



Regular Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, April 7, 2025, | 6:00 PM

**City Council Chambers | 450 Civic Center Plaza
Richmond, CA 94804**

- A.** Call to Order and Roll Call
- B.** Agenda Review and Modifications
- C.** Report from the Department
- D.** Public Forum
- E.** Consent Calendar:
 - E-1.** APPROVE the minutes of the November 19, 2024, meeting of the Richmond Fund for Children & Youth Oversight Board.
- F.** Oversight Board as a Whole
 - F-1.** ELECT two (2) Oversight Board members (one (1) youth and one (1) adult) to serve as Oversight Board Co-Chairs
 - F-2.** RECEIVE a presentation from Richmond Department of Children and Youth consultant WestEd.
- G.** Open Session
 - G-1.** WORKING SESSION hosted by WestEd in the Shimada Room (Continuation of item F-2)
- H.** Adjournment

MEETING INFORMATION

Oversight Board Members

Khalieghya Dandie-Evans
Guadalupe Enllana
Teyona Galloway
Carol Hegstrom
Madiha Qader
Stephanie Sequeira

Staff Liaisons

Patrick Seals
Guadalupe Morales
Nicholas Delgado
Kaitlen Burnom
Abdul Black

Director

LaShonda White

How to participate in Public Forum and/or speak on an agenda item in the meeting:

Hybrid Meeting:

Community members are invited to participate in the meeting and may provide comment virtually via the following zoom link: <https://ci-richmond-ca-us.zoom.us/j/81056559765?pwd=DtIGQXynFeXb94W7KYIG68cZJ2bPDf.1>. All standard rules and procedures governing public meetings shall apply to virtual attendees.

Public Comment via Email:

Comments can be submitted via email to youth@ci.richmond.ca.us. All comments received by 3:30 p.m. on the day of the scheduled meeting, will be provided to the Oversight Board during Public Forum or their respective agenda item, be considered a public record, and be considered before Oversight Board action. Email must contain in the subject line: **public comments – not on the agenda** or **public comments – agenda item #**. All public comments will be available after the meeting as supplemental materials and will be posted as an attachment to the meeting minutes when the minutes are posted.

Speaker Registration – Public Forum: Anyone who wishes to address the Oversight Board on a topic that is not on the agenda and is relevant to the Oversight Board's purpose may file a Speaker's Request Form with Department staff PRIOR to commencement of the Public Forum portion of the meeting and will be called to address the Oversight Board during the Public Forum. The amount of time allotted to individual speakers shall be a maximum of two (2) minutes. If there are several speakers, the amount of time allowed may be modified at the Co-Chairs' discretion.

MEETING INFORMATION

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Speaker Registration – Public Comment on Agenda Items: Persons wishing to comment on an item on the agenda shall file a Speaker's Request form with Department staff PRIOR to the Oversight Board's consideration of the item. Once the agenda item is announced and discussion of the agenda item begins, only those persons who have previously submitted Speaker Request Forms shall be permitted to comment on the item. Speakers will be called to address the Oversight Board when the item is announced for discussion. Each speaker will be allowed two (2) minutes to address the Oversight Board on the item(s) for which the speaker is registered.

Conduct at Meetings: Oversight Board meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time in order to provide public comment, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the Oversight Board or the agenda item at hand, and may not cause immediate threats to public safety.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to youth@ci.richmond.ca.us or submitted by phone at (510) 620-6553. Requests will be granted whenever possible and resolved in favor of accessibility.



Special Meeting of the Richmond Fund for Children and Youth Oversight Board of the City of Richmond

Monday, November 19, 2024 | 450 Civic Center Plaza, Richmond Room
440 Civic Center Plaza, Richmond, CA 94804

MINUTES

A. Call to Order and Roll Call

The meeting was called to order at 6:07 P.M. by Oversight Board member Enllana

Present: Guadalupe Enllana, Khalieghya Dandie-Evans, Teyona Galloway, Carol Hegstrom, Madiha Qader, Stephanie Sequeira

Absent: 0 Absences

Vacancies: 9 Vacancies

Staff Liaison: LaShonda White, Patrick Seals, Guadalupe Morales, Nicholas Delgado, Kaitlen Burnom, and Abdul Black – Present

B. Agenda Review and Modifications

No modifications.

C. Report from the Director

Department staff provided several updates to the Oversight Board, including details about the upcoming Service Provider Working Group holiday on Thursday, December 12, from 11:00 A.M. to 1:00 P.M. at the Richmond Auditorium. They also shared information about the ECIA FY25-26 Grant Application cycle, set to release on December 22, 2024, and an Employment and Training Career Fair scheduled for Thursday, November 21, 2024, from 12:00 P.M. to 4:00 P.M. at the Richmond Auditorium. Oversight Board members raised questions for discussion.

D. Public Forum

1. Cordell Hindler informed the Oversight Board about vacancies on Richmond commissions, with a tentative discussion scheduled for Tuesday, December 17, at the Richmond City Council meeting. He also invited them to the Contra Costa Mayors Conference on December 5, starting at 6:30 P.M., with tickets priced at \$70. Cordell will forward the details.

E. Consent Calendar

E-1. APPROVE the minutes of the October 7, 2024, meeting of the Richmond Fund for Children & Youth Oversight Board.

A motion was made to approve the minutes by Board member Sequeira, seconded by Co-Chair Galloway, and was approved unanimously by all present Board members.

