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# Agenda

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**PLEASE NOTE: HYBRID MEETING FORMAT**

- REGULAR MEETING OF THE RICHMOND HOUSING AUTHORITY
- REGULAR MEETING OF THE RICHMOND CITY COUNCIL

Tuesday, April 1, 2025, 3:30 p.m.

Community Services Building

440 Civic Center Plaza

Richmond, CA 94804

**Members:**

Eduardo Martinez, Mayor at Large

Jamelia Brown, Councilmember District 1

Cesar Zepeda, Vice Mayor 2025 / District 2

Doria Robinson, Councilmember District 3

Soheila Bana, Councilmember District 4

Sue Wilson, Councilmember District 5

Claudia Jimenez, Councilmember District 6

Jaycine Scott, Housing Authority Tenant Commissioner

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**In Person:** Anyone who desires to address the City Council on items appearing on the agenda, *including Open Forum*, must complete and file a pink speaker's card with the City Clerk **prior** to the City Council's consideration of the item. Once the City Clerk has announced the item, no person shall be permitted to speak on the item other than those persons who have submitted their names to the City Clerk. **Each speaker will be allowed up to TWO (2) MINUTES to address the City Council on NON-PUBLIC HEARING items listed on the agenda. Speakers are allowed up to THREE (3) minutes on PUBLIC HEARING items.**

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\*\*The mayor will announce the agenda item number and open public comment when appropriate.

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**Procedures for Removing Items from the Consent Calendar:** Members of the public who request to remove an item from the consent calendar must first discuss the item with a staff member by phone or a back-and-forth email discussion, and state the name of the staff member when requesting removal of the item from the consent calendar **(by 2 p.m. the day of the meeting)**.

Any member of the City Council who would like to remove an item from the consent calendar must notify the appropriate staff person and the City Clerk's Office prior to the meeting. Although members of the City Council are encouraged to ask questions and share concerns with staff ahead of the meeting, they are not required to do so.

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**Unless otherwise noted in an agenda description, all actions taken by the Council include a determination that CEQA does not apply (i.e., the action is not a project and therefore exempt from CEQA).**

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Pages

**A. OPEN SESSION TO HEAR PUBLIC COMMENT BEFORE CLOSED SESSION**

3:30 p.m.

**B. ROLL CALL**

**C. JOINT MEETING OF THE CITY OF RICHMOND/SURPLUS PROPERTY AUTHORITY MEETING**

**CITY COUNCIL**

**C.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Significant exposure to litigation pursuant to paragraph (2) or (3) of Subdivision (d) [as applicable] of Government Code Section 54956.9)**

- One case

**C.2 CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

- Agency Representatives: Sharrone Taylor, Jack Hughes, Lisa Charbonneau

Employee organizations:

1. SEIU Local 1021 Full Time Unit and Part Time Unit
2. IFPTE Local 21 Mid-Level Management Unit and Executive Management Units
3. Richmond Police Officers Association RPOA
4. Richmond Police Management Association RPMA
5. IAFF Local 188
6. Richmond Fire Management Association RFMA

**C.3 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)**

- Winehaven Legacy LLC v. City of Richmond
- Guidiville Rancheria of California, et al. v. United States of America, et al.

**SURPLUS PROPERTY AUTHORITY**

**C.4 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (paragraph (1) of Subdivision [d] of Government Code Section 54956.9)**

- Surplus Property Authority of the City of Richmond v. Riggers Loft Wine Company

**D. PUBLIC COMMENT BEFORE CLOSED SESSION (limited to items on the Closed Session agenda only)**

**E. ADJOURN TO CLOSED SESSION**

**F. REGULAR MEETING OF THE RICHMOND HOUSING AUTHORITY**

4:55 p.m.

**G. PLEDGE OF ALLEGIANCE****H. ROLL CALL****I. STATEMENT OF CONFLICT OF INTEREST****J. AGENDA REVIEW****K. HOUSING AUTHORITY OPEN FORUM****L. HOUSING AUTHORITY CONSENT CALENDAR****L.1 Contract with Door and Window Guard Systems, Inc. for Installation at Nystrom Village 12**

ADOPT a resolution authorizing a contract for \$150,000 with Door and Window Guard Systems, Inc., beginning April 1, 2025, and ending June 30, 2028, for installation and removal of steel door and window guards at vacant units located within Nystrom Village – Richmond Housing Authority (Gregory Palomino 510-621-1300/Antoinette Terrell 510-620-6784).

