitting an eComment during a meeting.

**Via email:** to [cityclerkdept@ci.richmond.ca.us](mailto:cityclerkdept@ci.richmond.ca.us) by 1:00 p.m. the day of the meeting.

Emails **MUST** contain in the subject line 1) public comments – Open Session prior to Closed Session; 2) public comments – Open Forum; or 3) public comments agenda item # \_\_\_ [include the agenda item number].

Properly labeled public comments will be considered a public record, put into the official meeting record, available after the meeting as supplemental materials, and will be posted as an attachment to the meeting minutes when the minutes are posted: <http://www.ci.richmond.ca.us/Archive.aspx?AMID=31>

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**Procedures for Removing Items from the Consent Calendar:** Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar **(by 2 p.m. the day of the meeting)**.

Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

The Clerk's Office must be informed of any requests to remove items from the Consent Calendar. Items removed from the Consent Calendar shall be placed at the end of the agenda for consideration.

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**Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).**

Disclaimer: The City Clerk's Office translates agendas to enhance public access. Translated agendas are provided as a courtesy and do not constitute legal notice of the meeting or items to be discussed. In case of discrepancy, the English agenda will prevail.

**A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION**

3:30 p.m.

**B. ROLL CALL**

**C. JOINT MEETING OF THE CITY OF RICHMOND/SURPLUS PROPERTY AUTHORITY MEETING**

**SURPLUS PROPERTY AUTHORITY**

**C.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)**

- Surplus Property Authority of the City of Richmond v. Riggers Loft Wine Company

**CITY COUNCIL**

**C.2 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

- Agency Representatives: Sharrone Taylor, Jack Hughes, Lisa Charbonneau

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

**C.3 CONFERENCE WITH LEGALCOUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of GovernmentCode Section 54956.9)**

- Winehaven Legacy LLC v. City of Richmond
- Guidiville Rancheria of California, et al. v. United States of America, et al.

**D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)**

**E. ADJOURN TO CLOSED SESSION**

**F. REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

5:00 p.m.

**G. PLEDGE OF ALLEGIANCE**

**H. ROLL CALL**

**I. STATEMENT OF CONFLICT OF INTEREST**

**J. AGENDA REVIEW**

**K. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION**

**L. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)**

**M. COMMENDATIONS, PRESENTATIONS, AND PROCLAMATIONS (limited to ten minutes per item)**

**M.1 Proclamation Declaring April 2025 as National Second Chance Month 13**

PROCLAMATION to declare April 2025 as National Second Chance Month and to recognize the unwavering efforts of Richmond’s reentry partners, including the Reentry Success Center, Rubicon Programs, Safe Return Project, Men and Women of Purpose, A Place to Call Home, 1HundredYears Enterprise and Men and Women of Valor - Councilmember Jamelia Brown (510-412-2050).

**M.2 Proclamation Honoring the Richmond Police Department 32**

PROCLAMATION to recognize and honor the extraordinary collective efforts and actions of the Richmond Police Department — officers, detectives, and crime scene investigators that came together to help stop a minor from being sexually abused by her stepfather - Vice Mayor Cesar Zepeda (510-620-6593) and Councilmember Doria Robinson (510-620-6568).

**M.3 Proclamation Honoring the Planning Committee of the 18th Annual Sisters in Solidarity Event 36**

PROCLAMATION honoring the Planning Committee of the 18th Annual Sisters in Solidarity Event – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503) and Councilmember Doria Robinson (510-620-6568).