F. Oversight Board as a whole

F-1. APPROVE a final recommendation to the Richmond City Council from the Richmond Fund for Children and Youth (RFCY) Oversight Board to award 36 RFCY grants to youth-serving public and nonprofit organizations in a total amount not to exceed \$6,684,835 annually for three years.

The Oversight Board discussed the FY 2025-2028 grant award recommendations presented by RDCY staff. LaShonda White, Deputy City Manager – Community Services, Patrick Seals, Administrative Chief, and Nicholas Delgado, Associate Management Analyst, provided an overview of the proposed grant allocations totaling \$6,684,835 for nonprofit organizations.

Staff informed the Board about the evaluation process for the 92 grant applications that were submitted, totaling around \$19 million in requests. A review committee, made up of city, county, and federal staff, assessed the applications using specific criteria. The proposed funding allocations were as follows: \$1,961,200 for Mental & Behavioral Health Needs, \$1,320,814 for Physical Health & Access, \$2,343,475 for Learning Needs, and \$1,059,346 for Safety, Community, & Belonging Needs. Staff highlighted that the total recommended funding aligns with the available annual budget of \$6.37 million, as designated by the Kids First Amendment of the Richmond City Charter.

The Board discussed the recommendations and the funding process, with particular attention given to the distribution of funds across the various categories. After consideration, the Board made a motion was made to approve \$6,734,835 in funding to 37 following organizations:

Core Need 1	Organization	Recommended Award Amount
	Desarrollo Familiar* S	\$200,000
	City of Richmond, Office of Neighborhood Safety* C	\$300,000
	Greater Richmond Interfaith Program* C	\$300,000
	Child Abuse Prevention Council S	\$51,200
	West Contra Costa Unified School District* C	\$300,000
	Contra Costa Family Justice Alliance* S	\$200,000
	Mindful Life Project* S	\$150,000
	Latina Center* C	\$200,000
	Bay Area Community Resources S	\$200,000
	Black Neighborhood* E	\$60,000
	Bay Area Girls Club* E	\$50,000
	TOTAL	\$2,011,200

Core Need 2	Organization	Recommended Award Amount
	YES Nature to Neighborhoods* S	\$199,974
	Pogo Park* S	\$200,000
	Summer Search* S	\$50,000
	Richmond Outdoors Coalition* C	\$300,000
	Growing Together, Bay Area S	\$190,840
	Project Avary S	\$200,000
	18 Reasons S	\$200,000
	Richmond Steelers* E	\$80,000
	TOTAL	\$1,420,814

Core Need 3	Organization	Recommended Award Amount
	Hidden Genius Project * S	\$200,000
	RYSE * S	\$200,000
	Richmond Library* S	\$200,000
	Richmond Freedom School (Ed Fund)* S	\$200,000
	Watershed Project (NGSS) * S	\$125,000
	Fresh Approach S	\$200,000
	City of Richmond, Recreation Dept * S	\$300,000
	City of Richmond, Employment & Training * C	\$300,000

	Practice Space * S	\$200,000
	Things That Creep * E	\$100,000
	Richmond Promise * C	\$218,475
	TOTAL	\$2,243,475

Core Need 4	Organization	Recommended Award Amount
	Richmond High School Music Department* C	\$300,000
	East Bay Center for the Performing Arts* C	\$300,000
	Summer Search* S	\$173,000
	Fresh Lifelines for Youth* S	\$101,790
	Big Brothers Big Sisters, Bay Area S	\$60,000
	Nurturing Independence Through Artistic Development* S	\$58,556
	Touch of New Life* E	\$66,000
	TOTAL	\$1,059,346

The meeting was adjourned following the discussion of this agenda item.

G. Adjournment

There being no further business, Co-Chair Guadalupe Enllana adjourned the meeting at 9:27 P.M.

Staff Liaison

Approved:

Khalieghya Dandie-Evans, Co-Chair

Teyona Galloway, Co-Chair



AGENDA REPORT

Department of
Children and Youth

DATE: April 7, 2025

TO: Members of the Richmond Fund for Children and Youth Oversight Board

FROM: LaShonda White, Deputy City Manager – Community Services
Nicholas Delgado, Management Analyst

SUBJECT: RICHMOND FUND FOR CHILDREN AND YOUTH OVERSIGHT BOARD CO-
CHAIR ELECTIONS

RECOMMENDED ACTION:

ELECT two (2) Oversight Board members (one (1) youth and one (1) adult) to serve as Oversight Board Co-Chairs – Department of Children and Youth (Nicholas Delgado 510-620-5560).

FINANCIAL IMPACT OF RECOMMENDATION:

There is no financial impact.

DISCUSSION:

Background

Per the Richmond Fund for Children and Youth Oversight Board bylaws, Co-Chair representatives of the board must be elected on a yearly basis. It has been one year since the previous Co-Chair election. More specifically, Article 3 (Officer Positions), Section 1 (Oversight Board Officers) of the Oversight Board Bylaws states, “the officers of the Oversight Board shall be the Co-Chairs (one 15 to 24 years of age and one over 24 years of age). All officers are members of the Oversight Board.”

The Co-Chairs specific duties include:

- Presiding at all meetings of the Oversight Board
- Alternating presiding roles as necessary
- Working with Department staff in setting agendas for Oversight Board meetings
- Preserving order and decorum and
- Deciding all questions of order consistent with Rosenberg’s Rules of Order

Recommendation

Department staff recommend that the Oversight Board elects two (2) members to serve as Co-Chairs. There shall be at least one (1) youth Chairperson (between 15 to 24 years of age) and one (1) adult Chairperson (over 24 years of age).