**L.2 On Call Contract with Net Electric for services at Nystrom Village 49**

ADOPT a resolution to approve a contract with Net Electric for on-call the residential electric services in the amount not to exceed \$60,000 from April 1, 2025, to April 1, 2028, with the option to extend for up to two additional years at \$20,000 per year for a total not to exceed amount of \$100,000 to support unit turnover activities and work orders at Nystrom Village - Richmond Housing Authority (Antoinette Terrell/Gregory Palomino 510-621-1361).

**L.3 Housing Authority Meeting Minutes 233**

APPROVE the minutes of the December 3, 2024, regular meeting and the December 17, 2024, and January 21, 2025, special meetings - City Clerk's Office (Pamela Christian 510-620-6513).

**M. ADJOURNMENT**

**N. REGULAR MEETING OF THE RICHMOND CITY COUNCIL**

5:00 p.m.

**O. PLEDGE OF ALLEGIANCE****P. ROLL CALL****Q. STATEMENT OF CONFLICT OF INTEREST****R. AGENDA REVIEW****S. REPORT FROM THE CITY ATTORNEY OF FINAL DECISIONS MADE DURING CLOSED SESSION****T. REPORT FROM THE CITY MANAGER (public comment allowed under Open Forum)****T.1 NEW EMPLOYEE REPORT - 1st Tuesday****U. OPEN FORUM FOR PUBLIC COMMENT**

(public comment on items that remain on the Consent Calendar or items not on the agenda - limited to 2 minutes unless otherwise specified - Back and forth dialogue with the Council is prohibited)

**V. CITY COUNCIL CONSENT CALENDAR**

(All items placed under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted upon together with a motion and second, without discussion, of any member of the City Council, and each item shall be deemed to have received the action recommended.)

**V.1 City Attorney's Office****V.1.a Legal Services Agreement with Boucher Law PC**

239

APPROVE a legal services agreement with Boucher Law P.C. for a term of November 1, 2021, through December 31, 2025, for a total amount not to exceed amount of \$125,000, for confidential personnel investigation matters – City Attorney's Office/Human Resources Department (Dave Aleshire/Shannon Moore/Nickie Mastay/Sharrone Taylor 510-620-6600).

**V.1.b Fourth Amendment to the Legal Services Agreement ("LSA") with Burke, Williams & Sorensen, LLP.**

260

APPROVE a fourth amendment to the Legal Services Agreement with Burke, Williams & Sorensen, LLP, in the amount of \$110,000 for a total contract amount not to exceed \$250,000, with a term ending on December 30, 2026, to continue representing the City in municipal law matters, including personnel matters and litigation – City Attorney's Office (Kimberly Chin 510-620-6709/Shannon Moore 510-620-6509).

<b>V.2</b>	<b>City Clerk's Office</b>	
<b>V.2.a</b>	<b>Meeting Minutes</b>	297
	APPROVE the minutes of the February 18, 2025, and February 25, 2025, regular City Council meetings - City Clerk's Office (Pamela Christian 510-620-6513).	
<b>V.3</b>	<b>Community Development</b>	
<b>V.3.a</b>	<b>Contract Amendment No. 2 with Civica Law Group, APC</b>	311
	APPROVE second amendment to the Legal Services Agreement with Civica Law Group, APC to increase the contract amount by \$650,000, for a total contract amount not to exceed \$1,135,600.44, for a term through June 30, 2027, to provide legal representation, advice, and assistance to the City of Richmond regarding code enforcement matters and to continue the City's Health and Safety Receivership Program - Community Development Department (Lina Velasco/Eva Mann 510-620-6841).	
<b>V.3.b</b>	<b>International Travel Request for TCC Project Coordinator</b>	342
	APPROVE international travel for Transformative Climate Communities Project Coordinator Ms. Beatriz Guerrero Auna to attend the 2025 Urban Land Institute (ULI) Health Leaders Network Convening in the Netherlands not to exceed \$2,250 in funding - Community Development Department (Lina Velasco/Beatriz Guerrero 510-620-5450).	
<b>V.3.c</b>	<b>Contract Amendment No.1 with Contra Costa County Health for ERF-2R Program Project Management</b>	351
	APPROVE a contract amendment No.1 with Contra Costa Health's Health, Housing, and Human Services (H3) Department to increase the contract amount by \$2,875,440, for a total contract amount not to exceed \$4,306,079, for a term extending through June 30, 2026, to provide project management, rapid rehousing services, and shelter bed services for the City's Encampment Resolution Funding Round 2 project - Community Development Department (Lina Velasco/Jesus M. Morales 510-620-6649).	
<b>V.4</b>	<b>Library and Community Services</b>	
<b>V.4.a</b>	<b>Richmond Workforce Development Board Application as a Adult and Dislocated Worker Career Services Provider</b>	399
	APPROVE the submittal of the application to the Governor of the State of California for the Richmond Workforce Development Board to serve as a Adult and Dislocated Worker Career Services Provider - Community Service Department, Employment and Training Division (Tamara Walker 510-307-8006).	