**N. OPEN FORUM FOR PUBLIC COMMENT**

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

**O. CITY COUNCIL CONSENT CALENDAR**

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

<b>O.1</b>	<b>City Attorney's Office</b>	
<b>O.1.a</b>	<b>First Amendment to the Legal Services Agreement ("LSA") with Maloney Employment Law</b>	<b>39</b>
	APPROVE a first amendment to the Legal Services Agreement with Maloney Employment Law in the amount of \$150,000, for a total amount not to exceed amount of \$500,000, with a term ending on June 30, 2027, to advise and represent the City in municipal law litigation matters, including appeals, as assigned by the City Attorney – City Attorney's Office (Shannon Moore 510-620-6509).	
<b>O.1.b</b>	<b>Adopt Sanctuary City Ordinance.</b>	<b>66</b>
	ADOPT an ordinance (second reading) adding Chapter 2.30 entitled "Limitations on Use of City Resources for Federal Immigration Enforcement" to the Richmond Municipal Code – City Attorney's Office (Dave Aleshire/Shannon L. Moore/ Kimberly Y. Chin/Chris Dykzeul 510-620-6509).	
<b>O.2</b>	<b>City Council</b>	
<b>O.2.a</b>	<b>Proclamation for Reverend Dr. Curtis B. Flemming, Sr. Pastor of Hillcrest Baptist Church</b>	<b>83</b>
	PROCLAMATION recognizing the official installation of Reverend Dr. Curtis B. Flemming as the new Pastor of Hillcrest Baptist Church on Sunday, March 9, 2025, while honoring the memory and legacy of previous Pastor Theodore Henry "Ted" Goslen who led Hillcrest Baptist Church with unwavering dedication and spiritual wisdom for 21 years - Councilmember Soheila Bana (510-672-3490).	
<b>O.2.b</b>	<b>Proclamation to Celebrate Nowrūz (Norooz)</b>	<b>87</b>
	PROCLAMATION recognizing the celebration Nowrūz as a community-building and peace-promoting event in Richmond and the City's first annual Nowrūz Spring Equinox Celebration on Saturday, March 22, 2025, from 11:00 a.m. to 5:00 p.m. at Marina Bay Park - Councilmember Soheila Bana (510-672-3490).	
<b>O.3</b>	<b>Community Development</b>	
<b>O.3.a</b>	<b>Grant Agreement with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions)</b>	<b>92</b>
	APPROVE a grant services agreement in an amount not to exceed \$300,000 with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions) to provide development and supportive services for the Richmond Tiny House Village Farm and Garden Project at 175 23rd Street for a term expiring December 31, 2025 – Community Development Department (Lina Velasco/Jesus Morales 510-620-6649).	

<b>O.4</b>	<b>Economic Development</b>	
<b>O.4.a</b>	<b>Contract Amendment No. 3 with R3 Consulting</b>	<b>218</b>
	APPROVE a third amendment to the contract with R3 Consulting Group, Inc amending the service plan to continue supporting the City with the Collection Agreement negotiations and complete a franchise fee cost-recovery analysis, increasing the contract payment limit by \$60,000, to a new payment limit of \$328,185, and extending the contract term expiration to June 30, 2026 – Economic Development Department (Nannette Beacham 510-621-1306/Samantha Carr 510-620-5407/Yahna Williamson 510-620-6574).	
<b>O.4.b</b>	<b>District Office Lease Agreement with U.S. Congress Member John Garamendi’s Office</b>	<b>341</b>
	APPROVE a lease with United States House of Representatives to allow Congressman John Garamendi to utilize approximately 845 square feet of office space, four cubicles, and a conference room on the second floor of 440 Civic Center Plaza as his Congressional District Office, at a rate of \$1,140.75 per month (\$13,689 per year), for a two-year term from January 3, 2025, through January 2, 2027 – Economic Development Department (Craig Murray 510-621-1612).	
<b>O.4.c</b>	<b>Resolution to Accept and Appropriate the Grant Award for the Cannabis Equity Program</b>	<b>367</b>
	ADOPT a resolution to accept grant funding from the California Governor’s Office of Business and Economic Development, in the amount of \$600,000 for the Cannabis Equity Program; AUTHORIZE the city manager or their designee to execute the necessary agreements with GO-Biz to accept the grant funds; and APPROPRIATE the grant funds in the Fiscal Years 2024-2025 through 2026-2027 budgets – Economic Development Department (Nannette Beacham 510-621-1306/Lizeht Zepeda 510-620-6653/Jesson de Leon 510-412-2023/Kyle Lam 510-620-6802/Junne Garcia 510-865-3532).	
<b>O.5</b>	<b>Finance Department</b>	
<b>O.5.a</b>	<b>State Audit Update - May 2025</b>	<b>373</b>
	RECEIVE a report regarding the City’s Corrective Action Plan update to State Audit No. 2021-806 – City Manager’s Office/Finance Department (Andrea Miller 510-620-6790/Mubeen Qader 510-412-2077)	