AGENDA REPORT

Department of
Children and Youth

DATE: April 7, 2025

TO: Members of the Richmond Fund for Children and Youth Oversight Board

FROM: LaShonda White, Deputy City Manager – Community Services
Nicholas Delgado, Associate Management Analyst

SUBJECT: WESTED PRESENTATION AND EVALUATION UPDATE

RECOMMENDED ACTION:

Listen to a update and presentation by WestEd on the evaluation of the Fund – Department of Children and Youth (Nicholas Delgado 510-620-5560).

FINANCIAL IMPACT OF RECOMMENDATION:

There is no financial impact.

DISCUSSION:

Discussion

WestEd, a non-profit educational research organization, is collaborating with the Fund for their evaluation process. WestEd seeks active engagement from the RFCY Oversight Board in refining the RFCY survey development, qualitative data collection, report generation, and technical assistance.

They will be providing a comprehensive update encompassing the latest developments in engagement efforts, insights derived from feedback on the research questions, and a dedicated working session focusing on the development of the Youth Experience Survey.

The ongoing evaluation process spans fiscal years 2021-22, 2022-23, and 2023-24, involving data collection, analysis, and reporting.

Next Steps:

Next steps for WestEd involve refining metrics and survey development, streamlining data collection processes, and assembling a specialized youth data collection team

ATTACHMENTS:

Attachment 1 – WestEd Slide Deck

Richmond Fund for Children and Youth WestEd Evaluation Updates

Prepared for the RFCY Oversight Board

April 7, 2025



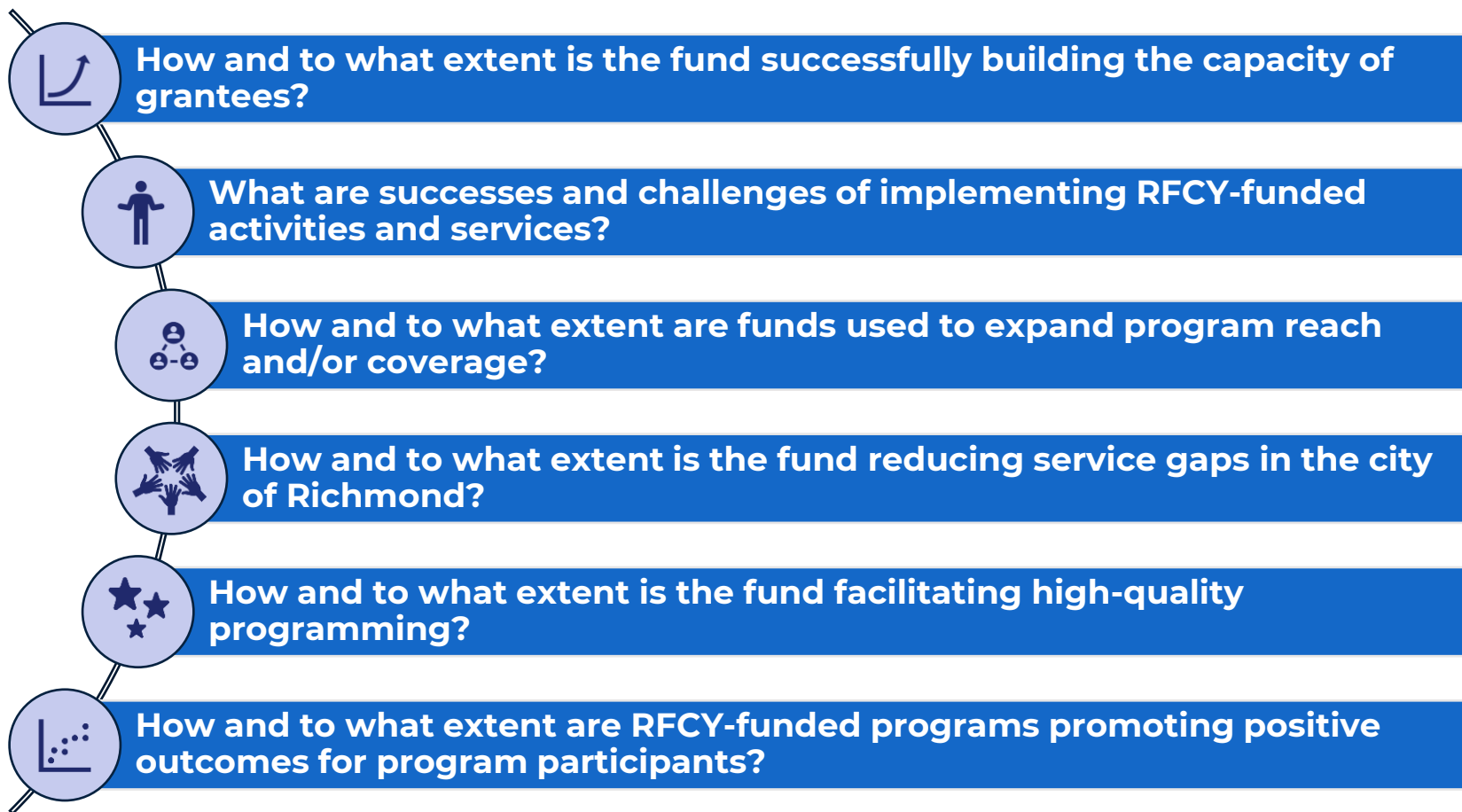
Agenda

Welcome

RFCY
Evaluation
Updates

FY 25-28
Evaluation

Evaluation Questions



RFCY Evaluation

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graph TD; GR[Grantee reports] --> RE((RFCY Evaluation)); QD[Qualitative data] --> RE; GS[Grantee survey] --> RE; PS[Participant surveys] --> RE; SPD[Service provision data] --> RE;
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**Grantee
reports**