<b>V.4.b</b>	<b>Richmond Workforce Development Board Recertification Application</b>	<b>589</b>
	APPROVE the submission of the California Workforce Development Board Local Area Subsequent Designation and Local Board Recertification Application for the Richmond Workforce Development Board for Program Year 2025-27 – Community Services Department, Employment and Training Division (Tamara Walker 510-307-8006).	
<b>V.5</b>	<b>Mayor's Office</b>	
<b>V.5.a</b>	<b>Reappointment of Tomasa Espinoza to the Richmond Rent Board</b>	<b>607</b>
	REAPPOINT Tomasa Espinoza to the Richmond Rent Board, term expires March 31, 2027 – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	
<b>V.5.b</b>	<b>Reappointment of Elena Velazquez to the Richmond Youth Council</b>	<b>611</b>
	REAPPOINT Elena Velazquez to the Richmond Youth Council, term expires October 1, 2025 – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	
<b>V.5.c</b>	<b>Amend Ordinance No. 08-21 N.S. to Establish a Biannual Report from the Richmond Arts and Culture Division Manager</b>	<b>614</b>
	DIRECT the City Attorney's Office to draft an amendment to Ordinance No. 08-21 N.S. requiring the arts and culture division manager to provide a biannual written report and deliver an in-person presentation to the Richmond City Council, with the proposed amendment to be prepared within 45 days - Mayor's Office (Mayor Eduardo Martinez 510-621-1275), Councilmember Claudia Jimenez (510-620-6565), and Councilmember Doria Robinson (510-620-6565).	
<b>V.5.d</b>	<b>Declaring April 2025 as Alcohol Awareness Month</b>	<b>627</b>
	PROCLAMATION Declaring April 2025 as Alcohol Awareness Month – Mayor's Office (Mayor Eduardo Martinez 510-620-6503).	
<b>V.6</b>	<b>Public Works</b>	
<b>V.6.a</b>	<b>Accept and Appropriate One Bay Area Grant 3 Funds and Contract with Kimley-Horn and Associates, Inc..</b>	<b>630</b>
	ADOPT a resolution to ACCEPT and APPROPRIATE One Bay Area Grant 3 funds in the amount of \$1,674,702.81 to the Bayview to BART Improvement Project; and AUTHORIZE the city manager or her designee to execute a contract in an amount not to exceed \$565,116.36, with a term beginning March 25, 2025, through December 31, 2026, with Kimley-Horn and Associates, Inc. for engineering design services for the Bayview to BART Project – Public Works Department (Hillal Hamdan 510-621-1612/Robert Armijo 510-620-5477/Daniel Chavarria 510-620-5478).	

- V.6.b Appropriate Measure J Funds for Blue Curb Policy Development** 821
- ADOPT a resolution to ALLOCATE and APPROPRIATE funds in the amount of \$120,000 from Measure J Fund 2002 to develop a comprehensive policy for providing on-street blue curb parking spaces - Public Works Department (Janney Lockman 510-307-8097/Robert Armijo 510-620-5477/Daniel Chavarria 510-620-5478).
- V.6.c Preparation of the Engineer’s Report for Fiscal Year 2025-2026 for the Marina Bay Landscape and Lighting Maintenance District** 827
- ADOPT a resolution ordering the preparation of the annual engineer’s report for Fiscal Year 2025-2026 regarding improvements and costs for the Marina Bay Landscape and Lighting Maintenance District – Public Works Department (Jason Lacey 510-620-6920).