<b>O.6</b>	<b>Human Resources</b>	
<b>O.6.a</b>	<b>Contract Amendment No. 2 with AppleOne Temporary Staffing Agency</b>	<b>378</b>
	APPROVE a second amendment to the contract with AppleOne Employment Services, increasing the contract limit by \$60,000, for a total amount not to exceed \$260,000, for temporary staffing services on an as-needed basis – Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602).	
<b>O.6.b</b>	<b>Contract Amendment No. 2 with Century Group to Increase Payment Limit</b>	<b>423</b>
	APPROVE a second contract amendment with the Century Group for recruitment and temporary staffing services increasing the payment limit by \$100,000, for a new amount not to exceed \$250,000 – Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602).	
<b>O.6.c</b>	<b>Contract Amendment for Municipal Resource Group (MRG)</b>	<b>462</b>
	APPROVE a contract amendment with Municipal Resources Group (MRG) in the amount of \$200,000, for a total contract limit amount not to exceed \$500,000, for consultation and staff training services – Human Resources Department (Sharrone Taylor/Nickie Mastay 510-620-6602)	
<b>O.6.d</b>	<b>Amend the Salary Schedule</b>	<b>532</b>
	ADOPT a resolution amending the salary schedule to retitle Code Enforcement Supervisor to Senior Code Enforcement Officer and revise the salary for City Attorney – Human Resources Department (Sharrone Taylor/Nickie Mastay 510-620-6602).	
<b>O.6.e</b>	<b>Contract Amendment with Set-Up for Success</b>	<b>536</b>
	APPROVE a contract amendment with Set-Up for Success for consultation services for establishing a limited assistance protocol - Senate Bill 54, Chapter 45 Implementation Plan, extending the term expiration to December 31, 2025, and increasing the payment by \$32,500, for a total amount not to exceed \$85,250, and APPROPRIATE funds as required – Human Resources Department (Nickie Mastay/Sharrone Taylor 510-620-6602).	
<b>O.7</b>	<b>Mayor's Office</b>	
<b>O.7.a</b>	<b>Correction to Term Expiration Date for Andrew Melendez</b>	<b>587</b>
	AMEND the expiration date for Andrew Melendez’s current term to the Community Crisis Response Program Advisory Board, from December 31, 2025, to the correct date of December 31, 2026 – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).	