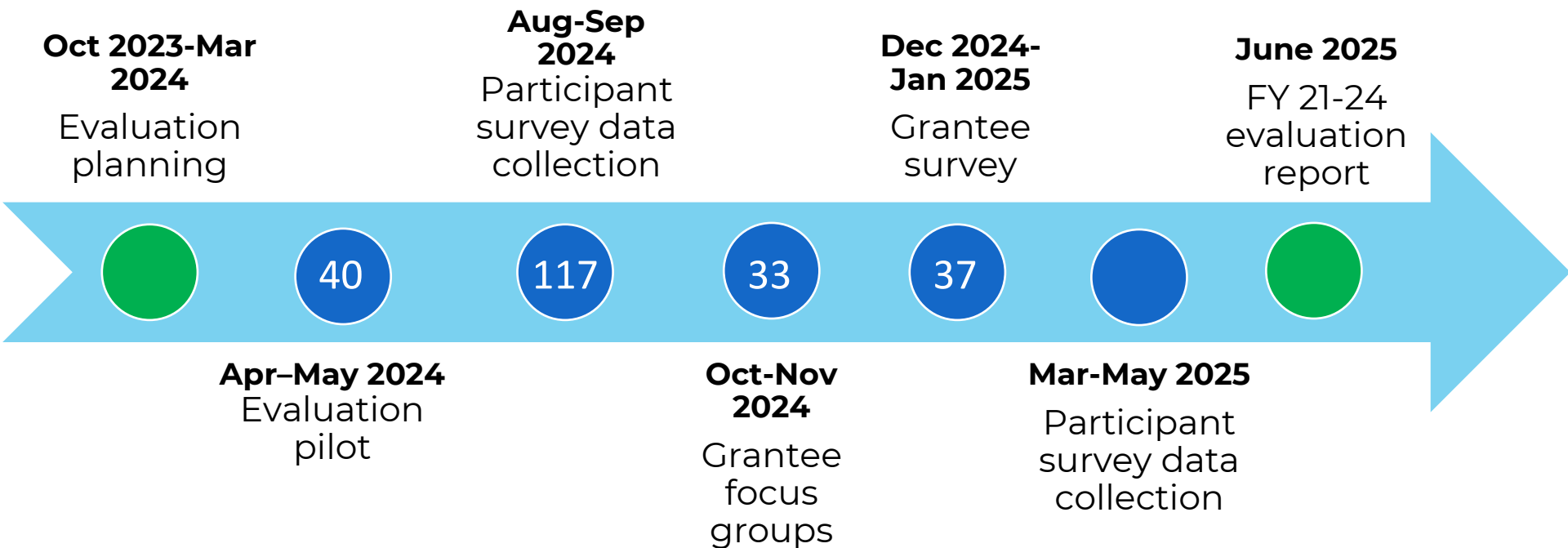
**Qualitative
data**

**Service
provision
data**

**Participant
surveys**

**Grantee
survey**

Evaluation Timeline



Updates: FY 21-24 Evaluation

- Received **157** youth experience survey responses in spring and summer 2024
- Expecting **300+** survey responses this spring
- Conducted **6** focus groups - **60%** grantees (N = 33) participated
- Administered grantee survey – **75%** grantees (N = 37) responded
- Analyzing **130+** quarterly and final reports

Updates: Technical Assistance Series

October 2023:
Refining
Theories of
Action

January 2024:
Developing
Measures of
Progress to
Impact

June 2024:
Improving
through
Empathy Work

August 2024:
Digging
Deeper into
Empathy

October 2024:
Strategic
Storytelling for
Meaningful
Change

February 2025:
Measurement
for
Improvement

Defined Performance Measures

	Topic	Measure	Benchmark
	Program participation	Number of participants served as a percentage of the program's projected number of participants	85%
	Service provision hours	Number of hours of programming provided as a percentage of the program's projected hours of programming	85%
	Program satisfaction	% of surveyed youth who agreed or strongly agreed, "I would recommend this program to a friend."	> 50%
	Program environment	% of surveyed youth who agreed or strongly agreed, "I feel physically safe when I am at this program."	> 70%
	Caring adults	% of surveyed youth who agreed or strongly agreed, "There is an adult at this program who cares about me."	> 70%
	Sense of belonging	% of surveyed youth who agreed or strongly agreed, "I have a strong sense of belonging to a community at this program."	> 50%

Update: Performance Metrics



76%

of youth respondents would **recommend their program** to a friend



77%

of youth respondents felt **physically safe** at their program



81%

of youth respondents agreed there is **an adult at their program who cares** about them

