

RESOLUTION NO. 2209

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, CALIFORNIA, ADOPTING A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE GUTTER REPLACEMENT AT NYSTROM VILLAGE TO RK ROOFING & CONSTRUCTION INC., IN AN AMOUNT NOT TO EXCEED \$270,000 FOR A TERM BEGINNING APRIL 15, 2025 TO JUNE 30, 2026

WHEREAS, Richmond Housing Authority (RHA) owns and manages 100 units of rental housing; and

WHEREAS, RHA entered into a Public Housing Authority Recovery and Sustainability (PHARS) agreement with the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, RHA remains obligated and committed to performing all HUD required functions, and providing quality service to local program participants; and

WHEREAS, RHA has a need for maintenance temporary staffing services to support daily maintenance and unit turnover activities at Public Housing site, Nystrom Village; and

WHEREAS, in January 6, 2025, the RHA issued a Request for Proposals (RFP) for on-call Temporary Staffing Services through the City's PlanetBids system; and

WHEREAS, 560 firms were notified, and 22 firms downloaded the RFP; and

WHEREAS, 5 firms responded to the RFP, and all were reviewed by a panel consisting of staff from the Richmond Housing Authority; and

WHEREAS, in evaluating the qualifications, the panel evaluated the responses based on their expertise, competitive pricing, and ability to meet RHA's operational needs and qualifications outlined in the rating matrix outlined in the RFP; and

WHEREAS, the selected contractor RK Roofing & Construction Inc., has been chosen based on their qualifications and ability to complete the gutter and fascia replacement work within the budget and timeframe required; and

WHEREAS, the total project cost is \$225,000, with an additional 20% contingency (\$45,000) to cover unforeseen issues or necessary fascia replacement, bringing the total potential expenditure to \$270,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA THAT the Executive Director is hereby authorized to execute a contract for the gutter replacement at Nystrom Village, for an amount not to exceed \$270,000 for a term beginning April 15, 2025 through June 30, 2026.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to take all actions necessary to implement this resolution.

I certify that the foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at a special meeting of the Richmond Housing Authority thereof held on April 15, 2025, by the following vote:

AYES: Commissioners Bana, Brown, Jimenez, Robinson, Wilson, Vice Chairperson Zepeda, Chairperson Martinez, and Housing Authority Tenant Commissioner Scott.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

EDUARDO MARTINEZ

Chairperson

[SEAL]

Attest:

PAMELA CHRISTIAN

Secretary

Approved as to form:

DAVE ALESHIRE

City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 2209** finally passed and adopted at a Special Meeting of the Richmond Housing Authority held on April 15, 2025.

Pamela Christian
CLERK OF THE HOUSING AUTHORITY