**W. PUBLIC HEARINGS - NOT BEFORE 5:00 P.M.**

- W.1 Extension of Moratorium on New Tobacco Retailers** 832
- HOLD a public hearing to ADOPT an urgency ordinance, pursuant to Government Code Section 65858, extending the temporary moratorium on the issuance of new permit, license, or entitlement for any new tobacco retailer in the City of Richmond for an additional 12 months, until April 15, 2026. This ordinance is intended to preserve the status quo, and it will not cause a direct physical change in the environment, nor a reasonably foreseeable indirect physical change in the environment. The enactment of this ordinance, therefore, does not constitute the approval of a project under the California Environmental Quality Act (“CEQA”), and it is exempt from CEQA. (Pub. Res. Code § 21065, CEQA Guidelines §§ 15060(c)(2)(3); 15061(b)(3); 15064(d)(3); 15378(a)) - Community Development Department (Lina Velasco/Eva Mann 510-621-1220).
- W.2 Extension of the Keller Beach Sanitary Sewer Moratorium (2025-2027) – Adoption of Urgency Ordinance** 847
- HOLD a public hearing to ADOPT an ordinance, pursuant to Government Code Section 65858, extending the existing moratorium (22 months and 15 days) on the issuance of building permits requiring a new sewer connection to the Keller Beach Sanitary Sewer (KBSS) and declaring the urgency thereof pursuant to Government Code Section 65858. The ordinance is not a project under the California Environmental Quality Act (CEQA), as it maintains the existing physical environment and prevents changes in the environment, thereby having no potential for direct or reasonably foreseeable indirect physical change (CEQA Guidelines Section 15378(a)). It is also exempt under Guidelines Sections 15060(c)(2), as the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment. There is no possibility that adoption of this ordinance will have a significant effect on the environment because it maintains the existing condition of the environment Section 15061(b)(3) - Public Works Department (Daniel Chavarria 510-620-5478/Robert Armijo 510-620-5477/Mary Phelps 510-621-1269).

**X. NEW BUSINESS****X.1 AB 481 "Military Equipment Use" Annual Report 872**

ADOPT a resolution (1) accepting the 2024 Annual Military Equipment Report; (2) determining that the Police Department's use of military equipment in 2024 complied with the Department's Military Equipment Policy No. 707 and state law; and (3) to renew the authorizing Ordinance No. 12-22 N.S. / Military Equipment Use Policy - Police Department (Bisa French 510-621-1802). **THIS ITEM WAS CONTINUED FROM THE MARCH 25, 2025, MEETING AND WILL BE CONTINUED TO THE APRIL 22, 2025, MEETING.**

**X.2 Update on Street Sweeping Sign Installation & Data Collection 920**

RECEIVE a presentation on the status of the installation of street sweeping signs citywide; and ADOPT a resolution and APPROPRIATE \$564,131.17 from the fund balance in the SB1 fund for citywide sign, streetlight, and traffic signal pole data collection – Public Works Department (Daniel Chavarria/Tawfic Halaby/Robert Chelemedos 510-231-3008).

**X.3 Receive Direction from City Council on Healthy Options at Point of Sale (HOPS). 958**

DISCUSS and PROVIDE DIRECTION to City staff on the draft Healthy Options at Point-of-Sale (HOPS) ordinance in collaboration with HOPS youth advocates - City Attorney's Office/Economic Development Department (James Atencio 510-620-6509/Samantha Carr 510-620-5407/Yahna Williamson 510-620-6574).

**X.4 Incorporate Tree Wells for Sidewalk Development to Increase Tree Canopies 988**

DIRECT staff to immediately include tree wells for all CIP projects that include sidewalks and have not yet completed their design, or where a non-cost prohibitive change order could be used to adjust the design to include tree wells where it is feasible. Feasibility should be based on our new sidewalk standards and policy once they are completed. DIRECT staff to create a clear definition of what feasibility is as it relates to ADA accessibility, legal, and safety constraints. DIRECT staff to work with local non-profits, community groups, and residents, to plant trees in these new and old tree wells and create and implement a regular tree maintenance plan to take care of the trees once they are planted - Vice Mayor Cesar Zepeda (510-620-6593) and Councilmember Doria Robinson (510-620-6568).

**Y. REPORTS OF OFFICERS: REFERRALS TO STAFF, AND GENERAL REPORTS (INCLUDING AB 1234 REPORTS)(limited to two minutes per Councilmember)****Z. ADJOURNMENT**