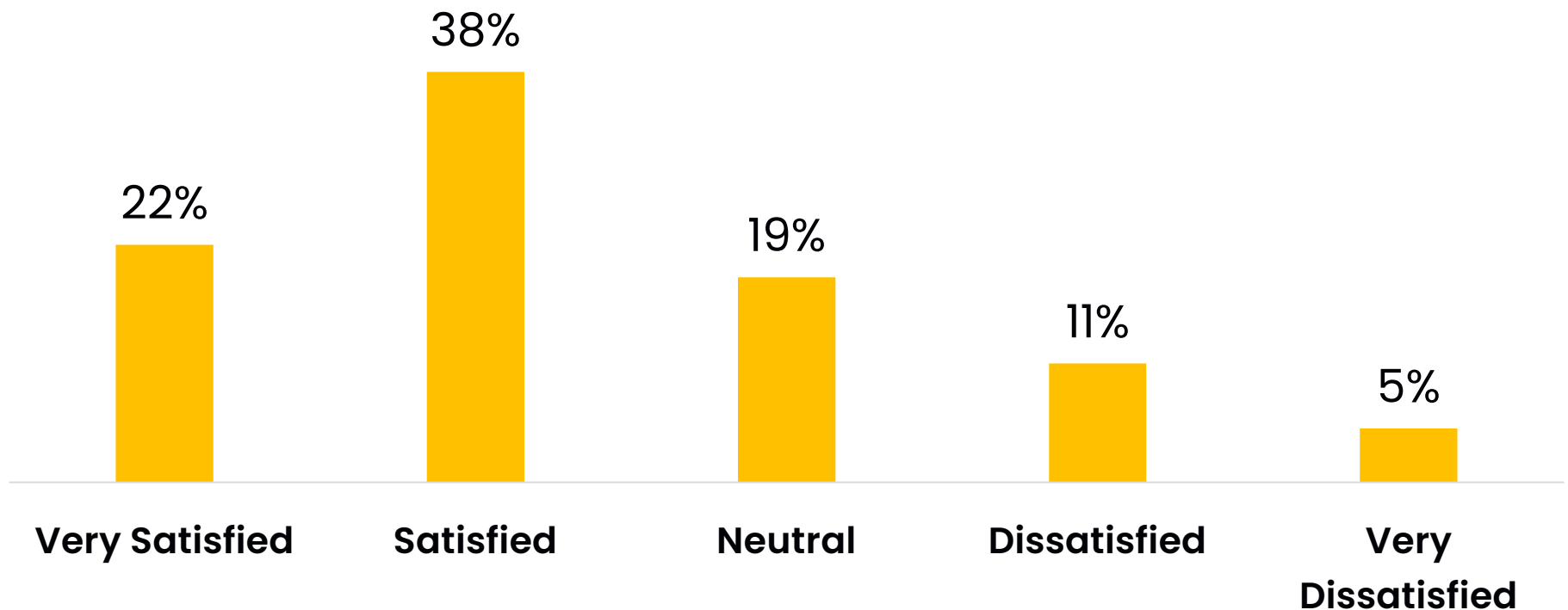


63%

of youth respondents felt a **sense of belonging** to their program

Grantee Survey Findings: Satisfaction

Overall Service and Support Satisfaction of RDCY Grantees (N = 37)



Grantee Survey Findings: TA Needs

Top five topics for technical assistance

1. Networking with other nonprofits in Richmond **(62%)**
2. RFCY data collection and reporting **(49%)**
3. Data collection and analysis for program improvement **(46%)**
4. Program evaluation **(38%)**
5. Strategic planning **(32%)**

Majority of grantees (>50%) said they were “very likely” to participate in sessions offered in hybrid and virtual formats and would be interested in cohort-style offerings.

2025 Data Collection

- Generated data collection plans for all FY 25-28 grantees (N = **36**)
- Collecting participant data from **8** FY 21-24 grantees for June 2025 reporting
- Collecting Participant Data for **27** FY 25-28 grantees
- Coordinating with **11** FY 25-28 grantees to integrate RFCY participant survey questions into their own

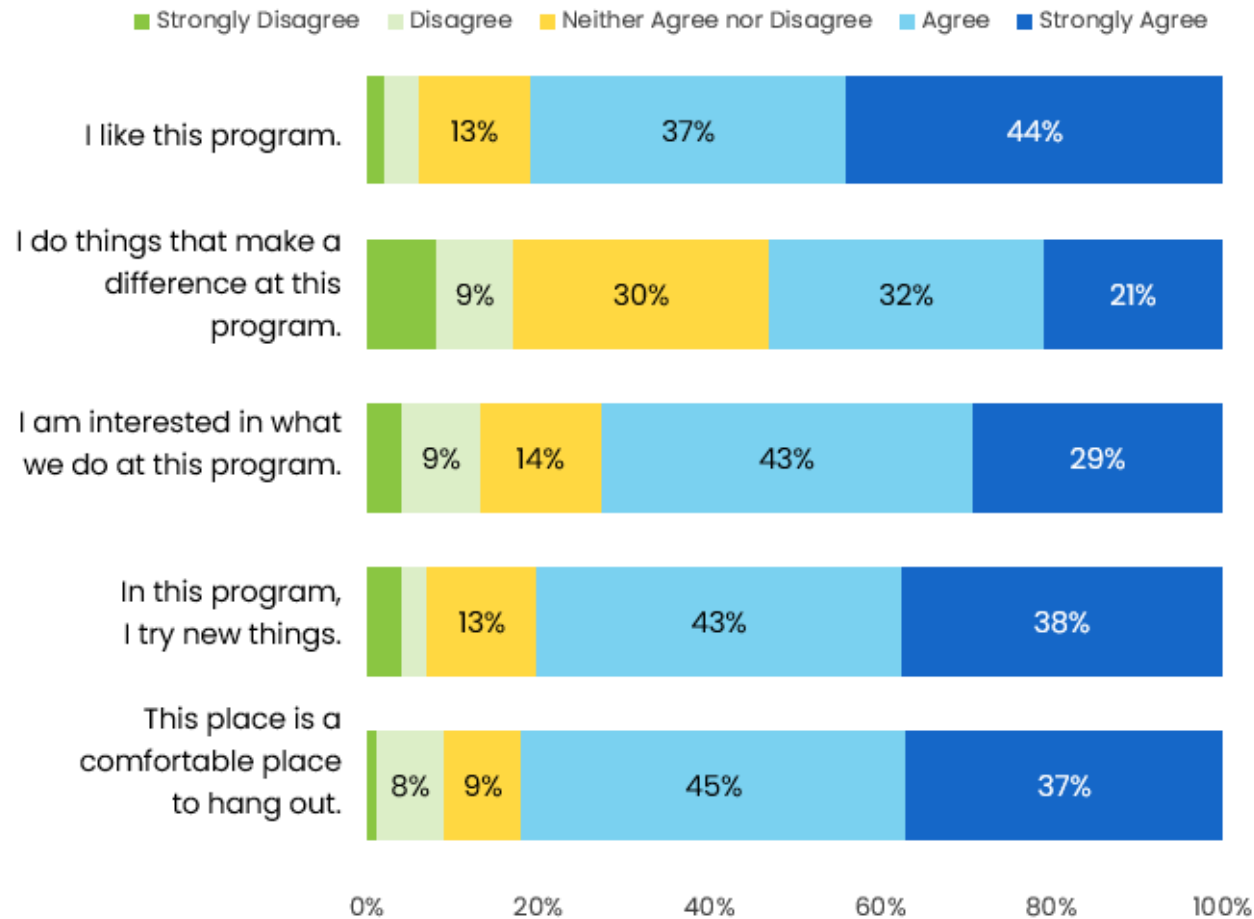
Preliminary Findings from Youth Experience Data

