

RESOLUTION NO. 2211

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, CALIFORNIA, ADOPTING A RESOLUTION APPROVING A PHYSICAL NEEDS ASSESSMENT CONTRACT WITH BUREAU VERITAS NORTH AMERICA INC. IN AN AMOUNT NOT TO EXCEED \$10,430.00 FROM APRIL 15, 2025 TO AUGUST 31, 2025, TO PERFORM A PHYSICAL NEEDS ASSESSMENT OF NYSTROM VILLAGE TO IDENTIFY REPAIR, MAINTENANCE AND FUTURE IMPROVEMENT ACTIVITIES

WHEREAS, Richmond Housing Authority (RHA) owns and manages 100 units of rental housing; and

WHEREAS, RHA entered into a Public Housing Authority Recovery and Sustainability (PHARS) agreement with the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, RHA remains obligated and committed to performing all HUD required functions, and providing quality service to local program participants; and

WHEREAS, RHA has a need for a Physical Needs Assessment to assess the current property condition and help RHA identify repair, maintenance and future improvement activities at the Public Housing site, Nystrom Village; and

WHEREAS, in February 6, 2025, the RHA issued a Request for Proposals (RFP) for a Physical Needs Assessment through the City's PlanetBids system; and

WHEREAS, 965 firms were notified, and 15 firms downloaded the RFP; and

WHEREAS, one firm responded to the RFP, and was reviewed by staff of the Richmond Housing Authority; and

WHEREAS, although only one bid was received, the proposal was found to be responsive, meeting all RFP requirements, and the proposed cost was determined to be reasonable; and

WHEREAS, the selected contractor Bureau Veritas North America INC has been chosen based on their qualifications; and

WHEREAS, the Physical Needs Assessment Contract would be for the amount not to exceed \$10,430 to perform the services.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF RICHMOND, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA THAT the Executive Director is hereby authorized to execute a contract for Physical Needs Assessment of Nystrom Village, for an amount not to exceed \$10,430 from April 15, 2025 through August 31, 2025, to perform a Physical Needs Assessment of Nystrom Village to identify repair, maintenance, and future improvement activities.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to take all actions necessary to implement this resolution.

I certify that the foregoing resolution was passed and adopted by the Commissioners of the Housing Authority of the City of Richmond at a regular meeting of the Richmond Housing Authority thereof held on May 6, 2025, by the following vote:

AYES: Commissioners Bana, Brown, Jimenez, Wilson, Vice Chairperson Zepeda, and Chairperson Martinez.
NOES: None.
ABSTENTIONS: None.
ABSENT: Commissioner Robinson and Housing Authority Tenant Commissioner Scott.

EDUARDO MARTINEZ

Chairperson

[SEAL]

Attest:

PAMELA CHRISTIAN

Secretary

Approved as to form:

DAVE ALESHIRE

City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 2211** finally passed and adopted at a Regular Meeting of the Richmond Housing Authority held on May 6, 2025.


CLERK OF THE HOUSING AUTHORITY