<b>O.7.b</b>	<b>Correction to Term Expiration Date for Lashara Johnson</b>	589
	AMEND the expiration date for Lashara LaShawn Monique Johnson’s current term on the Community Crisis Response Program Advisory Board from December 31, 2025, to the correct date of December 31, 2026 – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).	
<b>O.7.c</b>	<b>Proclamation Declaring March 10, 2025, as Tibetan National Uprising Day</b>	591
	PROCLAMATION declaring March 10, 2024, as Tibetan Uprising Day in the City of Richmond – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503).	
<b>O.7.d</b>	<b>Proclamation Declaring March 31, 2025, as Transgender Day of Visibility</b>	594
	PROCLAMATION declaring March 31, 2025, as Transgender Day of Visibility in the City of Richmond – Mayor’s Office (Mayor Eduardo Martinez 510-620-6503) and Vice Mayor Cesar Zepeda (510-620-6593).	
<b>O.8</b>	<b>Police Department</b>	
<b>O.8.a</b>	<b>AB 481 “Military Equipment Use” Annual Report</b>	597
	ADOPT a resolution (1) accepting the 2024 Annual Military Equipment Report; (2) determining that the Police Department’s use of military equipment in 2024 complied with the Department’s Military Equipment Policy No. 707 and state law; and (3) to renew the authorizing Ordinance No. 12-22 N.S. / Military Equipment Use Policy - Police Department (Bisa French 510-621-1802).	
<b>O.9</b>	<b>Public Works</b>	
<b>O.9.a</b>	<b>Resolution to Approve a Contract with Pablo Restorations Roofing and Waterproof Fire Station 68 Roof Repair</b>	645
	ADOPT a resolution approving a contract with Pablo Restoration Roofing and Waterproof to repair the roof of Fire Station 68 in an amount not to exceed \$92,419.63 - Public Works Department (Tawfic Halaby 620-5482 / Daniel Chavarria 620-5478).	
<b>O.9.b</b>	<b>Contract Amendment No. 1 with Sharjo, LLC dba ServiceMaster Restoration Services</b>	676
	APPROVE a first contract amendment with Sharjo, LLC dba ServiceMaster Restoration, to include on-call biohazard and unknown substance removal and disposal services in the amount of \$70,000, for a new total contract amount not-to-exceed \$115,000, and amending the two one-year extension amount not-to-exceed \$50,000, for a new extension total amount not to exceed \$80,000 – Public Works Department (Hugo Mendoza 510-231-3030/Daniel Chavarria 510-620-5478).	

<b>O.9.c</b>	<b>Authorize an Application for Metropolitan Transportation Commission Housing Incentive Pool Funding</b>	778
	ADOPT a resolution authorizing the city manager or their designee to submit a grant application to Metropolitan Transportation Commission for Housing Incentive Pool funding for Bayview to BART, McBryde Avenue Safe Routes to Parks, Downtown Point Richmond Pedestrian and Bicycle Connectivity, and Carlson Crosstown Transit Stop Improvements Projects – Public Works Department (Janney Lockman 510-307-8097/Robert Armijo 510-620-5477/Daniel Chavarria 510-620-5478).	
<b>O.9.d</b>	<b>10-Day Report on the Interim Urgency Ordinance Regarding Keller Beach Sanitary Sewer line.</b>	791
	RECEIVE and ISSUE the 10-Day Report on the Urgency Ordinance regarding the Keller Beach Sanitary Sewer line – Public Works Department (Daniel Chavarria 510-620-5478/Robert Armijo 510-620-5477).	
<b>O.9.e</b>	<b>February 2025 Abatement Report</b>	801
	RECEIVE a report on the February 2025 abatement activities – Public Works Department (Hugo Mendoza 510-231-3030 / Tawfic Halaby 510-620-5482 / Daniel Chavarria 510-620-5478).	

**P. STUDY AND ACTION SESSION**

<b>P.1</b>	<b>Presentation from iFPTE local 21 on Unfunded Actuarial Liabilities</b>	825
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RECEIVE a presentation from iFPTE local 21 and DIRECT staff to work with iFPTE Local 21 researcher and the sponsors of this item to bring a detailed analysis of the following issues and bring it back to Council within 45 days:

- Potential early amortization of unfunded liabilities for the city’s two CalPERS retirement plans using Chevron settlement funds
- Potential early amortization of the city’s OPEB unfunded liability using Chevron settlement funds
- Possible use of bond financing for early amortization

The City Council’s ability to redirect the funds in the city’s operating budget currently used for unfunded liabilities to support a broad range of expenditures, including ongoing expenses like additional staffing and expenditures that make Richmond less dependent on the fossil fuel industry as a revenue source (Just Transition) - Councilmembers Claudia Jimenez (510-620-6565), Doria Robinson (510-620-6568) and Sue Wilson (510-609-2111).

RECEIVE a presentation from West Contra Costa Unified School District's Interim Superintendent, Kim Moses, regarding the West Contra Costa Unified School District's enrollment, attendance, budget projections, and data on current accomplishments of students, teachers, and schools - Councilmember Soheila Bana (510-672-3490).

**Q. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)**

**R. ADJOURNMENT**

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