"One of the best things I've done was join this program."

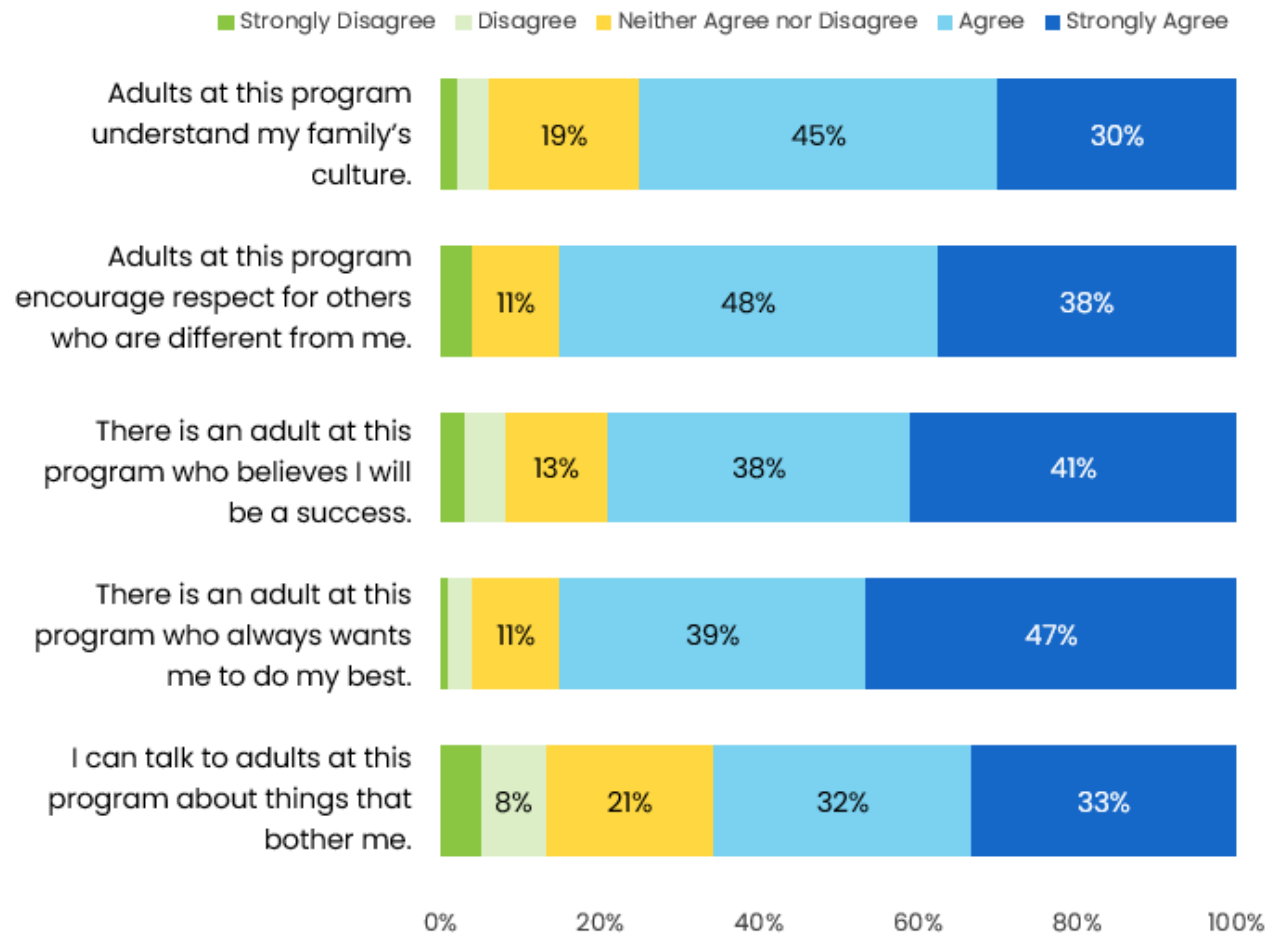
"I made good friends and memories with every single one. Also I did stuff I thought I was never going to do."

"It's really fun and you get to have good memories."

Preliminary Findings: Program Satisfaction



Preliminary Findings: Positive Relationships



Program Profiles

Created for any RFCY-funded program that collects participant survey data

Data highlighted is selected by grantees



For more info, click [here](#) to visit the Rosie Service Corps website



RFCY Grantee Profile: Rosie Service Corps

Program Description

For 10 years, the Trust has produced Rosie's Girls, a free summer camp for underserved girls, in Richmond. The nationally tested curriculum builds strong girls and successful futures. Partnered with Rosie the Riveter/WWII Home Front National Park, we use "Rosie" history to inspire girls with the values of collaborative work, strength in serving others, and a daring vision of women's careers. Learning includes STEAM, trade skills, core confidence building, and teamwork. Rosie's Service Corps offers afterschool and summer activities, community projects, and youth-led and career mentoring. Collaboration: The Boys & Girls Club, National Park Service

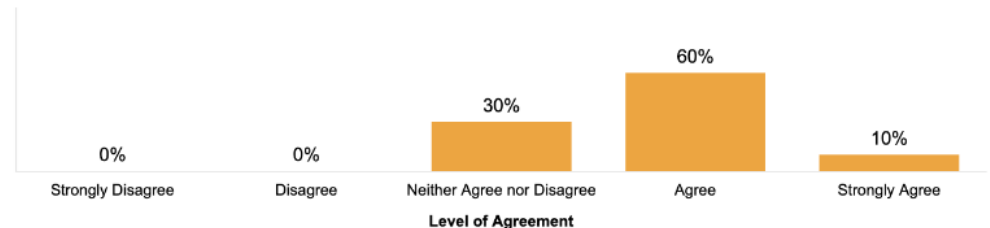


787 Richmond youth served

Youth Experience Survey Information

The youth experience survey was designed by WestEd in partnership with the Richmond Department of Children and Youth and Richmond Fund for Children and Youth grantees. The youth experience survey measures a range of outcomes for children and youth ages 10 and older. The data highlighted below were selected by the funded program. The program had 12 children and youth complete the youth experience survey in August 2024.

I do things that make a difference at this program



In this program, I try new things



● Strongly Disagree ● Disagree ● Neither Agree nor Disagree ● Agree ● Strongly Agree

Grant Funding

RDCY invested \$8.8 million in 56 youth-serving programs.

\$8.8
million
invested

\$3,007,657 Out-of-School Time

\$2,025,511 Mental & Behavioral Health

\$1,821,457 Education Support & Employment/Training Support

\$805,300 Youth Violence Prevention

\$620,000 Information, Guidance, & Case Management

\$536,008 Access to Basic Needs



Who We Served

The Richmond Fund for Children and Youth served 21,728 youth (birth to 24).

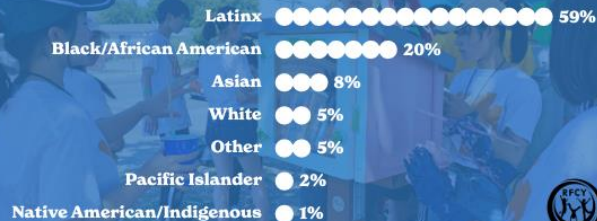
21,728
children & youth served

Birth-5 years 4%

6-12 years 55%

13-17 years 34%

18-24 years 7%



Where Programs Are Located

110
Sites

Programs funded by the Richmond Fund for Children and Youth operated at 110 sites within the city of Richmond and the greater Richmond area.



Cycle 2 of RFCY

What is one word that describes the impact that you hope your RFCY-funded program will have on the Richmond community?

36 responses



We asked: “What comes to mind when you hear ‘evaluation?’”

Accountability,
Oversight

Efficacy, Progress,
Proof, Impact,
Outcomes

A lot of work, extra
work

Telling our story, the
vision

Jargon

Process

Learning, Information,
Feedback, Opportunity
for growth, Correction

Tedious, Time-
consuming

Eyes on you, Big
Brother Watching, Try
outs

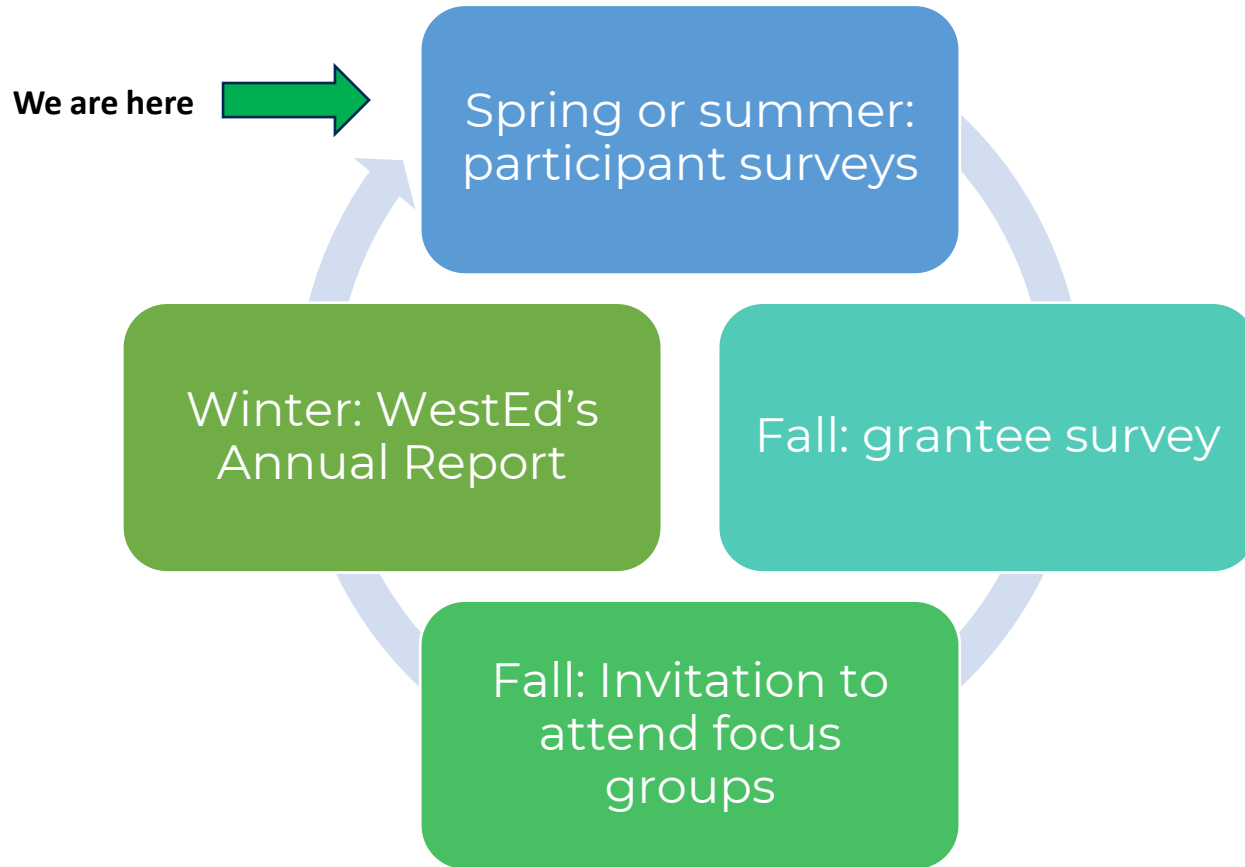
Assessment, Suveys
galore

Untapped potential

Rigor

Yearly Evaluation Cycle

Quarterly: update service provision data and complete quarterly reports to RDCY



Additions this Year

- Participant survey data collection
 - Grantees who have their own post-surveys can integrate the RFCY participant surveys into their own
- Submittable collaboration to facilitate easy sharing and analysis of demographics and service provision activities data

Grantee Evaluation Technical Assistance

Quarterly sessions to support RFCY evaluation activities

Small-group and individual support

2025 TA Topics:

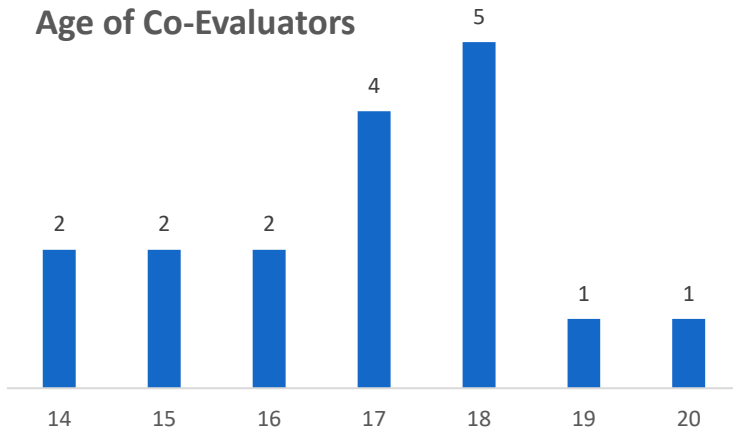
- January 23rd : *Service Provision Tracking*
- February 25th: *Measurement Systems for Continuous Improvement*
- March 5th: *The RFCY Youth Experience Survey*
- Future Topics: Data interpretation, survey administration, more service provision tracking TA

2025 Youth Co-Evaluators

- Group of **17** youth, ages **14-20** that help WestEd collect and interpret findings
- Meet **bi-monthly via 90-minute** virtual Zoom sessions and in-person when possible
- Annual **meaning-making** with real data
- Interested youth will be trained to **facilitate data collection**

2025 Youth Co-Evaluators

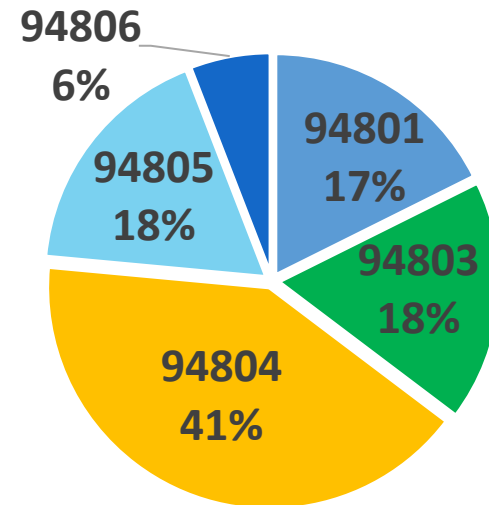
Age of Co-Evaluators



- 70% female
- At least 20% LGBT identifying
- Of those in grades 9-12, 70% attend public schools

Race/Ethnicity	Percent of Co-Evaluators
American Indian or Alaska Native	6%
Asian or Asian American	12%
Black or African American	29%
Hispanic or Latino	53%
Native Hawaiian or other Pacific Islander	6%
Middle Eastern or North African	6%
White	0%

Home zip code



Questions?



Contact us at
RFCYevaluation@wested.org